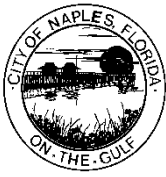


# CITY OF NAPLES, FLORIDA

## ADOPTED BUDGET FY 2016-17



735 8<sup>TH</sup> STREET SOUTH  
NAPLES, FL 34102



## City of Naples Principal Officers



Bottom row pictured left to right: City Clerk Patricia L. Rambosk, Council Member Michelle McLeod, Mayor Bill Barnett, Council Member Ellen Seigel, and Council Member Sam J. Saad III.

Top row pictured left to right: City Attorney Robert Pritt, Council Member Reg Buxton, Council Member Doug Finlay, City Manager A. William Moss and Vice-Mayor Linda Penniman.

### Department Directors

Assistant City Manager  
Building Director/Building Official  
Community Services Director  
Finance Director  
Fire Chief  
Human Resources Director  
Planning Director  
Police Chief  
Streets and Stormwater Director  
Technology Services Director  
Utilities Director

Roger Reinke  
Craig Mole'  
Dana A. Souza  
Ann Marie S. Ricardi  
Pete DiMaria  
Denise K. Perez  
Robin D. Singer  
Thomas Weschler  
Gregg Strakaluse  
Mark Jackson/Selpan Interactive Inc.  
Robert Middleton



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Naples  
Florida**

For the Fiscal Year Beginning

**October 1, 2015**

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Naples, Florida for the Annual Budget beginning October 1, 2015. In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# CITY OF NAPLES



## VISION

To preserve the city's culture, maintain an extraordinary life for the residents, strengthen the economic health of the city and to maintain & enhance the governance capacity for public service and leadership.



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Adopted Operating Budget for the period 2016-2017

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The City of Naples  
acknowledges:

City Staff for their contributions  
to this report.

This operating budget has been  
prepared and compiled by the  
City of Naples Finance  
Department.

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# TOP TEN MOST COMMON BUDGET QUESTIONS

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## *City of Naples*

OFFICE OF THE CITY MANAGER  
TELEPHONE (239) 213-1030 • FACSIMILE (239) 213-1033  
735 EIGHTH STREET SOUTH • NAPLES, FLORIDA 34102-6796

November 1, 2016

The Honorable Mayor and City Council  
735 Eighth Street South  
Naples, Florida 34102

Dear Mayor and City Council:

In accordance with the City Code and the laws of the state of Florida, I am pleased to present the approved operating budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017. The City's budget was adopted by the City Council on September 21, 2016. This budget provides the financial framework for the upcoming fiscal year and reflects the City Council's policy direction and guidance, while considering community input and recommendations of the City Manager and your professional staff.

Net budgeted expenditures (excluding interfund transfers) budgeted for FY 16-17 are \$112.6 million, compared to the FY 15-16 net budget of \$108.1 million, a \$4.45 million increase. The primary reason for this increase is the \$5 million dock reconstruction of the City Dock.

The budget has been adopted with a decrease in the millage rate, from 1.18 mills to 1.15 mills. The millage rate had been 1.18 for seven consecutive years. An increased taxable value of the city, combined with a strong year-end position allowed the Naples City Council to lower the millage rate during the budget hearings. The final taxable value for FY 16-17 is \$20.2 billion, compared to FY 15-16 final taxable value of \$18.3 billion, an increase of 10.4%.

The preparation for this budget began in April 2016 when City Council reviewed the annual Five-Year General Fund Sustainability Report. The analysis offered a long-term perspective of the annual budget based on projected revenues and expenditures. In May and June, City Council reviewed the Five-Year Capital Improvement Program and tentatively agreed to maintain the current millage rate of 1.1800 for FY 16-17. After the proposed budget document was presented to Council in July, there was a workshop in August to discuss the budget and make changes. There were two public hearings in September during which the budget was amended and adopted.

*Ethics above all else... Service to others before self... Quality in all that we do.*

---

## Fiscal Year 2016-17 Budget Summary

- The General Fund millage rate is 1.15.
- The East Naples Bay Taxing District millage rate will remain at .5000, and the Moorings Bay Taxing District millage rate will decrease from 0.0252 to 0.0125 as requested by the Moorings Bay Advisory Board on April 29, 2016.
- The General Fund budgeted expenditures (excluding capital transfers) are \$36.2 million or \$1.64 million more than the FY 15-16 budget. Community Services makes up \$893,000 of that increase including a \$439,000 increase for tree pruning, and other added expenses such as the installation of internet Wi-Fi to the recreation centers.
- The budget includes a 3% salary increase for employees as part of the collective bargaining agreements. The city's contribution for health insurance benefits will remain the same.
- The budget will invest more than \$32 million into the community with capital improvements in building, multi-modal transportation, parks and utility system upgrades and enhancements, as discussed in the CIP workshops in May and June.
- City contributions for pension rates are included at 12.9% of salaries for General employees, 44.93% for Police officers and 39.62% for Firefighters Pension system. The annual required pension contributions will be paid in a lump sum at the beginning of the year to take advantage of savings by avoiding interest charges.
- There is a net increase of three Full Time Equivalent positions over FY 15-16, with four new positions in the General Fund and one position eliminated in the Building Services Fund, as shown in the following chart:

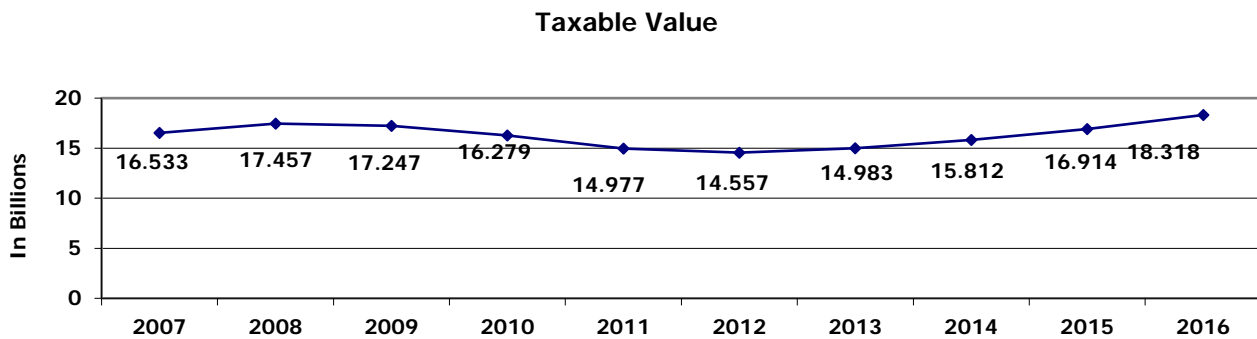
Fund	Title		Rate of Pay
General Fund	Deputy Fire Chief	1	\$115,000
General Fund	Fire Inspector (funded by Building Inspections)	1	\$63,015
General Fund	Facilities Superintendent	1	\$80,000
General Fund	Part Time Recreation Coordinator (Aquatic Center)	.5	16,858
General Fund	Increase Part Time Recreation Coordinator to full time (River Park)	.5	17,358
Building Fund	Deleted Vacant Assistant Floodplain Coordinator	(1)	(41,609)
	<b>Total Net Change in Positions</b>	<b>3</b>	<b>\$250,622</b>



- The Facilities Superintendent position noted above was approved during FY 15-16 by resolution 16-13777.
- In addition to the positions listed above, there were several positions moved within the budget.
  - Two positions (1.5 Full Time equivalent positions) were moved from the Building Fund to the General Fund, Planning Division.
  - One position, a Video Programming and Production Manager was moved from Technology Services to the General Fund, City Manager’s Office, due to its reporting responsibilities and general duties being related to the General Fund.
- Water/Sewer, Stormwater and City Solid Waste rates will increase by 0.1% for the December annual Consumer Price Index.
- City Dock rental rates will increase 2.5% for commercial charters. The City Dock is expected to be closed from May or June through December for the major renovation. Tennis rates will increase by 3%.

**Millage Rate**

The City’s taxable value is \$20,223,123,287 compared to last year’s final value of \$18,318,100,958, an increase of 10.4%. Property tax revenue is calculated by multiplying the taxable value by the millage rate. The City calculates property tax revenue using a collection rate of 95% as allowed by state law.



Although the millage rate of 1.1500 is lower than the 1.18 millage rate of FY 15-16, it is considered a tax increase because it produces more property tax revenue to the City than was received in FY 15-16.

Property tax revenue, using the millage rate of 1.1500, is calculated as follows:

	Rate	Total Levy	95% Collections	Amount to CRA	Amount to General Fund
Millage Rate	1.1500	\$23,256,592	\$22,093,762	\$753,825	\$21,339,937

### **Rolled Back Rate**

Rolled Back Rate (RBR) is the ad valorem tax rate that will bring to the City the same amount of tax money as last year, excluding the value of new construction. Calculation of the rolled back rate is regulated by state law for all local taxing jurisdictions. The rolled back rate for the City is 1.1013 mils, which is lower than the adopted millage rate of 1.1500 mils.

### **Fund Balance**

When preparing a budget, the goal is to have revenues equal expenditures. However, actual revenues will not equal actual expenditures in a fiscal year. Either a decrease or increase of fund balance should be expected. The fund balance increases when actual expenditures in a fiscal year fall below actual revenues.

City Council's fund balance policy as adopted by Resolution 15-13720 is followed in all budgetary funds unless otherwise noted.

### **General Fund**

The fund balance policy for the General Fund requires that the City have between 16 and 30% of the prior year's budget as Unassigned fund balance. Unassigned fund balance is the amount that is typically tracked for management purposes, as the other components are assigned or reserved for specific functions.

There was concern by Council during the budget process regarding the fund balance of the General Fund, due to a plan and a commitment by City Council to fund the completion of the new Baker Park using General Fund reserves. To fulfil this commitment, the General Fund is transferring \$5.5 million of Fund Balance to the Baker Park Fund. Despite that transfer and the reduction in the millage rate, the General Fund balance will remain within its policy. The following chart explains the components of fund balance in the City's General Fund.

	<b>Preliminary budget 9/30/17</b>	<b>Estimated 9/30/16</b>	<b>Actual 9/30/15</b>	<b>Actual 9/30/14</b>	<b>Actual 9/30/13</b>
Total Fund Balance	11,452,149	18,631,980	18,546,695	16,068,871	14,912,211
<b>Unassigned</b>	<b>6,912,409</b>	<b>14,092,240</b>	<b>14,030,183</b>	<b>11,439,262</b>	<b>10,582,398</b>
Emergency	3,443,051	3,443,051	3,419,823	3,419,823	3,419,823
Nonspendable	643,305	643,305	643,305	386,986	413,592
Subsequent Year Budgeted	0	0	0	252,857	252,857
Other	453,384	453,384	453,384	569,943	243,541

The following chart shows the actual fund balances, compared to minimum and maximum for the most recent five years.

Year	Actual Fund Balance	Maximum	Minimum
2013	10,582,398	10,111,900	5,393,000
2014	11,439,262	10,111,900	5,393,000
2015	14,030,183	9,869,800	5,263,900
2016	14,092,240	10,426,600	5,560,800
2017	6,912,409	11,120,700	5,931,100

### Other Funds

Use of fund balance for some funds is recommended. As justified in the City's policy, a decrease in fund balance may be a prudent option. There may be a major capital cost that is best funded with available funds, or, there may be an intentional plan to reduce the fund balance to a responsible level, or a fund balance may have increased in recognition of a major capital project(s) in future years. The size of the fund balance should not be too low or too high. If a fund balance is consistently too high, it may be a sign that the public agency's taxes or fees have been too high. On the other hand, if the fund balance is too low, the government risks being unprepared for emergencies or other unpredicted or desirable mid-year expenditures.

This year, three funds have fund balances that may not fall within the policy requirements.

- After many years of a concentrated effort to reduce the high fund balance of the Solid Waste fund, the fund balance is now teetering below its recommended fund balance. Therefore included in this year's budget is \$65,000 for a rate study. This study will not be designed to simply increase rates, but to ensure a proper balance among the different rate classes, such as single family, multi-family and commercial users.
- The City Dock Fund will require a loan to fund the \$5 million dock renovation. It is possible that the funds won't be needed until FY 17-18, depending on when the construction begins. Selection of the funding method will occur during the fiscal year and the budget will be amended if necessary.
- Finally in the Equipment Services Fund, an internal services fund, the fund temporarily fell into a negative Fund balance. This has been corrected, and reasonable rate increases typically keep this fund at a positive. Although this internal service fund does not meet its minimum fund balance requirement, the normal operating plan will replenish its fund balance within two years.

Although not affected by Fund Balance Policy, the Public Service Tax/Capital Projects Fund had a long-term outlook that concerned Council, whether all the five-year capital projects could be funded. Therefore, the Council added a \$1.3 million transfer to the Capital Projects fund from the General Fund. Subsequently, the decision was made to consider a two-story Fire Station (instead of one-story, which was budgeted), and an additional \$650,000 was budgeted to transfer to the Public Service Tax/Capital Projects Fund, also from the General Fund, for that likely increase.

## **Issues affecting the Development of the Budget**

The City of Naples has many contributors to the budget process. City Council receives input from many sources throughout the year, including boards and advisory committees, five collective bargaining units, and three pension boards. Committees and advisory boards are comprised of City residents, business owners, and professionals that voluntarily lend their expertise to enhance the governance process.

Requests by Naples Homeowners Associations for enhanced tree maintenance generated a significant discussion. Naples is a designated Tree City, and trees are a valuable asset. Therefore, this budget includes a nearly \$368,000 increase in tree maintenance costs.

City Council may consider requests to create Special Assessment Districts and Dependent Taxing Districts that also can affect the budget. There is consideration in the Water Sewer Fund for the creation of another special assessment district to install sanitation sewers, in accordance with the un-sewered area master plan for areas outside the City but within the utility service area. If the District is approved, the assessment process may begin in this fiscal year, with expected implementation in FY 17-18.

The City requests grant funding from other agencies, including Department of Environmental Protection, Collier County (for shared projects), and South Florida Water Management District. Consideration of these funding requests is part of the budgeting process. To prevent over estimating the City's budget, grant funds are only budgeted if it is determined that such funds will be received. Budget adjustments will be made for grants awarded during the fiscal year.

A significant part of the budgetary process is the preparation and review of the Five-Year Capital Improvement Program (CIP). This document is prepared by June 1<sup>st</sup> of each year and subsequently reviewed and modified by City Council. The development of the Capital Improvement Program balances needed capital equipment and infrastructure repair and improvements with the annual operating budgets. The CIP includes revenue and expenditure estimates over the same five-year period to ensure that the capital program is realistic and fundable. The CIP was discussed at the workshops in May and June.

There are several planning processes that have had an impact on this budget and the Five-Year Plan. These include a Parks Master Plan, the Fire Rescue Master Plan, and the Downtown Naples Mobility & Connectivity Study, which may require funds to meet determined needs. Reports and updates on these plans can be found on the City's website.

## Capital

The following changes have been made from the CIP as presented in June:

### **Public Service Tax Fund**

The Public Service Tax Fund CIP as presented in June was \$5,203,850.

For the adopted budget, the following changes were made:

- |   |                    |
|---|--------------------|
| • City Hall Carpet replacement moved to current FY 15-16 budget | (\$110,000)        |
| • License Plate Recognition was moved into Police               | \$450,000          |
| • Lowdermilk Parking Lot maintenance moved into the Beach Fund  | (\$61,500)         |
| • Fire Station 1 Replacement spread over 3 years instead of 2   | (\$1,872,000)      |
| <b>❖ New Total</b>  | <b>\$3,610,350</b> |

### **Building Fund**

- Electronic Permitting was added at \$345,000. This project was budgeted in FY 15-16, but will not be encumbered by year-end.

### **CRA Fund**

- Anthony Park Improvements for \$150,000 were added to the FY16-17 budget.
- 8<sup>th</sup> Street S Improvements were increased from \$150,000 to \$250,000 for FY16-17
- 1<sup>st</sup> Ave South was moved out to FY17-18 and FY18-19 for completion.
- 5<sup>th</sup> Ave N Interconnect was moved out one year to FY 17-18.
- A transfer to the Baker Park in the amount of \$1 million was added.

### **Streets Fund**

- Reduced Intersection/Signal System Improvements from \$350,000 to \$50,000
- Reduced Gulf Shore Blvd N Street Light Improvement from \$170,000 to \$50,000.
- Added Brick Crosswalk Enhancements on GSBN for \$90,000.

### **Solid Waste Fund**

- Moved Large Refuse Truck Wash Station (\$175,000) out one year to FY 17-18.

### **Stormwater Fund**

- Increased Citywide Storm Improvements from \$650,000 to \$1,000,000.
- Increased Beach Restoration and Outfall from \$400,000 to \$750,000 and modified the out years.
- Modified the out-years for the Oyster Reef & Seagrass Restoration project.

### **Beach Fund**

- Increased by \$61,500, due to moving Lowdermilk Parking Lot Repaving from the Public Service Tax Fund into the Beach Fund.

### **Baker Park Fund**

- Engineering and Design was reduced from \$1,500,000 to \$100,000, as the design was initiated in FY 15-16.

## **City Goals**

The City's 10-year Vision Plan was adopted on June 13, 2007. The vision contained five major goals, with several activities and elements to achieve these goals.

The five major goals of the Vision Plan include:

1. Preserve the City's distinctive character and culture
2. Make Naples the green jewel of Southwest Florida
  - (a) Restore Naples Bay, protect beaches and other key waters
  - (b) Promote community sustainability and environmental conservation
  - (c) Establish more open and green space in the City
3. Maintain an extraordinary quality of life for residents
  - (a) Maintain and improve public amenities for residents
  - (b) Promote community health
  - (c) Enhance mobility in the City
  - (d) Maintain and enhance public safety
4. Strengthen the economic health and vitality of the City
5. Maintain and enhance governance capacity for public service and leadership

The ten year vision plan expires with the 2016-17 budget, but it was determined that the City would not update the plan this year. These goals remain important to the community, so throughout this document, the vision plan continues to be addressed.

## **Conclusion**

This budget document is the result of many days of meetings and months of planning. Several priorities were addressed, and some were postponed.

The City's focus on trees this year resulted in an increase of more than \$400,000 for pruning, fertilization and maintenance costs. Major capital projects include the replacement of Fire Station 1, which is funded over three years, and the replacement of the City Dock, anticipated to start late in FY 16-17, while the Baker Park construction is expected to begin as early as FY 17-18. A decision at the budget hearings to reduce the millage rate from 1.18 to 1.15 reduced the revenue to the General Fund by \$556,695 from what was proposed. Due to increased taxable value, there is still an increase in tax revenue of 7.2%. Discussed but left for future years were the options for funding the pension liabilities, the costs for implementing the parks master plan, and concern about rebuilding the fund balance of the General Fund. A budget is a one-year plan, but these deliberations will continue for future years' consideration.

The annual budget is considered one of the most important documents adopted by City Council each year. The budget reflects City Council's financial goals, objectives and plans for the next year by allocating the sources of funds for City services, and authorizing expenditures for those services.

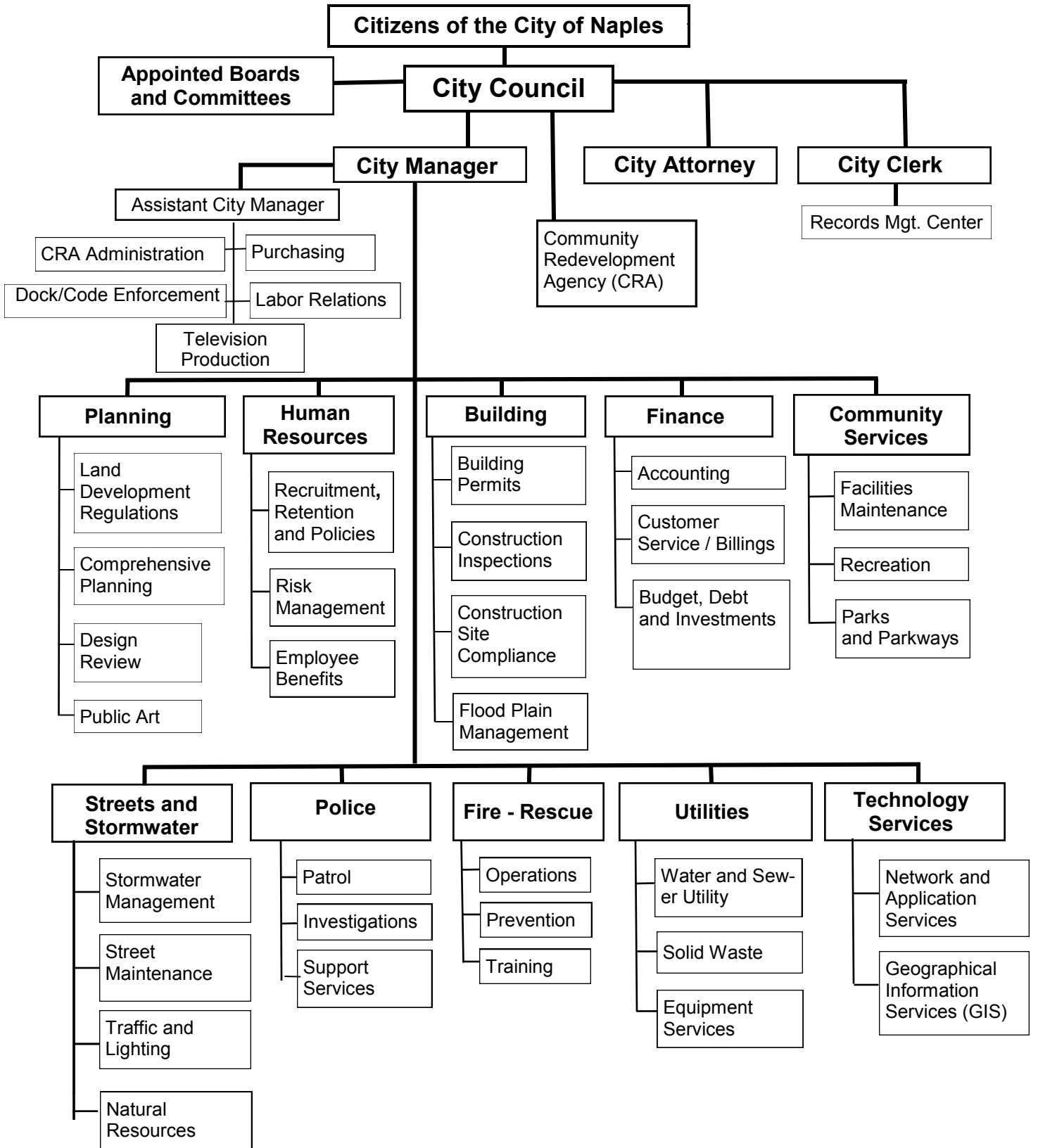
Gratitude is extended to the many people who have contributed to this document, including City Council, members of the Presidents' Council, homeowner associations, City advisory boards, residents and staff.

With City Council's continued guidance and policy development skills, the citizens of Naples should feel confident that they will continue to receive the best possible services at a reasonable cost, a continuation of the "small town" atmosphere where people can freely express their opinions and seek service support, and where they can rely on employees who value public service and seek to be responsive to their community.

Respectfully Submitted,

A. William Moss  
City Manager

# City of Naples Organizational Chart





# City of Naples

## Operations/Accounting Structure

The prior page listed the departments of the City in the manner of a Organization Chart. The chart below identifies which accounting function (or fund) for which they are responsible. This information may assist in understanding the overall structure of the City.

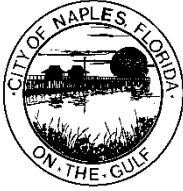
Department	Fund Number																	
	1	110	138	150	151	155	180	190	420	430	450	460	470	480	500	510	520	530
City Council	<input checked="" type="checkbox"/>																	
City Clerk	<input checked="" type="checkbox"/>																	
City Manager	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>						
CRA							<input checked="" type="checkbox"/>											
City Attorney	<input checked="" type="checkbox"/>																	
Planning	<input checked="" type="checkbox"/>																	
Human Resources	<input checked="" type="checkbox"/>														<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Building Permits		<input checked="" type="checkbox"/>																
Finance	<input checked="" type="checkbox"/>								<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>								
Community Services	<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>				
Streets & Stormwater				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>					
Police	<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>								
Fire Rescue	<input checked="" type="checkbox"/>																	
Utilities									<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>							<input checked="" type="checkbox"/>
Technology Services																	<input checked="" type="checkbox"/>	

The following list represents the titles of the funds in the above chart.

- |                              |                         |
|------------------------------|-------------------------|
| 1 General Fund               | 430 Naples Beach Fund   |
| 110 Building Permits Fund    | 450 Solid Waste Fund    |
| 138 Business Imp. District   | 460 City Dock Fund      |
| 150 East Naples Bay District | 470 Storm Water Fund    |
| 151 Moorings Bay District    | 480 Tennis Fund         |
| 155 Port Royal Dredging      | 500 Risk Management     |
| 180 Community Redevelopment  | 510 Health Benefits     |
| 190 Streets and Traffic      | 520 Technology Services |
| 420 Water and Sewer Fund     | 530 Equipment Services  |

### Departmental Contact Numbers

City Council	239-213-1000	Finance	239-213-1820
City Clerk	239-213-1015	Community Services	239-213-7120
City Manager	239-213-1030	Streets & Stormwater	239-213-5000
CRA	239-213-1000	Police	239-213-4844
City Attorney	239-213-1060	Fire Rescue	239-213-4900
Planning	239-213-1050	Utilities	239-213-4745
Human Resources	239-213-1810	Technology Services	239-213-5100
Building Permits	239-213-5020		



# City of Naples

## All Fund Revenue and Expenditure Analysis

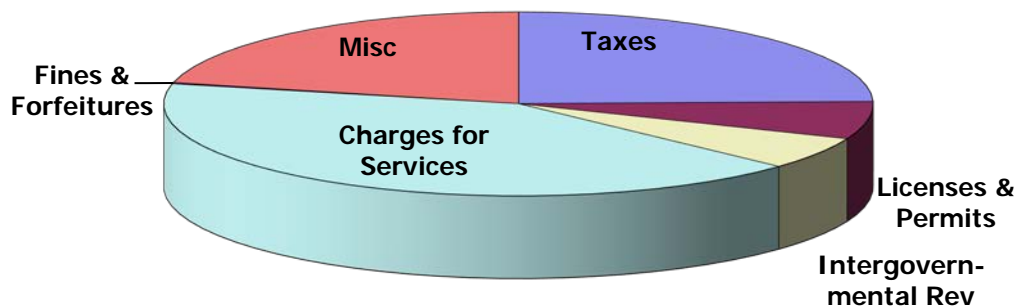
### Fund Overview

The City of Naples budget is structured on the basis of 22 individual funds. The account structure follows the State of Florida's Uniform Accounting System. Each fund is a distinct financial entity with its own revenues and expenses. The FY 2016-17 budget is balanced in accordance with the City's Code of Ordinances. Total revenues are budgeted at \$132,484,047 and expenditures are budgeted at \$142,017,679, using \$9,533,631 of reserves/fund balances. This budget assumes there is a \$5 million loan for the City Dock reconstruction. .

### Revenue Overview

The combined FY 2016-17 revenues of the City's budgeted funds are as follows:

	FY 2016-17 Budget	%	FY 2015-16 Budget	%
Taxes	\$32,637,364	24.6%	\$31,017,998	26.2%
Licenses and Permits	8,786,800	6.6%	9,100,149	7.7%
Intergovernmental Revenue	7,527,155	5.7%	6,588,270	5.6%
Charges for Services	54,946,910	41.5%	55,827,065	47.1%
Fines and Forfeitures	330,350	0.2%	457,100	0.4%
Miscellaneous/Transfers	28,255,468	21.3%	15,434,671	13.0%
<b>Total</b>	<b>\$132,484,047</b>		<b>\$118,425,253</b>	



### Taxes (\$32,637,364)

City wide, taxes make up 24.6% of the City's revenues, with Ad Valorem Taxes being the largest tax, at \$22,389,102. For FY 2016-17, the General Fund Operating Millage Rate of 1.1500 is .0300 less than FY 2015-16. There are also millage rates of 0.0125 in the Moorings Bay Taxing District and 0.500 in the East Naples Bay Taxing District.

Taxes include a Payment in Lieu of Taxes (PILOT) on two Enterprise Funds, based on 5% of gross sales for the Water Sewer Fund and the Solid Waste Fund totaling \$2,067,000. The PILOT is updated every other year. Revenue for the Local Telecommunications Tax, which is 5.22% of allowable charges, is estimated to be \$2.06 million based on projections by the State of Florida Department of Revenue's Office of Tax Research. The Public Service Taxes on Electric, Gas and Propane are 7% taxes and the budget is based on historical collections.

## All Fund Revenue and Expenditure Analysis

### ***Licenses and Permits (\$8,786,800)***

Licenses and Permits make up 6.6% of the City's revenues. The City is budgeted to collect \$8.78 million in Licenses and Permits. Building Permits are budgeted at \$4.2 million, slightly less than the FY 15-16 budget. The decrease is due to a substantial amount of construction projects in FY15-16 that are not expected to continue into the future. Franchise Fees are charged to certain service providers (such as gas or electricity) for the right to operate within city rights of way. Each Franchise fee is based on a negotiated agreement with the service provider.

Impact fees, at \$200,000, reflect the City's share of the Collier County Road Impact fee, which is collected by the Building Department as part of the permitting process. The City retains the first \$200,000, and amounts over that are forwarded to Collier County quarterly.

### ***Intergovernmental (\$7,527,155)***

Intergovernmental Revenue includes revenue from Federal or State grants, state revenue sharing and Collier County agreements. Funds from Collier County include a \$1 million Interlocal Agreement that provides funding for recreation programs, including the beach operations that serve the County residents. This also includes the Community Redevelopment Agency (CRA)'s Tax Increment revenue from Collier County, budgeted at \$2.336 million. General Use Sales Tax is a State of Florida tax, shared with municipalities and the dollar amount is estimated by the State of Florida Department of Revenue's Office of Tax Research.

### ***Charges for Services (\$54,946,910)***

Making up 41.5% of City revenues, Charges for Services represents the largest source of budgeted revenues City-wide. The largest charge for services are charges to Water/Sewer customers (\$31 million), Solid Waste customers (\$6.37 million), City Dock customers (\$2 million) and Stormwater customers (\$4.6 million). This year's charges for services are based on the history of the revenue source, as there is only a minor CPI increase in rates.

### ***Fines (\$330,350)***

Fines are received by the General and Beach Funds. The primary sources of fines are parking or traffic citations issued by the Naples Police Department.

### ***Miscellaneous/Other Sources (\$28,255,468)***

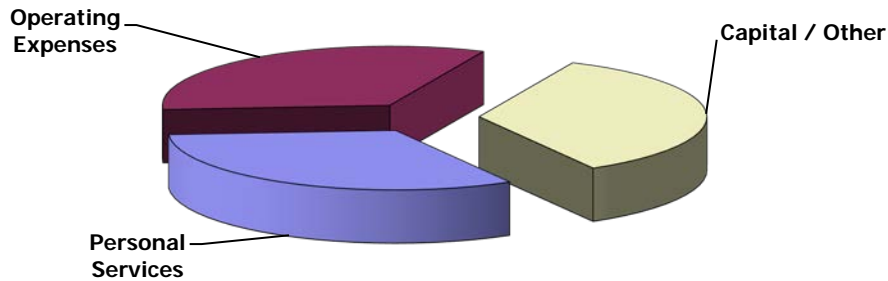
The City is projected to earn \$677,062 in interest earnings in FY16-17 based on an expected .80% return rate. There is \$15.7 million in interfund transfers. Other revenues include both City and employee shares of health insurance premiums (Internal Service Fund), Water Sewer System Development Fees and auction income.

### **Expenditure Overview**

The appropriations of the twenty-one budgeted funds are \$143,239,679. The following chart shows a summary of the combined budget by category:

	<b>FY 2016-17 Budget</b>	<b>%</b>	<b>FY 2015-16 Budget</b>	<b>%</b>
Personal Services	\$45,707,014	32.2%	\$44,731,229	35.7%
Operating Expenses	46,740,894	32.9%	44,912,186	35.9%
Capital Expenses/Other	49,569,771	34.9%	35,571,202	28.5%
<b>Total Expenditures</b>	<b>\$142,017,679</b>		<b>\$125,214,617</b>	

**Where the Money Goes**



***Personal Services (\$45,707,014)***

Personal Services budgeted at \$45,707,014 and includes all salaries and benefits for City employees. Salaries and benefits, city wide, increased \$975,786 or 2.1%. The primary cause of this increase is the 3% raise to employees effective October 1. A new line item showing this year is the NAA overtime. The City of Naples has a contract with the Naples Airport Authority (NAA) to provide fire safety coverage at the Airport Fire Station. Formerly performed by full-time employees, the contract now allows for the staffing to be on overtime, and the NAA reimburses exact costs, plus a small markup. This line item assists in tracking that contract's costs.

There is a net increase of 3 Full Time Equivalent positions over FY 15-16, with four position increases in the General Fund and one position eliminated in the Building Services Fund.

Fund	Title		Rate of Pay
General Fund	Deputy Fire Chief	1	\$115,000
General Fund	Fire Inspector (funded by Building Inspections)	1	\$63,015
General Fund	Facilities Superintendent	1	\$80,000
General Fund	Part Time Recreation Coordinator (Aquatic Center)	.5	16,858
General Fund	Increase Part Time Recreation Coordinator to full time (River Park)	.5	17,358
Building Fund	Deleted Vacant Assistant Floodplain Coordinator	(1)	(41,609)
	<b>Total</b>	<b>3</b>	<b>\$250,622</b>

The Deputy Fire Chief and Fire Inspector were recommended by the recently completed Fire Rescue Master Plan. The Facilities Superintendent position was approved mid-year, by Resolution 16-13777, to re-establish a position that was eliminated several years ago.

***Operating Expenses (\$46,740,894)***

Operating Expenditures increased by \$1,828,708. The two largest increases are in Other Contractual Services. This includes a \$474,980 increase due to the change from three year pruning cycles to two year and one year pruning cycles for most trees in the City, plus annual fertilization of foxtail palms and every two years for ficus trees. In addition there is \$550,000 added to the Gas Tax Overlay for the new Complete Streets Policy.

The City received notice from FPL (Florida Power and Light) that power rates would be increasing from 10-12%, which resulted in an increase of approximately \$325,000 to the City's budget. Fuel decreased almost \$160,000 to reflect the lower than prior years' gas prices.

Significant changes will be discussed within each fund's narrative.

***Non-Operating: Capital Outlay, Debt, and Other Expenditures (\$49,569,771)***

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The FY 16-17 budget includes \$49,569,771 for capital outlay, transfers and other expenditures.

Every June, in accordance with the Code of Ordinances, the City Manager presents City Council with a Five Year Plan for the Capital Improvement Program (CIP). Information on the projects specifically budgeted for FY 16-17 are included in each funds' schedules and in the Capital Section of this document. Capital in this budget totals \$31.4 million.

The City's debt, which includes \$4.9 million in principal and interest, is explained further in the Debt section of this document.

Transfers between funds total \$12.8 million. The largest transfers are \$6.5 million to the Baker Park Fund, with \$5.5 million from the General Fund and \$1.0 million from the CRA fund. The purpose of these transfers is to ensure completion of this park's construction. Other transfers are also discussed within each fund's narrative.

**All Funds  
Changes in Fund Balance  
Fiscal Year 2016-17**

The following spreadsheet shows the actual September 2015 fund balance and the projected fund balance for September 2016. The budgeted September 30, 2017 ending fund balance is based on budgeted revenue and expenditures. Reasons for changes can be found in the fund discussions and below. For ease of use, the term Fund Balance is used, although for Proprietary Funds, the data used is Unrestricted Net Assets.

Fund Title	Actual	Projected	FY 16-17 Budget		Change in	Budgeted
	9/30/2015 Fund Balance	9/30/2016 Fund Balance	Revenues	Expenditures	Fund Balance	Fund Balance
<b>General Fund</b>	<b>14,030,183</b>	<b>14,092,240</b>	<b>35,897,760</b>	<b>43,077,591</b>	<b>(7,179,831)</b>	<b>6,912,409</b>
<b>Special Revenue Funds</b>						
Building Permits (110)	5,354,998	5,090,933	4,252,500	5,692,006	(1,439,506)	<b>3,651,427</b>
Baker Park (125)	10,083,760	7,033,760	8,060,500	2,800,000	5,260,500	<b>12,294,260</b>
Community Block Grant (130)	64,852	64,852	166,930	166,930	0	<b>64,852</b>
Fifth Avenue Business (138)	5,053	4,853	460,000	459,250	750	<b>5,603</b>
East Naples Bay District (150)	(157,009)	(157,209)	279,565	92,000	187,565	<b>30,356</b>
Moorings Bay District (151)	1,135,422	1,160,372	30,775	24,250	6,525	<b>1,166,897</b>
Port Royal Dredging (155)	166,197	132,969	66,000	66,000	0	<b>132,969</b>
Community Redevelopment (180)	2,484,775	1,210,640	3,102,350	4,228,236	(1,125,886)	<b>84,754</b>
Streets and Traffic (190)	3,243,586	2,285,992	2,500,000	3,357,139	(857,139)	<b>1,428,853</b>
Utility Tax/ Debt Service (200)	1,422,476	1,099,182	4,963,146	4,958,827	4,319	<b>1,103,501</b>
Capital Projects Fund (340)	2,924,807	2,746,587	5,682,126	3,673,670	2,008,456	<b>4,755,043</b>
<b>Total Capital, Debt and Special Revenue Funds</b>	<b>26,728,917</b>	<b>20,672,930</b>	<b>29,563,892</b>	<b>25,518,308</b>	<b>4,045,585</b>	<b>24,718,515</b>
<b>Enterprise Funds</b>						
Water and Sewer (420)	26,609,742	20,816,953	32,251,417	38,101,015	(5,849,598)	<b>14,967,355</b>
Naples Beach Fund (430)	2,746,821	2,873,077	1,751,400	2,095,392	(343,992)	<b>2,529,085</b>
Solid Waste Fund (450)	1,206,599	571,899	6,432,000	6,759,261	(327,261)	<b>244,638</b>
City Dock Fund (460)	741,067	539,289	6,916,500	6,626,548	289,952	<b>829,241</b>
Storm Water Fund (470)	8,520,676	6,590,056	4,972,435	5,076,825	(104,390)	<b>6,485,666</b>
Tennis Fund (480)	201,154	133,454	618,000	611,371	6,629	<b>140,083</b>
<b>Total Enterprise Funds</b>	<b>40,026,059</b>	<b>31,524,728</b>	<b>52,941,752</b>	<b>59,270,412</b>	<b>(6,328,660)</b>	<b>25,196,068</b>
<b>Internal Service Funds</b>						
Risk Management (500)	2,969,729	2,757,909	3,238,080	3,352,546	(114,466)	<b>2,643,443</b>
Employee Benefits (510)	1,440,141	1,924,125	6,928,194	6,715,354	212,840	<b>2,136,965</b>
Technology Services (520)	570,413	603,066	1,635,080	1,839,873	(204,793)	<b>398,273</b>
Equipment Services (530)	(235,509)	763	2,279,290	2,243,596	35,694	<b>36,457</b>
<b>Total Internal Service Funds</b>	<b>4,744,774</b>	<b>5,285,863</b>	<b>14,080,644</b>	<b>14,151,369</b>	<b>(70,725)</b>	<b>5,215,138</b>
<b>TOTAL</b>	<b>85,529,933</b>	<b>71,575,761</b>	<b>132,484,047</b>	<b>142,017,679</b>	<b>(9,533,631)</b>	<b>62,042,130</b>

The most common reason for a budgeted decrease in fund balance is the use of reserves for capital projects. For most funds, this is a planned use of funds. Funds with a decrease of more than 10% are discussed below.

<b>General Fund</b>	Capital Project transfers
<b>Building</b>	Completion of planned capital improvement projects
<b>Community Redevelop. Agency</b>	Accelerated Capital Improvement Plan
<b>Streets and Traffic</b>	Complete Streets program
<b>Capital Projects Fund</b>	Planned capital projects including Fire Station One
<b>Water Sewer Fund</b>	Several large capital projects are planned
<b>Solid Waste</b>	Planned rate study in FY 16-17 to ensure sustainability
<b>Technology Services</b>	Capital projects will use fund balance as planned

**City of Naples**  
**FY 2016-17 All Funds Revenue by Type**  
**Including Interfund Charges and Transfers**

<b>Fund and Description</b>	<b>Taxes</b>	<b>Licenses &amp; Permits</b>	<b>Intergovernmental</b>	<b>Charges for Services</b>	<b>Fines</b>	<b>Other Sources</b>	<b>Total</b>
1 General Fund	25,805,614	3,739,600	4,202,700	1,733,460	190,850	225,536	35,897,760
110 Building Permits Fund	0	4,200,000	0	9,000	0	43,500	4,252,500
125 Baker Park Fund	0	0	0	0	0	8,060,500	8,060,500
138 Business Imp. District	0	460,000	0	0	0	0	460,000
155 Port Royal Dredging	0	66,000	0	0	0	0	66,000
150 East Naples Bay District	273,565	0	0	0	0	6,000	279,565
151 Moorings Bay District	21,775	0	0	0	0	9,000	30,775
130 Community Block Grant	0	0	166,930	0	0	0	166,930
180 Community Redevelopment	753,825	0	2,336,525	0	0	12,000	3,102,350
190 Streets and Traffic	1,810,000	245,000	410,000	0	0	35,000	2,500,000
200 Debt Service	3,972,585	0	0	0	0	990,561	4,963,146
340 Capital Project Fund	0	70,000	0	0	0	5,612,126	5,682,126
420 Water and Sewer Fund	0	0	0	31,245,900	0	1,005,517	32,251,417
430 Naples Beach Fund	0	0	161,000	1,404,400	138,000	48,000	1,751,400
450 Solid Waste Fund	0	0	0	6,370,000	0	62,000	6,432,000
460 City Dock Fund	0	0	0	1,909,000	1,500	5,006,000	6,916,500
470 Storm Water Fund	0	6,200	250,000	4,620,000	0	96,235	4,972,435
480 Tennis Fund	0	0	0	568,400	0	49,600	618,000
500 Risk Management	0	0	0	3,178,080	0	60,000	3,238,080
510 Health Benefits	0	0	0	0	0	6,928,193	6,928,193
520 Technology Services	0	0	0	1,629,880	0	5,200	1,635,080
530 Equipment Services	0	0	0	2,278,790	0	500	2,279,290
<b>Total</b>	<b>32,637,364</b>	<b>8,786,800</b>	<b>7,527,155</b>	<b>54,946,910</b>	<b>330,350</b>	<b>28,255,468</b>	<b>132,484,047</b>

**City of Naples**  
**FY 2016-17 All Funds Expenditures by Type**

Fund and Description	Personal Services	Operating Expenses	Capital/ Other	Gross Budget Total	Transfers Out	Internal Service Fund Charges	Net Budget
1 General Fund	28,130,817	7,095,774	7,851,000	<b>43,077,591</b>	7,497,500	6,461,057	<b>29,119,034</b>
110 Building Permits Fund	3,081,066	1,455,940	1,155,000	<b>5,692,006</b>	285,000	661,615	<b>4,745,391</b>
125 Baker Park Fund	0	0	2,800,000	<b>2,800,000</b>	0	0	<b>2,800,000</b>
138 Business Imp. District	0	459,250	0	<b>459,250</b>	0	0	<b>459,250</b>
150 East Naples Bay District	0	36,000	56,000	<b>92,000</b>	56,000	0	<b>36,000</b>
151 Moorings Bay District	0	24,250	0	<b>24,250</b>	0	0	<b>24,250</b>
130 Community Block Grant	0	0	166,930	<b>166,930</b>	0	0	<b>166,930</b>
155 Port Royal Dredging	0	4,040	61,960	<b>66,000</b>	61,960	0	<b>4,040</b>
180 Community Redevelopment	592,001	595,774	3,040,461	<b>4,228,236</b>	1,990,461	159,384	<b>2,078,391</b>
190 Streets and Traffic	539,379	2,312,760	505,000	<b>3,357,139</b>	92,680	315,653	<b>2,948,806</b>
200 Debt Service	0	46,510	4,912,317	<b>4,958,827</b>	3,235,000	0	<b>1,723,827</b>
340 Capital Project Fund	0	63,320	3,610,350	<b>3,673,670</b>	63,320	0	<b>3,610,350</b>
420 Water and Sewer Fund	7,773,045	14,086,088	16,241,882	<b>38,101,015</b>	1,210,580	2,722,266	<b>34,168,169</b>
430 Naples Beach Fund	859,557	1,051,335	184,500	<b>2,095,392</b>	123,440	244,193	<b>1,727,759</b>
450 Solid Waste Fund	1,766,248	4,634,013	359,000	<b>6,759,261</b>	368,970	1,167,400	<b>5,222,891</b>
460 City Dock Fund	236,953	1,389,595	5,000,000	<b>6,626,548</b>	54,330	62,334	<b>6,509,884</b>
470 Storm Water Fund	1,115,094	831,860	3,129,871	<b>5,076,825</b>	243,080	266,339	<b>4,567,406</b>
480 Tennis Fund	239,521	321,850	50,000	<b>611,371</b>	39,180	42,179	<b>530,012</b>
500 Risk Management	142,291	3,210,255	0	<b>3,352,546</b>	72,480	1,276,990	<b>2,003,076</b>
510 Health Benefits	0	6,715,354	0	<b>6,715,354</b>	123,690	0	<b>6,591,664</b>
520 Technology Services	502,240	897,633	440,000	<b>1,839,873</b>	87,750	121,865	<b>1,630,258</b>
530 Equipment Services	728,803	1,509,293	5,500	<b>2,243,596</b>	104,560	173,086	<b>1,965,950</b>
<b>Total</b>	<b>45,707,014</b>	<b>46,740,894</b>	<b>49,569,771</b>	<b>142,017,679</b>	<b>15,709,981</b>	<b>13,674,361</b>	<b>112,633,337</b>



**FISCAL YEAR 2016-17  
BUDGET REVENUE DETAIL  
ALL FUNDS - ALL DEPARTMENTS**

	<b>FY 14-15 ACTUAL</b>	<b>FY 15-16 ADOPTED BUDGET</b>	<b>FY 15-16 ESTIMATED ACTUAL</b>	<b>FY 16-17 ADOPTED BUDGET</b>	<b>CHANGE FROM 15-16</b>
Ad Valorem Taxes-Current	19,523,089	20,805,236	21,179,100	22,389,102	1,583,866
Local Option Fuel Tax	664,754	645,000	660,000	660,000	15,000
5th Cent County Gas Tax	503,178	492,000	492,000	525,000	33,000
Fire Insurance Premium	721,101	834,618	834,618	834,618	0
Casualty Insurance Premium	551,656	519,409	519,409	519,409	0
Payment in Lieu of Taxes	2,101,780	2,067,600	2,067,600	2,067,600	0
Public Svc Tax/Electric	3,006,208	2,897,000	3,070,000	3,100,000	203,000
Public Service Tax/ Propane	122,204	145,000	130,000	130,000	(15,000)
Public Service Tax/Gas	43,986	45,000	45,000	45,000	0
Local Communication Tax	2,218,780	2,268,585	2,168,585	2,065,585	(203,000)
City Business Tax	179,269	268,000	268,000	268,000	0
City Bus Tax/Changes	2,109	3,000	3,000	3,000	0
City Bus Tax/Insurance	1,533	50	240	50	0
City Bus Tax/Collier County	32,127	27,500	30,000	30,000	2,500
<b>Total Taxes</b>	<b>29,671,774</b>	<b>31,017,998</b>	<b>31,467,552</b>	<b>32,637,364</b>	<b>1,619,366</b>
Building Permits	4,471,494	4,824,000	4,510,473	4,245,000	(579,000)
Franchise Fees-FPL	3,459,483	3,375,000	3,459,000	3,570,000	195,000
Franchise Fees-Natural Gas	94,973	75,000	85,000	85,000	10,000
Franchise Fees-Trolley	(1,000)	1,000	2,000	2,000	1,000
Impact Fees	200,000	200,000	200,000	200,000	0
Spec Assess/Utility Expansion	983,072	900	900	0	(900)
Special Assessment West Naples	37,063	36,000	0	0	(36,000)
Special Assessment Port Royal	209,177	173,000	166,000	136,000	(37,000)
Spec Assess/Bus Impr Distrct	374,580	396,449	402,000	460,000	63,551
Permits/Right of Way	180	36,000	0	0	(36,000)
Permits/Special	19,229	30,000	18,000	18,000	(12,000)
Permits/Temp Use Permit	2,090	2,000	2,000	0	(2,000)
Permits/Outdoor	442	1,800	1,800	9,600	7,800
Permits/Landscape	6,180	10,000	6,200	6,200	(3,800)
Planning Fees/Zoning Fee	53,163	39,000	54,000	55,000	16,000
<b>Total Licenses and Fees</b>	<b>9,910,125</b>	<b>9,200,149</b>	<b>8,907,373</b>	<b>8,786,800</b>	<b>(413,349)</b>
Grants	284,704	0	0	0	0
Traffic & Street Light	160,090	149,000	149,000	195,000	46,000
State Revenue Sharing	862,983	845,000	865,000	875,000	30,000
Mobile Home Licenses	3,568	3,300	3,740	3,700	400
Alcohol Beverage Licenses	66,489	62,000	66,000	66,000	4,000
General Use Sales Tax	2,349,564	2,424,000	2,424,000	2,424,000	0
Firefighters Education	16,560	15,520	15,520	15,500	(20)
Fuel Tax Refund	33,708	34,000	33,500	33,500	(500)
Collier County	2,654,975	2,894,450	2,898,827	3,336,525	442,075
Collier County/CDBG	325,382	0	0	166,930	166,930
TDC Beach Maintenance	160,922	161,000	161,000	161,000	0
South Florida Water Mg	184,878	0	300,000	250,000	250,000
TDC Pier Maintenance	1,464,414	0	600,000	0	0
<b>Total Intergovernmental Revenue</b>	<b>8,568,237</b>	<b>6,588,270</b>	<b>7,516,587</b>	<b>7,527,155</b>	<b>938,885</b>

**FISCAL YEAR 2016-17  
BUDGET REVENUE DETAIL  
ALL FUNDS - ALL DEPARTMENTS**

	<b>FY 14-15 ACTUAL</b>	<b>FY 15-16 ADOPTED BUDGET</b>	<b>FY 15-16 ESTIMATED ACTUAL</b>	<b>FY 16-17 ADOPTED BUDGET</b>	<b>CHANGE FROM 15-16</b>
City Fees/Maps, Codes & Copies	3,291	3,600	1,850	1,300	(2,300)
City Fees/Election Fee	0	0	2,873	0	0
City Fees/Planning	73,286	42,000	56,000	67,000	25,000
City Fees/State Certifications	8,425	8,000	8,000	8,700	700
City Fees/County Billing	36,000	36,000	36,000	36,000	0
Internal Svc Fee/Equipment Services	1,896,588	1,477,536	1,477,537	1,558,000	80,464
Internal Svc Fee/Technology Svc	1,614,340	1,579,171	1,579,171	1,629,880	50,709
Internal Svc Fee/External Charges	33,431	91,288	91,288	78,290	(12,998)
Internal Service Fuel	0	801,300	801,300	642,500	(158,800)
Insurance Fees/ Internal Service	3,129,759	3,322,070	3,322,070	3,178,080	(143,990)
False Alarms & Fingerprinting	30,385	29,000	29,000	29,000	0
Investigation Fees	18,537	17,000	17,000	17,000	0
Pensions Reimb	105,830	0	0	0	0
Police Security Services	205,721	190,000	190,000	190,000	0
911 Salary Subsidy	53,786	49,000	79,450	84,900	35,900
Fire Contract Services	591,586	598,000	519,000	519,000	(79,000)
EMS Space Rental	37,800	35,400	35,400	36,000	600
Water Sales	14,139,236	15,800,000	14,760,000	14,990,000	(810,000)
Hydrant Services	33,839	20,000	39,000	36,000	16,000
Tapping fees	168,259	160,000	160,000	160,000	0
Connection / Reinstall Fees	227,144	80,000	181,000	181,000	101,000
Water Surcharge	1,186,157	1,290,000	1,182,000	1,193,900	(96,100)
Water Delinquent Fees	114,942	120,000	120,000	120,000	0
Water Inspection Fees	8,820	6,000	6,000	6,000	0
Water Miscellaneous Fees	72,480	50,000	40,000	40,000	(10,000)
Plan Review Fees	43,717	40,000	28,000	28,000	(12,000)
Application/Inspection Fees	24,350	18,000	18,000	18,000	0
Garbage/Solid Waste Collection	5,312,265	5,760,000	5,677,000	5,760,000	0
Special Pick-up	59,817	325,000	55,000	60,000	(265,000)
Recycle Material Proceeds	7,925	15,000	0	0	(15,000)
Commercial Roll Offs	470,209	385,000	500,000	550,000	165,000
Sewer Service Charges	11,370,844	12,493,000	12,400,000	12,500,000	7,000
Sewer Connection/Inspection	35,528	10,000	44,000	39,000	29,000
Surcharge Sewer	631,896	632,000	635,000	625,000	(7,000)
Irrigation/Reclaimed Water	1,411,946	1,250,000	1,250,000	1,296,000	46,000
Application Fees	13,150	9,000	13,000	13,000	4,000
Phy Env/Stormwater Fee	4,289,033	4,773,000	4,620,000	4,620,000	(153,000)
Lot Mowing Fees	2,575	2,000	2,000	1,500	(500)
Parking Facilities/Meter	827,607	801,000	1,140,000	1,180,000	379,000
Parking Facilities/Sticker Sales	46,513	51,600	48,300	48,300	(3,300)
Economic Env/CDBG Revenue	10,000	0	0	0	0
Planning/Zoning Verification	600	1,200	1,200	0	(1,200)
Facility Program/Firew	1,350	0	0	1,100	1,100
Fac Prog/Sponsorship N	5,160	5,000	5,000	5,000	0
Fleischmann Park Revenue	387,203	345,950	364,850	364,850	18,900
Skate Park Memberships	34,272	34,000	34,000	34,000	0
Norris Center Revenue	244,143	222,000	224,000	224,000	2,000
River Park Revenue	98,811	79,850	82,870	82,860	3,010
Aquatic Center Classes	39,336	40,000	40,250	40,250	250
Lowdermilk Park Revenue	74,734	58,200	95,000	95,000	36,800
Fishing Pier Revenue	55,667	51,200	70,000	73,000	21,800
Boat Dock Rent	471,407	454,000	497,000	510,000	56,000
Boat Dock Fuel	1,018,066	1,497,000	1,270,000	1,270,000	(227,000)

**FISCAL YEAR 2016-17  
BUDGET REVENUE DETAIL  
ALL FUNDS - ALL DEPARTMENTS**

	<b>FY 14-15 ACTUAL</b>	<b>FY 15-16 ADOPTED BUDGET</b>	<b>FY 15-16 ESTIMATED ACTUAL</b>	<b>FY 16-17 ADOPTED BUDGET</b>	<b>CHANGE FROM 15-16</b>
Bait Sales	44,678	50,000	50,000	40,000	(10,000)
Misc. Dock Revenue	38,060	30,000	36,000	35,000	5,000
Naples Landings	56,223	35,000	55,000	50,000	15,000
Mooring Ball Rental	4,829	4,000	4,000	4,000	0
Cat/Boat Storage Fee	13,964	8,100	8,100	8,100	0
Tennis Courts Membership	155,974	148,000	150,000	154,500	6,500
Tennis Courts Daily Play	48,277	45,000	47,000	47,000	2,000
Tennis Courts Tournaments	59,411	58,000	58,000	59,000	1,000
Tennis Courts Lessons	247,308	235,000	245,000	245,000	10,000
Tennis Courts Ball Machine	4,271	3,600	3,600	3,600	0
Tennis Courts Retail Sales	27,552	25,000	26,000	26,000	1,000
Tennis Courts Restrung	8,972	8,500	8,500	8,500	0
Tennis Courts Miscella	3,323	3,500	4,828	4,800	1,300
Tennis Courts Sponsors	12,911	15,000	20,000	20,000	5,000
<b>Total Charges for Services</b>	<b>51,503,522</b>	<b>55,827,065</b>	<b>54,564,437</b>	<b>54,946,910</b>	<b>(880,155)</b>
County Court Fines	70,673	69,800	69,800	69,850	50
Police Training Fees	8,457	13,500	13,500	10,000	(3,500)
City Fines	317,899	326,100	199,100	206,500	(119,600)
Handicap accessibility	8,351	3,000	3,000	3,000	0
Late Fees	27,440	21,700	21,200	21,500	(200)
Code Enforcement Fines	4,965	3,000	3,000	4,500	1,500
School Crossing Fees	18,326	20,000	20,000	15,000	(5,000)
<b>Total Fines and Penalties</b>	<b>456,111</b>	<b>457,100</b>	<b>329,600</b>	<b>330,350</b>	<b>(126,750)</b>
Misc. Revenue/Interest	637,608	386,510	853,700	677,062	290,552
GASB 31 Market to Book	323,028	0	0	0	0
Special Assessment Int	468	0	0	0	0
Rents	25,500	36,000	36,000	36,000	0
Gain/Loss on Sales of Fixed Asset	40,000	0	5,000	5,000	5,000
Scrap Surplus	6,113	4,500	6,000	3,500	(1,000)
Scrap/Auction Proceeds	323,996	143,300	168,300	138,235	(5,065)
Confiscations	65,691	0	0	0	0
Misc. Revenue	23	500,000	32,000	225,000	(275,000)
Other Donation Revenues	46,780	45,000	52,000	26,000	(19,000)
Baker Park /Other Park Donations	1,761,249	1,523,434	(1,050,000)	1,085,500	(437,934)
Other Misc. Income	214,120	331,572	361,072	5,025,000	4,693,428
Health Insurance Fund Revenue	6,718,288	6,818,088	6,864,009	6,913,193	95,105
Transfers from General	111,305	497,500	592,450	7,497,500	7,000,000
Transfers For Baker Park	1,000,000	0	0	1,250,000	1,250,000
Transfers From CRA	958,105	1,006,267	1,006,267	990,461	(15,806)
Transfers From Utility Tax Fund	3,375,000	3,000,000	(3,235,000)	3,235,000	235,000
Other Transfers	4,902,642	142,500	216,382	392,017	249,517
East Naples Loan Repayment	167,560	200,000	200,000	56,000	(144,000)
Water System Development	1,197,339	450,000	450,000	400,000	(50,000)
Sewer System Development	1,014,111	250,000	600,000	300,000	50,000
<b>Total Misc Revenue and Transfers</b>	<b>22,888,927</b>	<b>15,334,671</b>	<b>7,158,180</b>	<b>28,255,468</b>	<b>12,920,797</b>
<b>Total All Fund Revenue by Type</b>	<b>122,998,696</b>	<b>118,425,253</b>	<b>109,943,729</b>	<b>132,484,047</b>	<b>14,058,794</b>

**FISCAL YEAR 2016-17  
BUDGET EXPENDITURE DETAIL  
ALL FUNDS - ALL DEPARTMENTS**

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 ESTIMATED ACTUAL	16-17 ADOPTED BUDGET	CHANGE FROM 15-16
<b><u>PERSONAL EXPENSES</u></b>					
10-20 REGULAR SALARIES & WAGES	26,237,225	26,997,189	26,903,358	27,697,043	699,854
10-30 OTHER SALARIES	996,357	1,104,196	1,067,141	1,118,923	14,727
10-32 STATE INCENTIVE PAY	98,626	107,820	93,159	96,540	(11,280)
10-33 EDUCATION REIMBURSEMENT	20,618	0	39,690	39,000	39,000
10-40 OVERTIME	1,020,979	1,092,493	1,176,329	1,141,459	48,966
10-41 SPECIAL DUTY PAY	176,864	185,050	201,806	193,350	8,300
10-42 HOLIDAY PAY	311,974	347,032	347,032	357,093	10,061
10-44 NAA OVERTIME	0	0	392,000	470,400	470,400
25-01 FICA	2,118,285	1,976,685	1,983,442	2,011,805	35,120
25-03 RETIREMENT CONTRIBUTIONS	4,326,183	5,863,160	5,790,811	5,555,212	(307,948)
25-04 LIFE/HEALTH INSURANCE	5,317,875	5,386,766	5,396,546	5,397,312	10,546
25-07 EMPLOYEE ALLOWANCES	154,887	170,294	170,602	166,374	(3,920)
25-13 EARLY RETIREMENT INCENTIVE	57,135	57,135	57,135	57,135	0
25-21 PREPAID CONTRIBUTION	(66,279)	0	0	0	0
25-22 STATE INSURANCE PREMIUM TAX	1,272,758	1,354,409	1,354,409	1,354,409	0
29-00 OTHER	0	89,000	50,960	50,960	(38,040)
<b>TOTAL PERSONAL EXPENSES</b>	<b>\$42,043,487</b>	<b>\$44,731,229</b>	<b>\$45,024,420</b>	<b>\$45,707,014</b>	<b>975,786</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	754,882	1,110,790	1,058,105	1,097,490	(13,300)
30-01 CITY ADMINISTRATION	(134,000)	(134,000)	(134,000)	(134,000)	0
30-05 COUNTY LANDFILL	1,429,613	1,459,000	1,544,000	1,722,000	263,000
30-07 SMALL TOOLS	17,627	25,900	25,900	31,400	5,500
30-10 AUTO MILEAGE	0	150	0	0	(150)
30-15 ADMIN CHARGE - UTILITY BILLING	134,000	134,000	134,000	134,000	0
30-20 FIELD TRIPS	9,070	10,000	10,000	10,000	0
30-21 FLEISCHMANN PARK	2,019	0	0	0	0
30-31 TV PRODUCTION EXPENDITURE	24,959	26,270	26,270	27,700	1,430
30-51 BOTTLED WATER	0	20,000	5,000	20,000	0
31-00 PROFESSIONAL SERVICES	27,654	44,500	42,563	44,500	0
31-01 PROFESSIONAL SERVICES-OTHER	1,528,048	2,182,456	2,330,905	2,238,532	56,076
31-02 ACCOUNTING & AUDITING	83,025	83,000	88,000	83,200	200
31-04 OTHER CONTRACTUAL SERVICES	4,134,175	4,641,734	4,651,605	5,116,714	474,980
31-07 MEDICAL/TOBACCO SERVICES	31,768	60,950	60,950	57,050	(3,900)
31-08 DENTAL PROGRAM	348,331	341,462	341,462	377,091	35,629
31-13 STOP LOSS PREMIUMS	715,257	789,200	789,200	874,356	85,156
31-14 LONG TERM DISABILITY	77,233	76,308	76,308	78,917	2,609
31-15 LIFE INSURANCE	293,051	289,636	289,636	337,180	47,544
31-16 VISION INSURANCE	33,873	33,460	33,460	34,953	1,493
31-23 CULTURAL ARTS-THEATRE	29,905	35,000	35,000	35,000	0
31-42 GAS TAX OVERLAY	499,917	600,000	694,314	1,150,000	550,000
31-43 LAWN LANDSCAPE CERTIFICATION	10,000	10,000	10,000	15,000	5,000
31-50 ELECTION EXPENSE	0	0	2,600	0	0
31-51 DOCUMENT IMAGING	1,919	2,000	2,000	2,000	0
32-01 CITY ATTORNEY	234,299	285,000	285,000	285,000	0
32-04 OTHER LEGAL SERVICES	14,774	30,500	15,500	50,500	20,000
32-10 OUTSIDE COUNSEL	66,683	130,000	140,000	170,000	40,000
32-12 LABOR ATTORNEY	7,399	20,000	20,000	20,000	0
34-01 UNSAFE STRUCTURE	0	10,000	10,000	10,000	0
38-01 PAYMENT IN LIEU OF TAXES	2,101,780	2,067,600	2,067,600	2,067,600	0
40-00 TRAINING & TRAVEL COSTS	179,475	229,655	218,762	250,465	20,810
41-00 COMMUNICATIONS	146,991	224,976	206,462	260,926	35,950
41-01 TELEPHONE	70,897	58,836	70,251	63,206	4,370
41-02 TECHNOLOGY COMMUNICATIONS	39,796	57,120	57,120	73,260	16,140
42-00 TRANSPORTATION	19,553	26,000	23,000	23,000	(3,000)
42-02 POSTAGE & FREIGHT	73,573	76,000	78,000	93,700	17,700
42-10 EQUIP. SERVICES - REPAIRS	1,463,144	1,477,537	1,482,937	1,558,000	80,463

**FISCAL YEAR 2016-17  
BUDGET EXPENDITURE DETAIL  
ALL FUNDS - ALL DEPARTMENTS**

	14-15	15-16	15-16	16-17	CHANGE
ACCOUNT DESCRIPTION	ACTUALS	ADOPTED BUDGET	ESTIMATED ACTUAL	ADOPTED BUDGET	FROM 15-16
42-11 EQUIP. SERVICES - FUEL	508,330	801,300	765,237	642,500	(158,800)
43-01 ELECTRICITY	2,635,917	3,028,200	2,833,265	3,352,848	324,648
43-02 WATER, SEWER, GARBAGE	904,370	753,725	736,905	863,825	110,100
44-00 RENTALS & LEASES	72,880	94,032	92,375	88,977	(5,055)
44-02 EQUIPMENT RENTAL	82,448	112,600	112,400	113,400	800
45-01 UNEMPLOYMENT COMPENSATION	11,224	10,000	10,000	5,000	(5,000)
45-02 HEATH CLAIMS PAID	3,512,877	3,200,000	3,200,000	3,275,000	75,000
45-03 PRESCRIPTION CLAIMS	384,834	500,000	500,000	550,000	50,000
45-05 HEALTHCARE REIMBURSEMENT	589,391	575,500	575,500	575,500	0
45-06 EMPLOYEE FLEX PLAN	160,923	165,644	165,644	162,130	(3,514)
45-09 HEALTH/FITNESS REIMBURSEMENT	20,020	19,200	0	19,200	0
45-10 WORKERS COMP STATE ASSESS	8,821	18,000	18,000	18,000	0
45-11 WORKERS COMPENSATION	398,345	713,872	713,872	637,858	(76,014)
45-20 GENERAL LIABILITY	678,763	817,609	817,609	774,174	(43,435)
45-21 AUTO COLLISION	327,719	385,857	385,857	383,698	(2,159)
45-22 SELF INSURANCE CHARGE	4,571,981	4,684,032	4,684,032	4,442,449	(241,583)
45-23 REIMBURSEMENTS/REFUNDS	(374,603)	(90,000)	(90,000)	(110,000)	(20,000)
46-00 REPAIR AND MAINTENANCE	695,575	1,083,167	1,012,849	1,315,367	232,200
46-02 BUILDINGS & GROUND MAINT.	174,648	356,580	358,800	320,330	(36,250)
46-03 EQUIP. MAINT. CONTRACTS	13,333	13,700	13,700	13,700	0
46-04 EQUIP. MAINTENANCE	460,910	619,500	597,500	617,000	(2,500)
46-05 STORM REPAIR COSTS	0	25,000	25,000	25,000	0
46-06 OTHER MAINTENANCE	241,900	90,000	778,248	90,000	0
46-08 LAKE MAINTENANCE	26,790	30,000	30,000	30,000	0
46-09 STREET LIGHT & POLE MAINTENANCE	12,349	40,000	40,000	40,000	0
46-10 SUBLET REPAIR COSTS	238,331	220,000	220,000	220,000	0
46-12 ROAD REPAIRS	113,865	145,000	165,000	155,000	10,000
46-13 ROAD REPAIRS	166,471	225,000	225,000	225,000	0
46-14 HYDRANT MAINTENANCE	2,340	2,400	2,338	2,400	0
46-16 HARDWARE MAINTENANCE	120,973	32,157	58,615	59,816	27,659
46-17 SOFTWARE MAINTENANCE	260,691	268,929	268,929	313,750	44,821
46-19 PRINTERS	3,374	7,500	7,500	7,500	0
46-34 REPAIR & MAINT LEVEL OF SERVICE	0	395,000	395,000	425,000	30,000
47-00 PRINTING AND BINDING	54,904	78,300	80,318	75,115	(3,185)
47-01 LEGAL ADS	24,287	30,750	30,750	30,750	0
47-02 ADVERTISING (NON LEGAL)	13,130	20,505	23,400	19,680	(825)
47-06 DUPLICATING	7,002	23,300	22,300	22,300	(1,000)
49-00 OTHER CURRENT CHARGES	10,241	16,000	17,400	17,400	1,400
49-02 TECHNOLOGY SERVICE CHARGE	1,614,753	1,579,170	1,579,170	1,629,880	50,710
49-04 EMPLOYEE DEVELOPMENT	1,758	12,500	10,000	10,000	(2,500)
49-05 SPECIAL EVENTS	212,219	145,250	145,250	151,250	6,000
49-06 AWARDS	5,202	14,500	12,000	12,000	(2,500)
49-07 EMPLOYEE RECOGNITION	3,126	2,800	3,500	3,500	700
49-08 HAZARDOUS WASTE DISPOSAL	2,997	4,500	4,500	4,500	0
51-00 OFFICE SUPPLIES	73,344	97,500	98,355	107,350	9,850
51-02 OTHER OFFICE SUPPLIES	2,706	4,000	4,500	4,000	0
51-06 RESALE SUPPLIES	69,967	80,000	80,000	79,000	(1,000)
52-00 OPERATING SUPPLIES	920,544	851,165	879,376	884,040	32,875
52-01 MINOR OPERATING EQUIPMENT	12,960	13,000	13,000	13,000	0
52-02 FUEL	1,500,295	2,076,288	1,589,800	1,769,933	(306,355)
52-03 OIL & LUBE	5,476	11,000	9,500	9,500	(1,500)
52-04 BATTERIES	1,343	1,500	0	0	(1,500)
52-06 TIRES	52,944	100,000	85,000	100,000	0
52-07 UNIFORMS	105,775	116,420	128,720	133,915	17,495
52-08 SHOP SUPPLIES	(2,282)	9,000	9,000	9,000	0
52-09 OTHER CLOTHING	22,655	25,400	24,350	26,075	675
52-10 JANITORIAL SUPPLIES	82,911	102,800	103,148	108,300	5,500
52-21 NEW INSTALLATION SUPPLIES	116,980	450,000	325,000	450,000	0
52-22 REPAIR SUPPLIES	263,577	220,000	250,000	240,000	20,000

**FISCAL YEAR 2016-17  
BUDGET EXPENDITURE DETAIL  
ALL FUNDS - ALL DEPARTMENTS**

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 ESTIMATED ACTUAL	16-17 ADOPTED BUDGET	CHANGE FROM 15-16
52-23 VESTS	5,925	6,000	6,000	6,000	0
52-25 BUNKER GEAR	25,985	28,500	28,500	32,000	3,500
52-26 FIRE HOSE & APPLIANCES	7,988	16,350	15,400	16,350	0
52-27 SPECIALTY TEAM EQUIPMENT	23,768	25,550	25,200	25,000	(550)
52-41 POOL - OPERATING SUPPLIES	41,804	50,000	50,000	50,000	0
52-42 BAND SHELL OPERATING SUPPLIES	0	5,000	5,000	0	(5,000)
52-51 DUMPSTERS	93,772	85,000	85,000	85,000	0
52-52 MINOR OPERATING EQUIPMENT	127,493	57,250	57,250	20,000	(37,250)
52-80 CHEMICALS	2,132,260	2,607,450	2,218,400	2,597,265	(10,185)
52-99 INVENTORY (OVER/SHORT)	(24,524)	0	0	0	0
54-00 BOOKS, PUBS, SUBS, MEMBS	630	1,700	1,000	1,600	(100)
54-01 MEMBERSHIPS	46,194	57,644	55,619	59,214	1,570
54-02 BOOKS, PUBS, SUBS.	6,284	7,550	7,225	4,815	(2,735)
59-00 DEPRECIATION	9,192,199	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$48,355,071</b>	<b>\$44,912,186</b>	<b>\$44,594,017</b>	<b>\$46,740,894</b>	<b>1,828,708</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-20 BUILDINGS	472,499	4,655,000	2,892,579	1,378,000	(3,277,000)
60-30 IMPROVEMENTS O/T BUILDING	12,934,425	15,390,500	21,065,007	24,844,430	9,453,930
60-40 MACHINERY EQUIP	3,785,301	3,032,918	4,132,542	3,441,300	408,382
60-70 VEHICLES	1,258,085	2,087,200	2,432,065	1,380,050	(707,150)
60-81 COMPUTER SOFTWARE	25,563	350,000	45,000	345,000	(5,000)
70-11 PRINCIPAL	1,468,000	4,291,298	4,386,120	4,448,916	157,618
70-12 INTEREST	589,242	540,519	557,492	441,154	(99,365)
TRANSFERS OUT TO:					
91-00 CAPITAL	3,375,000	3,000,000	3,000,000	3,235,000	235,000
91-10 GENERAL FUND	(41,890)	528,401	78,401	14,000	(514,401)
91-21 BOND SINKING FUND FD 200	958,105	963,389	963,389	990,461	27,072
91-12 BAKER PARK FUND	5,971,262	0	0	6,500,000	6,500,000
91-34 CAPITAL PROJECTS FUND	21,915	120,000	474,738	2,025,960	1,905,960
91-39 STREETS FUND	0	14,477	464,477	0	(14,477)
91-42 WATER, SEWER FUND	(41,890)	50,000	50,000	14,000	(36,000)
91-47 STORMWATER FUND	(41,890)	50,000	50,000	14,000	(36,000)
91-48 TENNIS FUND	47,500	47,500	47,500	47,500	0
99-00 CONTINGENCY	0	450,000	0	450,000	0
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$30,781,226</b>	<b>\$35,571,202</b>	<b>\$40,639,309</b>	<b>\$49,569,771</b>	<b>\$13,998,569</b>
<b>TOTAL EXPENSES</b>	<b>\$121,179,784</b>	<b>\$125,214,617</b>	<b>\$130,257,746</b>	<b>\$142,017,679</b>	<b>\$16,803,063</b>

**City of Naples, Florida**  
**Full-Time Equivalent Staffing Levels**

<b>Fund Department</b>	<b>Adopted FY 13-14</b>	<b>Adopted FY 14-15</b>	<b>Adopted FY 15-16</b>	<b>Adopted FY 16-17</b>	<b>Change</b>
<b>General Fund</b>					
Mayor & Council	1.00	1.00	1.00	1.00	0.00
City Attorney	1.00	1.00	1.00	1.00	0.00
City Clerk	6.00	6.00	6.00	6.00	0.00
City Manager's Office	3.70	3.70	3.70	4.70	1.00
City Manager/Code Enforce	2.20	2.20	1.20	1.20	0.00
Purchasing	0.00	3.00	3.00	3.00	0.00
Human Resources	4.00	4.00	4.00	4.00	0.00
Planning Department	3.50	3.50	3.50	5.00	1.50
Finance Department	13.80	10.80	10.80	10.80	0.00
Police Administration	4.00	5.00	5.00	5.00	0.00
Police Criminal Investigation	15.00	0.00	0.00	0.00	0.00
Police Patrol	57.40	71.40	71.40	71.40	0.00
Police Support Services	22.00	22.00	22.00	22.00	0.00
Fire Operations	63.00	63.00	63.00	65.00	2.00
Community Serv Admin	5.00	5.00	5.00	5.00	0.00
Community Serv Parks/Pkys	16.00	16.00	16.00	16.00	0.00
Community Serv Recreation	8.50	8.50	8.50	9.50	1.00
Facilities Maintenance	11.00	11.00	11.00	12.00	1.00
<b>TOTAL FUND</b>	<b>237.10</b>	<b>237.10</b>	<b>236.10</b>	<b>242.60</b>	<b>6.50</b>
<b>Water &amp; Sewer Fund</b>					
Administration	9.00	9.00	9.00	9.00	0.00
Utility Billing/Customer Service	7.00	7.00	7.00	7.00	0.00
Water Plant	35.00	35.00	35.00	35.00	0.00
Wastewater Plant	36.00	36.00	37.00	37.00	0.00
Utilities Maintenance	16.00	16.00	16.00	16.00	0.00
<b>TOTAL FUND</b>	<b>103.00</b>	<b>103.00</b>	<b>104.00</b>	<b>104.00</b>	<b>0.00</b>
<b>Solid Waste Fund</b>					
Administration	3.50	3.50	4.00	4.00	0.00
Residential Collection	11.00	11.00	11.00	11.00	0.00
Commercial Collection	5.00	6.00	6.00	6.00	0.00
Recycling	6.00	5.00	5.00	5.00	0.00
<b>TOTAL FUND</b>	<b>25.50</b>	<b>25.50</b>	<b>26.00</b>	<b>26.00</b>	<b>0.00</b>
<b>Stormwater Fund</b>					
Stormwater	8.00	8.00	8.00	8.50	0.50
Natural Resources	2.00	3.00	3.00	2.50	(0.50)
<b>TOTAL FUND</b>	<b>10.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>0.00</b>
<b>Streets &amp; Traffic Fund</b>	5.50	5.50	5.50	5.50	0.00
<b>Building Permits Fund</b>	30.00	30.00	36.50	34.00	(2.50)
<b>Community Redevelopment Agency</b>	6.30	6.30	6.30	6.30	0.00
<b>City Dock Fund</b>	3.60	3.60	3.60	3.60	0.00
<b>Tennis Fund</b>	4.00	4.00	4.00	4.00	0.00
<b>Naples Beach Fund</b>	13.00	13.20	13.20	13.20	0.00
<b>Technology Services Fund</b>	8.00	7.00	7.00	6.00	(1.00)
<b>Equipment Services Fund</b>	8.50	8.50	8.50	8.50	0.00
<b>Risk Management</b>	1.00	1.00	1.00	1.00	0.00
<b>GRAND TOTAL</b>	<b>455.50</b>	<b>455.70</b>	<b>462.70</b>	<b>465.70</b>	<b>3.00</b>

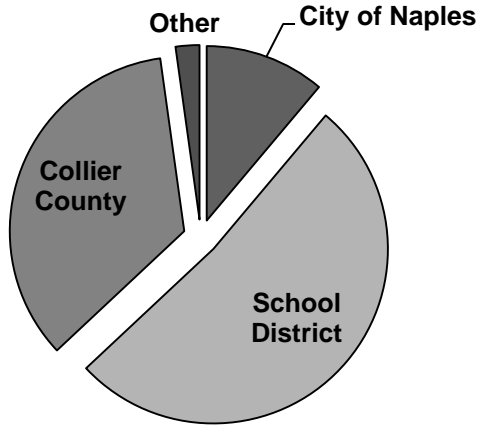
Detailed explanations of staff changes are included in each department summary and in the Letter of Transmittal.

**CITY OF NAPLES  
DISTRIBUTION OF TAX LEVY  
FISCAL YEAR 2016-17**

The following example represents the tax bill of a typical single family residence in the City:

Taxable Value	\$1,176,000		
Homestead Exemption	\$50,000		
Taxable Value	\$1,126,000		
	<u>Taxes</u>	<u>Millage Rate</u>	Percent of Tax Bill
CITY OF NAPLES	\$1,294.90	1.1500	11.13%
School District	\$6,037.00	5.2450	51.89%
Collier County	\$4,046.62	3.5938	34.78%
Water Management/Cypress Basin	\$150.43	0.1336	1.29%
Mosquito Control	\$105.84	0.0940	0.91%
<b>TOTAL</b>	<b>\$11,634.79</b>	<b>\$10.22</b>	

**DIVISION OF TAX BILL, BY AGENCY**





## Fiscal Year 2016-17 Expenditure Overview

### All Funds

	FY15-16	FY16-17	Change	
Personal Services	44,671,229	45,707,014	1,035,785	2.3%
Operating Expenses	44,944,936	46,740,894	1,795,958	4.0%
Capital and Debt	35,598,452	49,569,771	13,971,319	39.2%
Total	125,214,617	142,017,679	16,803,062	13.4%

### General Fund

	FY15-16	FY16-17	Change	
Personal Services	27,006,459	28,130,817	1,124,358	4.2%
Operating Expenses	6,507,358	7,095,774	588,416	9.0%
Capital and Debt	916,700	7,851,000	6,934,300	756.4%
Total	34,430,517	43,077,591	8,647,074	25.1%

### Special Revenue Funds

Building Fund				
	FY15-16	FY16-17	Change	
Personal Services	3,228,000	3,081,066	476,517	14.8%
Operating Expenses	1,295,357	1,455,940	160,583	12.4%
Capital and Debt	584,000	1,155,000	571,000	97.8%
Total	5,107,357	5,692,006	584,649	11.4%

East Naples Bay Special Taxing District Fund				
	FY15-16	FY16-17	Change	
Personal Services	-	-	-	0.0%
Operating Expenses	29,000	36,000	7,000	24.1%
Capital and Debt	350,000	56,000	(294,000)	0.0%
Total	379,000	92,000	(287,000)	-75.7%

Moorings Bay Special Taxing District Fund				
	FY15-16	FY16-17	Change	
Personal Services	-	-	-	0.0%
Operating Expenses	24,250	24,250	-	0.0%
Capital and Debt	-	-	-	0.0%
Total	24,250	24,250	-	0.0%

## Fiscal Year 2016-17 Expenditure Overview

Fifth Avenue South Business Improvement District Fund				
	FY15-16	FY16-17	Change	
Personal Services	-	-	-	0.0%
Operating Expenses	396,449	459,250	62,801	15.8%
Capital and Debt	-	-	-	0.0%
Total	396,449	459,250	62,801	15.8%

Port Royal Dredging Fund				
	FY15-16	FY16-17	Change	
Personal Services	-	-	-	0.0%
Operating Expenses	72,640	4,040	(68,600)	-94.4%
Capital and Debt	-	61,960	61,960	0.0%
Total	72,640	66,000	(6,640)	-9.1%

CRA Fund				
	FY15-16	FY16-17	Change	
Personal Services	567,713	592,001	24,288	4.3%
Operating Expenses	538,299	595,774	57,475	10.7%
Capital and Debt	3,309,267	3,040,461	(268,806)	-8.1%
Total	4,415,279	4,228,236	(187,043)	-4.2%

Streets Fund				
	FY15-16	FY16-17	Change	
Personal Services	523,593	539,379	15,786	3.0%
Operating Expenses	1,762,326	2,312,760	550,434	31.2%
Capital and Debt	693,000	505,000	(188,000)	-27.1%
Total	2,978,919	3,357,139	378,220	12.7%

Baker Park Fund				
	FY15-16	FY16-17	Change	
Personal Services	-	-	-	0.0%
Operating Expenses	-	-	-	0.0%
Capital and Debt	2,600,000	2,800,000	200,000	7.7%
Total	2,600,000	2,800,000	200,000	7.7%

## Fiscal Year 2016-17 Expenditure Overview

### Enterprise Funds

Water & Sewer Fund				
	FY15-16	FY16-17	Change	
Personal Services	7,745,868	7,773,045	27,177	0.4%
Operating Expenses	13,671,138	14,086,088	414,950	3.0%
Capital and Debt	14,135,668	16,241,882	2,106,214	14.9%
Total	35,552,674	38,101,015	2,548,341	7.2%

Naples Beach Fund				
	FY15-16	FY16-17	Change	
Personal Services	784,073	859,557	75,484	9.6%
Operating Expenses	913,092	1,051,335	138,243	15.1%
Capital and Debt	194,000	184,500	(9,500)	-4.9%
Total	1,891,165	2,095,392	204,227	10.8%

Solid Waste Fund				
	FY15-16	FY16-17	Change	
Personal Services	1,822,432	1,766,248	(56,184)	-3.1%
Operating Expenses	4,291,569	4,634,013	342,444	8.0%
Capital and Debt	755,000	359,000	(396,000)	-52.5%
Total	6,869,001	6,759,261	(109,740)	-1.6%

Naples Dock Fund				
	FY15-16	FY16-17	Change	
Personal Services	230,319	236,953	6,634	2.9%
Operating Expenses	1,577,914	1,389,595	(188,319)	-11.9%
Capital and Debt	-	5,000,000	5,000,000	0.0%
Total	1,808,233	6,626,548	4,818,315	266.5%

Stormwater Fund				
	FY15-16	FY16-17	Change	
Personal Services	1,074,079	1,115,094	41,015	3.8%
Operating Expenses	1,070,413	831,860	(238,553)	-22.3%
Capital and Debt	3,864,974	3,129,871	(735,103)	-19.0%
Total	6,009,466	5,076,825	(932,642)	-15.5%

## Fiscal Year 2016-17 Expenditure Overview

Tennis Fund				
	FY15-16	FY16-17	Change	
Personal Services	247,343	239,521	(7,822)	-3.2%
Operating Expenses	309,885	321,850	11,965	3.9%
Capital and Debt	111,000	50,000	(61,000)	-55.0%
Total	668,228	611,371	(56,857)	-8.5%

### Internal Service Funds

Risk Management Fund				
	FY15-16	FY16-17	Change	
Personal Services	138,414	142,291	3,877	2.8%
Operating Expenses	3,450,476	3,210,255	(240,221)	-7.0%
Capital and Debt	-	-	-	0.0%
Total	3,588,890	3,352,546	(236,344)	-6.6%

Employee Benefits Fund				
	FY15-16	FY16-17	Change	
Personal Services	-	-	-	0.0%
Operating Expenses	6,414,225	6,715,354	301,129	4.7%
Capital and Debt	-	-	-	0.0%
Total	6,414,225	6,715,354	301,129	4.7%

Technology Service Fund				
	FY15-16	FY16-17	Change	
Personal Services	592,612	502,240	(90,372)	-15.2%
Operating Expenses	847,971	897,633	49,662	5.9%
Capital and Debt	240,000	440,000	200,000	83.3%
Total	1,680,583	1,839,873	159,290	9.5%

Equipment Service Fund				
	FY15-16	FY16-17	Change	
Personal Services	710,324	728,803	18,479	2.6%
Operating Expenses	1,648,794	1,509,293	(139,501)	-8.5%
Capital and Debt	60,800	5,500	(55,300)	-91.0%
Total	2,419,918	2,243,596	(176,322)	-7.3%

## Fiscal Year 2016-17 Expenditure Overview

### Other Funds

Debt Service Fund				
	FY15-16	FY16-17	Change	
Personal Services	-	-	-	0.0%
Operating Expenses	59,980	46,510	(13,470)	-22.5%
Capital and Debt	4,631,375	4,912,317	280,942	6.1%
Total	4,691,355	4,958,827	267,472	5.7%

Capital Projects Fund				
	FY15-16	FY16-17	Change	
Personal Services	-	-	-	0.0%
Operating Expenses	63,800	63,320	(480)	-0.8%
Capital and Debt	3,152,668	3,610,350	457,682	14.5%
Total	3,216,468	3,673,670	457,202	14.2%

Community Block Grant				
	FY15-16	FY16-17	Change	
Personal Services	-	-	-	0.0%
Operating Expenses	-	-	-	0.0%
Capital and Debt	-	166,930	166,930	0.0%
Total	-	166,930	166,930	0.0%



**City of Naples**  
**BUDGET PLANNING CALENDAR**  
**For Fiscal Year 2016-17**

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- January 11, 2016 .....Distribute and publish Budget Planning Calendar
- January 27, 2016 .....Finance to distribute Capital Improvement Project forms and instructions to departments
- February 29, 2016.....CIP Requests due to Finance by noon
- April 4, 2016.....Draft Capital Improvement Project document to City Manager for review
- April 6, 2016.....Presentation of General Fund and CRA Sustainability Report
- April 7, 2016.....Director budget meeting (concurrent with staff meeting)
- April 20, 2016.....Finance to distribute Operating Budget forms and instructions to departments
- April 27, 2016.....CIP completed and to the printers
- May 2, 2016 .....Internal Service Fund Budgets with goals and performance measures, due to Finance
- May 2, 2016 .....Deliver CIP document to City Council (due by June 1 per City Code 2-691)
- May 9, 2016 .....Special Revenue Fund Budgets (building Permits, CDBG, CRA, BID, East Naples Bay, Moorings Bay, CRA, Streets and Traffic) with goals and performance measures due to Finance
- May 16, 2016 .....General Fund budgets with Goals and Objectives due to Finance
- May 16, 2016 .....Council Workshop on CIP Part 1
- May 23, 2016 .....Water/Sewer Fund, Beach Fund, Solid Waste Fund, Dock Fund, Stormwater Fund and Tennis Fund budget requests with goals and performance measures, due to Finance
- June 1, 2016 .....Agenda item on Council meeting to discuss and obtain direction on maximum millage rate.
- June 7, 9, 10, 2016 .....City Manager meets with Directors on Operating Budgets
- June 13, 2016 .....Council workshop CIP Part 2
- July 1, 2016.....Collier County to Certify Taxable Value
- July 22, 2016.....Deliver Preliminary Operating Budget to City Council

**City of Naples**

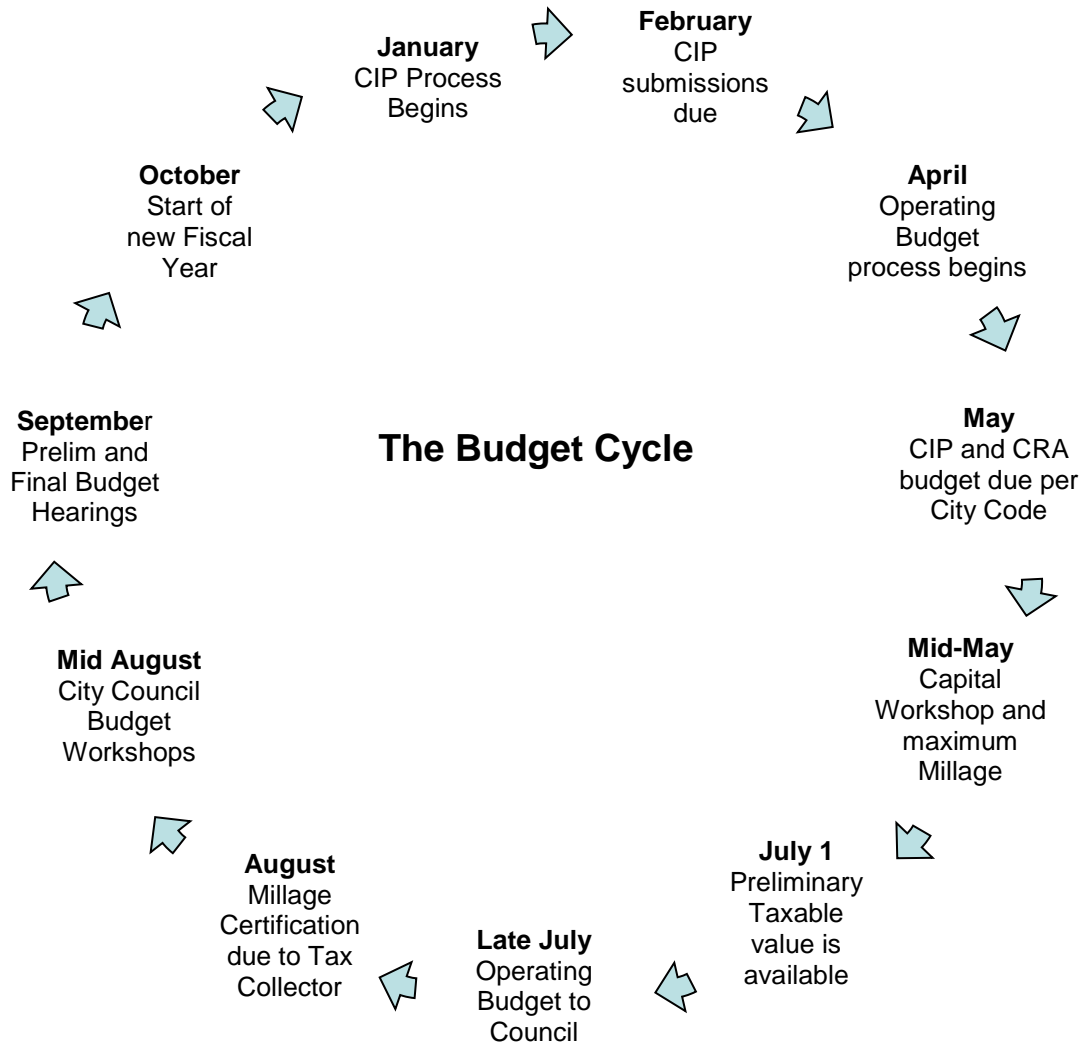
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**BUDGET PLANNING CALENDAR**

- July 29, 2016.....Deadline to send DR 420 report to the Property Appraiser (Millage rate, rollback rate and meeting dates)
- August 15, 2016..... Budget Workshops
- August 24, 2016..... TRIM notices mailed by Collier County
- September 7, 2016 ..... Tentative Budget Hearing 5:05 pm
- September 16-18, 2016..... Dates to advertise the Final Hearing
- September 21, 2016 ..... Final Budget Hearing 5:05 pm
- October 1, 2016 ..... Start of Fiscal Year 2016-17



**City of Naples**  
**BUDGET PLANNING CALENDAR**  
**For Fiscal Year 2016-17**





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For information about City recreational opportunities,  
visit the City's website at [www.naplesgov.com](http://www.naplesgov.com).



**GENERAL FUND**  
**FINANCIAL SUMMARY**  
**Fiscal Year 2016-17**

<b>Beginning Unassigned Fund Balance - as of Sept. 30, 2015</b>	<b>\$14,030,183</b>
Projected Revenues FY 2015-16	34,900,521
Projected Expenditures FY 2015-16	34,838,464
Net Increase/(Decrease) in Fund Balance	<b>62,057</b>

**Expected Unassigned Fund Balance as of Sept. 30, 2016** **\$14,092,240**

<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>	
Ad Valorem Tax at 1.1800 mills	21,339,937
Other Taxes	4,465,677
Fees and Permits	3,739,600
Intergovernmental Revenue	4,202,700
Charges for Services	1,733,460
Fines & Other Revenue	416,386
	35,897,760
	<b>\$49,990,000</b>

**TOTAL AVAILABLE RESOURCES:**

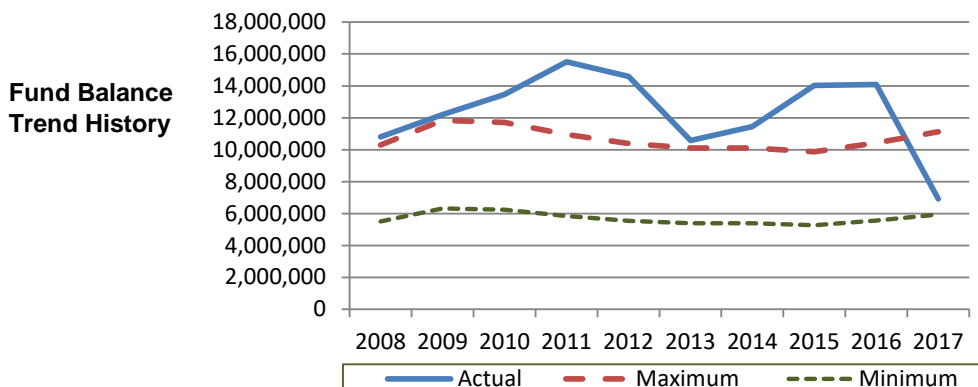
<b>Less Fiscal Year 2016-17 Budgeted Expenditures</b>	
Mayor and City Council	376,843
City Attorney	611,907
City Clerk	618,683
City Manager's Office	1,161,721
Planning Department	558,712
Finance Department	1,099,857
Police Department	12,008,983
Fire Rescue Department	9,554,667
Community Services	8,806,154
Human Resources	561,714
Non Departmental	2,895,110
Contingency, Transfers, Reimbursements	(2,626,760)
	35,627,591

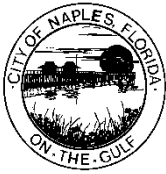
**BUDGETED CASH FLOW** **\$270,169**

**Unassigned fund balance before transfers** **\$14,362,409**

<b>Less Appropriated Transfers</b>	
Baker Park	5,500,000
Public Service Tax Fund	1,950,000
<b>Total Transfers</b>	<b>\$7,450,000</b>

**Projected Unassigned Fund Balance as of September 30, 2017** **\$6,912,409**





# General Fund Discussion

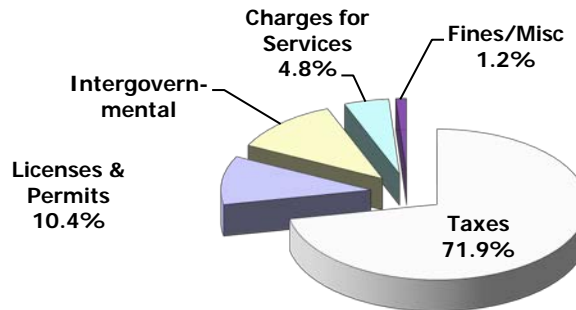
The Budget for the General Fund includes \$35,897,760 in revenue, and \$43,077,591 in expenditures, which includes \$7,450,000 in capital transfers.

## Revenues

Revenue line items in the General Fund are separated into seven basic categories, established by the State of Florida's Uniform Accounting System: Local Taxes, Licenses and Permits, Intergovernmental Revenue, Charges for Services, Fines and Forfeitures, Miscellaneous Income, and Other Sources. The revenues for the General Fund are \$35,897,760 for Fiscal Year 2016-17, shown below, compared to FY 15-16.

	FY 2016-17		FY 2015-16	
	Budget	%	Budget	%
Taxes	\$25,805,614	71.9%	\$25,061,179	72.7%
Licenses & Permits	3,739,600	10.4%	3,559,800	10.3%
Intergovernmental Revenue	4,202,700	11.7%	3,768,820	10.9%
Charges for Services	1,733,460	4.8%	1,727,400	5.0%
Fines & Forfeitures	190,850	0.5%	188,500	0.5%
Miscellaneous	225,536	0.6%	172,401	0.5%
<b>Total</b>	<b>\$35,897,760</b>		<b>\$34,478,100</b>	

### Where the Money Comes From

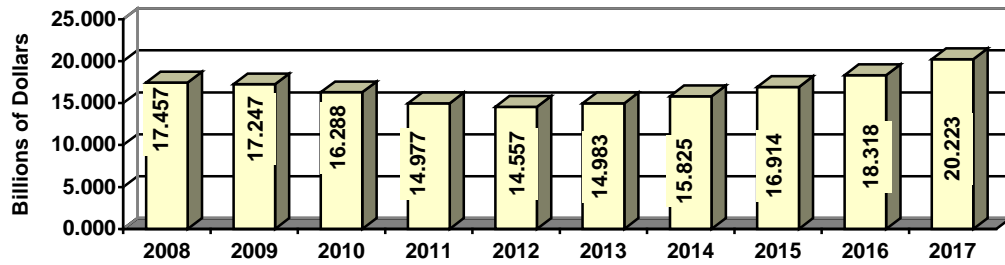


### **Local Taxes (\$25,805,614)**

#### Ad Valorem Taxes

The Ad Valorem Taxes are the largest single revenue source to the General Fund, budgeted at \$21,339,937. The Collier County Property Appraiser is assigned the responsibility for assessing property within the City. Florida Statutes require the Appraiser to provide an estimate of property values to the City by July 1 to aid in the budgeting process. For FY 16-17 the taxable value (per Property Appraiser's report DR420) of all properties within the City is \$ 20,223,123,187.

The chart below shows the City's taxable value (in billions) for the past several years.



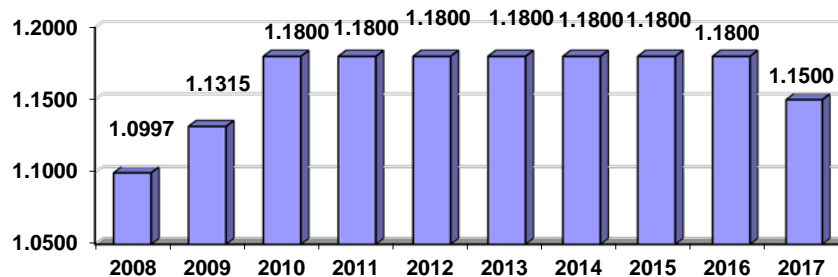
	2009	2010	2011	2012	2013	2014	2015	2016	2017
Change in value	(1.2%)	(5.5%)	(8.0%)	(2.8%)	2.9%	5.6%	6.9%	8.2%	10.4%

For Fiscal Year 2016-17 the millage rate is 1.1500 (or \$1.1500 per thousand dollars of property value), 0.0300 less than FY 2015-16. The budget was proposed at a millage rate of 1.1800. During the budget hearings, based on a strong continued property tax growth and tax base, and a strong fund balance, the City Council amended the budget by decreasing this rate to 1.1500, or \$556,695 less than original amount proposed for the General Fund. Based on the 1.1500 rate, the City expects to collect a maximum of \$22,463,091. As allowed by Florida Statutes, the City reduces this maximum revenue by up to five percent (5%) to allow for uncollected funds and prepayment discounts. For FY 2016-17, the budgeted tax revenue for Ad Valorem Taxes is \$22,093,762, which includes the CRA.

In 1995, the City created a Community Redevelopment Agency (CRA), funded by Tax Increment Financing (which is described separately within the CRA fund). Based on the 1.1500 tax rate, \$753,825 of the City’s Ad Valorem Taxes will be assigned to the CRA fund, leaving \$21,339,937 to be budgeted as ad valorem tax income for the General Fund.

The chart below shows the trend for the ad valorem tax rate for Fiscal Year 2016-17 and prior years.

**Ad Valorem Tax Rate**



**Other Local Taxes**

Naples assesses a Payment in Lieu of Taxes (PILOT) on two Enterprise Funds of the City. The PILOT is established at 5% of revenues, and it is similar to franchise fees charged to the private sector utilities. PILOT is recalculated every two years.

Water and Sewer	\$1,722,000
Solid Waste	\$345,600

The City Dock PILOT was considered but waived as in prior years because the Dock has a public/recreational component.

Insurance Premium Taxes (Fire and Police Casualty) are local taxes on property insurance that partially fund police and fire pensions. These taxes are received by the City near the end of the fiscal year, deposited in the General Fund as revenue, and immediately paid to the Police and Fire Pension funds. The City has estimated these amounts for FY 16-17 and included both the revenue and expenditure in this budget, in the amount of \$1,354,027.

The Telecommunications Tax covers telephone and cable television bills and is collected by the telephone and cable providers, remitted to the State of Florida, and distributed to governments. The 2016-17 collections are projected to be \$2,065,585, with the General Fund portion of this revenue being \$743,000, the Capital Improvement portion being \$697,585, and \$625,000 allocated to the Streets Fund. This represents a change in allocation, with \$500,000 more than last year being distributed to the Capital Projects fund.

Business Tax Receipts are a tax on all persons for the privilege of engaging in or managing any business, profession or occupation within the corporate limits of the City. State law allows the City to increase rates by 5% every two years. The last increase was April 2008. Although the rates could be increased, this budget does not recommend an increase. The City Business Tax Receipts are projected to bring in \$268,000; based on an approximately 3900 receipts issued.

The City expects to collect \$30,000 from the County for the City's proportionate share of County Business Tax Receipts and Business Tax address changes for \$3,000.

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***Fees and Permits (\$3,739,600)***

The City of Naples is budgeted to collect \$3,739,600 in Fees and Permits. The primary revenues in this category are Franchise Fees. The City assesses non-exclusive Franchise Fees for the Electric, Trolley, and Gas companies.

The Electric Franchise Fee is a negotiated contract with Florida Power and Light (FPL), and the fee is 5.9%. It is expected to bring in \$3,570,000 of revenue to the City. In August 2001, the City entered into a 20-year agreement with TECO Gas, which includes a 6% franchise fee. The City is currently receiving approximately \$7,085 per month in Gas Franchise Fees, leading to a budget forecast of \$85,000.

Also included are special event permits for \$18,000, outdoor dining permits for \$9,600 and zoning fees for \$55,000.

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***Intergovernmental Revenue (\$4,202,700)***

Intergovernmental Revenue in the General Fund is budgeted at \$4,202,700 with the largest source of intergovernmental revenue being the General Use Sales Tax at \$2,424,000. This sales tax revenue represents a portion of the state's 6% sales tax that is collected within the county and distributed to municipalities based on a population formula. Projections for this revenue source are provided by the State of Florida's Department of Revenue.

The State Revenue Sharing program is expected to bring \$660,000 to the General Fund. The Revenue Sharing Program includes a variety of taxes that are pooled and allocated based on a State-calculated formula. The formula's components include population, sales tax collections and relative ability to raise revenue. Projections for this revenue source are provided by the State of Florida's Department of Revenue.

Other intergovernmental revenues are:

- Mobile Home Licenses                      \$3,700  
(In the State of Florida, mobile homes and certain trailers are considered vehicles and require licenses. The City receives a portion of that license for those registered within the City limits.)
- Firefighters Education                      \$15,500 (State of Florida program)
- Fuel Tax Refund                                \$33,500 (per F.S. 336.025)
- Alcohol Beverage License                    \$66,000 (per F.S. 561.342)

In July 2008, the City and County entered into a \$1,000,000 Interlocal Agreement to fund expenses that the City's recreation programs (including the beach) incur related to serving the non-City residents. For FY 2016-17 the City will place the full amount (\$1,000,000) into the General Fund, which represents a \$400,000 increase and a corresponding decrease in the Beach Fund.

The City does not typically include expected grants in the budget, unless the grant award is known during the budget process. Including non-awarded grants may appear to be a misleading budget, and may show appropriations that are not available. To adjust for this conservative practice, the budget ordinance states that acceptance of a grant by City Council automatically amends the budget.

***Charges for Services (\$1,733,460)***

Charges for Services reflect the revenues related to services performed, whether received from private individuals or other governmental units. The General Fund is budgeted to collect \$1,733,460 in Charges for Services.

The City projects to collect \$190,000 in Police Services, which is a payment to the City for special police services provided to private entities. The budget includes \$519,000 for fire services, part of which comes from the Naples Airport Authority (NAA) to staff a fire station at the Naples Airport and part from fire employees providing services at special events. The interlocal agreement with the NAA was revised on November 4<sup>th</sup> 2015, requiring the NAA to pay for the actual costs based on overtime for these services, resulting in a \$70,000 decrease from FY 15-16. A 911 subsidy of \$84,900 will be paid by Collier County for dispatch services provided by the City's telecommunication staff to the County.

Another source of Charges for Services is the user fees for recreational programs. Most of these fees are from specialty camps, events and activities held at City facilities.

	<b>Division Revenue</b>	<b>Division Costs</b>	<b>Percent of Expense</b>
Fleischmann Park	\$398,850	\$953,209	42%
Norris Community Center (Cambier)	\$224,000	\$488,345	46%
River Park, Anthony Park	\$82,860	\$683,359	12%
River Park, Aquatic Center (Pool)	\$40,250	\$361,532	11%

As this shows, revenue from the various recreation and sports programs cover only a portion of the costs of running those services and sites. Because many of the City's recreation programs have a free element, such as basketball courts, or passive park areas, the funding from alternate sources such as taxes, is expected. For more information on the relationship of the costs of these programs as compared to the revenues, see the Community Services Department pages in the General Fund.

Several years ago the City entered into an Interlocal Agreement with Collier County that requires Collier County to pay \$36,000 in exchange for the City including County sewer fees on City water bills, where applicable. The Interlocal Agreement, dated January 28, 2003, does not have a termination date, but does have a fee review clause; however, there has been no action to increase that fee.

### ***Fines (\$190,850)***

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The General Fund is budgeted to receive \$190,850 in fines for FY 2016-17. The primary sources of fines are traffic-type citations and other violation notices issued by the Naples Police Department. This is budgeted to be \$69,500 for FY 2016-17. All non-parking ticket and violation revenues are collected by the Collier County Court system and remitted to the City.

Police Training, at \$10,000, represents the funds received from a \$2 fee imposed in accordance with Section 2-632 of the City of Naples Code of Ordinances. City Fines, which are non-beach related parking violations, are budgeted at \$80,000, to reflect the recent historical collections trend.

The City expects to receive approximately \$3,000 in Handicapped Parking fines and \$4,500 in Code Enforcement violations. Handicapped Parking fines must be used for improvements to accessibility.

### ***Miscellaneous Income (\$225,536)***

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The primary Miscellaneous Income for all funds is Interest Income. Interest Income is estimated by multiplying an assumed interest rate by the average amount of funds invested during the year. For FY 16-17 the assumed interest rate is 0.8%, and the projected average invested funds will be \$16 million with strong fluctuations in the first six months. Therefore, Interest Income is budgeted at \$188,536.

Other Income is budgeted at \$20,000. This estimate will cover revenues that are unusual and not classified elsewhere, such as prior year reimbursements, insufficient fund fees, witness fees, or other revenues of this type.

### **Expenses:**

The General Fund budget is \$43,077,591 or \$8,647,074 more than FY 2015-16.

Personal Services in the General Fund increased \$1,124,358 or 4.16%. The primary reason for this increase is due to the contractual pay increase and other employee contractual obligations.

Operating Expenditures increased \$588,416. This includes the increase \$369,794 in Other Contractual Services due primarily to the increased level of tree pruning.

Transfers Out includes \$5,500,000 to Baker Park, \$1,950,000 to the Public Service Tax Fund and \$47,500 to the Tennis Fund.

A complete explanation of costs is included in each department's budget narrative.

### ***Summary***

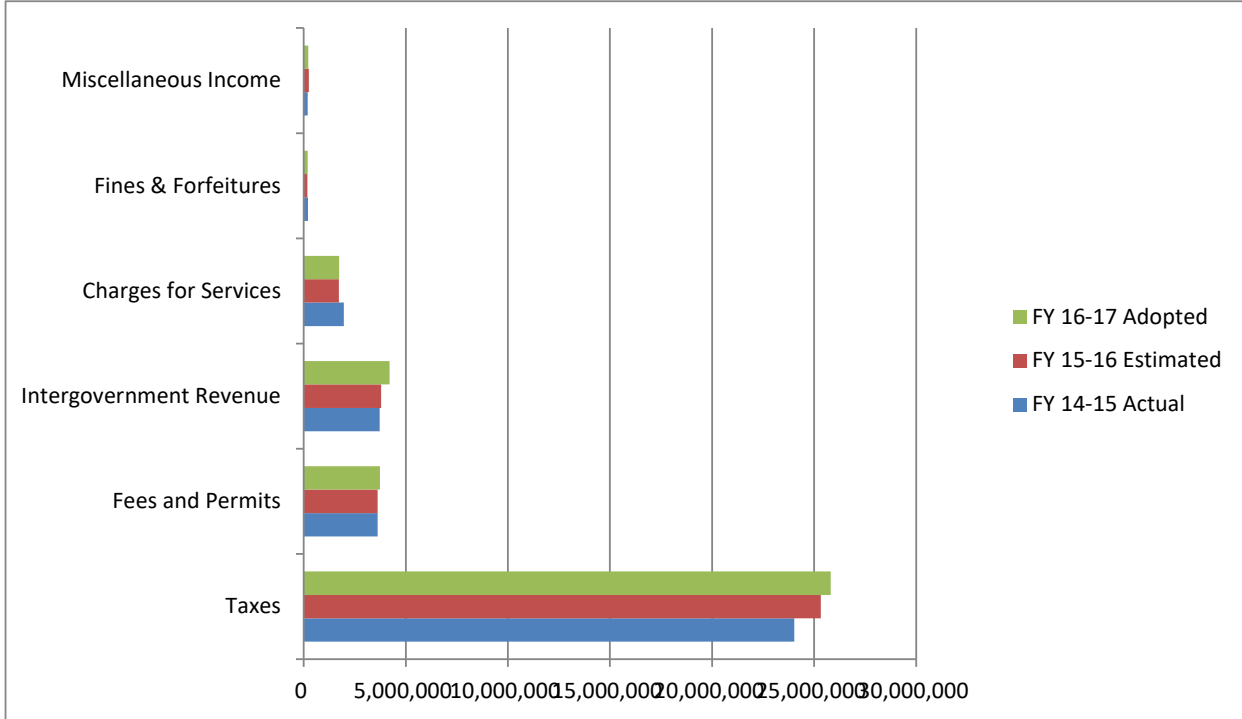
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The General Fund revenue for FY 2016-17 is budgeted at \$35,897,760 and expenditures are budgeted at \$43,077,591. With the ad valorem tax at 1.1500 mills, the City will continue to enjoy one of the lowest tax rates in the State, while remaining a premier City in which to live.

# City of Naples

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## General Fund Revenue Sources



	<b>FY 14-15 Actual</b>	<b>FY 15-16 Adopted</b>	<b>FY 15-16 Estimated</b>	<b>FY 16-17 Adopted</b>	<b>% of General Fund Revenues</b>
Taxes	24,025,559	25,061,179	25,329,867	25,805,614	71.89%
Fees and Permits	3,627,775	3,559,800	3,621,800	3,739,600	10.42%
Intergovernment Revenue	3,725,201	3,768,820	3,792,760	4,202,700	11.71%
Charges for Services	1,967,251	1,727,400	1,720,193	1,733,460	4.83%
Fines & Forfeitures	211,441	188,500	188,500	190,850	0.53%
Miscellaneous Income	197,056	172,401	247,401	225,536	0.63%
<b>TOTAL</b>	<b>33,754,283</b>	<b>34,478,100</b>	<b>34,900,521</b>	<b>35,897,760</b>	<b>100%</b>



**City of Naples General Fund**  
**Fiscal Year 2016-17 Revenue Detail**

	2015 ACTUAL	2016 ADOPTED	2016 ESTIMATED	2017 ADOPTED	Change
311000 Taxes/ Ad Valorem Taxes	18,714,788	19,895,002	20,261,000	21,339,937	1,444,935
312510 Fire Insurance Premium	721,101	834,618	834,618	834,618	0
312520 Police Fire/ Casualty Ins Prem	551,656	519,409	519,409	519,409	0
313500 Fran Fees/ Pym Lieu of Taxes	2,101,780	2,067,600	2,067,600	2,067,600	0
315101 Local Communication Tax	1,721,195	1,446,000	1,346,000	743,000	(703,000)
316101 City Business Tax	179,269	268,000	268,000	268,000	0
316102 City Bus Tax/Changes & Penalty	2,109	3,000	3,000	3,000	0
316103 City Bus Tax/Insurance Co.	1,533	50	240	50	0
316104 City Bus Tax/Collier Cty Shrd	32,127	27,500	30,000	30,000	2,500
<b>Taxes/ Ad Valorem Taxes</b>	<b>24,025,559</b>	<b>25,061,179</b>	<b>25,329,867</b>	<b>25,805,614</b>	<b>744,435</b>
322600 Building Permits/Contractor Ex	20	0	0	0	0
323100 Franchise Fees-FPL	3,459,483	3,375,000	3,459,000	3,570,000	195,000
323400 Franchise Fees-Natural Gas	94,973	75,000	85,000	85,000	10,000
323900 Franchise Fees-Trolley	(1,000)	1,000	2,000	2,000	1,000
329101 Permits/Right of Way	180	36,000	0	0	(36,000)
329102 Permits/Special Events	18,425	30,000	18,000	18,000	(12,000)
329103 Permits/ Temp Use Permit	2,090	2,000	2,000	0	(2,000)
329104 Permits/Outdoor Dining	442	1,800	1,800	9,600	7,800
329201 Planning Fees/Zoning Fees	53,163	39,000	54,000	55,000	16,000
<b>Fees and Permits</b>	<b>3,627,775</b>	<b>3,559,800</b>	<b>3,621,800</b>	<b>3,739,600</b>	<b>179,800</b>
335120 State Revenue Sharing	655,312	630,000	650,000	660,000	30,000
335140 Mobile Home Licenses	3,568	3,300	3,740	3,700	400
335150 Alcohol Beverage Licenses	66,489	62,000	66,000	66,000	4,000
335160 General Use Sales Tax	2,349,564	2,424,000	2,424,000	2,424,000	0
335210 Firefighters Education	16,560	15,520	15,520	15,500	(20)
335401 Fuel Tax Refund	33,708	34,000	33,500	33,500	(500)
337100 Collier Cty Interlocal	600,000	600,000	600,000	1,000,000	400,000
<b>Intergovernmental</b>	<b>3,725,201</b>	<b>3,768,820</b>	<b>3,792,760</b>	<b>4,202,700</b>	<b>433,880</b>
341102 City Fees/Xerox Copies	871	1,000	1,300	1,000	0
341103 City Fees/Election Fees	0	0	2,873	0	0
341105 City Fees/Planning Dept Fees	73,286	42,000	56,000	67,000	25,000
341109 City Fees/County Billing Serv	36,000	36,000	36,000	36,000	0
342101 False Alarm Fingerprinting Rep	30,385	29,000	29,000	29,000	0
342102 Investigation Fees	18,537	17,000	17,000	17,000	0
342103 Police Security Services	205,721	190,000	190,000	190,000	0
342105 911 Salary Subsidy	53,786	49,000	79,450	84,900	35,900
342201 Fire Contract Services	591,586	598,000	519,000	519,000	(79,000)
342203 EMS Space Rental	37,800	35,400	35,400	36,000	600
343901 Lot Mowing Fees	2,575	2,000	2,000	1,500	(500)
345202 Planning/Zoning Verification F	600	1,200	1,200	0	(1,200)
347101 Facility Program/firework etc	1,350	0	0	1,100	1,100
347111 Fac Prog/Sponsorship Naming Rt	5,000	5,000	5,000	5,000	0
347204 Parks & Rec Use Agreements	160	0	0	0	0
347211 Fleischmann Park Classes	33,950	28,000	28,000	28,000	0
347212 Fleischmann Park Camp Fees	222,398	200,000	215,000	215,000	15,000
347213 Fleischmann Park Field Trips	378	450	0	0	(450)

**City of Naples General Fund**  
**Fiscal Year 2016-17 Revenue Detail**

	2015 ACTUAL	2016 ADOPTED	2016 ESTIMATED	2017 PROPOSED	Change
347214 Fleischmann Park Space Rentals	77,938	65,000	65,000	65,000	0
347215 Fleischmann Park Other Fees	11,469	12,000	14,000	14,000	2,000
347216 Fleischmann Park Spec Events	1,100	500	850	850	350
347217 Fleischmann Park League Fees	39,971	40,000	42,000	42,000	2,000
347221 Skate Park Memberships	33,393	34,000	34,000	34,000	0
347226 Skate Park Other Fees	878	0	0	0	0
347231 Norris Center Classes	12,983	18,500	12,000	12,000	(6,500)
347232 Norris Center Camp Fees	54,578	40,000	50,000	50,000	10,000
347234 Norris Center Space Rental	127,658	115,000	120,000	120,000	5,000
347235 Norris Center Other Fees	1,822	2,500	2,000	2,000	(500)
347236 Norris Center Theatre Tickets	47,102	46,000	40,000	40,000	(6,000)
347241 River Park Classes	44	100	60	60	(40)
347242 River Park Camp Fees	66,384	55,000	55,000	55,000	0
347244 River Park Space Rentals	22,714	18,000	21,000	21,000	3,000
347245 River Park Other Fees	3,252	1,800	1,800	1,800	0
347246 River Park Special Events	49	250	10	0	(250)
347247 River Park Fitness Room	6,367	4,700	5,000	5,000	300
347291 Aquatic Center Class Swim Fee	22,044	22,000	22,000	22,000	0
347292 Aquatic Center Camp Fees	3,517	3,000	3,000	3,000	0
347294 Aquatic Center Space Rentals	13,682	15,000	15,000	15,000	0
347295 Aquatic Center Other Fees	93	0	250	250	250
348365 Spc Rev Rd Pensions Reimb	105,830	0	0	0	0
<b>Charges for Services</b>	<b>1,967,251</b>	<b>1,727,400</b>	<b>1,720,193</b>	<b>1,733,460</b>	<b>6,060</b>
351101 County Court Fines	69,883	69,500	69,500	69,500	0
351103 County Fines- Police Training Fee	8,457	13,500	13,500	10,000	(3,500)
351201 City Fines	91,001	72,000	72,000	80,000	8,000
351202 Handicap accessibility	8,351	3,000	3,000	3,000	0
351203 Late Fees	9,668	7,200	7,200	8,500	1,300
351204 Code Enforcement Fines	4,965	3,000	3,000	4,500	1,500
351206 Civil Ordinance Infraction	790	300	300	350	50
351207 Parking Crossing Guard Fee	18,326	20,000	20,000	15,000	(5,000)
<b>Fines</b>	<b>211,441</b>	<b>188,500</b>	<b>188,500</b>	<b>190,850</b>	<b>2,350</b>
361000 Misc. Revenue/Interest Earning	188,502	75,000	150,000	188,536	113,536
365000 Scrap Surplus	6,113	2,000	2,000	2,000	0
365100 Scrap/Auction Proceeds	311	2,000	2,000	1,000	(1,000)
369300 Other Misc. Income	44,020	15,000	15,000	20,000	5,000
381180 Transfers From Redevelopment	0	28,401	28,401	0	(28,401)
381350 Transfer From/Loan to	(41,890)	50,000	50,000	14,000	(36,000)
389100 Beginning Cash Balance	0	0	0	0	0
<b>Miscellaneous Income</b>	<b>197,056</b>	<b>172,401</b>	<b>247,401</b>	<b>225,536</b>	<b>53,135</b>
<b>Total General Fund Revenue</b>	<b>33,754,283</b>	<b>34,478,100</b>	<b>34,900,521</b>	<b>35,897,760</b>	<b>1,419,660</b>

**City of Naples, Florida**  
**General Fund Budget Comparison**  
**Fiscal Year 2016-17**

	<b>FY14-15 Actual</b>	<b>FY 15-16 Adopted</b>	<b>FY 15-16 Estimated</b>	<b>FY 16-17 Adopted</b>	<b>Change</b>
<b>Revenue</b>					
Local Taxes	24,025,559	25,061,179	25,329,867	25,805,614	744,435
Fees and Permits	3,627,775	3,559,800	3,621,800	3,739,600	179,800
Intergovernmental	3,725,201	3,768,820	3,792,760	4,202,700	433,880
Charges for Service	1,967,251	1,727,400	1,720,193	1,733,460	6,060
Fines	211,441	188,500	188,500	190,850	2,350
Miscellaneous Income	197,056	172,401	247,401	225,536	53,135
<b>TOTAL REVENUE</b>	<b>33,754,283</b>	<b>34,478,100</b>	<b>34,900,521</b>	<b>35,897,760</b>	<b>1,419,660</b>
<b>Expenditures</b>					
Mayor and City Council	344,066	374,339	385,566	376,843	2,504
City Attorney	451,742	551,930	561,930	611,907	59,977
City Clerk	565,400	598,136	597,636	618,683	20,547
City Manager's Office	975,221	1,023,884	1,013,407	1,161,721	137,837
Planning	402,818	428,834	429,034	558,712	129,878
Finance Department	1,039,200	1,061,383	1,060,778	1,099,857	38,474
Fire Rescue	0	0	0	0	0
Community Services	6,990,903	7,913,089	7,956,503	8,806,154	893,065
Police Services	11,701,329	12,203,609	12,249,990	12,008,983	(194,626)
Human Resources	515,552	542,662	540,662	561,714	19,052
Non-departmental	2,806,530	2,996,544	2,994,144	2,895,110	(101,434)
Contingency	0	410,000	0	350,000	(60,000)
Transfers	(3,068,115)	(2,681,920)	(2,352,870)	4,473,240	7,155,160
<b>TOTAL EXPENDITURES</b>	<b>22,724,647</b>	<b>25,422,490</b>	<b>25,436,780</b>	<b>33,522,924</b>	<b>8,100,434</b>
<b>Change in Financial Position</b>	<b>11,029,636</b>	<b>9,055,610</b>	<b>9,463,741</b>	<b>2,374,836</b>	

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
GENERAL FUND - ALL DEPARTMENTS**

ACCOUNT DESCRIPTION	FY 14-15 ACTUALS	FY 15-16 ADOPTED BUDGET	FY 15-16 CURRENT PROJECTED	FY 16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	14,902,286	15,100,896	15,098,834	15,849,598	748,702
10-30 OTHER SALARIES	812,465	845,636	820,521	831,173	(14,464)
10-32 STATE INCENTIVE PAY	95,173	104,340	91,095	94,140	(10,200)
10-33 EDUCATION REIMBURSEMENT	20,618	34,500	36,690	36,000	1,500
10-40 OVERTIME	627,107	635,293	690,129	662,959	27,666
10-41 SPECIAL DUTY PAY	176,864	185,050	201,806	193,350	8,300
10-42 HOLIDAY PAY	306,924	341,982	341,982	349,617	7,635
10-44 NAA OVERTIME	0	0	392,000	470,400	470,400
25-01 FICA	1,246,898	1,094,914	1,094,914	1,150,913	55,999
25-03 RETIREMENT CONTRIBUTIONS	3,634,840	4,128,719	4,122,642	3,861,722	(266,997)
25-04 LIFE/HEALTH INSURANCE	2,825,191	2,949,265	2,949,265	3,045,827	96,562
25-07 EMPLOYEE ALLOWANCES	119,763	124,320	124,820	123,574	(746)
25-13 EARLY RETIREMENT INCENTIVE	57,135	57,135	57,135	57,135	0
25-14 PREPAID CONTRIBUTION	(66,279)	0	0	0	0
25-22 STATE INSURANCE PREMIUM	1,272,758	1,354,409	1,354,409	1,354,409	0
29-00 GENERAL & MERIT	0	50,000	50,000	50,000	0
<b>TOTAL PERSONAL EXPENSES</b>	<b>\$26,031,744</b>	<b>27,006,459</b>	<b>\$27,426,242</b>	<b>28,130,817</b>	<b>\$1,124,358</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	569,658	746,350	747,790	752,450	6,100
30-01 CITY ADMIN REIMBURSEMENT	(3,179,420)	(3,179,420)	(3,179,420)	(3,024,260)	155,160
30-20 FIELD TRIPS	9,070	10,000	10,000	10,000	0
30-21 FLEISCHMANN PARK	2,019	0	0	0	0
30-31 TV PRODUCTION	0	0	0	27,700	27,700
31-01 PROFESSIONAL SERVICES-OTHER	254,050	344,942	397,850	403,692	58,750
31-02 ACCOUNTING & AUDITING	83,025	83,000	88,000	83,200	200
31-04 OTHER CONTRACTUAL SVCS	1,773,549	2,043,315	2,085,527	2,413,109	369,794
31-07 MEDICAL SERVICES	26,649	34,500	34,500	34,500	0
31-41 CULTURAL ARTS - THEATRE	29,905	35,000	35,000	35,000	0
31-50 ELECTION EXPENSE	0	0	2,600	0	0
31-51 DOCUMENT IMAGING	1,919	2,000	2,000	2,000	0
32-01 CITY ATTORNEY	234,299	285,000	285,000	285,000	0
32-40 OTHER LEGAL SERVICES	14,774	15,500	15,500	35,500	20,000
32-10 LITIGATION COUNSEL	66,683	120,000	130,000	160,000	40,000
32-12 LABOR ATTORNEY	7,399	20,000	20,000	20,000	0
34-04 CHARGE FOR FIRE INSPECTORS	0	0	0	(259,200)	(259,200)
40-00 TRAINING & TRAVEL COSTS	138,617	151,575	150,332	173,765	22,190
41-00 COMMUNICATIONS	93,209	138,414	121,962	161,294	22,880
42-00 TRANSPORTATION	19,553	26,000	23,000	23,000	(3,000)
42-01 POSTAGE & FREIGHT	38,573	40,000	42,000	48,000	8,000
42-10 EQUIP. SERVICES - REPAIRS	562,758	588,607	588,507	620,500	31,893
42-11 EQUIP. SERVICES - FUEL	200,602	324,900	313,437	221,300	(103,600)
43-01 ELECTRICITY	378,471	413,200	412,265	468,238	55,038
43-02 WATER, SEWER, GARBAGE	506,996	395,670	387,850	486,935	91,265
44-00 RENTALS & LEASES	26,362	42,032	40,375	36,977	(5,055)
44-02 EQUIPMENT RENTAL	8,447	10,000	10,000	11,000	1,000
45-22 SELF INSURANCE CHARGE	1,582,678	1,658,680	1,658,680	1,553,140	(105,540)
46-00 REPAIR AND MAINTENANCE	73,841	81,635	79,575	103,435	21,800
46-02 BUILDINGS & GROUND MAINT.	13,713	20,400	19,120	18,650	(1,750)
46-05 HYDRANT MAINTENANCE	2,340	2,400	2,338	2,400	0
46-34 REPAIR AND MAINT LEVEL OF SERV	-	395,000	395,000	425,000	30,000
46-15 PRINTING AND BINDING	29,905	34,300	37,160	38,115	3,815
47-00 LEGAL ADS	24,287	30,750	30,750	30,750	0
47-01 ADVERTISING (NON LEGAL)	11,126	16,930	20,900	17,180	250

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
GENERAL FUND - ALL DEPARTMENTS**

ACCOUNT DESCRIPTION	FY 14-15 ACTUALS	FY 15-16 ADOPTED BUDGET	FY 15-16 CURRENT PROJECTED	FY 16-17 ADOPTED BUDGET	CHANGE
47-02 DUPLICATING	3,855	11,300	11,300	11,300	0
47-06 OTHER CURRENT CHARGES	8,851	13,000	13,000	13,000	0
49-02 TECHNOLOGY SERVICE CHARGE	926,470	938,184	938,184	1,020,290	82,106
49-04 EMPLOYEE DEVELOPMENT	1,758	12,500	10,000	10,000	(2,500)
49-05 SPECIAL EVENTS	135,792	53,000	53,000	53,000	0
49-06 AWARDS	5,202	14,500	12,000	12,000	(2,500)
49-07 EMPLOYEE RECOGNITION	3,126	2,800	3,500	3,500	700
51-00 OFFICE SUPPLIES	54,066	69,450	71,205	77,700	8,250
52-00 OPERATING SUPPLIES	168,476	155,395	144,606	153,195	(2,200)
52-02 FUEL	844	9,800	9,800	9,800	0
52-07 UNIFORMS/OTHER CLOTHING	56,958	67,695	74,525	79,540	11,845
52-10 JANITORIAL SUPPLIES	54,388	58,800	59,125	64,300	5,500
52-22 VESTS	5,925	6,000	6,000	6,000	0
52-23 BUNKER GEAR	25,985	28,500	28,500	32,000	3,500
52-25 FIRE HOSE & APPLIANCES	7,988	16,350	15,400	16,350	0
52-26 SPECIALTY TEAM EQUIPMENT	23,768	25,550	25,200	25,000	(550)
52-41 POOL - OPERATING SUPPLIES	41,804	50,000	50,000	50,000	0
52-42 BAND SHELL OPERATING SUPPLIES	0	5,000	5,000	0	(5,000)
52-52 MINOR OPERATING EQUIP	237	0	0	0	0
54-01 MEMBERSHIPS/BOOKS	29,896	38,854	38,529	40,429	1,575
<b>TOTAL OPERATING EXPENSES</b>	<b>\$5,160,445</b>	<b>6,507,358</b>	<b>\$6,576,472</b>	<b>\$7,095,774</b>	<b>\$588,416</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIP	5,100	9,200	9,200	3,500	(5,700)
91-25 TRANSFER TO BAKER PARK	0	0	0	5,500,000	5,500,000
91-39 TRANSFER TO STREETS	0	450,000	450,000	0	(450,000)
91-34 TRANSFER TO CAPITAL PROJECTS	63,805	0	329,050	1,950,000	1,950,000
91-48 TRANSFER TO TENNIS FUND	47,500	47,500	47,500	47,500	0
99-01 OPERATING CONTINGENCY	0	410,000	0	350,000	(60,000)
<b>TOTAL NON-OPERATING</b>	<b>\$116,405</b>	<b>\$916,700</b>	<b>\$835,750</b>	<b>\$7,851,000</b>	<b>\$6,934,300</b>
<b>TOTAL EXPENSES</b>	<b>\$31,308,593</b>	<b>\$34,430,517</b>	<b>\$34,838,464</b>	<b>\$43,077,591</b>	<b>\$8,647,074</b>

**FISCAL YEAR 2016-17**  
**Full Time Equivalent Positions**  
**GENERAL FUND - ALL DEPARTMENTS**

	Adopted FY 13-14	Adopted 14-15	Adopted 15-16	Adopted 16-17	Change
Mayor & Council	1	1	1	1	0
City Attorney	1	1	1	1	0
City Clerk	6	6	6	6	0
City Manager's Office	3.7	3.7	3.7	4.7	1
City Manager/Code Enforce	2.2	2.2	1.2	1.2	0
Purchasing	0	3	3	3	0
Human Resources	4	4	4	4	0
Planning Department	3.5	3.5	3.5	5	1.5
Finance Department	13.8	10.8	10.8	10.8	0
Police Administration	4	5	5	5	0
Police Patrol	72.4	71.4	71.4	71.4	0
Police Support Services	22	22	22	22	0
Fire Operations	63	63	63	65	2
Community Serv Admin	5	5	5	5	0
Community Serv Parks/Pkys	16	16	16	16	0
Community Serv Recreation	8.5	8.5	8.5	9.5	1
Facilities Maintenance	11	11	11	12	1
<b>TOTAL GENERAL FUND</b>	<b>237.1</b>	<b>237.1</b>	<b>236.1</b>	<b>242.6</b>	<b>6.5</b>

Position changes are discussed in each department's narrative.

**Changes**

City Manager's Office - Transfer of one position from Technology Services Fund

Planning Department - Transfer of one and a half positions from Building Fund

Fire Operations - Increase based on Fire Rescue Master Plan

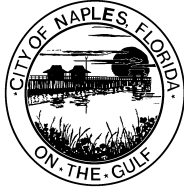
Community Services Recreation - Modify two positions to full time

Facilities Maintenance - Position was added at mid-year 2015-2016

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For information about City recreational opportunities,  
visit the City's website at [www.naplesgov.com](http://www.naplesgov.com).



# General Fund

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## Mayor and City Council

### **Mission Statement:**

The mission of the Mayor and City Council is to preserve the City's distinctive character and culture through legislative action that restores Naples Bay, protects beaches and other waterways, promotes community sustainability and environmental conservation, establishes more green space, supports public amenities, enhances mobility and public safety and strengthens the health and vitality of the City.

### **Department Description**

The Office of the Mayor and City Council is the legislative body representing the City of Naples. Naples is governed by a "council-manager" form of government. The City Council consists of a Mayor and six Council Members, each receiving a salary and limited benefits. All the powers of the City are vested in the City Council and their actions are governed by the City Charter, City Code of Ordinances and the General Laws of the State of Florida.

### **2015-16 Department Accomplishments**

- Approved a balanced budget.
- Continued support for the Blue Zones Project, including receiving a Bronze Bicycle Friendly Community Award
- Completed the replacement of pier decking with ipe wood for an enhanced Pier experience, with a grand opening in November 2015.
- Negotiated a contract with the Naples Airport Authority relating to firefighting services at the Municipal Airport, effective December 2015.
- Approved the construction of the Central Avenue Improvement project, which addressed roads, sidewalks, storm drainage and underground utilities, for a completion date of October 6, 2016.
- Enhanced community outreach:
  - Responded to media and public inquires about City government community resources.
  - Enhanced public awareness of City programs through the public information officer role, posting web content and photos, TV, weekly radio shows and news releases.
  - Researched and discussed roundabouts and alternatives to assist in road safety.
- Supported:
  - Pelican safety by continuing the Pelican Patrol program at the Pier.
  - City sponsored and community events.
  - The construction of Baker Park by adopting Baker Park Master Plan H2 and approving Manhattan Construction to provide Construction Management at Risk Services.
  - Accepted the Draft Parks Master Plan as final recommendations will be developed for approval.



# General Fund

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## Mayor and City Council (continued)

### 2016-17 Departmental Goals and Objectives

#### **As part of Vision Goal 1 – Preserve the Town’s distinctive character and culture.**

- Maintain beach renourishment and protection efforts.
- Maintain the high aesthetic standards of the community.
- Adopt policies, ordinances, and resolutions that preserve and enhance the community's character.

#### **As part of Vision Goal 2 – Make Naples the green jewel of Southwest Florida.**

- Continue planned open space, park and recreation facilities and program enhancements and improvements to include final design for Baker Park and appropriate implementation of the Parks Master Plan.
- Maintain the diverse cultural, socio-economic, economic and lifestyle aspects of small town life.
- Provide recreational experiences that are enjoyable, safe and of a high quality.
- Adopt measures that preserve, protect, and rehabilitate the City's natural resources.

#### **As part of Vision Goal 3 – Maintain an extraordinary quality of life for residents.**

- Support the City's pathway system by providing connections to schools, greenways and sidewalk interconnections.
- Enhance the quality of the residential experience of Naples by promoting safety, ambiance, beauty and quietness of life.
- Promote public participation in City governance and decision-making processes so that government is more responsive to local needs and requests.
- Inform citizens about their community and provide an opportunity to participate in the planning and decision-making process of local government.
- Support proclamations that promote community pride.

#### **As part of Vision Goal 4 – Strengthen the economic health and vitality of the City.**

- Promote and participate in the Blue Zones Project.
- Develop commercial parking options to reduce parking impacts in adjacent residential neighborhoods while supporting commercial businesses.
- Support the designation of landmarks and districts throughout the City.
- Support the cultural and economic benefits of tourism through the Fifth Avenue South Business Improvement District, Tourist Development Council, Visitor Information Center, Greater Naples Chamber of Commerce, neighborhood groups, and nonprofit organizations.
- Strengthen economic development through public-private partnerships.

#### **As part of Vision Goal 5 – Maintain and enhance governance capacity for public service and leadership.**

- Invest in capital improvement projects that enhance the mobility of people, goods and services.
- Protect and serve the community by providing superior police and emergency services.
- Promote community awareness of City resources and services through the public information officer, community outreach, speaking engagements, a community

# General Fund

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## Mayor and City Council (continued)

- television channel, a user friendly website, a social media presence, brochures, maps, and other public engagement tools.
- Coordinate with Collier County Government, and other governmental agencies and departments on projects and initiatives that affect the City.

### 2016-17 Significant Budgetary Issues

The 2016-17 budget for the Mayor and City Council's Office is \$376,843 which is \$2,504 more than the budget adopted for Fiscal Year 2015-16.

This office has eight (8) positions budgeted, consisting of seven (elected) members of the Council and one (non-elected) Executive Assistant position. The increase in salaries is due to the annual raise for the Executive Assistant's position.

The budget for Operating Expenses remained the same at \$21,700. Major expenditures budgeted for this office includes \$9,800 for City Council Members' training and travel-related costs (for attending such sessions as the Florida League of Cities Annual Conference or the Legislative Action Day) and \$5,200 for office supplies.

There are no other significant costs in this budget.

**FUND: 001 GENERAL FUND  
MAYOR AND CITY COUNCIL  
FISCAL YEAR 2016-17**

<b>2015 Adopted</b>	<b>2016 Adopted</b>	<b>2017 Adopted</b>	<b>JOB TITLE</b>	<b>FY 2017 Adopted</b>
<b>ADMINISTRATION</b>				
1	1	1	Mayor (elected)	\$30,000
6	6	6	Council Members (elected)	141,000
1	1	1	Executive Assistant	51,719
<b>8</b>	<b>8</b>	<b>8</b>		<b>222,719</b>
<b>Regular Salaries</b>				<b>222,719</b>
<b>Employer Payroll Expenses</b>				<b>132,424</b>
<b>Total Personal Services</b>				<b><u><u>\$355,143</u></u></b>

**FISCAL YEAR 2016-17  
MAYOR & CITY COUNCIL  
DEPARTMENT SUMMARY**

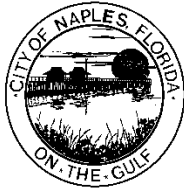
001.0101.511

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	209,153	221,213	225,100	222,719	1,506
10-30 EDUCATIONAL REIMBURSEMENT	0	0	1,740	0	0
25-01 FICA	15,843	15,502	15,502	15,571	69
25-03 RETIREMENT CONTRIBUTIONS	4,829	6,488	6,488	6,682	194
25-04 LIFE/HEALTH INSURANCE	79,393	90,236	90,236	90,971	735
25-07 EMPLOYEE ALLOWANCE	19,200	19,200	19,700	19,200	0
<b>TOTAL PERSONAL EXPENSES</b>	<b>\$328,418</b>	<b>\$352,639</b>	<b>\$358,766</b>	<b>\$355,143</b>	<b>\$2,504</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	2,197	3,000	1,500	3,000	0
<i>Lunches/meals for council, proclamation folders, special activity items</i>					
40-00 TRAINING & TRAVEL COSTS	8,084	9,800	8,100	9,800	0
41-00 COMMUNICATIONS	851	3,000	1,000	3,000	0
51-00 OFFICE SUPPLIES	1,315	1,200	3,000	1,200	0
51-02 OTHER OFFICE SUPPLIES	2,706	4,000	4,500	4,000	0
<i>General office supplies, shipping, business cards, boxes</i>					
54-01 BOOKS/MEMBERSHIPS	495	700	700	700	0
<i>Florida League of Mayors and books</i>					
<b>TOTAL OPERATING EXPENSES</b>	<b>\$15,648</b>	<b>\$21,700</b>	<b>\$18,800</b>	<b>\$21,700</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$344,066</b>	<b>\$374,339</b>	<b>\$377,566</b>	<b>\$376,843</b>	<b>\$2,504</b>

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# General Fund

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## City Attorney's Office

**Mission Statement:**

The mission of the City Attorney is to provide legal counsel to City Council, Advisory Boards and City staff on all matters involving City policy and administration in a thorough and proficient manner; to prosecute and defend vigorously litigation before judicial and administrative agencies.

**Department Description**

According to the City Charter, Section 2.11, the Naples City Council can employ an attorney-at-law to be known as the City Attorney to “perform such duties as directed by the Council for a term and at compensation to be fixed by the Council”. The Council has selected to contract with a law firm to represent the City in legal matters. The City has an in-house Executive Assistant to assist as needed.

**2016-17 Departmental Goals and Objectives**

**As part of Vision Goal #5 (Maintain and enhance governance capacity for public service and leadership) assist with the preparation of ordinances, resolutions, agreements, contracts, legal opinions and other legal instruments, including those that meet the goals and vision of the City.**

- Complete the recodification of the Code of Ordinances.
- Prepare and circulate legal protocols.
- Update and standardize legal documents such as: contracts, liens, releases, resolutions, orders, notices and appeals; review and update processes and procedures for compliance with Federal and State law.
- Attend and provide legal advice at all Regular Meetings of the City Council, Planning Advisory Board and Code Enforcement Board, monitor or attend Workshops; assist other committees, boards and administrative staff as needed in special circumstances.
- Continue enhanced training.
- Provide a timely and accurate response to requests for opinions and legal assistance.
- Represent the City before all State and Federal Courts and all agencies in civil matters on a daily basis.

**2016-17 Significant Budgetary Issues**

The 2016-17 budget of the City Attorney's office is \$611,907, a \$59,977 increase over the adopted FY 15-16 budget.

There is one position budgeted in the City Attorney's office, with salaries and benefits totaling \$95,847.

The department has \$516,060 budgeted in Operating Expenses, \$60,000 more than budgeted in FY 15-16.

# General Fund

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## City Attorney's Office (continued)

Professional Services (i.e. transcribing, reporting)	\$10,000
City Attorney Contract	\$285,000
City Attorney Litigation as needed	\$160,000
Labor Attorney	\$20,000
Other Legal Services (i.e. PAB, public records)	\$35,000

The \$40,000 increase in litigation line item is due to the anticipated increase in lawsuits involving the City. The increase in the Other Legal Services of \$20,000 is due to increased requirements for legal review and redaction of documents and emails in response to public records requests.

In the non-departmental division of the General Fund, there is \$30,000 for professional services budgeted to recodify the Code of Ordinances. This is the second part of a two-year project.

**FUND: 001 GENERAL FUND**  
**CITY ATTORNEY**  
**FISCAL YEAR 2016-17**

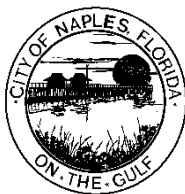
<i>2015 Adopted</i>	<i>2016 Adopted</i>	<i>2017 Adopted</i>	JOB TITLE	FY 2017 Adopted
1	1	1	Executive Assistant	\$72,742
1	1	1	Regular Salaries	72,742
			Employer Payroll Expenses	23,105
			<b>Total Personal Services</b>	<b>\$95,847</b>



**FISCAL YEAR 2016-17  
BUDGET DETAIL  
CITY ATTORNEY**

001.0201.514

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	75,171	72,742	72,742	72,742	0
25-01 FICA	5,714	5,489	5,489	5,487	(2)
25-03 RETIREMENT CONTRIBUTIONS	10,577	10,854	10,854	10,853	(1)
25-04 LIFE/HEALTH INSURANCE	6,803	6,785	6,785	6,765	(20)
<b>TOTAL PERSONAL SERVICES</b>	<b>98,265</b>	<b>95,870</b>	<b>95,870</b>	<b>95,847</b>	<b>(23)</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	925	600	600	600	0
31-01 PROFESSIONAL SERVICES	26,115	10,000	10,000	10,000	0
31-04 OTHER CONTRACTUAL SERVICES		0	0	0	0
32-01 CITY ATTORNEY	234,299	285,000	285,000	285,000	0
32-04 OTHER LEGAL SERVICES	14,774	15,000	15,000	35,000	20,000
32-10 LITIGATION	66,682	120,000	130,000	160,000	40,000
32-12 LABOR ATTORNEY	7,399	20,000	20,000	20,000	0
40-00 TRAINING & TRAVEL COSTS	0	1,500	1,500	1,500	0
41-00 COMMUNICATIONS	325	510	510	510	0
51-00 OFFICE SUPPLIES	805	950	950	950	0
54-02 BOOKS, PUBS, SUBS.	2,153	2,500	2,500	2,500	0
<b>TOTAL OPERATING EXPENSES</b>	<b>353,477</b>	<b>456,060</b>	<b>466,060</b>	<b>516,060</b>	<b>60,000</b>
<b>TOTAL EXPENSES</b>	<b>451,742</b>	<b>551,930</b>	<b>561,930</b>	<b>611,907</b>	<b>59,977</b>



# General Fund

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## City Clerk

### **Mission Statement:**

The City Clerk is committed to providing the highest quality and level of professional and courteous customer service by creating, maintaining and safeguarding the official records of the City in accordance with state law and the Code of Ordinances.

### **Department Description**

The City Clerk, as the custodian of the official records of the City of Naples, records and maintains all proceedings of the City Council, appointed boards and committees, prepares minutes for each, and processes all legislation (ordinances and resolutions) for filing. Upon request, the City Clerk provides information to the public from these documents as well as provides assistance to all persons in accessing nonexempt City records, in conformance with state laws. In addition, the Clerk's Office directs the retention program for all City records, operates the City's in-house Records Management Center, acts as the Election Official, maintains and processes all board and committee appointments, coordinates the codification of the Code of Ordinances, and periodically engages in research projects (supplying historical information) for others in the organization. The City Clerk reports directly to the City Council.

### **2015-2016 Department Accomplishments**

- City Clerk qualified candidates for the 2016 General City Election, created election calendar and Candidate Election Handbook, and maintained and posted election information to the website.
- City Clerk obtained Master Municipal Clerk certification through the International Institute of Municipal Clerks.
- Conducted Public Records training for Records Coordinators; and participated in focus groups to improve the efficiency in utilizing database in accordance with state public records laws.
- Researched and coordinated with Municipal Code Corporation codification of the Comprehensive Plan.
- Disposed of confidential and/or exempt documents in conjunction with Earth Day's free recycling event in accordance with the state retention guidelines.
- Maintained official records of City Council and all Boards and Committees to ensure timely filing of minutes of all groups governed by Florida Statutes Chapter 286 (Sunshine Law).
- Administered the operation of the City's Records Management Center and filed compliance statements for fiscal year 2015-16 as the City's Records Management Liaison Officer (RMLO) with the State of Florida.
- Maintained the following technologies: For The Record (FTR) digital recording; Granicus Meeting Efficiency Suite and Granicus Board and Committee applications; ImageFlow Lite; and JustFOIA.
- Digitized over 6,000 archived documents consisting of backup to adopted legislation and contracts for future upload to the website.
- Continued to update Current Topics section on the City's website homepage.
- Processed nominations and facilitated award process for annual "Sam Noe Award".
- Converted permanent City Council meeting packets from 2012-2014 to microfilm for security.
- City land record and easement projects: (1) maintained searchable database; (2) researched and confirmed beach renourishment easements for Collier County Coastal Zone Management; and (3) researched rights-of-way for Collier County Property Appraiser's Mapping Division.
- Prepared litigation files for City Attorney as clerk of lower tribunal.
- Managed the City-owned vehicle titles.
- Utilized electronic recording (e-Recording) of City documents through Collier County Clerk of the Circuit Court for efficiency.

# General Fund

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## City Clerk (continued)

### **As part of Vision Goal 2b - Promote community sustainability and environmental conservation.**

- Promote and participate in Earth Day activities to securely dispose of documents containing exempt information.
- Ensure the annual accessioning of City Council Records into the Archives.
- Identify and permanently preserve historically valuable departmental records according to retention guidelines.
- Maintain technology to engage citizens to participate in governance.
- Monitor changes in laws, regulations and technology that may affect office operations and implement policy and procedural changes as required.
- Promote education for the public to utilize the up-to-date on-line Code of Ordinances and features.
- Verify annual land inventory of the City to the Florida Department of Environmental Protection.

### **As part of Vision Goal 4 - Strengthen the economic health and vitality of the City.**

- Maintain current technology and upgrade technology solution for records management to promote trust and strengthen connection to the public.
- Provide a variety of information to the public according to subject matter through the Resource Directory posted on the website.
- Improve transparency by continuing to scan and create searchable digital archived files of official records contained in the City Clerk's vault for public access on the website.
- Assist the public to make informed decisions and foster growth by continuing to promote open records access.
- Inform the public of vacancies and appointments of board and committee members.

### **As part of Vision Goal 5 - Maintain and enhance governance capacity for public service and leadership.**

- Continue to promote a transparent culture by designing and rearranging information and documents in an easily accessible manner through the City's website.
- Evaluate quality of microfilm of permanent official records back to 1925, and correct if necessary, to ensure preservation and access by the public.
- Scan and archive documents that meet permanent retention requirements.
- Continue to build trust with citizens by maintaining and managing the open records request tracking database, and providing education to City staff.
- Monitor inventory for disposal of records in accordance with state retention laws.
- Ensure the City's Code of Ordinances is updated and accurate.
- Provide records access to the public from computer kiosk in the lobby of City Hall.
- Implement citywide electronic records and e-mail retention management policies.

## **2016-17 Significant Budgetary Issues**

The 2016-17 budget for the City Clerk is \$618,683 which is \$20,547 more than the budget adopted for Fiscal Year 2015-16.

The budget for Personal Services is \$551,233, an increase of \$13,747 over the adopted Fiscal Year 2015-16 budget. The department has six positions, the same as FY 2015-16. The budget includes a temporary position to perform continued scanning functions.

The budget for Operating Expenses is \$67,450, an increase of \$6,800. This increase, under repair and maintenance costs, is to upgrade a records management program to be utilized by the City Clerk's Office. Major expenses include legal ads (\$14,000), and professional services for supplementary amendments to the Code of Ordinances (\$15,500).

# General Fund

## City Clerk (continued)

### 2016-17 Performance Measures

Activity	Actual 2013-2014	Actual 2014-2015	Expected 2015-2016	Projected 2016-2017
Boxes of records disposed	263	284	113	150
Board/committee appointments processed	47	41	39	39
Legislation processed	175	168	130	130
Council meeting hours logged	226.5	217.54	221.92	221.92
All other Boards/Committees meeting hours logged	n/a	105	105	105
Public records requested <sup>1</sup> :				
• Total	0	1,850	3,829	3,829
• Building	304	1,270	3,150	3,150
• Police	n/a	93	125	125
• General	n/a	487	554	554
Contracts processed	114	98	157	157

<sup>1</sup>It should also be noted that the mere number of requests can be misleading since they can range from an immediate turn-around to several weeks of collecting information for requestors.

**FUND: 001 GENERAL FUND**

**CITY CLERK  
FISCAL YEAR 2016-17**

<b>2015 Adopted</b>	<b>2016 Adopted</b>	<b>2017 Adopted</b>	<b>JOB TITLE</b>	<b>FY 2017 Adopted</b>
1	1	1	City Clerk	98,375
2	2	2	Deputy City Clerk	126,977
0	0	1	Records Coordinator	59,847
2	2	1	Administrative Coordinator	51,606
1	1	1	Sr. Administrative Specialist	39,688
<b>6</b>	<b>6</b>	<b>6</b>	<b>Regular Salaries</b>	<b>376,493</b>
			<b>Temporary Part Time Scanner</b>	<b>17,480</b>
			<b>Overtime</b>	<b>1,000</b>
			<b>Employer Payroll Expenses</b>	<b>156,260</b>
			<b>Total Personal Services</b>	<b><u><u>\$551,233</u></u></b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
CITY CLERK**

001.0301.519

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTED	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	365,536	357,413	357,413	376,493	19,080
10-30 OTHER SALARIES <i>Temporary Part Time Scanner position</i>	0	26,980	26,980	17,480	(9,500)
10-40 OVERTIME	173	1,000	500	1,000	0
25-01 FICA	27,209	26,110	26,110	27,512	1,402
25-03 RETIREMENT CONTRIBUTIONS	50,029	51,258	51,258	53,930	2,672
25-04 LIFE/HEALTH INSURANCE	69,677	69,445	69,445	69,538	93
25-07 EMPLOYEE ALLOWANCES	5,284	5,280	5,280	5,280	0
<b>TOTAL PERSONAL SERVICES</b>	<b>\$517,908</b>	<b>\$537,486</b>	<b>\$536,986</b>	<b>\$551,233</b>	<b>\$13,747</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES <i>Board member nameplates, commemorative plaques, shredding</i>	1,644	2,500	2,500	2,500	0
31-01 PROFESSIONAL SERVICES <i>Supplementary amendments to the Code of Ordinances; new eNotify, CodeBank Compare, etc.</i>	8,906	15,500	15,500	15,500	0
31-51 DOCUMENT IMAGING	1,919	2,000	2,000	2,000	0
40-00 TRAINING & TRAVEL COSTS	5,727	5,500	5,500	5,500	0
41-00 COMMUNICATIONS	1,094	2,000	2,000	2,000	0
46-00 REPAIR AND MAINTENANCE <i>Microfiche Reader, Microfilm Reader, ImageFlow Software, FOIA software, Records Management</i>	1,323	3,200	3,200	10,000	6,800
47-01 LEGAL ADS <i>Public Hearing Notices for City Council, land use matters, and second reading of ordinances</i>	10,789	14,000	14,000	14,000	0
47-06 DUPLICATING	3,540	4,300	4,300	4,300	0
49-00 OTHER CURRENT CHARGES <i>Recording of documents such as resolutions, variances and Interlocal Agreements</i>	891	2,000	2,000	2,000	0
51-00 OFFICE SUPPLIES	5,032	3,050	3,050	3,050	0
52-00 OPERATING SUPPLIES	3,865	4,000	4,000	4,000	0
54-01 MEMBERSHIPS/BOOKS	2,762	2,600	2,600	2,600	0
<b>TOTAL OPERATING EXPENSES</b>	<b>47,492</b>	<b>60,650</b>	<b>60,650</b>	<b>67,450</b>	<b>\$6,800</b>
<b>TOTAL EXPENSES</b>	<b>565,400</b>	<b>598,136</b>	<b>597,636</b>	<b>618,683</b>	<b>\$20,547</b>

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For information about City recreational opportunities,  
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# General Fund

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## City Manager's Office

### **Mission Statement:**

The mission of the City Manager's Office is to deliver governmental services to the citizens of Naples in an efficient and professional manner, to remain cognizant of the City's regional context and proactively plan and maintain productive regional relationships, and ensure that Naples' distinctive character and culture is preserved.

### **Department Description**

The City Manager serves as Chief Executive Officer and head of the administrative branch of City government. In accordance with the City Charter, the City Manager is responsible to City Council for the proper administration of all departments, except the Legal Department and the City Clerk. The Department includes the Code Enforcement Division and the Purchasing Division.

The City Manager's duties and responsibilities include the following:

- (a) Enforce all laws, ordinances and contracts of the City.
- (b) Appoint and remove any officers and employees of the City, except those appointed by City Council.
- (c) Prepare the Capital Improvement Program and the annual City Operating Budget for submission to City Council for review and approval and be responsible for the subsequent administration of the approved budgets.
- (d) Prepare a complete report on the finances and administrative activities of the City for the preceding year and submit the report to City Council within ninety (90) days of the fiscal year end.
- (e) Perform such other duties as required by City Council.

The Code Enforcement Division ensures compliance with City ordinances to maintain Naples' character and quality of life, striving to promote, protect, and improve the health, safety, and welfare of the citizens of the City. The Division administers the Code Enforcement Board having the authority to impose administrative fines and other noncriminal penalties to provide an equitable, expeditious, effective, and inexpensive method of enforcing any codes and ordinances.

The Purchasing Division is responsible for assisting departments in the procurement of goods and services in the most efficient and fiscally responsible manner for the City. Procurements are based on fair and open competition, reducing the appearance and opportunity for favoritism, and inspiring public confidence that contracts are awarded equitably and economically. The Division manages the sales of surplus equipment, the Purchasing Card program, and the acquisition and monitoring of grants.

### **2015-16 Department Accomplishments**

- Managed the City Operating Budget in a fiscally prudent and responsible manner; finished fiscal year under budget; continued providing quality services; and met the challenges that are part of sustaining the status of a premier city.



# General Fund

## City Manager's Office (continued)

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- Provided City Council background information about ongoing City issues, programs and undertakings so they could make well informed decisions. Focused on provision of relevant background information of agenda issues to allow sound policy decisions; promptly responded to Council inquiries and requests for services by citizens.
- Supported City Council's goal to maintain the millage rate at or below 1.18.
- Supported City Council's goal to maintain the current Stormwater and Solid Waste Fees, other than an annual index adjustment and the Collier County solid waste tipping fee.
- Facilitated City Council's strategy to engage and involve citizens in the public policy process through dialog with the Presidents' Council, Homeowner Associations, community organizations, and individual citizens.
- Initiated all budgeted capital improvement projects unless the project was curtailed for sound reason.
- Advanced the Integrated Water Resources Plan by constructing an expansion of the reclaimed water distribution system along Mooring Line Drive and Crayton Road, and south along Gulf Shore Boulevard to Central Avenue.
- Completed the fire flow improvement plan in Royal Harbor.
- Completed construction of Aquifer Storage and Recovery (ASR) well #4 at the City's Wastewater Treatment Plant.
- Following City Council direction, oversaw completion of an environmental risk assessment of the future Baker Park site; completed a peer review of conceptual park design alternatives, and contracted with a professional engineering firm to provide engineering, design and permitting services for the Baker Park Master Plan H2. Finalized design of the Gordon River Bridge Crossing and Boardwalk.
- Managed the process to implement items identified in the Fire-Rescue Master Plan for the Naples Fire-Rescue Department.
- Collaborated with the Gulf Shore Boulevard Median Landscape Steering Committee and the Community Services Department for the renovation of medians on Gulf Shore Boulevard North (GSBN) between Admiralty Point Condominium and Sea Gate Drive, and coordinated installation of a new power and LED streetlight system.
- Completed major renovation of Naples Pier and restrooms. Provided alternatives and initiated design for a new City Dock.
- Initiated the Central Avenue streetscape, roadway, and drainage improvement project in collaboration with the Streets and Stormwater and Utilities Departments. Completion of the segment between 8th Street and Goodlette-Frank Road is expected in fourth quarter 2016. Completion of the segment between Goodlette-Frank Road and points east is expected December 2016.
- Monitored grant opportunities, distributed relevant information to staff, and assisted with program reporting requirements.
- Managed the City's work force to attain objectives established by City Council's Vision Plan. Recruited or promoted well-qualified individuals to two department director positions, one deputy director position, and two division director positions.
- Administered collective bargaining agreements with five employee bargaining units.

# General Fund

## City Manager's Office (continued)

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- Consolidated the number of recordkeepers for the City sponsored 457 and 401(a) deferred compensation plans and implemented best management practices by leveraging total plan assets to reduce investment fees paid by employees, increase financial education opportunities for employees, provide reasonable oversight of the performance of investment choices, ongoing monitoring of the recordkeeper, performance of available investment choices, and investment fees. The Plans hold approximately \$20 Million in assets and the expected savings are estimated to be over \$200,000.
- Successfully controlled health claim costs. Health claim costs in FY 2015-16 decreased 2.4% compared to FY 2014-15.
- Collaborate with community partners, as directed by City Council, to support the Blue Zones Project. Currently serving as co-chair of the Blue Zone Community Policy Committee. The goal of the Blue Zones Project is to provide a community based approach to transform the environment to improve the emotional, physical, and social health of the community.
- Obtained the 2016 Achievement of Excellence in Procurement (AEP) Award.
- Purchasing Manager and Coordinator acquired Certified Purchasing Card Professional certifications.

### 2016-17 Departmental Goals and Objectives

#### City Manager

**As part of Vision Goal 5 (Maintain and enhance governance capacity for public service and leadership), strengthen effective Manager/Council relationships through professional and constant communication.**

- Through regularly scheduled workshops, provide City Council Members adequate background information about ongoing City issues, programs and undertakings so they can make well informed decisions.
- Provide an annual work plan of capital improvement projects after careful review and analysis of the City's priorities within the constraints of the budget for approval by City Council.
- Assist City Council in the development of Public Policy through timely preparation of agendas and preparation of policy options and recommendations.
- Seek feedback from City Council as to whether the organization is meeting expectations.
- Respond immediately to constituent requests for services communicated through Council Members to the City Manager.

**As part of Vision Goal 5 (Maintain and enhance governance capacity for public service and leadership), continue to seek participation of Naples residents and community organizations to gain their input and expertise on matters of interest.**

- Meet monthly with the Presidents' Council and meet with association boards to communicate status of programs, goals of City Council, and pending issues of importance. Provide updates on City services and discuss neighborhood issues and ideas for improving services.

# General Fund

## City Manager's Office (continued)

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- Schedule meetings with representatives from the Naples Area Chamber of Commerce, the Third Street Association, the Fifth Avenue South Business Improvement District, the Naples Airport Authority, and other business and professional associations to discuss issues of importance and to cooperatively develop solutions.

**As part of Vision Goal 5 (Maintain and enhance governance capacity for public service and leadership), work with City employees to achieve goals and objectives outlined in the City's budget.**

- Encourage and support Department Directors to manage all aspects of their operations to achieve established goals and objectives.
- Ensure that the City and its employees are in compliance with all statutory requirements, including accreditations and licenses to help ensure the delivery of high quality service to residents.
- Ensure that City plans, especially the Emergency and Disaster Response Plans, remain current.

**As part of Vision Goal 3 (Maintain an extraordinary quality of life for residents, maintain and improve public amenities for residents, promote community health, and enhance mobility in the City), offer a built environment that encourages healthy behavior.**

- Provide oversight of the Collier County Beach Renourishment project in the City of Naples (Park Shore beach) in conjunction with County staff. 25,000 to 30,000 cubic yards of sand is expected to be delivered by truck haul to the Park Shore beach in November 2016.
- Support the Blue Zones Project in Naples and Collier County. The goal of the Blue Zones Project is to provide a community based approach to transform the environment to improve the emotional, physical, and social health of the community.
- Collaborate in the community assessment process and report to City Council the action required of the City of Naples to become a Blue Zone Community.
- Continue to collaborate with the Community Services Advisory Board, and Community Services Department to implement design and development improvements identified in the Parks Master Plan.

### **Code Enforcement**

**As part of Vision Goal 3 (Maintain an extraordinary quality of life for residents), assist in the development and enforcement of regulations and ordinances.**

- Continue attending monthly Association meetings.
- Maintain a list of vacant and foreclosed houses and coordinate with Police Department for patrol.
- Strive to achieve compliance, thereby reducing Code Enforcement board costs.
- Enforce the City of Naples Ordinances to ensure the character and quality of life that the citizens expect.
- Perform proactive inspections for the education of our citizens as it pertains to the Code of Ordinances.
- Respond to all complaints within a 24-hour period.

# General Fund

## City Manager's Office (continued)

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- Maintain effective working relationships with local, regional, state and federal regulatory agencies.
- Continue to review City of Naples Ordinances and make appropriate recommendations as to additions or changes.

### Purchasing

**As part of Vision Goal 4 (Strengthen the Economic Health and Vitality of the City) implement process improvements, advance ease of doing business with the City, and investigate revenues opportunities such as rebates from purchases made by the City.**

- Reduce printing of (PO) Purchase Orders by sending electronically to Vendors. The goal is to have 25% or more of active vendors receive a PO by email. Currently 299/1311 Active Vendors receive POs by Email (22.8%).
- Acquire and post W9 forms and Insurance Certificates for all active vendors to an electronic file that is accessible by City staff.
- Post executed contracts to Purchasing's webpage with Bid Postings' documents.
- Submit 2017 Achievement of Excellence of Procurement (AEP) application.
- Support Purchasing Manager's pursuit of Florida Certified Contract Negotiator (FCCN) certification.
- Ongoing updates to Purchasing's webpage for ease of webpage inquiries.
- Monitor grant opportunities and distribute relevant information to staff.
- Increase participation in formal vendor training opportunities. One on one vendor training and yearly (RTS) Reverse Trade Show.

### **2016-17 Significant Budgetary Issues**

The budget for the City Manager's Department is \$1,161,721, which is \$137,837 more than the 2015-16 adopted budget. The increase is primarily due to moving the Communications Video Production Manager position to the General Fund, as the function is no longer part of Technology Services. This position was previously budgeted in the Technology Services Fund.

The **Office of the City Manager** has a budget of \$731,507, an increase of \$130,449. The increase is primarily due to wage increases and the reclassification of the position mentioned above, which also includes \$27,700 of TV production costs, such as background music and minor TV equipment and repairs.

The budget for the **Code Enforcement Division** is \$118,960 or \$3,723 more than FY 15-16. The main reason for the slight increase is due to the annual increase in wages. There are 1.2 positions budgeted in Code Enforcement. The Code Enforcement Division has one full time Code Enforcement Officer and the Code and Harbor Manager continues to be funded by three funds: General Fund, the City Dock Fund and the Beach Fund. Operating Expenses remain at \$10,550, with no difference from the FY 15-16 budget.

The budget for the **Purchasing Division** is \$311,254 or \$3,665 more than the FY 15-16 budget. The primary reason for the slight increase is due to the annual wage increase.

# General Fund

## City Manager's Office (continued)

### 2016-17 Performance Measures

<b>Activity - Purchasing Division</b>	<b>Actual 2013-14</b>	<b>Actual 2014-15</b>	<b>Expected 2015-16</b>	<b>Projected 2016-17</b>
Purchase Orders Issued	1789	1322	1454	1600
Active Vendors Issued a PO(s)	754	1277	1352	1487
VSS – Self Service Status Vendors	N/A	309	394	433
Percentage of Active Vendors to POs	42.15%	96.59%	92.98%	92.29%
City of Naples Total Vendors	9,680	10,615	11,153	12,230
Active Vendors Designated in VSS- Vendor Self Services to Receive Purchase Orders via Email	357	586	726	905
Bids, FWQs or Solicitations Issued	57	68	60	60
Bid Protests Received	0	1	1	0
<b>Activity - Code Enforcement Division</b>	<b>Actual 2013-14</b>	<b>Actual 2014-15</b>	<b>Expected 2015-16</b>	<b>Projected 2016-17</b>
Number of Citations	10	8	10	9
Days from complaint to initial inspection	1	1	1	1
Violations brought to Code Board Hearing	25	15	17	20

**FUND: 001 GENERAL FUND**

**CITY MANAGER  
FISCAL YEAR 2016-17**

<b>2015 Adopted</b>	<b>2016 Adopted</b>	<b>2017 Adopted</b>	<b>JOB TITLE</b>	<b>FY 2017 Adopted</b>
<b>ADMINISTRATION (0401)</b>				
1	1	1	City Manager	209,237
0.7	0.7	0.7	Assistant City Manager*	95,162
2	1	1	Executive Assistant	55,720
0	1	1	Office Manager	83,557
0	0	1	(1) Communications Video Production Manager	73,690
<b>3.7</b>	<b>3.7</b>	<b>4.7</b>		<b>\$517,366</b>
<b>CODE ENFORCEMENT (0405)</b>				
0.2	0.2	0.2	Code and Harbor Manager**	17,969
1	0	0	Administrative Specialist	0
1	1	1	Code Enforcement Officer	52,464
<b>2.2</b>	<b>1.2</b>	<b>1.2</b>		<b>\$70,433</b>
<b>PURCHASING (0408)</b>				
1	1	1	Purchasing and Contracts Manager	95,034
1	1	1	Bids and Grants Coordinator	77,855
1	1	1	Purchasing Coordinator	38,845
<b>3</b>	<b>3</b>	<b>3</b>		<b>\$211,734</b>
<b>8.9</b>	<b>7.9</b>	<b>8.9</b>	<b>Regular Salaries</b>	<b>799,533</b>
			<b>Other Payroll Expenses</b>	<b>281,208</b>
			<b>Total Personal Services</b>	<b>\$1,080,741</b>

(1) Position moved from Technology Services Fund

\* 30% of the Assistant City Manager is budgeted in the 180 Fund (CRA) to act as CRA Manager.

\*\* The Code and Harbor Manager is budgeted 60% in the 460 Dock Fund, 20% in the 430 Beach Fund and 20% in the General Fund.

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
CITY MANAGER  
DEPARTMENT SUMMARY**

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	676,580	700,630	700,630	799,533	98,903
10-40 OVERTIME	24	530	630	530	0
25-01 FICA	45,436	46,046	46,046	54,625	8,579
25-03 RETIREMENT CONTRIBUTIONS	56,580	66,894	60,817	76,363	9,469
25-04 LIFE/HEALTH INSURANCE	88,759	87,655	87,655	87,196	(459)
25-07 EMPLOYEE ALLOWANCES	61,943	63,000	63,000	62,494	(506)
<b>TOTAL PERSONAL EXPENSES</b>	<b>\$929,322</b>	<b>\$964,755</b>	<b>\$958,778</b>	<b>\$1,080,741</b>	<b>\$115,986</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	2,416	4,250	4,250	4,250	0
30-31 OPERATING EXP. TV PRODUCTION	0	0	0	27,700	27,700
31-04 OTHER CONTRACTUAL SERVICES	1,050	3,400	3,400	3,400	0
40-00 TRAINING & TRAVEL COSTS	11,205	12,500	12,500	12,500	0
41-00 COMMUNICATIONS	1,637	3,110	3,110	3,110	0
42-10 EQUIP. SERVICES - REPAIRS	3,687	2,000	2,000	2,000	0
42-11 EQUIP. SERVICES - FUEL	1,711	1,600	1,600	1,600	0
44-00 RENTALS & LEASES	4,373	8,640	4,140	4,856	(3,784)
47-01 LEGAL ADS	3,874	7,750	7,750	7,750	0
51-00 OFFICE/OPERATING SUPPLIES	10,390	9,100	9,100	7,150	(1,950)
52-07 UNIFORMS	119	400	400	400	0
54-01 MEMBERSHIPS	5,437	6,379	6,379	6,264	(115)
<b>TOTAL OPERATING EXPENSES</b>	<b>\$45,899</b>	<b>\$59,129</b>	<b>\$54,629</b>	<b>\$80,980</b>	<b>\$21,851</b>
<b>TOTAL EXPENSES</b>	<b>\$975,221</b>	<b>\$1,023,884</b>	<b>\$1,013,407</b>	<b>\$1,161,721</b>	<b>\$137,837</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
CITY MANAGER  
CITY MANAGER'S OFFICE**

001.0401.512

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	405,820	430,766	430,766	517,366	86,600
25-01 FICA	25,883	26,896	26,896	34,049	7,153
25-03 RETIREMENT CONTRIBUTIONS	18,701	28,377	22,300	35,821	7,444
25-04 LIFE/HEALTH INSURANCE	28,018	27,139	27,139	33,937	6,798
25-07 EMPLOYEE ALLOWANCES	61,019	62,280	62,280	61,534	(746)
<b>TOTAL PERSONAL EXPENSES</b>	<b>539,441</b>	<b>575,458</b>	<b>569,381</b>	<b>682,707</b>	<b>107,249</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	2,374	3,500	3,500	3,500	0
30-31 OPERATING EXP. TV PRODUCTION	0	0	0	27,700	27,700
<i>Granicus Streaming Video and related TV Production costs</i>					
40-00 TRAINING & TRAVEL COSTS	7,955	6,600	6,600	6,600	0
41-00 COMMUNICATIONS	851	1,800	1,800	1,800	0
44-00 RENTALS & LEASES	1,869	6,000	1,500	1,500	(4,500)
<i>Copier lease payments and related costs</i>					
51-00 OFFICE SUPPLIES	2,778	3,500	3,500	3,500	0
54-01 MEMBERSHIPS	3,681	4,200	4,200	4,200	0
<i>ICMA, FCMA, and Miscellaneous</i>					
<b>TOTAL OPERATING EXPENSES</b>	<b>19,508</b>	<b>25,600</b>	<b>21,100</b>	<b>48,800</b>	<b>23,200</b>
<b>TOTAL EXPENSES</b>	<b>558,949</b>	<b>601,058</b>	<b>590,481</b>	<b>731,507</b>	<b>130,449</b>



**FISCAL YEAR 2016-17  
BUDGET DETAIL  
CITY MANAGER  
CODE ENFORCEMENT**

001.0405.524

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	70,265	67,874	67,874	70,433	2,559
10-30 OVERTIME	18	0	100	0	0
25-01 FICA	5,056	4,744	4,744	5,059	315
25-03 RETIREMENT CONTRIBUTIONS	9,927	9,906	9,906	10,508	602
25-04 LIFE/HEALTH INSURANCE	21,997	21,923	21,923	21,930	7
25-07 EMPLOYEE ALLOWANCES	440	240	240	480	240
<b>TOTAL PERSONAL SERVICES</b>	<b>107,703</b>	<b>104,687</b>	<b>104,787</b>	<b>108,410</b>	<b>3,723</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	42	750	750	750	0
<i>Lien fees-County charge; Code Board expenses</i>					
31-04 OTHER CONTRACTUAL SRVCS	1,050	3,400	3,400	3,400	0
<i>Typically \$75/lot for code related lot mowing services</i>					
40-00 TRAINING & TRAVEL COSTS	1,447	1,400	1,400	1,400	0
<i>Code Enforcement Certification \$400; Annual Conference \$1,000</i>					
41-00 COMMUNICATIONS	374	500	500	500	0
42-10 EQUIP. SERVICES - REPAIRS	3,393	2,000	2,000	2,000	0
42-11 EQUIP. SERVICES - FUEL	1,711	1,600	1,600	1,600	0
51-00 OFFICE SUPPLIES	224	500	500	500	0
52-07 UNIFORMS	119	400	400	400	0
<b>TOTAL OPERATING EXPENSES</b>	<b>8,360</b>	<b>10,550</b>	<b>10,550</b>	<b>10,550</b>	<b>0</b>
<b>TOTAL EXPENSES</b>	<b>116,063</b>	<b>115,237</b>	<b>115,337</b>	<b>118,960</b>	<b>3,723</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
CITY MANAGER  
PURCHASING DIVISION**

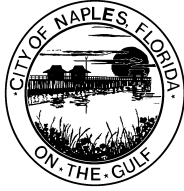
001.0408.513

ACCOUNT DESCRIPTION		14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 PROPOSED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	200,495	201,990	201,990	211,734	9,744
10-40	OVERTIME	7	530	530	530	0
25-01	FICA	14,497	14,406	14,406	15,517	1,111
25-03	RETIREMENT CONTRIBUTIONS	27,952	28,611	28,611	30,034	1,423
25-04	LIFE/HEALTH INSURANCE	38,744	38,593	38,593	31,329	(7,264)
25-07	EMPLOYEE ALLOWANCES	484	480	480	480	0
<b>TOTAL PERSONAL SERVICES</b>		<b>\$282,179</b>	<b>\$284,610</b>	<b>\$284,610</b>	<b>\$289,624</b>	<b>\$5,014</b>
<b><u>OPERATING EXPENSES</u></b>						
40-00	TRAINING & TRAVEL COSTS	1,803	4,500	4,500	4,500	0
	<i>Such as FAPPO training (\$500), NIGP local (\$ 400), P card conference (\$1100), and National Conference (\$2500)</i>					
41-00	COMMUNICATIONS	412	810	810	810	0
42-10	EQUIP. SERVICES - REPAIRS	294	0	0	0	0
44-00	RENT/ LEASES	2,504	2,640	2,640	3,356	716
	<i>Lease and toner on copier</i>					
47-01	LEGAL ADS	3,874	7,750	7,750	7,750	0
52-00	OPERATING SUPPLIES	7,388	5,100	5,100	3,150	(1,950)
54-01	MEMBERSHIPS	1,756	2,179	2,179	2,064	(115)
	<i>NIGP \$350, NPI \$270, AEP \$450, FAPPO \$275, Gulf Coast FAPPO \$75, NAPCP \$644</i>					
<b>TOTAL OPERATING EXPENSES</b>		<b>\$18,031</b>	<b>\$22,979</b>	<b>\$22,979</b>	<b>\$21,630</b>	<b>(\$1,349)</b>
<b>TOTAL EXPENSES</b>		<b>\$300,210</b>	<b>\$307,589</b>	<b>\$307,589</b>	<b>\$311,254</b>	<b>\$3,665</b>

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For information about City recreational opportunities,  
visit the City's website at [www.naplesgov.com](http://www.naplesgov.com).



# General Fund

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## Planning Department

### **Mission Statement:**

The mission of the Planning Department is to provide the highest standard of customer service and public involvement while professionally implementing the City's Vision, Comprehensive Plan, and Code of Ordinances.

### **Department Description**

The Planning Department is responsible for overseeing the development of the City in accordance with the City of Naples Comprehensive Plan and Comprehensive Development Code. This Department also manages the review process for granting zoning variances, planned developments, rezone requests and other land-use issues and provides staff support to the Planning Advisory Board, Design Review Board and Public Art Advisory Committee.

The Planning Department's duties and responsibilities include the following:

- (a) Enforce the Land Development Code through the processing of petitions and review of building permits;
- (b) Provide zoning information and interpretations of the code;
- (c) Process planning petitions to the Design Review Board, Planning Advisory Board and City Council;
- (d) Process public art petitions to the Public Art Advisory Committee and City Council;
- (e) Provide notice of public meetings associated with planning petitions;
- (f) Maintain the City's comprehensive plan.

### **2016-17 Departmental Goals and Objectives**

**As part of Vision Goal #1 (Preserve the City's distinctive character and culture), amend and update the City's Comprehensive plan as necessary.**

- Respond to the required reporting requirements for the Comprehensive Plan with required changes.
- Workshop the Comprehensive Plan with the Planning Advisory Board and City Council.

**As part of Vision Goal #1 (Preserve the City's distinctive character and culture), amend the Code of Ordinances.**

- Coordinate with the City Attorney on a recodification of the Code of Ordinances with specific focus on the Land Development Regulations.
- Coordinate changes to the D Downtown zoning district following the completion of the CRA study.
- Improve the landscape code.

**As part of Vision Goal #3 (enhance mobility in the City)**

- Work with the Streets and Stormwater Department to determine mobility strategies consistent with Blue Zone principals including developer obligations for improvements.

**As part of Vision Goal #5 (Maintain and enhance governance capacity for public service and leadership), provide for the efficient review and processing of petitions and monitoring of permits.**

- Continue to expedite building permit review.
- Work with GIS to make past petition information available online.

# General Fund

## Planning Department (continued)

### 2016-17 Significant Budgetary Issues

The budget for the Planning department is \$558,712, an increase of \$129,878 over the adopted FY 15-16 budget.

Personal Services are \$519,492, an increase of \$129,878 from the FY 15-16 budget as the positions have moved from the Building Permit Fund, making a total of five positions in the General Fund. One and a half positions, (one Planner and one-half of a Sr. Planner) were previously funded in the Building Fund. The positions have been placed 100% in the Planning Department for FY 16-17.

Operating expenditures are projected to be the same in FY 16-17 as in FY15-16.

### 2016-17 Performance Measures and Benchmarking

Petition Type	Actual 2012-13	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Projected 2016-17
Administrative Variance Petitions	5	7	7	3	6
Annexation Requests	0	0	0	0	0
Comprehensive Plan Amendments	2	1	4	0	2
Conditional Use Requests	1	11	4	8	8
Development of Significant Environmental Impact	1	0	0	0	0
Easement Vacation Requests	6	2	5	-	-
Fence and Wall Waiver Requests	2	4	4	4	4
Live Entertainment	1	4	4	8	4
Nonconformity Requests	0	4	1	4	4
Rezoning Requests	6	5	8	5	4
Text Amendment Requests*	11	8	2	4	1
Variance Requests	14	10	8	10	9
Waiver of Distance Requests	0	0	2	3	
Design Review Board Petitions	32	25	65	40	40
D-Downtown Waiver Requests	0	0	0	0	0
Subdivision Plat Requests	8	5	3	1	3
Site Plan Review	14	2	25	15	20
Site Plan with Deviations	2	6	10	5	6
Development Agreement	0	0	0	1	1
Parking Allocation D-Downtown	0	0	5	2	2
Outdoor Dining Public Property	5	1	1	1	2
Outdoor Dining Private Property	7	7	6	11	6
<b>Total Petitions</b>	<b>117</b>	<b>102</b>	<b>164</b>	<b>107</b>	<b>122</b>

\*In addition to recodification

# General Fund

## Planning Department (continued)

City	Population	Potential Seasonal Pop	Staff	Ratio (pop/staff)	Seasonal Ratio
<b>Naples</b>	<b>19,527</b>	<b>33,391</b>	<b>5</b>	<b>3,905</b>	<b>6,678</b>
Boca Raton	87,766	104,441	11	7,979	9,495
Delray Beach	63,175	79,348	14	4,513	5,668
Tarpon Springs	24,421	29,305	2	12,210	14,653
Winter Park	28,967	31,574	5	5,793	6,315

**Population** is year round population from the BEBR projections

**Potential Seasonal Population** is an estimate derived from multiplying the estimated current population from BEBR by the ratio of vacant units and persons per household from the 2010 Census.

**FUND: 001 General Fund**

**PLANNING DEPARTMENT  
FISCAL YEAR 2016-17**

<b>2015 Adopted</b>	<b>2016 Adopted</b>	<b>2017 Adopted</b>	<b>JOB TITLE</b>	<b>FY 2017 Adopted</b>
1	1	1	Planning Director	130,464
1	1	2	Planner II	139,592
0.5	0.5	1	Senior Planner	77,440
1	0	0	Sr. Administrative Specialist	0
0	1	1	Planning and Zoning Specialist	40,827
<u>3.5</u>	<u>3.5</u>	<u>5</u>		<u>\$388,323</u>
<b>3.5</b>	<b>3.5</b>	<b>5</b>	<b>Regular Salaries</b>	<b>388,323</b>
			<b>Employer Payroll Expenses</b>	<b>131,169</b>
			<b>Total Personal Services</b>	<b><u><u>\$519,492</u></u></b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
PLANNING DEPARTMENT**

001.0502.515		14-15	15-16	15-16	16-17	
ACCOUNT DESCRIPTION		ACTUALS	ADOPTED BUDGET	CURRENT PROJECTED	ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES <i>Moved 1.5 positions from Building Permits Fund (110)</i>	273,833	283,635	283,635	388,323	104,688
10-30	OVERTIME	0	0	300	300	300
25-01	FICA	20,111	21,005	21,005	25,481	4,476
25-03	RETIREMENT CONTRIBUTIONS	28,906	30,036	30,036	42,448	12,412
25-04	LIFE/HEALTH INSURANCE	50,348	49,658	49,658	57,660	8,002
25-07	EMPLOYEE ALLOWANCES	5,284	5,280	5,280	5,280	0
<b>TOTAL PERSONAL SERVICES</b>		<b>\$378,482</b>	<b>\$389,614</b>	<b>\$389,914</b>	<b>\$519,492</b>	<b>\$129,878</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	343	2,500	2,500	2,500	0
31-01	PROFESSIONAL SERVICES <i>Scanning of PAB and DRB Files</i>	3,698	5,000	5,000	5,000	0
40-00	TRAINING & TRAVEL COSTS <i>AICPA Certifications, CEU requirements</i>	1,713	3,600	3,500	3,600	0
41-00	COMMUNICATIONS	394	1,520	1,520	1,520	0
44-02	EQUIPMENT RENTAL	4,293	5,000	5,000	5,000	0
46-00	REPAIR AND MAINTENANCE	0	800	800	800	0
47-00	PRINTING AND BINDING	288	3,000	3,000	3,000	0
47-01	LEGAL ADS	9,625	9,000	9,000	9,000	0
47-06	DUPLICATING	152	1,000	1,000	1,000	0
51-00	OFFICE SUPPLIES	2,117	4,000	4,000	4,000	0
54-01	MEMBERSHIPS	1,713	3,800	3,800	3,800	0
<b>TOTAL OPERATING EXPENSES</b>		<b>\$24,336</b>	<b>\$39,220</b>	<b>\$39,120</b>	<b>\$39,220</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>		<b>\$402,818</b>	<b>\$428,834</b>	<b>\$429,034</b>	<b>\$558,712</b>	<b>\$129,878</b>



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# General Fund

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## Finance Department

**Mission Statement:**

The mission of the Finance Department is to provide to City Council, staff, residents and guests of Naples all municipal financial business needs, efficiently and professionally, and to ensure City resources are used for City purposes through a combination of efficient transaction processing, effective internal controls, and accurate financial information. In a spirit of excellence, integrity and dedication, the highest standards of accounting, financial reporting, budgeting, investments, and revenue collections shall be followed and promoted.

**Department Description**

The Finance Department operates in three funds: General Fund, Beach Fund and Water/Sewer Fund. In the General Fund, the Division of Finance/Accounting is assigned with a distinct set of financial responsibilities. This Department, as a whole, is responsible for maintaining City-wide internal controls and financial accountability.

**Finance/Accounting** is responsible for all general accounting duties of the City, such as fixed assets, accounts payable, annual audit, payroll and the preparation of all City financial reports such as the Comprehensive Annual Financial Report. This section is responsible for the preparation of the City's Budget, financial budgetary controls, the management of all debt, the investment of surplus funds, and the acquisition and monitoring of grants. The Division also collects revenues for the City, such as parking fines, landscape certifications, and utility bill payments.

**Utility Billing/Customer Service** (with seven positions) is shown in the Water Sewer Fund. This division is responsible for reading meters, turn offs, customer assistance, billing, estoppels, general billing, utility billing and business tax receipts.

**Beach Fund Administration** (with one budgeted position) is responsible for the collection of money from parking meters.

**2015-16 Department Accomplishments**

- The eighth annual sustainability report was presented to City Council to assist in the development of a long-term sustainable budget strategy.
- Earned the Certificate of Achievement for Excellence in Financial Reporting Program from the Government Finance Officers Association (GFOA) for the 34th year in a row.
- GFOA recognized the City's budget with the Distinguished Budget Presentation Award for the 10th consecutive year.
- Conducted the Fifth Annual Pension Educational Symposium.
- Cost-savings efforts continued by temporarily eliminating ½ of a position by combining duties in meter reading, beach parking and coin collection.
- Initiated a compliance review for Business Tax Receipts
- Added 12 new paystations at beach ends to complete the meter upgrade project
- Conducted all meter readings on a 59-61 day schedule and billed within a week of these reads.
- Audited parking tickets for over/underpayments and reconciled balances.

# General Fund

## Finance Department (continued)

- Continued scanning all daily cash receipts for easier and more efficient records retrieval and storage.
- Reorganized Accounting staff into one office area creating logistical improvement within City Hall.
- Implemented GASB 68 *Accounting and Financial Reporting for Pensions*.

### 2016-17 Departmental Goals and Objectives

#### As part of Vision Goal 4 (Strengthen the economic health and vitality of the City)

- Plan an informational blitz to increase bank draft participation to 33% (from 32%).
- Conduct employee verification check for audit purposes.
- Ensure that one additional employee becomes certified in governmental finance.
- Publish the FY 2016 CAFR and submit to GFOA's Award Program by March 25, 2017 and maintain an unmodified opinion by the independent external auditors.
- Publish the FY16-17 Budget and submit to GFOA's Award Program by December 25, 2016.
- Publish the quarterly financial reports by the 11<sup>th</sup> of the following month and soft closing of the books by the 16<sup>th</sup> of the month.
- Conduct quarterly assessment of business tax receipt renewals.
- Annually review and write off utility balances in accordance with policy.
- Maintain investments in the City's investment portfolio with the objective of regularly exceeding the average return of the three-month U.S. Treasury Bill.

### 2016-17 Significant Budgetary Issues

The General Fund budget of the Finance Department is \$1,099,857, an increase of \$38,474 over the adopted FY 2015-16 budget. The primary reason for the increase is the annual raise with benefits. There is no change in the number of positions budgeted.

Operating Expenses are \$133,775, an increase of \$790 over FY 15-16. Training and Travel costs are \$10,915 and are an important item in this budget, due to the number of employees certified or attempting to be certified (CGFO, CPFO and CPPT) who need education hours, and due to the ever changing accounting regulations. The Department budgets \$9,000 for the City Information Booklet, designed to inform residents, new and old, regarding all aspects of Naples. The department budgeted \$2,180 for advertising to cover the cost of budget ads required by law.

**Utility Billing/Customer Service** is fully budgeted in the Water Sewer Utility Fund.

### Performance Measures and Benchmarking

Benchmarking	Naples	Fort Myers	Marco Island	Cape Coral
FY 2016 Millage Rate	1.1500	8.75	1.9966	6.75

# General Fund

## Finance Department (continued)

Performance Measures	Actual 2013-14	Actual 2014-15	Expected 2015-16	Projected 2016-17
Business Tax Receipts Issued	3,215	3,345	3,726	4,200
Utility Customers on IVR	6,960	9,763	10,426	11,000
Utility Customers on Bank Draft	5,002	5,249	6,216	6,500
Utility Bills Generated	112,000	105,366	111,050	112,000
Utility Notification of Shut-offs	NA	11,252	13,004	15,000
New Utility Customers	1,410	1,187	1,200	1,300
General Billing Customers on Bank Draft	0	50	180	200
Estoppel Requests	3,609	3,512	3,600	4000
Parking Ticket Collection Rate	80%	81%	82%	83%
Finance Employees with relevant certifications	3	1	1	2
Retirements processed	16	20	16	16
DROP retirements processed	6	3	5	4
Return of Pension Contributions processed	22	35	31	31
Retirement Estimates processed	24	27	35	30
Accounts Payable Printed Checks	5571	4693	3948	3875
Accounts Payable EFT payments	1795	1750	1825	1900
Purchasing Card Transactions	3659	6033	6528	7100
Payroll Checks printed	969	777	53	60
Payroll Direct Deposits	12,680	12,480	16,286	16,338
Naples Landing Passes	85	89	100	105
Beach Parking Passes Sold	828	931	950	970
\$ of Utility Accounts over 90 days late	\$279,985	\$278,722	\$235,000	\$240,000
GFOA Awards	2	2	2	2

**FUND : 001 GENERAL FUND**

**FINANCE DEPARTMENT**

**FISCAL YEAR 2016-17**

<i>2015 Adopted</i>	<i>2016 Adopted</i>	<i>2017 Adopted</i>	<b>JOB TITLE</b>	<b>FY 2017 Adopted</b>
<b>ACCOUNTING</b>				
1	1	1	Finance Director	142,747
1	1	1	Deputy Finance Director	93,730
2	0	0	Accountant	0
1	1	1	Accounting Manager	75,748
1	3	3	Senior Accountant	187,270
2	2	2	Accounting Clerk	79,819
1	1	2	Accounting Associate	94,338
1	1	0	Administrative Coordinator	0
0.8	0.8	0.8	Administrative Specialist 1	15,526
<b>10.8</b>	<b>10.8</b>	<b>10.8</b>		<b>689,178</b>

Regular Salaries	\$	<b>689,178</b>
Other Salaries	\$	<b>4,000</b>
Overtime		<b>2,500</b>
Employer Payroll Expenses		<b>270,404</b>

**Total Personal Services** \$ 966,082

**Other Finance Department Positions**

7	7	7	Water Sewer Fund
1	1	1	Beach Fund
<b>18.8</b>	<b>18.8</b>	<b>18.8</b>	<b>Total Finance Department All Funds</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
FINANCE DEPARTMENT  
ACCOUNTING DIVISION**

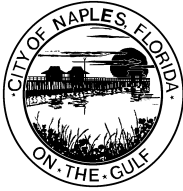
001.0706.513

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	685,493	680,483	680,483	689,178	8,695
10-30 OTHER SALARIES	5,901	0	4,000	4,000	4,000
<i>Temporary part time assistance with Business Tax Receipts, Scanning and Zero Consumption audits</i>					
10-33 EDUCATION REIMBURSEMENT	0	4,500	0	0	(4,500)
10-40 OVERTIME	5,864	2,000	2,500	2,500	500
25-01 FICA	50,579	49,677	49,677	47,888	(1,789)
25-03 RETIREMENT CONTRIBUTIONS	75,380	87,059	87,059	87,429	370
25-04 LIFE/HEALTH INSURANCE	89,082	98,439	98,439	129,327	30,888
25-07 EMPLOYEE ALLOWANCE	5,496	6,240	5,760	5,760	(480)
<b>TOTAL PERSONAL SERVICES</b>	<b>917,794</b>	<b>928,398</b>	<b>927,918</b>	<b>966,082</b>	<b>37,684</b>
<b><u>OPERATING EXPENSES</u></b>					
31-02 ACCOUNTING & AUDITING	83,025	83,000	88,000	83,200	200
31-04 OTHER CONTRACTUAL SVCS	2,530	3,100	2,600	2,600	(500)
40-00 TRAINING & TRAVEL COSTS	7,325	8,025	8,000	10,915	2,890
<i>Training from GFOA, FGFOA, SWFGFOA, and required investment CEU's and annual audit seminar</i>					
41-00 COMMUNICATIONS	1,258	2,000	1,200	1,200	(800)
42-10 EQUIP. SERVICES - REPAIRS	0	400	300	300	(100)
42-11 EQUIP. SERVICES - FUEL	0	400	300	300	(100)
47-00 PRINTING AND BINDING	15,343	13,300	12,500	13,300	0
<i>Printing budgets, CIP, CAFR &amp; City information booklet</i>					
47-02 ADVERTISING	0	2,180	2,180	2,180	0
51-00 OFFICE SUPPLIES	3,936	7,500	7,000	7,000	(500)
52-00 OPERATING SUPPLIES	7,340	11,300	9,000	11,000	(300)
54-01 MEMBERSHIPS	650	1,780	1,780	1,780	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$121,407</b>	<b>\$132,985</b>	<b>\$132,860</b>	<b>\$133,775</b>	<b>\$790</b>
<b>TOTAL EXPENSES</b>	<b>\$1,039,200</b>	<b>\$1,061,383</b>	<b>\$1,060,778</b>	<b>\$1,099,857</b>	<b>\$38,474</b>

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# General Fund

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## Fire- Rescue Department

### **Mission Statement**

The City of Naples Fire-Rescue Department was established to provide professional fire and rescue services needed to secure, sustain and bolster the quality of life in Naples. The Department is responsive to the needs of Naples' citizens and provides rapid, compassionate and professional services essential to the health, safety, and well-being of this community. Personnel shall demonstrate exceptional ethics and work seamlessly to achieve public safety excellence.

### **Department Description**

The City of Naples Fire-Rescue Department serves a total area of 14.4 square miles and a permanent population of 19,500 residents, which increases significantly during the peak winter months. The Fire-Rescue Department fulfills its commitment to the community with three Fire Stations which are strategically located within the City to provide prompt fire rescue service.

The Fire-Rescue Department's scope of responsibilities includes fire suppression, Advance Life Support, rescue operations, aircraft firefighting, marine search and rescue, hazardous materials response, environmental mitigation and technical rescue responses. The department also provides fire investigation support and fire prevention, community outreach programs and emergency management operations. All of these functions are all handled by the Naples Fire Rescue Department which is recognized as an ISO 2 Department.

### **2015-16 Department Accomplishments**

- The City of Naples and Fire-Rescue Staff has implemented many of the recommendations made in the Master Plan of the Fire-Rescue Department created by Public Safety Solutions Inc. (PSSI). These recommendations made by PSSI were reviewed and prioritized by City Staff to focus effort in the most important areas. The high priority areas touched on personnel, staffing, training, community outreach programs, apparatus usage and future strategic plans.
- Utilizing data from Image Trend RMS, apparatus utilization and response times have been tracked to determine compliance with national standard response times. Continued analysis of the data will help Fire Staff in tailoring emergency response plans to improve overall service.
- The Fire-Rescue Department has worked with the Collier County Sheriff's Office (CCSO) to install an Alerting System (Locution) in all City of Naples Fire-Rescue Stations. This will enable the City of Naples Fire-Rescue Department and the Dispatch Communications Center to ensure quicker response times by all fire units.
- Fire-Rescue Department completed five year replacement program for new NFPA compliant Self Contained Breathing Apparatus (SCBA).
- Fire-Rescue Department purchased new Fire-Rescue portable radios. These new P25 compliant radios will enhance communications and interoperability between organizations on large scale and mutual aid incidents.
- The Fire-Rescue Department has purchased and deployed new P25 compliant base and mobile radios in the fire stations and apparatus that will enhance communications and interoperability between organizations and assist in dispatching fire apparatus.



# General Fund

## Fire-Rescue Department (continued)

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### 2016-17 Departmental Goals and Objectives

**As part of Vision Goal #3 (Maintain and enhance public safety) ensure the Naples community the most effective response to calls for service.**

- Work with Collier County Sheriff's Office to implement and deploy the new computer aided dispatch system which will enhance service through closest available unit response.
- Develop procedures and policy using Automatic Aid or Closest Unit Response that ensures a fire unit with appropriate capabilities and personnel is dispatched on all incidents.

**As part of Vision Goal #5 (Maintain and enhance governance capacity for public service and leadership) provide the Naples community, its residents, workers, and visitors high quality fire protection, medical rescue, and emergency preparedness services.**

- Prepare for Insurance Services Organization's Fire Suppression Rating Schedule by evaluating and analyzing the four primary categories which includes: fire suppression capability, emergency communications, water supply system and community risk reduction.
- Implement identified enhancements to work towards a new Public Protection Classification Rating and ultimately striving to improve the City's ISO Classification.
- Continue to work towards addressing and accomplishing the recommendations and issues raised by the Fire Master Plan.

**As part of Vision Goal #4 (Strengthen the economic health and vitality of the City) administer and deploy human and material resources within authorized budgets, operations plans and programs to enhance the service provided by the Fire-Rescue Department.**

- Refurbish Tower Co. #2 and Engine Co. #1 ensuring the apparatus are both safe and reliable for all fire operations. The goal is to replace or refurbish the pumps, address any issues to the frame and body of the apparatus and update the paint as needed.
- Continue the Fire-Rescue portable radios replacement program. This is year six of a seven-year project. This year, the fire department special detail / spare radios are scheduled for replacement. These radios are used to replace frontline radios when they break and are used for special events and extra staffing for large events.

### FY16-17 Significant Budgetary Issues

The budget for the Fire-Rescue Department for FY 16-17 is \$9,554,667, an increase of \$546,640 over the FY 2015-16 adopted budget. The majority of this increase is due to personal services. The budget includes a 3% salary increase and the two additional positions. These include: a Deputy Chief and a Fire Inspector, the latter which will be funded by the Building Department, via an interfund transfer

An additional line item that is now part of the Fire-Rescue Department's budget is the Naples Airport Authority (NAA) contract. This contract began in December of FY15-16, and FY16-17 will be the first full fiscal year for this item. The services provided by this contract are airport specific fire services, as required by the FAA. These services were formerly provided with full-time City fire fighters. Effective with this new contract, services are provided by City employees on overtime, but for fewer hours than the prior contract, and the City is paid based on the cost of the hours worked. The new line –item helps to track these costs.

# General Fund

## Fire-Rescue Department (continued)

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Operating Costs in the Fire-Rescue Department total \$372,035 a decrease of \$237,060 from FY 15-16. The decrease is mainly due to a new line item that is now part of the Fire-Rescue Department's budget, Fire Inspector Reimbursement (\$-259,200). This line was added for transparency purposes to reflect the interfund reimbursement from the Building Department for three fire inspectors.

Capital Expenditures total \$3,500 for AED Replacements This item costs less than the established minimum (\$10,000) for the Capital Improvement Program threshold and are therefore not part of the CIP.

### **FY 16-17 Capital Improvement Projects**

Although capital projects for the Fire-Rescue Department are funded in the Public Service Tax/Capital Improvement Fund, they are also listed at the end of this section. The budget for the Fire-Rescue Department capital projects is \$1,148,000. Projects include construction costs to rebuild Fire Station No. 1, Fire Station No. 2 renovations, Portable Radio replacement, refurbishing Engine Co. #1 and Tower Co. #2 and running fiber optics to Fire Station No. 3.

The cost to design and construct Fire Station No. 1 is spread over three years (\$6.2 million) and includes plans for a second story (instead of just a one-story building) to allow for management, administration, training and inspectors to be located on site.

# General Fund

## Fire-Rescue Department (continued)

### FY 16-17 Performance Measures

<b>City of Naples Fire-Rescue</b>					
<b>2006-2015 Fire Operations Report</b>					
	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Structural Fires	34	42	32	37	32
Vehicle Fires	14	15	9	21	10
Outside Equipment Fires	7	14	5	2	6
Brush	33	19	16	30	34
Refuse/Rubbish Fires	7	4	7	5	11
Other Fires	2	2	0	3	3
<b>Total Fires</b>	<b>97</b>	<b>96</b>	<b>69</b>	<b>98</b>	<b>96</b>
<b>Contents Loss Total Fire</b>	<b>\$378,975</b>	<b>\$29,205</b>	<b>\$4,064,055.00</b>	<b>\$686,500</b>	<b>\$1,710,362</b>
<b>Property Loss Total Fire</b>	<b>\$979,000</b>	<b>\$717,640</b>	<b>\$661,075.00</b>	<b>\$1,474,750</b>	<b>\$6,698,051</b>
<b>Contents Loss Total Non-Fire</b>	<b>\$1,000</b>	<b>\$200,000</b>	<b>\$0.00</b>	<b>\$16,000</b>	<b>\$0</b>
<b>Property Loss Total Non-Fire</b>	<b>\$92,300</b>	<b>\$100,000</b>	<b>\$155,000.00</b>	<b>\$20,000</b>	<b>\$6,000</b>
<b>Total Loss</b>	<b>\$1,451,275</b>	<b>\$1,046,845</b>	<b>\$4,880,130.00</b>	<b>\$2,197,250</b>	<b>\$8,414,413</b>
Hazardous Conditions	142	154	153	159	187
Service Calls	361	277	358	378	352
Good Intent Calls	231	231	238	282	252
<b>Total Service Calls</b>	<b>734</b>	<b>662</b>	<b>749</b>	<b>819</b>	<b>791</b>
<b>Dropped Incident Report</b>	<b>62</b>	<b>84</b>	<b>86</b>	<b>81</b>	<b>64</b>
<b>Alert 3 Airport Drill</b>	<b>13</b>	<b>9</b>	<b>11</b>	<b>9</b>	<b>6</b>
<b>Severe Weather / Lighting Strike</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>
Malicious False Alarm	6	4	10	6	19
Other False Alarm	672	766	712	752	830
<b>Total False Alarms</b>	<b>678</b>	<b>770</b>	<b>722</b>	<b>758</b>	<b>849</b>
Medical Incident Responses	2997	2979	3007	3197	3450
Vehicle Accidents	219	224	253	255	257
Extrications (Vehicle/Elevator)	60	72	63	62	61
Water Rescue	14	23	25	30	28
Electrical Rescues/High Angle	0	0	0	0	0
<b>Total Medical Rescues</b>	<b>3290</b>	<b>3298</b>	<b>3348</b>	<b>3544</b>	<b>3796</b>
<b>Patient Contacts</b>	<b>2688</b>	<b>2656</b>	<b>2819</b>	<b>3194</b>	<b>3497</b>
Mutual Aid Given	46	42	45	54	60
Mutual Aid Received	6	8	11	15	26
<b>Total Mutual Aid Calls</b>	<b>52</b>	<b>50</b>	<b>56</b>	<b>69</b>	<b>86</b>
<b>Total Calls</b>	<b>4812</b>	<b>4838</b>	<b>4901</b>	<b>5217</b>	<b>5539</b>
<b>Non-Medical Responses</b>	<b>1815</b>	<b>1859</b>	<b>1894</b>	<b>2020</b>	<b>2089</b>
<b>% Medical Response</b>	<b>62.28%</b>	<b>61.58%</b>	<b>61.35%</b>	<b>61.28%</b>	<b>62.29%</b>

**FUND: 001 GENERAL FUND**

**FIRE-RESCUE DEPARTMENT**

**FISCAL YEAR 2016-17**

<i>2015 Adopted</i>	<i>2016 Adopted</i>	<i>2017 Adopted</i>	JOB TITLE	FY 2017 Adopted
1	1	1	Fire Chief	130,317
0	0	1	Deputy Chief	* 115,000
4	4	4	Battalion Chief	407,960
1	1	1	Fire Marshall	82,750
12	12	12	Fire Lieutenants	1,018,550
39	39	39	Firefighters	2,340,670
4	5	6	Fire Inspectors	* 378,090
1	0	0	Fire Prevention Specialist	0
1	1	1	Administrative Specialist II	53,000
<u>63</u>	<u>63</u>	<u>65</u>		<u><b>\$4,526,337</b></u>
			Regular Salaries	4,526,337
			Other Salaries	169,114
			State Incentive Pay	22,440
			Overtime	319,000
			Overtime NAA	470,400
			Special Duty Pay	38,350
			Holiday Pay	193,961
			Fire Early retirement payment	57,135
			State Insurance Premium	835,000
			Employer Payroll Expenses	2,547,395
			<b>Total Personal Services</b>	<u><u><b>\$9,179,132</b></u></u>

\* Added Positions

The cost of 3 Fire Inspectors are reimbursed by the Building Fund.

Fire Cost of 1994 Early Retirement Incentives:  
\$57,135 through Fiscal Year 2022

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
FIRE-RESCUE DEPARTMENT**

001.0810.522

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	4,186,693	4,229,365	4,229,365	4,526,337	296,972
10-30 OTHER SALARIES	163,906	176,820	176,820	169,114	(7,706)
<i>Emergency Services Team Supplements, longevity and shift stipends per contract</i>					
10-32 STATE INCENTIVE PAY	16,670	18,480	18,480	22,440	3,960
10-33 EDUCATION REIMBURSEMENT	20,618	21,000	19,950	21,000	0
10-40 OVERTIME	312,723	305,000	325,548	319,000	14,000
10-41 SPECIAL EVENT OVERTIME	30,793	35,050	41,806	38,350	3,300
10-42 HOLIDAY PAY	159,428	188,312	188,312	193,961	5,649
10-44 NAA OVERTIME	0	0	392,000	470,400	470,400
<i>Reference the General Fund Discussion, Charges for Services for information on the NAA Interlocal Agreement revenue</i>					
25-01 FICA	359,669	306,699	306,699	323,377	16,678
25-03 RETIREMENT CONTRIBUTIONS	1,192,420	1,419,284	1,419,284	1,373,072	(46,212)
25-04 LIFE/HEALTH INSURANCE	792,255	792,547	792,547	825,146	32,599
25-07 EMPLOYEE ALLOWANCES	3,716	5,040	5,040	4,800	(240)
25-13 EARLY RETIREMENT INCENTIVE	57,135	57,135	57,135	57,135	0
25-22 STATE INS. PREMIUM TAX	721,101	835,000	835,000	835,000	0
<b>TOTAL PERSONAL SERVICES</b>	<b>\$8,017,128</b>	<b>\$8,389,732</b>	<b>8,807,986</b>	<b>\$9,179,132</b>	<b>\$789,400</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	13,581	16,000	15,940	15,300	(700)
31-00 PROFESSIONAL SERVICES	1,941	4,500	5,158	4,500	0
31-04 OTHER CONTRACTUAL SVCS	36,815	45,275	44,720	46,650	1,375
<i>Image Trend (\$10,500) Telestaff (\$2,700), Code Pal (\$1,600), 800 MHZ Radio (\$6,200), Target Solutions (\$5,000) etc.</i>					
34-04 FIRE INSPECTOR REIMBURSE	0	0	0	(259,200)	(259,200)
<i>From Building Fund. Separated line item due to new employee and to improve transparency</i>					
40-00 TRAINING, EDUC & TRAVEL	29,346	39,300	38,460	39,800	500
41-00 COMMUNICATIONS	13,964	14,400	14,400	16,965	2,565
42-10 EQUIP. SERVICES - REPAIRS	233,780	212,000	212,000	230,000	18,000
42-11 EQUIP. SERVICES - FUEL	36,728	55,000	43,637	45,000	(10,000)
43-01 ELECTRICITY	13,891	16,500	15,565	16,500	0
43-02 WATER, SEWER, GARBAGE	12,304	17,225	17,225	17,225	0
44-00 RENTALS & LEASES	7,597	7,600	8,179	7,600	0
<i>Copiers at the stations, boat slip</i>					
46-00 REPAIR AND MAINTENANCE	11,495	14,800	13,740	14,800	0
<i>Bicycle maintenance, SCUBA maintenance, ALS Defibrillator Maintenance, boat repair and maintenance, etc.</i>					
46-02 BUILDING MAINTENANCE	13,713	20,400	19,120	18,650	(1,750)
46-14 HYDRANT MAINTENANCE	2,340	2,400	2,338	2,400	0
51-00 OFFICE SUPPLIES	1,823	2,800	2,755	2,800	0
52-00 OPERATING SUPPLIES	46,426	37,400	36,911	40,950	3,550
<i>Oxygen, disease control, rescue supplies, medical supplies, foam, oil dry, AED supplies, public education supplies</i>					
52-09 OPERATING SUPPLIES OTHER CLOTH	300	625	625	625	0
52-07 UNIFORMS	16,706	19,420	19,250	24,665	5,245
52-10 JANITORIAL SUPPLIES	7,466	8,000	8,325	8,500	500
52-25 BUNKER GEAR	25,985	28,500	28,500	32,000	3,500
52-26 FIRE HOSE & APPLIANCES	7,988	16,350	15,400	16,350	0
52-27 SPECIALTY TEAM EQUIPMENT	23,768	25,550	25,200	25,000	(550)
<i>HazMat team (\$7,500) Dive Team (\$3,000), ALS Equipment (5,500), Tychem Suits (\$1,050), etc.</i>					
54-01 BOOKS/MEMBERSHIPS	3,763	5,050	5,050	4,955	(95)
<b>TOTAL OPERATING EXPENSES</b>	<b>\$561,719</b>	<b>\$609,095</b>	<b>\$592,498</b>	<b>\$372,035</b>	<b>(\$237,060)</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIP	5,100	9,200	9,200	3,500	(5,700)
<i>AED replacement</i>					
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$5,100</b>	<b>\$9,200</b>	<b>\$9,200</b>	<b>\$3,500</b>	<b>(\$5,700)</b>
<b>TOTAL EXPENSES</b>	<b>\$8,583,946</b>	<b>\$9,008,027</b>	<b>\$9,409,684</b>	<b>\$9,554,667</b>	<b>\$546,640</b>

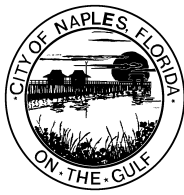
**CAPITAL IMPROVEMENT PROJECTS  
FIRE-RESCUE DEPARTMENT - PUBLIC SERVICE TAX FUND**

CIP NUMBER	PROJECT DESCRIPTION	Requested	2017-18	2018-19	2019-20	2020-21
		2016-17				
15E15	Fire Station Design and Construction	628,000	2,860,000	2,755,000	0	0
16E22	Fire Station No. 2 Renovation	250,000	300,000	350,000	0	0
17E11	Portable Radios	35,000	35,000	0	0	0
17E02	Refurbishment of Engine #1 and Tower #2	210,000	0	0	0	0
17E03	Fiber Optics installation to FS#3	25,000	0	0	0	0
	CCEMS area upgrades at Fire Station #2	0	65,000	0	0	0
	EPIC Voice Amplifier	0	12,500	0	0	0
	Training Center Renovations	0	20,000	0	15,000	0
	Opticom Traffic Preemption	0	0	55,000	0	0
	Extrication Equipment for Rescue Co. #1	0	0	30,000	0	0
	Self Contained Breathing App. Upgrade	0	0	125,000	0	0
	Fitness Equipment for Wellness Program	0	0	35,000	0	0
	New Hazardous Materials Trailer	0	0	150,000	0	0
	New Mobile Air Trailer	0	0	90,000	0	0
	Bunker Gear Replacement	0	0	40,000	40,000	55,000
	Training Tower and Burn Trailer	0	0	40,000	275,000	0
	Lucas II Chest Compression Devices	0	0	48,000	48,000	0
	Multi-Force Training Doors	0	0	18,500	0	0
	Heart Monitors	0	0	0	210,000	0
	New Technical Rescue Trailer Trailer	0	0	0	175,000	0
	Special Response Vehicle	0	0	0	75,000	0
	Hazardous Identification Devices	0	0	0	125,000	0
	Engine Co. 1 - Fully Equipped (Repl.)	0	0	0	0	750,000
	Self Contained Breathing Apparatus	0	0	0	75,000	75,000
	Image Trend upgrades	0	0	10,000	0	0
<b>TOTAL FIRE RESCUE</b>		<b>1,148,000</b>	<b>3,292,500</b>	<b>3,746,500</b>	<b>1,038,000</b>	<b>880,000</b>

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For information about City recreational opportunities,  
visit the City's website at [www.naplesgov.com](http://www.naplesgov.com).



# General Fund

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## Community Services Department

### Mission Statement:

To provide exceptional parks, parkways, recreation, waterfront and building facilities in a cost effective, efficient and professional manner and to provide the citizens, employees, and contractors with professional customer services.

### Department Description

The **Community Services Department** consists of four major divisions

- Administration
- Facilities Maintenance
- Parks and Parkway
- Recreation

**Administration** is responsible for the management and oversight of all the department divisions, personnel management, community relations, long and short-term planning, providing staff support to the Community Services Advisory Board, coordinating City sponsored special events, processing special event applications from the non-profit and private sectors, managing and providing oversight for capital projects and managing various enterprise funds and special revenue funds including:

- Beach Fund – Maintenance
- Beach Fund – Naples Pier
- Beach Fund – Lowdermilk Park
- CRA - Maintenance
- Tennis Fund

**Facilities Maintenance** is responsible for the repair and maintenance of City owned facilities (other than Utilities Facilities) including the Naples Pier, the City parking garages and managing facilities capital projects.

**Parks and Parkway** is responsible for the care and maintenance of the City's beach areas, City's landscaped rights-of-ways, landscaped medians, 22,000 City owned trees, developing the City's Urban Forestry Plan, managing contractor services and managing multiple capital projects.

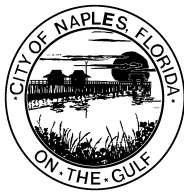
**Recreation** is responsible for developing, delivering and managing a broad range of recreation programs, athletic programs and special events. The Division is also responsible for managing the following recreation facilities:

- Anthony Park Center
- Cambier Park Performance Stage
- Naples Preserve
- Norris Center
- Fleischmann Park Fields/Courts
- Johnny Nocera Skate Park
- River Park Aquatic Center
- River Park Community Center

### 2015-2016 Department Accomplishments

- Completed the reconstruction of the Naples Pier
- Installed a new playground at the Landings Park
- Managed the update to the City's Tree Protection Ordinance
- Received Arbor Day recognition as a Tree City USA for the 19<sup>th</sup> consecutive year
- Increased recreation program participation





# General Fund

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## Community Services Department

- Resurfaced Anthony Park basketball court
- Rededicated Anthony Park for PFC Charlie C. Anthony on March 11, 2016

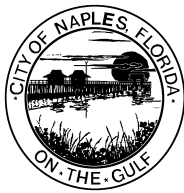
### **2016-2017 Departmental Goals and Objectives.**

#### **Administration:**

- 1. In accordance with Vision Goal 5 (Maintain and enhance governance capacity for public service and leadership):**
  - a. Improve financial management of Capital Projects including budget development, project coordination, proactive communication with affected residents and schedule monitoring. Close out projects once complete.
  - b. Update department mission in collaboration with staff and the CSAB.
  - c. Reorganize department structure and/or redefine primary responsibilities for each staff member and establish clear performance expectations.
  - d. Explore opportunities to develop social media outlets that will improve communication with residents and customers.
- 2. In accordance with Vision Goal 1 (Preserve the Town's distinctive character and culture):**
  - a. Complete Parks and Recreation Master Plan in collaboration with staff, the CSAB and residents for City Council consideration and adoption.
  - b. Complete plan for improving landscape character and site amenities for the City's beach access areas.
- 3. In accordance with Vision Goal 2C (Make Naples the green jewel of southwest Florida – Establish more open and green space in the City):**
  - a. Work collaboratively with the Streets and Stormwater Department to complete construction documents for Baker Park.
  - b. Seek grant, donor and sponsorship funding opportunities that may assist the City with the construction of Baker Park.

#### **Facilities Maintenance:**

- 1. In accordance with Vision Goal 5 (Maintain and enhance governance capacity for public service and leadership):**
  - a. Develop a long-term facilities plan in collaboration with other City Departments and Community Services staff that will inform the CIP budget process and develop energy saving and sustainable approaches to managing City facilities.
  - b. Complete all priority safety work orders within an average of 5-working days and non-safety work orders within an average of 10-working days.
- 2. In accordance with Vision Goal 3A and 3C (Maintain an extraordinary quality of life for residents):**
  - a. Develop a routine and proactive inspection process and schedule for all City facilities (indoor and outdoor).
  - b. Monitor and maintain all City playgrounds according to national playground safety standards.
  - c. Monitor and maintain the Naples Pier and City beach access areas at the highest possible level.
  - d. Expediently manage capital improvement projects.



# General Fund

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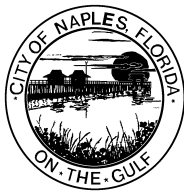
## Community Services Department

### Parks and Parkways:

- 1. In accordance with Vision Goal 1 (Preserve the Town's distinctive character and culture):**
  - a. Update the Urban Forestry Plan to include:
    - i. Revised planting recommendations for specific City streets that provides for flexibility in species that may be planted and maintaining tree species that help to define Naples unique character.
    - ii. Develop options for fertilization and pest management programs to ensure the long-term sustainability of the urban forest.
  - b. Assess ROW tree planting opportunities and eliminate planting locations for list where there are conflicts with private plantings, overhead utilities and driveway aprons.
  - c. Work to preserve City owned historic or heritage trees.
- 2. In accordance with Vision Goal 5 (Maintain and enhance governance capacity for public service and leadership):**
  - a. Competitively bid maintenance contracts as necessary to ensure the City receives high-quality and efficient contracted services at an affordable rate.
  - b. Complete all priority safety work orders within an average of 5-working days and non-safety work orders within an average of 10-working days.
- 3. In accordance with Vision Goal 3A and 3C (Maintain an extraordinary quality of life for residents):**
  - a. Develop a routine and proactive inspection process and schedule for all City parks and turf athletic facilities.
  - b. Manage capital improvement projects.

### Recreation:

- 1. In accordance with Vision Goal 5 (Maintain and enhance governance capacity for public service and leadership):**
  - a. Develop quarterly program development plans for all recreation programs to be delivered by or through the City to ensure cost effective management of all recreation programming.
  - b. Develop quarterly and annual reports for revenue/expenditures for each recreation program delivered by or through the City.
  - c. Evaluate expiring contractual agreements to ensure partnership and service contracts are executed in the best interest of City residents.
- 2. In accordance with Vision Goal 3A and 3C (Maintain an extraordinary quality of life for residents):**
  - a. Develop a routine and proactive inspection process and schedule for all community centers and recreation facilities.
  - b. Manage capital improvement projects.
  - c. Evaluate opportunities to develop new recreation programming to meet the needs of residents in a cost effective manner.
  - d. Seek grant, donor and sponsorship funding opportunities that may assist the City in the delivery of recreation programs.



# General Fund

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## Community Services Department

### 2016-17 Significant Budgetary Issues

The 2016-17 budget of the Community Services Department is \$8,806,154, an \$893,065 increase over the adopted budget of FY 15-16. The reason for this increase is described below. The department has offsetting revenues from program income such as camp fees, tournaments and the Skate Park donation.

Fees generated are typically designed to recover the direct costs of the program offered, not to offset the entire program and facility. The following summarizes the program income that helps offset the costs of the recreation locations:

	Division Revenue	Division Costs	Percent of Expense
Fleischmann Park	\$398,850	\$953,209	42%
Norris Community Center (Cambier)	\$224,000	\$488,345	46%
River Park, Anthony Park	\$82,860	\$683,359	12%
River Park, Aquatic Center (Pool)	\$40,250	\$361,532	11%

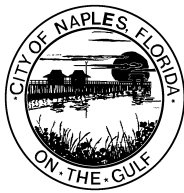
The revenues from the various programs cover only a portion of the costs of running those services and sites. Because many of the City's recreation programs have a "free" element, such as basketball courts or passive park areas, funding from alternate sources support facilities and programs. These sources include local taxes, state shared revenue, and funds from an inter-local agreement with Collier County.

The Community Services Departments hires many temporary part time positions for camp and recreational programming. Wages totaling approximately \$518,031 are appropriated annually for approximately 66.5 temporary part-time positions. These positions include counselors, program aides, assistants, lifeguards and instructors. The actual number of positions varies, depending on the number of hours each employee is able to work. The wages are budgeted as part of "Other Salaries and Wages" but the positions do not show in the position summary as budgeted positions.

The **Administration** Division budget is \$637,025, a \$41,119 increase over the adopted budget of FY 15-16; the increase is primarily due to the annual salary increase. Operating Expenditures are \$83,505, a \$17,105 increase over FY 15-16. The most significant expenditures are Operating Expenditures (\$28,000) which is for advisory board expenses, special event advertisements and the Ambassador Program and Printing (\$18,815) for brochures, fliers and promotional materials. Increases are due to a one time request for furnishing upgrades and increased travel needs related to Recreation Certifications.

The **Parks and Parkways** Division, which maintains and beautifies City rights-of-way and medians, has a budget of \$3,884,913, a \$523,145 increase over the adopted budget of FY15-16. In this Division, salary and benefits have increased by \$18,110, primarily due to annual salary raises.

The Parks and Parkways staff maintains many City sites such as cul-de-sacs and beach accesses, and where appropriate, maintenance work is outsourced.



# General Fund

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## Community Services Department

The largest item in this division’s budget is “Other Contractual Services”, budgeted at \$1,867,970, representing a \$367,970 increase, due to landscape maintenance/tree pruning which has been modified to annual funding. In prior budgets, trees were scheduled to be on a triennial pruning cycle. The contracted services include:

Sabal Palms Annual Prune	37,305
Hardwoods Annual Prune	606,745
Coconuts Palms Bi-Annual Prune	181,080
Miscellaneous Palm Annual Prune	19,240
Tree Fertilization	108,600
Mulch	15,000
Pest Control	10,000
Tree Transplant/Planting	70,000
Landscape Maintenance	750,000
Tree Removal	70,000
<b>Total</b>	<b>1,867,970</b>

The **Facilities Maintenance** Division budget is \$1,771,561 or \$162,543 more than FY 15-16. Personal Services of \$802,821 increased \$120,928 over FY 15-16, primarily due to adding a Facilities Maintenance Superintendent position with an estimated salary of \$80,000 plus benefits.

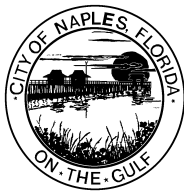
Operating Expenses are \$968,740, an increase of \$41,615 over FY 15-16. Air conditioning maintenance, for an estimated \$20,000, has been added to outsource the monitoring and management of the City facilities’ units. Electricity costs city wide are expected to increase an average of 12%, which has impacted this budget by \$11,200.

The **Recreation** Divisions’ budgets are \$2,512,655, representing a \$166,258 increase over the FY 15-16 budget. This includes the expenses of Fleischmann Park, Cambier Park/Norris Center, River Park/Anthony Parks, River Park Aquatic Center and Naples Preserve. The primary reason for the increase is the installation of fiber and equipment at the parks and recreation centers for public Wi-Fi service, \$51,000.

There are nine and ½ budgeted positions in the Recreation Divisions, compared to 8.5 positions in FY 15-16. One position, a recreation coordinator at the River Park Center is changing from part time to full time to assist with the programming and allow for consistent staff presence at the Center, and a part time recreation coordinator at the Aquatic Center was added to assist with day to day management and to teach swim classes.

### 2016-17 Capital Improvement Projects

Although capital projects for the Community Services Department are funded in the Public Service Tax/Capital Improvement Fund (Fund 340), they are also listed at the end of this section at a cost of \$1,462,800. The Public Service Fund Capital list is \$171,500 less than what was presented in the FY 17-21 Capital Improvement Plan, due to the removal of the City Hall Flooring (\$110,000, to be completed in FY 15-16) and \$61,500 for paving of Lowdermilk Park, which was moved to the Beach Fund. Funds for the construction of Baker Park are budgeted in Fund 125, beginning on page 173 of this document.



# General Fund

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## Community Services Department

### 2016-17 Performance Measures and Benchmarking

#### ATHLETICS:

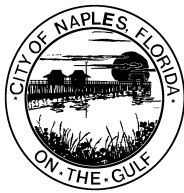
BENCHMARKS	City of Naples	Collier County	Lee County	Cape Coral	Vero Beach
Coed Softball Adult \$ Cost per team	17 Teams \$595	40 Teams \$700	30 Teams \$525	40 Teams \$500	N/A
Ultimate Frisbee Adult	20 / \$30	NA	NA	NA	15 / \$0
Martial Arts Adult/Youth	25 / \$64	8 / \$45	68 / \$47	NA	1 / \$60
Soccer Youth (New)	24 / \$80	160 / \$95	418 / \$199	NA	NA
Flag Football Youth	40 / \$85	N/A	60 / \$75	75 / \$80 R \$104 NR	40 players \$60
Sports Camps Youth	102 / \$110	34 / \$80	NA	NA	2 / \$90 R \$105 NR

PERFORMANCE MEASURES	Actual 2013-14	Actual 2014-2015	Actual 2015-2016	Projected 2016-2017
Leagues Adult – Teams	32	68	20	20
Leagues Youth – Teams	85	85	90	90
Tournament Adult - Teams	32	28	20	20
Tournament Youth - Teams	14	14	40	40
Pickleball Adult - Members	118	165	125	130
Camps, Classes - Participants	1700	1900	2000	2100

#### THE EDGE JOHNNY NOCERA SKATE PARK:

BENCHMARKS	City of Naples	East Naples (Velocity)	Golden Gate (Wheels)	Bonita Springs
Annual Fee	\$60/ea; \$120 family \$60/6 month FL Res.	NA	\$10 / \$25	\$20
Visitor Fee	\$20 / day	NA	\$5 / day	\$5
Size	40,000	NA	20,000	18,000
Members	819	NA	1200	250

PERFORMANCE MEASURES	Actual 2013-14	Actual 2014-2015	Actual 2015-2016	Projected 2016-2017
Campers	75	50	80	80
Special Events	500	350	350	350



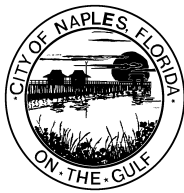
# General Fund

## Community Services Department

### RECREATION:

BENCHMARKS	Lee County- 3 centers	Collier County- Golden Gate Community Center	Vero Beach	City of Naples Fleischmann Park, River Park and Norris Center
After School Programs # kids registered	540	35	0	30 RP 46 FP
Summer Day camp # kids registered	1125	160	300	80 RP
Specialty Camps # camps offered	4	2	2	9 RP 25 NC 115 FP
Toddler Recreation Classes offered weekly	5	0	5	2 FP
Gymnastics Classes offered weekly	2	1	6	6 FP
Dance Classes (all ages) offered weekly	5	2	14	7 RP 5 FP 4 NC
Martial Arts Classes (all ages) offered weekly	6	4	1	2 FP
Special Events (annual)	5	5	5	2 RP 3 FP
Art classes	6	0	2	2 RP 3 NC
Fitness/aerobics/Yoga classes	4	3	7	7 RP 3 FP
Productions/theater/music	0	1	0	5 RP 211 NC

PERFORMANCE MEASURES	Actual 2013-2014	Actual 2014-2015	Actual 2015-2016	Projected 2016-2017
After school FP	30	30	46	45
# Participants RP/AP (Drop in only)	31	38	33	30
Summer Day Camp RP/AP # Participants	93	93	94	80
Specialty Camps FP	110	115	115	115
# camps offered RP/AP	7	7	5	6
RPAC		2	4	3
NC	29	28	25	25
Meetings, clubs FP	3	3	2	2
RP/AP	8	8	8	8
NC	13	13	13	13
Gymnastics FP # classes per month	10	10	9	9
Dance Classes FP	3	2	5	5
Kids and adults RP/AP	7	7	5	7
Per session NC	1	1	4	4
Martial Arts FP # classes offered per session	3	2	2	2
Swim Team RPAC # of Participants	n/a	35	42	42



# General Fund

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## Community Services Department

PERFORMANCE MEASURES	Actual 2013-2014	Actual 2014-2015	Actual 2015-2016	Projected 2016-2017
Swim Lessons RPAC # of Participants	n/a	495	650	650
<b>Special Events:</b> # of participants				
Cultural Heritage RP	275	0	0	0
Outdoor Movie Nights NC	1800	1800	0	0
Santa's Visit RP	192	179	159	165
Back to School Bash RP	55	97	208	175
Yard Sale (2 per year) FP	2000	2000	2000	2000

FP = Fleischmann Park  
 RP = River Park  
 RPAC = River Park Aquatic Center  
 NC = Norris Center/Cambier Park

**FUND: 001 GENERAL FUND**

**COMMUNITY SERVICES  
FISCAL YEAR 2016-17**

<b>2015 Adopted</b>	<b>2016 Adopted</b>	<b>2017 Adopted</b>	<b>JOB TITLE</b>	<b>FY 2017 Adopted</b>
<b>ADMINISTRATION - 0901</b>				
1	1	1	Community Services Director	130,317
1	1	1	Deputy Director	114,784
1	1	1	Community Service Coordinator	54,562
2	2	2	Administrative Specialist II	88,765
<hr/> 5	<hr/> 5	<hr/> 5		<hr/> 388,428
<b>PARKS &amp; PARKWAYS - 0913</b>				
1	1	1	P & P Operations Superintendent	80,000
1	1	1	Parks & Parkways Supervisor	61,344
1	1	1	Contract Services Manager	65,779
2	2	2	Sr Landscape Technician	89,485
4	4	4	Irrigation Technicians	197,019
7	7	7	Landscape Technician II/III	265,375
<hr/> 16	<hr/> 16	<hr/> 16		<hr/> 759,002
<b>FACILITIES MAINTENANCE - 0917</b>				
0	0	1	Facilities Maintenance Superintendent	80,000
1	1	1	Facilities Maintenance Supervisor	58,734
5	5	5	Custodians	172,211
4	4	4	Tradesworker	167,753
1	1	1	Service Worker III	34,879
<hr/> 11	<hr/> 11	<hr/> 12		<hr/> \$513,577
<b>RECREATION/FLEISCHMANN PARK - 0925</b>				
1	0	0.5	Parks and Recreation Manager	39,694
1	1	1	Athletic Supervisor	61,828
1	2	1	Recreation Supervisor	57,637
<hr/> 3	<hr/> 3	<hr/> 2.5		<hr/> 159,159
<b>RECREATION/CAMBIER PARK &amp; NORRIS - 0926</b>				
1	1	0.5	Parks and Recreation Manager	39,794
1	1	1	Recreation Coordinator	40,197
0	0	1	Recreation Supervisor	45,405
<hr/> 2	<hr/> 2	<hr/> 2.5		<hr/> 125,396
<b>RECREATION/ RIVER PARK &amp; ANTHONY PARK - 0927</b>				
1	1	1	Parks and Recreation Manager	74,869
0.5	0.5	1	Recreation Coordinator	34,715
1	1	1	Recreation Supervisor	62,213
<hr/> 2.5	<hr/> 2.5	<hr/> 3		<hr/> 171,797



**FUND: 001 GENERAL FUND  
COMMUNITY SERVICES  
FISCAL YEAR 2016-17**

<i>2015 Adopted</i>	<i>2016 Adopted</i>	<i>2017 Adopted</i>	JOB TITLE	FY 2017 Adopted
			<b>RECREATION/ RIVER PARK AQUATIC CENTER - 0929</b>	
0	0	0.5	Recreation Coordinator	16,858
1	1	1	Aquatic Supervisor	49,106
1	1	1.5		\$65,964
40.5	40.5	42.5	<b>Regular Salaries</b>	<b>\$2,183,322</b>
			Other Salaries & Wages	518,031
			Overtime	53,129
			Employer Payroll Expenses	1,011,614
			<b>Total Personal Services</b>	<b>\$3,766,096</b>

50% of the Parks and Recreation Manager is in Fleischmann Park 0925 and 50% is in Cambier Park and The Norris Center 0926

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
COMMUNITY SERVICES  
DEPARTMENT SUMMARY**

<b>ACCOUNT DESCRIPTION</b>		<b>14-15 ACTUALS</b>	<b>15-16 ADOPTED BUDGET</b>	<b>15-16 CURRENT PROJECTION</b>	<b>16-17 ADOPTED BUDGET</b>	<b>CHANGE</b>
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	2,051,306	2,030,524	2,030,524	2,183,322	152,798
10-30	OTHER SALARIES	437,252	561,936	514,673	518,031	(43,905)
10-40	OVERTIME	23,729	55,263	52,151	53,129	(2,134)
25-01	FICA	183,877	135,481	135,481	154,920	19,439
25-03	RETIREMENT CONTRIBUTIONS	272,266	270,478	270,478	291,503	21,025
25-04	LIFE/HEALTH INSURANCE	483,711	522,270	522,270	551,391	29,121
25-07	EMPLOYEE ALLOWANCES	12,548	13,320	13,800	13,800	480
<b>TOTAL PERSONAL EXPENSES</b>		<b>3,464,689</b>	<b>3,589,272</b>	<b>3,539,377</b>	<b>3,766,096</b>	<b>176,824</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	538,490	705,000	708,000	705,800	800
30-10	AUTO MILEAGE	0	0	0	0	0
30-20	FIELD TRIPS	9,070	10,000	10,000	10,000	0
30-21	FLEISCHMANN PARK FIELD TRIPS	2,019	0	0	0	0
31-01	PROFESSIONAL SERVICES	176,060	218,500	268,500	283,500	65,000
31-04	OTHER CONTRACTUAL SVCS	1,597,677	1,783,500	1,828,807	2,222,470	438,970
31-23	CULTURAL ARTS - THEATRE	29,905	35,000	35,000	35,000	0
40-00	TRAINING & TRAVEL COSTS	13,275	13,950	15,372	19,950	6,000
41-00	COMMUNICATIONS	18,169	28,585	26,485	63,700	35,115
42-00	TRANSPORTATION	19,553	26,000	23,000	23,000	(3,000)
42-10	EQUIP. SERVICES - REPAIRS	129,004	112,207	112,207	118,200	5,993
42-11	EQUIP. SERVICES - FUEL	40,842	69,900	69,900	54,400	(15,500)
43-01	ELECTRICITY	292,904	321,700	321,700	366,738	45,038
43-02	WATER, SEWER, GARBAGE	476,442	361,825	353,125	452,710	90,885
44-00	RENTALS & LEASES	1,601	12,000	12,000	12,000	0
44-02	EQUIPMENT RENTAL	4,154	5,000	5,000	6,000	1,000
46-00	REPAIR AND MAINTENANCE	25,082	25,000	25,000	26,000	1,000
47-00	PRINTING AND BINDING	11,340	15,000	18,660	18,815	3,815
47-02	ADVERTISING (NON-LEGAL)	10,714	14,000	17,720	14,000	0
47-06	DUPLICATING	163	6,000	6,000	6,000	0
49-05	SPECIAL EVENTS	16,966	18,000	18,000	18,000	0
51-00	OFFICE SUPPLIES	16,695	23,200	23,200	32,200	9,000
52-07	UNIFORMS	14,900	26,250	26,250	26,850	600
52-10	JANITORIAL SUPPLIES	36,252	40,000	40,000	45,000	5,000
52-41	POOL-OPERATING SUPPLIES	41,804	50,000	50,000	50,000	0
52-42	BAND SHELL SUPPLIES	0	5,000	5,000	0	(5,000)
54-01	MEMBERSHIPS	3,131	3,200	3,200	4,725	1,525
46-34	REPAIR & MAINT LEVEL OF SERV	0	395,000	395,000	425,000	30,000
<b>TOTAL OPERATING EXPENSES</b>		<b>3,526,214</b>	<b>4,323,817</b>	<b>4,417,126</b>	<b>5,040,058</b>	<b>716,241</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
60-20	CAPITAL OUTLAY	0	0	0	0	0
<b>NON-OPERATING EXPENSES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSES</b>		<b>\$6,990,903</b>	<b>\$7,913,089</b>	<b>\$7,956,503</b>	<b>\$8,806,154</b>	<b>\$893,065</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
COMMUNITY SERVICES  
ADMINISTRATION**

001.0901.572

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	406,050	378,567	378,567	388,428	9,861
10-30 PERSONAL SERVICES/ OTHER	0	0	0	11,520	11,520
10-40 OVERTIME	465	1,200	1,200	1,200	0
25-01 FICA	29,570	27,480	27,480	27,898	418
25-03 RETIREMENT CONTRIBUTIONS	53,377	54,762	54,762	48,463	(6,299)
25-04 LIFE/HEALTH INSURANCE	58,206	58,017	58,017	65,331	7,314
25-07 EMPLOYEE ALLOWANCES	9,484	9,480	9,480	10,680	1,200
<b>TOTAL PERSONAL SERVICES</b>	<b>557,152</b>	<b>529,506</b>	<b>529,506</b>	<b>553,520</b>	<b>24,014</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	14,381	28,000	28,000	28,000	0
<i>Board costs, mail charges, Ambassador Program, special event ads</i>					
30-11 DOG PARK OPERATING COSTS	11,667	0	0	0	0
31-04 OTHER CONTRACTUAL SVCS	64,518	6,500	24,125	6,500	0
<i>Copier maintenance and annual recreation software maintenance</i>					
40-00 TRAINING & TRAVEL COSTS	3,097	2,050	2,000	5,050	3,000
41-00 COMMUNICATIONS	2,193	1,000	1,000	1,000	0
43-01 ELECTRICITY	4,797	6,000	6,000	6,840	840
47-00 PRINTING AND BINDING	11,340	15,000	18,660	18,815	3,815
<i>Printing three seasonal brochures, fliers and promotional materials</i>					
51-00 OFFICE SUPPLIES	3,017	5,500	5,500	14,500	9,000
<i>Furniture</i>					
52-07 UNIFORMS AND OTHER CLOTHING	0	750	750	750	0
<i>Shirts and Uniforms for administrative staff</i>					
54-01 MEMBERSHIPS	1,786	1,600	1,600	2,050	450
60-20 CAPITAL OUTLAY BUILDING	0	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>116,795</b>	<b>66,400</b>	<b>87,635</b>	<b>83,505</b>	<b>17,105</b>
<b>TOTAL EXPENSES</b>	<b>\$673,948</b>	<b>\$595,906</b>	<b>\$617,141</b>	<b>\$637,025</b>	<b>\$41,119</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
COMMUNITY SERVICES  
PARKS & PARKWAYS**

001.0913.572

ACCOUNT DESCRIPTION		14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	722,351	752,620	752,620	759,002	6,382
10-40	OVERTIME	1,663	16,790	16,790	17,300	510
25-01	FICA	52,444	50,971	50,971	55,199	4,228
25-03	RETIREMENT CONTRIBUTIONS	97,290	99,584	99,584	105,428	5,844
25-04	LIFE/HEALTH INSURANCE	184,571	200,088	200,088	202,434	2,346
25-07	EMPLOYEE ALLOWANCES	1,480	2,880	2,880	1,680	(1,200)
<b>TOTAL PERSONAL SERVICES</b>		<b>1,059,800</b>	<b>1,122,933</b>	<b>1,122,933</b>	<b>1,141,043</b>	<b>18,110</b>
<b><u>OPERATING EXPENSES</u></b>						0
30-00	OPERATING EXPENDITURES <i>Mulch, Landscaping and Playground: Nursery Stock; Fertilizer and Chemicals; Irrigation Supplies; Fill; Sod; Hardware and Safety Equipment</i>	298,227	290,000	298,000	295,800	5,800
31-02	PROFESSIONAL SERVICES <i>Outsource design work</i>	0	0	0	15,000	15,000
31-04	OTHER CONTRACTUAL SVCS <i>Tree/Palm Trimming, Mulch, Pest Control and Fertilization</i>	1,345,553	1,500,000	1,509,639	1,867,970	367,970
40-00	TRAINING & TRAVEL COSTS	2,316	4,000	4,000	5,000	1,000
41-00	COMMUNICATIONS	1,858	7,585	7,585	7,600	15
42-10	EQUIP. SERVICES - REPAIRS	98,514	90,000	90,000	95,000	5,000
42-11	EQUIP. SERVICES - FUEL	29,181	53,000	53,000	40,000	(13,000)
43-01	ELECTRICITY	20,400	30,000	30,000	34,200	4,200
43-02	WATER, SEWER, GARBAGE	289,225	194,750	194,750	288,000	93,250
44-00	RENTALS & LEASES	1,601	6,000	6,000	6,000	0
46-34	REPAIR & MAINT LEVEL OF SERV <i>\$25,000 annual increase for Cul-De-Sac Landscape Improvement Program previously funded in CIP</i>	0	50,000	50,000	75,000	25,000
51-00	OFFICE SUPPLIES	212	3,000	3,000	3,000	0
52-07	UNIFORMS	7,303	10,000	10,000	10,300	300
54-01	MEMBERSHIPS	120	500	500	1,000	500
<b>TOTAL OPERATING EXPENSES</b>		<b>2,094,509</b>	<b>2,238,835</b>	<b>2,256,474</b>	<b>2,743,870</b>	<b>505,035</b>
<b>TOTAL EXPENSES</b>		<b>\$3,154,309</b>	<b>3,361,768</b>	<b>\$3,379,407</b>	<b>3,884,913</b>	<b>523,145</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
COMMUNITY SERVICES  
FACILITIES MAINTENANCE**

001.0917.519

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	427,647	423,537	423,537	513,577	90,040
10-30 OTHER SALARIES	9,808	12,915	12,915	12,915	0
<i>Standby pay</i>					
10-40 OVERTIME	4,917	15,596	15,596	16,064	468
25-01 FICA	31,687	26,528	26,528	31,096	4,568
25-03 RETIREMENT CONTRIBUTIONS	56,701	51,937	51,937	59,613	7,676
25-04 LIFE/HEALTH INSURANCE	144,094	151,380	151,380	169,076	17,696
25-07 EMPLOYEE ALLOWANCE	364	0	480	480	480
<b>TOTAL PERSONAL SERVICES</b>	<b>675,219</b>	<b>681,893</b>	<b>682,373</b>	<b>802,821</b>	<b>120,928</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	104,430	270,000	270,000	270,000	0
<i>Carpet cleaning, maintenance supplies, construction material, minor repair items</i>					
31-04 OTHER CONTRACTUAL SVCS	173,912	255,000	273,043	275,000	20,000
<i>City wide pest control, window cleaning, elevator maintenance, A/C contract services</i>					
40-00 TRAVEL AND TRAINING	3,008	2,500	2,500	3,500	1,000
<i>Training for Facilities Maintenance staff</i>					
41-00 COMMUNICATIONS	631	3,000	3,000	4,200	1,200
42-10 EQUIP. SERVICES - REPAIRS	24,855	18,000	18,000	19,000	1,000
42-11 EQUIP. SERVICES - FUEL	10,129	14,000	14,000	12,000	(2,000)
43-01 ELECTRICITY	89,806	80,000	80,000	91,200	11,200
<i>Electricity at City Hall locations and 13th St Warehouse</i>					
43-02 WATER, SEWER, GARBAGE	74,515	66,625	66,625	69,290	2,665
44-02 EQUIPMENT RENTAL	4,154	5,000	5,000	6,000	1,000
46-34 REPAIR & MAINT LEVEL OF SERV	0	165,000	165,000	165,000	0
52-07 UNIFORMS AND OTHER CLOTHING	3,680	8,000	8,000	8,300	300
52-10 JANITORIAL SUPPLIES	36,252	40,000	40,000	45,000	5,000
54-01 MEMBERSHIPS	0	0	0	250	250
<b>TOTAL OPERATING EXPENSES</b>	<b>525,373</b>	<b>927,125</b>	<b>945,168</b>	<b>968,740</b>	<b>41,615</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIP	0	0	0	0	0
<b>NON-OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSES</b>	<b>\$1,200,592</b>	<b>\$1,609,018</b>	<b>\$1,627,541</b>	<b>\$1,771,561</b>	<b>\$162,543</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
COMMUNITY SERVICES  
RECREATION/FLEISCHMANN PARK**

001.0925.572

ACCOUNT DESCRIPTION		14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	183,084	161,390	161,390	159,159	(2,232)
10-30	OTHER SALARIES (TEMPS)	103,623	172,243	120,000	129,180	(43,063)
<i>Temporary employees and instructors; Decrease is due to increase in outsourcing contracted programs</i>						
10-40	OVERTIME	6,194	8,612	6,000	6,000	(2,612)
25-01	FICA	21,600	8,336	8,336	13,888	5,552
25-03	RETIREMENT CONTRIBUTIONS	23,466	22,317	22,317	27,647	5,330
25-04	LIFE/HEALTH INSURANCE	42,512	51,427	51,427	42,005	(9,423)
25-07	EMPLOYEE ALLOWANCES	252	0	0	0	0
<b>TOTAL PERSONAL SERVICES</b>		<b>380,731</b>	<b>424,325</b>	<b>369,470</b>	<b>377,877</b>	<b>(46,448)</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	35,628	40,000	35,000	35,000	(5,000)
30-21	FIELD TRIPS-FLEISCHMANN	2,019	0	0	0	0
31-01	PROFESSIONAL SERVICES	132,414	180,000	230,000	230,000	50,000
<i>Instructors and teachers for specialty classes i.e. art, gymnastics or dance, repaid with fees.</i>						
31-04	OTHER CONTRACTUAL SVCS	6,045	8,500	8,500	25,500	17,000
<i>Konica copier lease; installation of fiber and equipment for wifi service in community center and park</i>						
40-00	TRAINING & TRAVEL COSTS	1,136	1,200	1,200	1,200	0
41-00	COMMUNICATIONS	2,880	5,000	3,000	15,000	10,000
<i>Comcast fiber optics cable and Verizon cell phone; wifi service \$1000/mo=\$12,000</i>						
42-00	TRANSPORTATION	2,221	3,000	3,000	3,000	0
<i>Summer van rental (camps)</i>						
42-10	EQUIP. SERVICES - REPAIRS	3,152	3,000	3,000	3,000	0
42-11	EQUIP. SERVICES - FUEL	880	2,000	2,000	1,500	(500)
43-01	ELECTRICITY	100,737	105,000	105,000	119,700	14,700
43-02	WATER, SEWER, & GARBAGE	72,597	53,300	53,300	55,432	2,132
44-00	RENTALS & LEASES	0	2,500	2,500	2,500	0
<i>Summer Camp Bash and Go Skate Day rentals i.e. rock climbing wall, Kona ice machine rental, and DJ</i>						
46-00	REPAIR & MAINTENANCE	25,082	24,000	24,000	24,000	0
<i>Maintenance for skate park, football and baseball fields</i>						
47-02	ADVERTISING (NON-LEGAL)	2,122	3,500	3,500	3,500	0
<i>Advertising programs for Fleischmann, Skate Park and athletics</i>						
46-34	REPAIR & MAINT LEVEL OF SERV	0	50,000	50,000	50,000	0
51-00	OFFICE SUPPLIES	5,763	4,000	4,000	4,000	0
52-07	UNIFORMS & OTHER CLOTHING	1,500	1,500	1,500	1,500	0
54-01	MEMBERSHIPS	500	500	500	500	0
60-30	CAPITAL IMPROVEMENT/OTHER	0	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>		<b>394,676</b>	<b>487,000</b>	<b>530,000</b>	<b>575,332</b>	<b>88,332</b>
<b>TOTAL EXPENSES</b>		<b>\$775,408</b>	<b>\$911,325</b>	<b>\$899,470</b>	<b>\$953,209</b>	<b>\$41,884</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
COMMUNITY SERVICES  
RECREATION/CAMBIER PARK & NORRIS CENTER**

001.0926.572

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	108,593	116,101	116,101	125,396	9,295
10-30 OTHER SALARIES-TEMP <i>Temporary employees and instructors</i>	32,501	43,060	43,060	43,060	0
10-40 OVERTIME	1,565	2,000	1,500	1,500	(500)
25-01 FICA	10,551	7,904	7,904	9,298	1,394
25-03 RETIREMENT CONTRIBUTIONS	15,137	14,480	14,480	16,976	2,496
25-04 LIFE/HEALTH INSURANCE	26,167	26,024	26,024	27,312	1,288
25-07 EMPLOYEE ALLOWANCES	484	480	480	480	0
<b>TOTAL PERSONAL SERVICES</b>	<b>194,997</b>	<b>210,049</b>	<b>209,549</b>	<b>224,020</b>	<b>13,971</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES <i>Costs of classes and events</i>	15,688	15,000	15,000	15,000	0
31-01 PROFESSIONAL SERVICES <i>Theatre and Science camps. Gulfshore. Increase in Playhouse summer camp.</i>	42,280	30,000	35,000	35,000	5,000
31-04 OTHER CONTRACTUAL SVCS <i>Copier maintenance, installation of fiber and equipment for public wifi (\$17,000)</i>	1,653	2,000	2,000	19,000	17,000
31-23 CULTURAL ARTS THEATRE	29,905	35,000	35,000	35,000	0
40-00 TRAINING & TRAVEL COSTS <i>CPR/First Aid and local FRPA meetings</i>	1,644	1,000	2,000	2,000	1,000
41-00 COMMUNICATIONS <i>Comcast Fiber Optic Lease and Verizon cell phones. Wifi service - \$12,000 (\$1,000/month).</i>	4,034	4,500	4,500	16,500	12,000
42-00 TRANSPORTATION - BUSES	8,000	8,000	5,000	5,000	(3,000)
43-01 ELECTRICITY	35,897	45,000	45,000	51,300	6,300
43-02 WATER, SEWER, & GARBAGE	4,346	13,325	5,000	5,200	(8,125)
44-00 RENTALS & LEASES	0	1,000	1,000	1,000	0
46-34 REPAIR & MAINT LEVEL OF SERV	0	55,000	55,000	60,000	5,000
47-02 ADVERTISING (NON-LEGAL)	6,200	8,500	12,220	8,500	0
47-06 DUPLICATING	0	5,000	5,000	5,000	0
51-00 OFFICE SUPPLIES	2,899	4,500	4,500	4,500	0
52-07 UNIFORMS & OTHER CLOTHING	200	1,000	1,000	1,000	0
52-42 BAND SHELL OPERATING SUPPLIES	0	5,000	5,000	0	(5,000)
54-01 MEMBERSHIPS	325	0	0	325	325
<b>TOTAL OPERATING EXPENSES</b>	<b>153,071</b>	<b>233,825</b>	<b>232,220</b>	<b>264,325</b>	<b>30,500</b>
<b>TOTAL EXPENSES</b>	<b>\$348,068</b>	<b>\$443,874</b>	<b>\$441,769</b>	<b>\$488,345</b>	<b>\$44,471</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
COMMUNITY SERVICES  
RECREATION/RIVER PARK & ANTHONY PARK**

001.0927.572

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES <i>Increased P/T Recreation Coordinator to F/T</i>	158,545	150,543	150,543	171,797	21,254
10-30 OTHER SALARIES <i>Temporary counselors and instructors; Decrease is due to increase in outsourcing contracted programs</i>	191,676	210,997	214,977	197,635	(13,362)
10-40 OVERTIME	7,653	7,765	7,765	7,765	0
25-01 FICA	26,857	10,503	10,503	12,578	2,075
25-03 RETIREMENT CONTRIBUTIONS	22,045	21,051	21,051	24,932	3,881
25-04 LIFE/HEALTH INSURANCE	26,536	29,273	29,273	38,316	9,043
25-07 EMPLOYEE ALLOWANCES	484	480	480	480	0
<b>TOTAL PERSONAL SERVICES</b>	<b>433,796</b>	<b>430,612</b>	<b>434,592</b>	<b>453,503</b>	<b>22,891</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	32,247	35,000	35,000	35,000	0
30-20 FIELD TRIPS	9,070	10,000	10,000	10,000	0
31-01 PROFESSIONAL SERVICES <i>Funding for Independent Contract instructors covered by fees.</i>	1,217	7,500	3,500	3,500	(4,000)
31-04 OTHER CONTRACTUAL SVCS <i>Kinolta copier lease, installation of fiber and equipment for public wifi \$17,000</i>	2,974	5,500	5,500	22,500	17,000
40-00 TRAINING & TRAVEL COSTS	2,073	2,000	2,000	2,000	0
41-00 COMMUNICATIONS <i>Comcast Fiber Optic Lease and Verizon cell phones. Wifi service - \$12,000 (\$1,000/month).</i>	4,229	5,000	5,000	17,000	12,000
42-00 TRANSPORTATION	9,332	15,000	15,000	15,000	0
42-10 EQUIP. SERVICES - REPAIRS	2,482	1,207	1,207	1,200	(7)
42-11 EQUIP. SERVICES - FUEL	652	900	900	900	0
43-01 ELECTRICITY	18,762	25,000	25,000	28,500	3,500
43-02 WATER, SEWER, & GARBAGE	19,464	16,400	16,400	17,056	656
44-00 RENTALS & LEASES	0	2,500	2,500	2,500	0
46-34 REPAIR & MAINT LEVEL OF SERV	0	45,000	45,000	45,000	0
47-02 ADVERTISING (NON-LEGAL)	2,392	2,000	2,000	2,000	0
47-06 DUPLICATING	163	1,000	1,000	1,000	0
49-05 SPECIAL EVENTS <i>Cultural Heritage, Back to School Bash, Santa's Visit</i>	16,966	18,000	18,000	18,000	0
51-00 OFFICE SUPPLIES	3,850	5,200	5,200	5,200	0
52-07 UNIFORMS	300	3,000	3,000	3,000	0
54-01 MEMBERSHIPS	400	500	500	500	0
<b>TOTAL OPERATING EXPENSES</b>	<b>126,572</b>	<b>200,707</b>	<b>196,707</b>	<b>229,856</b>	<b>29,149</b>
<b>TOTAL EXPENSES</b>	<b>\$560,368</b>	<b>\$631,319</b>	<b>\$631,299</b>	<b>\$683,359</b>	<b>\$52,040</b>



**FISCAL YEAR 2016-17  
BUDGET DETAIL  
COMMUNITY SERVICES  
RECREATION/RIVER PARK AQUATIC CENTER**

001.0929.572

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	45,036	47,766	47,766	65,964	18,198
10-30 OTHER SALARIES <i>Lifeguards, Lead Lifeguard, Water Safety Instructors, Pool Assistant</i>	99,644	122,721	123,721	123,721	1,000
10-40 OVERTIME	1,272	3,300	3,300	3,300	0
25-01 FICA	11,169	3,759	3,759	4,964	1,205
25-03 RETIREMENT CONTRIBUTIONS	4,249	6,347	6,347	8,445	2,098
25-04 LIFE/HEALTH INSURANCE	1,625	6,061	6,061	6,918	857
<b>TOTAL PERSONAL SERVICES</b>	<b><u>\$162,995</u></b>	<b><u>\$189,954</u></b>	<b><u>\$190,954</u></b>	<b><u>\$213,312</u></b>	<b><u>23,358</u></b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	12,360	15,000	15,000	15,000	0
31-01 PROFESSIONAL SERVICES <i>Moved to Other Salaries</i>	150	1,000	0	0	(1,000)
31-04 OTHER CONTRACTUAL SVCS	316	1,000	1,000	1,000	0
40-00 TRAINING & TRAVEL COSTS	0	1,200	1,672	1,200	0
41-00 COMMUNICATIONS	352	500	400	400	(100)
43-01 ELECTRICITY	20,237	28,000	28,000	31,920	3,920
43-02 WATER, SEWER, & GARBAGE	13,136	15,375	15,000	15,600	225
46-34 REPAIR & MAINT LEVEL OF SERV	0	30,000	30,000	30,000	0
51-00 OFFICE SUPPLIES	955	1,000	1,000	1,000	0
52-07 UNIFORMS/OTHER CLOTHING	1,917	2,000	2,000	2,000	0
52-41 POOL OPERATING SUPPLIES	41,804	50,000	50,000	50,000	0
54-01 MEMBERSHIPS	0	100	100	100	0
<b>TOTAL OPERATING EXPENSES</b>	<b><u>91,228</u></b>	<b><u>145,175</u></b>	<b><u>144,172</u></b>	<b><u>148,220</u></b>	<b><u>3,045</u></b>
<b>TOTAL EXPENSES</b>	<b><u>\$254,222</u></b>	<b><u>\$335,129</u></b>	<b><u>\$335,126</u></b>	<b><u>\$361,532</u></b>	<b><u>26,403</u></b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
COMMUNITY SERVICES  
RECREATION/NAPLES PRESERVE**

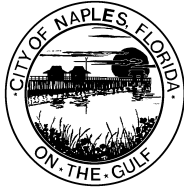
001.0963.572

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	13,864	12,000	12,000	12,000	0
<i>Miscellaneous supplies and equipment, office supplies, Preserve brochure, and special event supplies.</i>					
31-04 OTHER CONTRACTUAL SVCS	2,705	5,000	5,000	5,000	0
<i>Maintenance such as carpet cleaning and horticultural pickup</i>					
41-00 COMMUNICATIONS	1,991	2,000	2,000	2,000	0
43-01 ELECTRICITY	2,269	2,700	2,700	3,078	378
43-02 WATER, SEWER, AND GARBAGE	3,159	2,050	2,050	2,132	82
46-00 REPAIR & MAINTENANCE	0	1,000	1,000	2,000	1,000
<b>TOTAL OPERATING EXPENSES</b>	<b>23,989</b>	<b>24,750</b>	<b>24,750</b>	<b>26,210</b>	<b>1,460</b>
<b>TOTAL EXPENSES</b>	<b>\$23,989</b>	<b>\$24,750</b>	<b>\$24,750</b>	<b>\$26,210</b>	<b>\$1,460</b>

**CAPITAL IMPROVEMENT PROJECTS  
FUND 340 - COMMUNITY SERVICES DEPARTMENT**

The following items are budgeted in the Capital Projects Fund, fund 340, but are part of the Community Services Department.

CIP NUMBER	PROJECT DESCRIPTION	Dept Request 2016-17	2017-18	2018-19	2019-20	2020-21
<b>Landscaping/Parks &amp; Parkways Continuing Projects</b>						
17F01	Vehicle Replacement (2) - Pk/Pkwys	66,000	0	0	0	0
17F02	Small Equipment Replacement - Pk/Pkwys	70,800	0	0	0	0
17F03	Tree Fill In and Replacement Program	300,000	300,000	150,000	150,000	150,000
17F32	Landscape Median Restoration	125,000	75,000	75,000	75,000	75,000
	Naples Preserve - Exotic Removal/Native Plantings	0	45,000	25,000	25,000	25,000
<b>Recreation Facilities Repair and Maintenance</b>						
17G08	Vehicle Replacement (1) - Recreation	50,000	50,000	0	0	0
17G09	Fleischmann Park Improvements Projects	115,000	0	0	0	0
	Cambier Pk & Fleischmann Pk Design Development	0	225,000	500,000	500,000	500,000
	Anthony Park Master Plan Development	0	50,000	1,500,000	1,500,000	0
<b>City Facilities Continuing Projects</b>						
17I31	Police-Fire Administration Building - Facility Improv.	225,000	0	0	0	0
17I05	Vehicle(s) Replacement - Facilities (3)	90,000	0	0	0	0
17I06	New Superintendent Vehicle (1)	30,000	0	0	0	0
17I20	Naples Landing – Wooden Dock Renovation	205,000	50,000	0	0	0
17I22	Parking Lot Maintenance	186,000	208,700	0	150,000	60,000
<b>TOTAL COMMUNITY SERVICES DEPARTMENT</b>		<b>1,462,800</b>	<b>1,003,700</b>	<b>2,250,000</b>	<b>2,400,000</b>	<b>810,000</b>



# General Fund

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## Police Department

### **Mission:**

To ensure a safe, secure and orderly quality of life environment within the City of Naples, through highly disciplined public servants collectively trained for and committed to the prevention and control of unlawful conduct, safety hazards, and the provision of emergency and human services, accomplished with dignity and respect for all people.

### **Department Description**

The Police Department is responsible for safeguarding the lives of individuals and their property, reducing criminal victimization, and the fear of crime, while enhancing public safety and the overall quality of life in the community.

The department is led by the chief of police who establishes the goals for the organization, provides vision and direction, as well as managing and overseeing all essential functions. The Police Department is divided into two bureaus, each of which is under the command of a captain.

The Operations Bureau is comprised of two divisions. The Patrol Division provides uniformed police services, responds to calls for service, conducts officer-initiated investigations, maintains public order, engages in crime reduction strategies and conducts traffic enforcement. The Criminal Investigations Division is responsible for conducting detailed follow-up investigations, collecting evidence, identifying crime trends, and suspects in criminal cases, which enhances clearance rates and convictions. There are several specialty units within the Operations Bureau, which include the Community Policing Unit, the Crime Suppression Team, Marine Patrol, Traffic Safety, Beach Patrol and the School Crossing Guards.

The Administrative Services Bureau is responsible for managing the department's budget and fiscal matters, the recruitment, hiring, and training of personnel, conducting internal investigations, processing records, maintaining the police facility, meeting law enforcement accreditation standards, as well as receiving and dispatching all calls for police and fire services.

### **2016-17 Departmental Goals and Objectives**

**As part of Vision Goal 3 (Maintain an extraordinary quality of life for residents) reduce criminal victimization and Part 1 crimes (as defined by the Uniform Crime Reporting Program) through the development of planned responses to emerging crime trends.**

- Monitor the occurrence of Part 1 Crimes.
- Prepare targeted area response plans utilizing citizen tips, identifying crime trends, utilizing predictive policing strategies, and criminal intelligence data.
- Coordinate response through the use of Community Police Officers, Crime Suppression Team, Traffic Enforcement Officers and Patrol Officers.
- Enhance education efforts to assist citizens in identifying suspicious behavior, and reporting it to the police, as well as providing them information on how to safeguard their personal property.
- Increase citizen participation by attending community meetings.
- Continuous assessment of tactics and results.

# General Fund

## Police Department (continued)

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**As part of Vision Goal 5 (Maintain and enhance governance capacity for public service and leadership) create and deliver internal police training initiatives that prepare officers to reduce crime, deliver services in a professional and ethical manner and enhance safety practices.**

- Meet all state mandatory training requirements for human diversity, emergency driving, firearms, ethical behavior, investigative techniques, and community policing.
- Review and update all general orders, policies and procedures in accordance with law enforcement accreditation standards.

**As part of Vision Goal 3 (Maintain an extraordinary quality of life for residents) maintain safe thoroughfares for vehicles, cyclists and pedestrians.**

- Identify locations with high instances of motor vehicle crashes and pedestrian accidents.
- Conduct targeted traffic enforcement in high incident locations.
- Monitor and control traffic in school zones.

**As part of Vision Goal 3 (Maintain an extraordinary quality of life for residents) ensure effective response to high priority calls for service.**

- Monitor percentage of priority one calls with a response time under 5 minutes.
- Monitor percentage of incoming calls received and dispatched under 50 seconds.

**As part of Vision Goal 3 (Maintain an extraordinary quality of life for residents) maintain a case clearance rate for UCR Part 1 Crimes that meets or exceeds the average for law enforcement agencies in Collier County.**

- Track the number of criminal cases assigned to Criminal Investigations for follow-up.
- Track the number of cases presented by CID and accepted for prosecution by the State Attorney's Office. Review reasons for non-acceptance.
- Track the number of Part 1 Crimes cleared.
- Ensure officers and detectives receive relevant training to enhance investigative knowledge, skills and abilities.

### 2016-17 Significant Budgetary Issues

The budget of the Police Department is \$12,008,983, a decrease of \$194,626 under the FY 15-16 adopted budget. There are no changes in staffing levels for FY 16-17. The decrease is due in part to retirement being slightly overbudgeted in FY 15-16, and a reduction in the cost of fuel for vehicles.

**Administration** has a budget of \$685,362, an increase of \$37,098 from the FY 15-16 adopted budget, due to annual salary wages plus increases in expected college/education reimbursement participation.

The budget for **Police Operations Bureau** is \$8,804,022, a decrease of \$123,230 from the adopted budget of FY 15-16. The decrease in budgeted retirement contributions was the primary reason for this decrease, while Operating Expenses increased \$20,668. Primary increases include camera licenses and increased training needs.

The budget for **Support Services** is \$2,519,599, a decrease of \$108,494 under the adopted budget of FY 15-16. The Support Services Division pays for most of the general operating costs for the Police Department such as phones, uniforms, and vehicle maintenance. Budgeted fuel

# General Fund

## Police Department (continued)

costs decreased, due to the price of fuel, while repair and maintenance increased due to the additional maintenance software for the License Plate Reading (LPR) system.

### 2016-17 Capital Improvement Projects

Capital projects for the Police Department are funded in the Public Service Tax/Capital Improvement Fund (Fund 340) and they are also listed at the end of this section. The cost of police capital projects for FY 2016-17 totals \$971,550. The Capital Improvement Program presented in May included \$521,550 of Capital Improvement Projects for the Police Department, and subsequently a project for \$450,000 (License Plate Recognition) was moved from the Technology Services Fund.

### 2016-17 Performance Measures

	FY 2013-14	FY 2014-15	Estimated FY 2015-16	Projected FY 2016-17
<b>Total Police Incidents Handled</b>	65,968	70,928	75,888	80,848
<b>Directed Patrols</b>	23,793	24,119	24,445	24,771
<b>Traffic Stops</b>	12,675	13,361	14,047	14,733
<b>Traffic Warnings Issued</b>	5,953	6,183	6,413	6,643
<b>Traffic Citations Issued</b>	5,491	5,994	6,497	7,000
<b>Parking Citations Issued</b>	12,760	11,273	8400	10,500
<b>Marine Vessel Stops</b>	726	762	731	750
<b>Marine Warnings Issued</b>	634	780	700	750
<b>Marine Vessel Inspections</b>	525	548	525	550
<b>Marine Citations Issued</b>	83	70	80	90
<b>Arrests Made</b>	675	580	634	588
<b>Incoming Phone Calls Answered (911 and non-emergency)</b>	63,821	67,013	70,205	73,397
<b>Average Priority Call Response Time</b>	4.95 minutes	5.27 minutes	5.04 minutes	5:00 minutes
<b>Percentage of 911 of calls answered within 10 seconds</b>	97.89%	97%	90.36%	95%
<b>Average time from receipt of 911 calls to dispatch for priority 1 call types</b>	38.25 seconds	51 seconds	42 seconds	47.5 seconds

# General Fund

## Police Department (continued)

<b>UNIFORM CRIME REPORT COMPARISON</b>			
<b>OCTOBER 2013-SEPTEMBER 2014 / OCTOBER 2014-SEPTEMBER 2015</b>			
<b>Crime Type</b>	<b>FY 2013-14</b>	<b>FY 2014-15</b>	<b>% Change</b>
<b>Homicide</b>	0	0	<b>N/A</b>
<b>Sex Offense</b>	3	4	<b>+33.33%</b>
<b>Robbery</b>	11	4	<b>-63.63%</b>
<b>Agg. Assault</b>	14	19	<b>+35.71%</b>
<b>Burglary</b>	104	83	<b>-20.19%</b>
<b>Larceny</b>	436	458	<b>+5.05%</b>
<b>Auto Theft</b>	16	10	<b>-37.5%</b>
<b>Arson</b>	0	1	<b>+100%</b>
<b>Total Part 1 Crimes</b>	<b>587</b>	<b>579</b>	<b>-1.36%</b>
<b>Clearance Rate</b>	<b>32%</b>	<b>32%</b>	<b>N/A</b>

**FUND: 001 GENERAL FUND**

**POLICE DEPARTMENT**

**FISCAL YEAR 2016-17**

<i>2015 Adopted</i>	<i>2016 Adopted</i>	<i>2017 Adopted</i>	JOB TITLE	FY 2017 Adopted
<b>ADMINISTRATION (1101)</b>				
1	1	1	Chief of Police	142,747
1	1	1	Police Lieutenant	94,478
0	1	1	Police Sergeant	69,888
1	1	1	Administrative Coordinator	49,328
1	1	1	Administrative Specialist II	45,175
4	5	5		\$401,616
<b>POLICE OPERATIONS (1120)</b>				
1	1	1	Police Captain	111,644
3	3	3	Police Lieutenants	263,523
10	10	10	Police Sergeant	792,792
52	51	51	Police Officers (C.O.P. /Detective)	3,206,816
1	1	1	Crime Scene Analyst	59,581
2	2	2	Administrative Specialist II	93,337
1	1	1	Property & Evidence Technician	48,537
1	1	1	Crime Analyst	45,195
1.4	1.4	1.4	F.T.E. School Crossing Guard (4)	41,512
72.4	71.4	71.4		\$4,662,937
69	69	69	General Fund Certified Officers	
3	3	3	CRA Certified Officers	
<b>72</b>	<b>72</b>	<b>72</b>	<b>Total Certified Police Officers</b>	



**FUND: 001 GENERAL FUND**

**POLICE DEPARTMENT**

**FISCAL YEAR 2016-17**

<i>2015 Adopted</i>	<i>2016 Adopted</i>	<i>2017 Adopted</i>	JOB TITLE	FY 2017 Adopted
<b>SUPPORT SERVICES (1121)</b>				
1	1	1	Police Captain	111,644
1	1	1	Communications Manager	87,510
1	1	1	Records & Fiscal Services Manager	89,631
3	3	3	Communications Shift Supervisor	201,417
11	11	11	Public Safety Telecommunicator	518,877
1	1	1	Inventory Control Clerk	42,207
1	1	1	Administrative Specialist II	44,874
2	2	2	Records Specialist	73,396
1	1	1	Custodian	37,118
22	22	22		\$1,206,674
<b>98.4</b>	<b>98.4</b>	<b>98.4</b>	Regular Salaries	<b>\$6,271,227</b>
			Other Salaries	112,548
			State Incentive Pay	71,700
			Overtime	286,500
			Special Duty Pay	155,000
			Holiday Pay	155,656
			State Insurance Tax	519,409
			Other Payroll Expenses	3,526,444
			<b>Total Personal Services</b>	<b>\$11,098,484</b>

This fund also supervises 5.2 employees from the Enforcement Division in the Beach Fund.

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
POLICE DEPARTMENT SUMMARY**

ACCOUNT DESCRIPTION		14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	6,074,201	6,217,894	6,211,945	6,271,227	53,333
10-30	OTHER SALARIES	202,021	74,900	93,048	112,548	37,648
10-32	STATE INCENTIVE PAY	78,503	85,860	72,615	71,700	(14,160)
10-33	EDUCATION REIMBURSEMENT	0	9,000	15,000	15,000	6,000
10-40	OVERTIME	284,548	271,500	308,500	286,500	15,000
10-41	SPECIAL DUTY PAY	146,071	150,000	160,000	155,000	5,000
10-42	HOLIDAY PAY	147,497	153,670	153,670	155,656	1,986
25-01	FICA	499,800	466,714	466,714	473,192	6,478
25-03	RETIREMENT CONTRIBUTIONS	1,923,159	2,141,685	2,141,685	1,872,897	(268,788)
25-04	LIFE/HEALTH INSURANCE	1,100,824	1,168,116	1,168,116	1,163,675	(4,441)
25-07	EMPLOYEE ALLOWANCE	1,008	1,680	1,680	1,680	0
25-13	EARLY RETIREMENT INCENTIVE	(66,279)	0	0	0	0
25-22	STATE INSURANCE PREMIUM	551,656	519,409	519,409	519,409	0
<b>TOTAL PERSONAL EXPENSES</b>		<b>10,943,009</b>	<b>11,260,428</b>	<b>11,312,382</b>	<b>11,098,484</b>	<b>(161,944)</b>
<b><u>OPERATING EXPENSES</u></b>						
31-01	OTHER PROFESSIONAL SERVICE	1,741	4,192	4,192	4,192	0
31-04	OTHER CONTRACTUAL SERVICES	38,392	48,540	51,000	57,989	9,449
32-04	OTHER LEGAL SERVICES	0	500	500	500	0
40-00	TRAINING & TRAVEL COSTS	54,010	48,900	48,900	61,700	12,800
41-00	COMMUNICATIONS	54,926	81,552	70,000	67,552	(14,000)
42-10	EQUIP. SERVICES - REPAIRS	196,287	262,000	262,000	270,000	8,000
42-11	EQUIP. SERVICES - FUEL	121,321	198,000	198,000	120,000	(78,000)
43-01	ELECTRICITY	71,675	75,000	75,000	85,000	10,000
43-02	WATER, SEWER, GARBAGE	18,250	16,620	17,500	17,000	380
44-00	RENTALS & LEASES	12,791	13,792	16,056	12,521	(1,271)
46-00	REPAIR AND MAINTENANCE	23,154	25,425	25,425	40,425	15,000
47-00	PRINTING AND BINDING	2,934	3,000	3,000	3,000	0
49-00	OTHER CURRENT CHARGES	500	1,000	1,000	1,000	0
49-07	EMPLOYEE RECOGNITION	3,126	2,800	3,500	3,500	700
51-00	OFFICE SUPPLIES	13,885	16,000	16,000	16,000	0
52-00	OPERATING SUPPLIES	98,501	92,745	85,745	90,595	(2,150)
52-02	FUEL	844	9,800	9,800	9,800	0
52-07	UNIFORMS	24,618	20,850	27,850	27,000	6,150
52-10	JANITORIAL SUPPLIES	10,669	10,800	10,800	10,800	0
52-23	VEST	5,925	6,000	6,000	6,000	0
54-01	MEMBERSHIPS/BOOKS	4,773	5,665	5,340	5,925	260
60-40	MACHINERY/EQUIPMENT	0	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>		<b>758,321</b>	<b>943,181</b>	<b>937,608</b>	<b>910,499</b>	<b>(32,682)</b>
<b>TOTAL EXPENSES</b>		<b>11,701,329</b>	<b>12,203,609</b>	<b>12,249,990</b>	<b>12,008,983</b>	<b>(194,626)</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
POLICE DEPARTMENT  
ADMINISTRATION**

001.1101.521

ACCOUNT DESCRIPTION	14-15 ACTUAL	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	374,652	384,806	410,795	401,616	16,810
10-30 OTHER SALARIES	4,754	5,501	7,548	8,012	2,511
10-32 STATE INCENTIVE PAY	3,840	4,380	4,697	4,620	240
10-33 EDUCATION REIMBURSEMENT	0	9,000	15,000	15,000	6,000
10-40 OVERTIME	34	6,500	6,500	6,500	0
10-42 HOLIDAY PAY	2,766	2,766	2,766	3,072	306
25-01 FICA	27,312	27,524	27,524	28,321	797
25-03 RETIREMENT CONTRIBUTIONS	80,720	93,992	93,992	101,784	7,792
25-04 LIFE/HEALTH INSURANCE	60,440	58,755	58,755	58,796	41
25-07 EMPLOYEE ALLOWANCES	524	1,200	1,200	1,200	0
<b>TOTAL PERSONAL SERVICES</b>	<b>555,042</b>	<b>594,424</b>	<b>628,777</b>	<b>628,921</b>	<b>\$34,497</b>
<b><u>OPERATING EXPENSES</u></b>					
31-04 OTHER CONTRACTUAL SERVICES	610	4,730	4,730	5,071	341
<i>Internal Affairs software maintenance and Power DMS Standards software maintenance</i>					
40-00 TRAINING & TRAVEL COSTS	23,931	13,900	13,900	15,200	1,300
<i>Conferences, recruiting and testing</i>					
46-00 REPAIR AND MAINTENANCE	0	0	0	0	0
47-00 PRINTING AND BINDING	2,934	3,000	3,000	3,000	0
49-07 EMPLOYEE RECOGNITION	3,126	2,800	3,500	3,500	700
<i>Citizens Police Academy, DARE Graduation, Employee Recognition</i>					
52-00 OPERATING SUPPLIES	25,143	25,765	25,765	25,765	0
<i>Ammunition and other operating costs</i>					
54-01 MEMBERSHIPS/BOOKS	3,565	3,645	3,645	3,905	260
<b>TOTAL OPERATING EXPENSES</b>	<b>\$59,309</b>	<b>\$53,840</b>	<b>\$54,540</b>	<b>\$56,441</b>	<b>\$2,601</b>
<b>TOTAL EXPENSES</b>	<b>\$614,351</b>	<b>\$648,264</b>	<b>\$683,317</b>	<b>\$685,362</b>	<b>\$37,098</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
POLICE DEPARTMENT  
PATROL / POLICE OPERATIONS**

001.1120.521

ACCOUNT DESCRIPTION	14-15 ACTUAL	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	4,516,212	4,621,938	4,590,000	4,662,937	40,999
10-30 OTHER SALARIES <i>Longevity pay and shift stipend</i>	197,267	69,399	85,500	104,536	35,137
10-32 STATE INCENTIVE PAY	73,974	79,920	66,358	65,520	(14,400)
10-40 OVERTIME	169,132	155,000	165,000	160,000	5,000
10-41 SPECIAL DUTY PAY	146,071	150,000	160,000	155,000	5,000
10-42 HOLIDAY PAY	144,731	150,904	150,904	152,584	1,680
25-01 FICA	376,840	347,635	347,635	356,713	9,078
25-03 RETIREMENT CONTRIBUTIONS	1,680,212	1,844,692	1,844,692	1,617,899	(226,793)
25-04 LIFE/HEALTH INSURANCE	835,759	873,411	873,411	873,812	401
25-07 EMPLOYEE ALLOWANCE	484	480	480	480	0
25-14 PREPAID CONTRIBUTION	(66,279)	0	0	0	0
25-22 STATE INSURANCE PREMIUM	551,656	519,409	519,409	519,409	0
<b>TOTAL PERSONAL SERVICES</b>	<b>\$8,626,059</b>	<b>\$8,812,788</b>	<b>\$8,803,389</b>	<b>\$8,668,890</b>	<b>(\$143,898)</b>
<b><u>OPERATING EXPENSES</u></b>					
31-01 PROFESSIONAL SERVICES <i>K-9 Veterinarian, boarding and care, forensic examinations</i>	1,741	4,192	4,192	4,192	0
31-04 OTHER CONTRACTUAL SERVICES <i>Camera licenses, Alarm Accounting Software Maintenance, forensic and other software maintenance</i>	7,333	9,650	12,110	22,660	13,010
32-04 OTHER LEGAL SERVICES <i>State Attorney's quarterly citation fees</i>	0	500	500	500	0
40-00 TRAINING & TRAVEL COSTS	29,881	30,000	30,000	41,500	11,500
44-00 RENTALS & LEASES <i>Police boat dock rental and Accuprint @ \$135/month</i>	3,792	3,792	2,625	2,100	(1,692)
46-00 REPAIR AND MAINTENANCE	5,474	6,400	6,400	6,400	0
52-00 OPERATING SUPPLIES <i>Uniform/clothing allowance, AED batteries, evidence supplies, K9 gear, Crime Scene supplies, etc.</i>	59,637	58,430	51,430	56,280	(2,150)
54-01 MEMBERSHIPS/BOOKS	630	1,500	1,175	1,500	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$108,487</b>	<b>\$114,464</b>	<b>\$108,432</b>	<b>\$135,132</b>	<b>\$20,668</b>
<b>TOTAL EXPENSES</b>	<b>\$8,734,545</b>	<b>\$8,927,252</b>	<b>\$8,911,821</b>	<b>\$8,804,022</b>	<b>(\$123,230)</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
POLICE DEPARTMENT  
SUPPORT SERVICES**

001.1121.521

ACCOUNT DESCRIPTION	14-15 ACTUAL	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	1,183,337	1,211,150	1,211,150	1,206,674	(4,476)
10-32 STATE INCENTIVE PAY	689	1,560	1,560	1,560	0
10-40 OVERTIME	115,382	110,000	137,000	120,000	10,000
25-01 FICA	95,648	91,555	91,555	88,158	(3,397)
25-03 RETIREMENT CONTRIBUTIONS	162,227	203,001	203,001	153,214	(49,787)
25-04 LIFE/HEALTH INSURANCE	204,625	235,950	235,950	231,067	(4,883)
25-07 EMPLOYEE ALLOWANCES	0	0	0	0	0
<b>TOTAL PERSONAL SERVICES</b>	<b>\$1,761,908</b>	<b>\$1,853,216</b>	<b>\$1,880,216</b>	<b>\$1,800,673</b>	<b>(\$52,543)</b>
<b><u>OPERATING EXPENSES</u></b>					
31-04 OTHER CONTRACTUAL SERVICES	30,449	34,160	34,160	30,258	(3,902)
<i>Telestaff, elevator, radio, fire extinguisher, and A/C maintenance</i>					
40-00 TRAINING & TRAVEL COSTS	198	5,000	5,000	5,000	0
<i>FDLE/CJIS, Accreditation, Conferences and Internal Affairs Training</i>					
41-00 COMMUNICATIONS	54,926	81,552	70,000	67,552	(14,000)
<i>Data lines, laptop lines, city phone system, etc</i>					
42-10 EQUIP. SERVICES - REPAIRS	196,287	262,000	262,000	270,000	8,000
42-11 EQUIP. SERVICES - FUEL	121,321	198,000	198,000	120,000	(78,000)
43-01 ELECTRICITY	71,675	75,000	75,000	85,000	10,000
43-02 WATER, SEWER, GARBAGE	18,250	16,620	17,500	17,000	380
44-00 RENTALS & LEASES	8,999	10,000	13,431	10,421	421
46-00 REPAIR AND MAINTENANCE	17,680	19,025	19,025	34,025	15,000
<i>General or non-scheduled repairs, i.e. plumbing, radar, generators, doors</i>					
49-00 OTHER CURRENT CHARGES	500	1,000	1,000	1,000	0
<i>Postage (\$400), VIPS administrative costs (\$600)</i>					
51-00 OFFICE SUPPLIES	13,885	16,000	16,000	16,000	0
52-00 OPERATING SUPPLIES	13,721	8,550	8,550	8,550	0
<i>Bulbs, batteries, flags, radios and emergency supplies</i>					
52-02 FUEL	844	9,800	9,800	9,800	0
<i>Includes 7 loads of Generator fuel in case of a Hurricane</i>					
52-07 UNIFORMS	24,618	20,850	27,850	27,000	6,150
52-10 JANITORIAL SUPPLIES	10,669	10,800	10,800	10,800	0
52-23 VESTS	5,925	6,000	6,000	6,000	0
54-01 MEMBERSHIPS / BOOKS	578	520	520	520	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$590,525</b>	<b>\$774,877</b>	<b>\$774,636</b>	<b>\$718,926</b>	<b>(\$55,951)</b>
<b>TOTAL EXPENSES</b>	<b>\$2,352,433</b>	<b>\$2,628,093</b>	<b>\$2,654,852</b>	<b>\$2,519,599</b>	<b>(\$108,494)</b>

**CAPITAL IMPROVEMENT PROJECTS  
FUND 340 -POLICE DEPARTMENT**

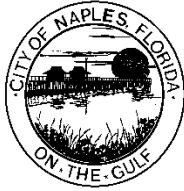
The following items are budgeted in the Capital Projects fund, Fund 340, but are costs of the Police Department.

<b>CIP NUMBER</b>	<b>PROJECT DESCRIPTION</b>	<b>Dept. Request 2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>
17H04	Portable Radio Lifecycle Replacement (20)	80,000	66,000	66,000	66,000	66,000
17H07	Hard Body Armor (40 units)	19,500	0	0	0	0
17H01	Marked Vehicle Replacement (2)	91,600	258,000	258,000	258,000	258,000
17H03	Unmarked Police Vehicle Replacement (1)	30,500	61,000	30,500	61,000	30,500
17H18	Marine Outboard Motor Replacement (2)	45,000	45,000	0	0	0
17H08	Armored Rescue Vehicle Replacement (1)	199,950	0	0	0	0
17H09	Property/Inventory Van Replacement (1)	25,000	0	0	0	0
17H15	Property/Evidence Locker/Storage Replacement	30,000	0	0	0	0
17H15	City License Plate Recognition System	450,000	0	0	0	0
	Marine Vessel Replacement	0	150,000	0	0	0
	Motorcycle Replacement	0	44,000	0	0	0
	Taser Replacement	0	0	30,750	30,750	0
	Mobile Radios Lifecycle Replacement	0	0	0	0	0
	Records Management System	0	0	0	0	0
	Speed Trailer/LPR System	0	0	0	0	0
<b>TOTAL POLICE DEPARTMENT</b>		<b>971,550</b>	<b>624,000</b>	<b>385,250</b>	<b>415,750</b>	<b>354,500</b>

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For information about City recreational opportunities,  
visit the City's website at [www.naplesgov.com](http://www.naplesgov.com).



# General Fund

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## Human Resources Department

### **Mission Statement:**

The mission of the Human Resources Department is to provide quality customer-driven Human Resource services for the City's most valuable assets, its employees, by ensuring that the City recruits, develops, recognizes and retains the best talent possible to deliver quality public services to the citizens and visitors of Naples.

### **Department Description**

The Human Resources Department handles all employment-related issues for the City of Naples. This includes recruitment and retention, background checks, pay and classification studies, discipline, training, employee and labor relations. The Department is responsible for the management of all union contracts and ensures employees' compliance with the City's Personnel Policies and Procedures. The Human Resources Director is also responsible for Risk Management and Employee Benefits, which are both Internal Services Funds discussed later in this document.

### **2015-16 Department Accomplishments**

- Provided workshops for employees on the Blue Zone Project's foundational pillars of Leadership and Purpose; as well as a general overview of the Blue Zone Project.
- Assisted in the selection process for a Retirement Plan Administrator and Retirement Plan Services for the City's deferred contribution (401-A) and deferred contribution (457) plans.
- Provided employees with on-site retirement planning/consulting services with representatives from the City's current 401-A and 457 plan administrators.
- Audited payroll to ensure overtime compensation calculations were correct.
- Provided employees with on-site continuing education services with representatives from Barry University and Hodges University.
- Conducted recruitment of approximately 125 positions.
- Received and processed over 3000 applications for employment.
- Recognized by the Naples Alliance for Children as a Family Friendly Workplace for the 17<sup>th</sup> consecutive year.

### **2016-17 Departmental Goals and Objectives**

**As part of Vision Goal 4 (Strengthen the economic health and vitality of the City), achieve Blue Zone Project worksite approved status.**

- Implement Blue Zone Project leadership, purpose, engagement, and policy best practices for all employees.
- Earn at least 72 out of 114 possible points by implementing pledge actions to become worksite approved.

**As part of Vision Goal 5 (Maintain and enhance governance capacity for public service and leadership), provide strategic leadership, direction and expertise in complex labor and employee related matters.**

- Continue to develop and conduct a variety of employee training and learning programs that enhance specific skills in the areas of leadership, supervision, effective communication and performance management.
- Assist in the collective bargaining process with IAFF, AFSCME, GSAF/OPEIU, and FOP.



# General Fund

## Human Resources Department

As part of Vision Goal 5 (Maintain and enhance governance capacity for public service and leadership), monitor legislative and regulatory initiatives at the federal, state, and City level to ensure departmental and employee compliance with current laws, policies, procedures and best practices.

- Revise Personnel Policies and Procedures as needed to ensure compliance with current laws and procedures and train appropriate personnel.
- Keep abreast of legislative changes as well as union contracts that impact all terms, benefits, privileges and conditions of employment.
- Continue to research and perform competitive analysis of benefits, wages, and policies of surrounding agencies.

### 2016-17 Significant Budgetary Issues

The budget of the Human Resources department is \$561,714, a \$19,051 increase over the 2015-16 budget.

There are four positions budgeted in the Human Resources department, the same as in FY 15-16, for a cost of \$468,567, a \$20,301 increase. The Personal Services increase is due to additional funds for temporary staff to assist with special projects and annual pay increases to staff.

There are no other significant changes in this department's budget.

### Performance Measures

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 EXPECTED	FY 16-17 PROJECTED
Total Number of FTE* Employees	452	457.7	463	465
Total Number of Seasonal Employees	71	80	85	80
Positions Recruited (FTE & Seasonal)	114	147	125	120
Number of Applicants	2944	3861	3200	3200
In-House Training Programs Offered	14	6	15	15
Grievances - AFSCME (218 members)	0	0	0	1
Grievances - GSAF/OPEIU (25 members)	0	1	0	0
Grievances - FOP (65)	0	1	1	2
Grievances - IAFF (51)	3	0	1	2
Grievances - Non-Bargaining (103)	0	0	0	0
Percent Turnover	9.95%	12.83%	12.00%	12.00%
Average Operating Cost per Employee	\$1,137	\$1,195	\$1,200	\$1,200

\*FTE = Full Time Equivalent

**FUND: 001 GENERAL FUND**

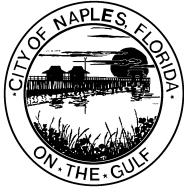
**HUMAN RESOURCES  
FISCAL YEAR 2016-17**

<b>2015 Adopted</b>	<b>2016 Adopted</b>	<b>2017 Adopted</b>	<b>JOB TITLE</b>	<b>FY 2017 Adopted</b>
1	1	1	Human Resources Director	\$130,317
1	2	2	Human Resources Generalist	115,553
1	1	1	Compensation & Benefits Manager	73,854
1	0	0	Administrative Coordinator	0
<b>4</b>	<b>4</b>	<b>4</b>	<b>Regular Salaries</b>	<b>\$319,724</b>
			<b>Temporary Part Time</b>	<b>10,000</b>
			<b>Employer Payroll Expenses</b>	<b>138,843</b>
			<b>Total Personal Services</b>	<b>\$468,567</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
HUMAN RESOURCES**

001.1601.551

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTED	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	304,212	306,997	306,997	319,724	12,727
10-30 OTHER SALARIES	3,387	5,000	5,000	10,000	5,000
10-40 OVERTIME	38	0	0	0	0
25-01 FICA	22,397	22,191	22,191	22,860	669
25-03 RETIREMENT CONTRIBUTIONS	43,699	44,683	44,683	46,545	1,862
25-04 LIFE/HEALTH INSURANCE	64,337	64,115	64,114	64,158	43
25-07 EMPLOYEE ALLOWANCE	5,284	5,280	5,280	5,280	0
<b>TOTAL PERSONAL SERVICES</b>	<b>443,354</b>	<b>448,266</b>	<b>448,265</b>	<b>468,567</b>	<b>20,301</b>
<b><u>OPERATING EXPENSES</u></b>					
31-01 PROFESSIONAL SERVICES	11,373	12,250	14,500	16,000	3,750
<i>Fingerprinting \$5,000; Psych \$1,500; IPMA \$1,500; Backgrounds \$4,000; Arbitrations/Collective Bargaining \$4,000</i>					
31-07 MEDICAL SERVICES	26,648	34,500	34,500	34,500	0
<i>Drug screens for random, reasonable suspicion or post accident, pre-employment physicals and flu vaccines</i>					
40-00 TRAINING & TRAVEL COSTS	7,932	8,500	8,500	8,500	0
41-00 COMMUNICATIONS	592	1,737	1,737	1,737	0
46-00 REPAIR AND MAINTENANCE	12,788	12,410	11,410	11,410	(1,000)
<i>Xerox Lease Agreement \$3,500; NEOGOV App Track user agreement \$7,910</i>					
47-02 ADVERTISING (NON-LEGAL)	411	750	1,000	1,000	250
49-04 EMPLOYEE DEVELOPMENT	1,757	12,500	10,000	10,000	(2,500)
<i>Training for employees and supervisors; training materials; instructors.</i>					
51-02 OTHER OFFICE SUPPLIES	2,749	2,750	2,750	2,500	(250)
52-00 OPERATING SUPPLIES	5,702	5,000	4,000	3,500	(1,500)
54-01 MEMBERSHIPS	2,246	4,000	4,000	4,000	0
<b>TOTAL OPERATING EXPENSES</b>	<b>72,198</b>	<b>94,397</b>	<b>92,397</b>	<b>93,147</b>	<b>(1,250)</b>
<b>TOTAL EXPENSES</b>	<b>515,552</b>	<b>542,663</b>	<b>540,662</b>	<b>561,714</b>	<b>19,051</b>



# General Fund

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## Non-Departmental, Transfers and Contingency

### Department Description

The City uses this section of the budget to account for items that impact the entire General Fund and cannot efficiently be allocated to an individual department. Non-departmental includes two separate sections:

**Non-Departmental** is a grouping of accounts from which the City Manager or his designee has authority to expend. These accounts are usually either one-time in nature, such as an election or a special project, or do not fit within a departmental category.

**Contingency and Transfers** represents the amount reserved for contingencies and emergencies, and any transfers (subsidies) to other funds.

### 2016-17 Significant Budgetary Issues

**Non-Departmental** has a budget of \$2,895,110, a decrease of \$101,434 from the adopted FY 15-16 budget. Significant changes include an increase of \$6,000 in Operating Expenditures for a City Hal scanner, due to the increased requirement of electronic document data. Other Contractual Services decreased by \$79,500 due to a decreased need for construction management services.

**Contingency** is budgeted at \$350,000. The City typically budgets 1% to 1.5% of the General Fund budget for Contingency. Only City Council has the authority to direct staff to use funds from the General Fund Contingency account, which may be allocated throughout the year for unbudgeted or unplanned needs of the City.

The General Fund includes several transfers to support other funds:

- \$47,500 to the Tennis Fund. The \$47,500 is for a continued contribution for community-wide programming that is considered above the Tennis membership's financial responsibility. Approximately 30% of the time, the facility is used for tournaments and public events, when the facility is not strictly available to the members for their pleasure.
- \$1,300,000 to Capital Projects to replenish recently depleted fund balances.
- \$650,000 to Capital Projects for Fire Station 1, including the 2<sup>nd</sup> floor construction.
- \$5,500,000 to Baker Park Fund to ensure completion of the project designs.

# General Fund

## Non-Departmental, Transfers and Contingency

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### City Administrative Reimbursement

Administrative Reimbursement is budgeted at \$3,024,260. This is a contra-expense to the General Fund, which means that it is a reduction in this fund's expenditures, funded by the other funds of the City.

The General Fund is the primary operating fund of the City of Naples. Supported primarily by property taxes and sales taxes, the General Fund is the financial entity that provides police, fire and recreation and planning services to the community. In addition, it provides the administrative framework that operates the City, such as City Council, City Clerk, Financial Operations and Human Resources. Without this framework, the city would find itself in non-compliance and ineffective.

The administrative services in the General Fund provide the framework to the entire government, even those that have their own individual funding sources, such as the Water/Sewer fund, Building fund, or the Community Redevelopment Agency.

Governments typically find it reasonable and fair to charge the non-general fund departments for a portion of the administrative departments. The City of Naples does so, using a simple allocation method based on dollar value of budget and number of employees. The City recalculates the Administrative Reimbursement every two years; this year, the charge was recalculated, with a change of \$155,160. This change is partially due to the Fire Inspectors. In prior years, two (2) Fire Inspector positions were charged via the interfund transfer to the Building fund. This year, funding for three (3) Fire Inspector positions are being credited directly to the Fire Department from the Building Inspections fund.

The following list represents the funds participating in the Administrative Reimbursement.

110 Building & Zoning	\$285,000
180 CRA	108,690
190 Streets	92,680
200 Debt Service	46,510
340 Capital Imp	63,320
420 Water/ Sewer	1,344,580
430 Beach Fund	123,440
450 Solid Waste	301,970
460 City Dock Fund	54,330
470 Stormwater Fund	176,080
480 Tennis Fund	39,180
500 Risk Management	72,480
510 Health Benefits	123,690
520 Information Services	87,750
530 Equipment Services	104,560
Total	3,024,260

The treatment of the reimbursement in this manner prevents an overstatement of the budget as a whole.

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
GENERAL FUND  
NON-DEPARTMENTAL**

001.1480.519

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTED	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
25-01 FICA	16,253	0	0	0	0
25-03 RETIREMENT CONTRIBUTIONS	(23,005)	0	0	0	0
29-00 OTHER GENERAL INCREASE	0	50,000	50,000	50,000	0
<b>TOTAL PERSONAL SERVICES</b>	<b>(6,752)</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	10,022	12,500	12,500	18,500	6,000
	<i>Memorial florals/donations per policy; city facility AED Batteries; Laws of Life Banquet, Scanner \$6,000</i>				
31-01 PROFESSIONAL SERVICES	24,217	75,000	75,000	65,000	(10,000)
	<i>Pension bill assistance and collective bargaining aid</i>				
31-04 OTHER CONTRACTUAL SVCS	97,086	159,500	155,000	80,000	(79,500)
	<i>Partnership for Collier (\$15,000); Tyler Enhancements (\$15,000); Arbitrage (\$5,000); P-Card/Tyler-Purchasing (\$15,000) and recodification of City Code (\$30,000).</i>				
31-50 ELECTION EXPENSE	0	0	2,600	0	0
42-02 POSTAGE & FREIGHT	38,573	40,000	42,000	48,000	8,000
45-22 SELF INSURANCE CHARGE	1,582,678	1,658,680	1,658,680	1,553,140	(105,540)
49-00 OTHER CURRENT CHARGES	7,437	10,000	10,000	10,000	0
	<i>Emergency supplies, Special Assessment Costs and Tax Roll Expenses</i>				
49-02 TECHNOLOGY SVC CHARGE	926,470	938,184	938,184	1,020,290	82,106
49-05 SPECIAL EVENTS	118,825	35,000	35,000	35,000	0
	<i>Security and support for approved special events</i>				
49-06 EMPLOYEE AWARDS	5,202	14,500	12,000	12,000	(2,500)
	<i>Employee awards and appreciation for years of service</i>				
54-01 MEMBERSHIPS	2,772	3,180	3,180	3,180	0
	<i>Florida League of Cities, SWFLC, League of Mayors</i>				
<b>TOTAL OPERATING EXPENSES</b>	<b>2,813,282</b>	<b>2,946,544</b>	<b>2,944,144</b>	<b>2,845,110</b>	<b>(101,434)</b>
<b>TOTAL EXPENSES</b>	<b>\$2,806,530</b>	<b>\$2,996,544</b>	<b>\$2,994,144</b>	<b>\$2,895,110</b>	<b>(\$101,434)</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
CONTINGENCY**

001.7272.582

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTED	16-17 ADOPTED BUDGET	CHANGE
<b><u>NON-OPERATING EXPENSES</u></b>					
99-01 OPERATING CONTINGENCY	0	410,000	0	350,000	(60,000)
<b>TOTAL EXPENSES</b>	<b>\$0</b>	<b>\$410,000</b>	<b>\$0</b>	<b>\$350,000</b>	<b>(\$60,000)</b>

**TRANSFERS IN AND OUT**

001.7575.581

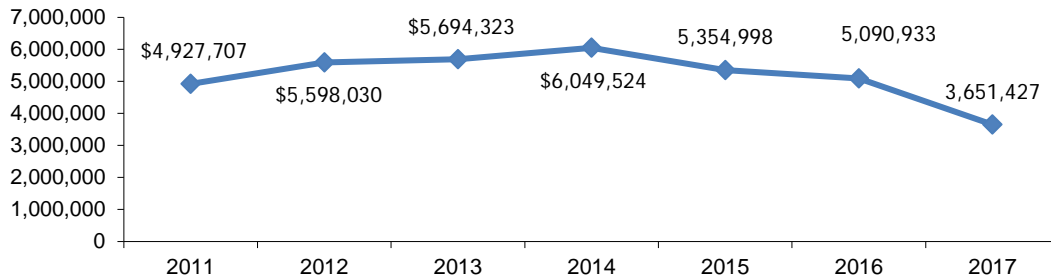
ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTED	16-17 ADOPTED BUDGET	CHANGE
<b><u>NON-OPERATING EXPENSES</u></b>					
30-01 CITY ADMIN REIMBURSEMENT	(3,179,420)	(3,179,420)	(3,179,420)	(3,024,260)	155,160
91-12 TRANSFER TO BAKER PARK	0	0	0	5,500,000	5,500,000
91-34 TRANSFER TO CAPITAL PROJ	63,805	0	329,050	1,950,000	1,950,000
<i>\$1.3M to replenish recently depleted fund balances; 650,000 for Fire Station 1</i>					
91-39 TRANSFER TO STREETS FUND	0	450,000	450,000	0	(450,000)
91-48 TENNIS FUND	47,500	47,500	47,500	47,500	0
<b>TOTAL EXPENSES</b>	<b>(\$3,068,115)</b>	<b>(\$2,681,920)</b>	<b>(\$2,352,870)</b>	<b>\$4,473,240</b>	<b>\$7,155,160</b>



**BUILDING PERMIT FUND  
FINANCIAL SUMMARY  
Fiscal Year 2016-17**

<b>Beginning Fund Balance - As of September 30, 2015</b>		<b>\$5,354,998</b>
Projected Revenues FY 2015-16		<b>4,512,023</b>
Projected Expenditures FY 2015-16		<b>4,776,088</b>
Net Increase/(Decrease) in Fund Balance		<b>(264,065)</b>
<b>Expected Fund Balance as of September 30, 2016</b>		<b>\$5,090,933</b>
<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>		
Building Permits	4,200,000	
Charges for Services	9,000	
Interest Income	38,500	
Miscellaneous Revenue	5,000	
		<b>4,252,500</b>
<b>TOTAL AVAILABLE RESOURCES</b>		<b>9,343,433</b>
<b>Less Fiscal Year 2016-17 Budgeted Expenditures</b>		
Personal Services	3,081,066	
Operating Expenses	635,410	
Technology Services	195,620	
Transfer - Self-Insurance	80,710	
Transfer - Administration & Fire Inspectors	544,200	
Capital Expenses	1,155,000	
		<b>5,692,006</b>
<b>BUDGETED CASH FLOW</b>		<b>(1,439,506)</b>
<b>Projected Fund Balance as of September 30, 2017</b>		<b>\$3,651,427</b>

**Trend-Fund Balance**  
(2016 recommended fund balance range is \$2.0 million to \$4.3 million)







# Building Permit Fund

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## Building Department

**Mission Statement:**

The mission of the Building Permits Department is to provide the highest standards of customer service and public input while professionally implementing the City's Vision Plan and the Florida Building Code through the timely review of development permits.

**Fund Description**

The Building Permit Fund was created in Fiscal Year 1998-99 when it was separated from the General Fund and is used to account for the activities related to the construction industry in the City, such as issuing building permits and conducting building inspections. The Building Department primarily derives its budget from the collection of fees charged for the review and inspection of construction activities as required by the Florida Building Code, Florida Fire Prevention Code and local zoning ordinances. The department is managed by the Building Official who reports to the City Manager.

**2015-16 Department Accomplishments**

- Maintained focus on Customer Service. Continued review of the permit process and re-organized as needed to become more efficient and speed up permit processing. Implemented changes to enhance customer service and reduce permit processing time. Added additional staff as required to meet increased permit applications and inspection needs.
- Implemented the Department's Customer Service Initiative (CSI projects) for all new commercial and multi-family permit applications in 2015 and expanded the program to new single family applications of 5,000 square foot and above. The initiative provides for expedited plan review and special inspection teams of staff and outside engineering firms to provide enhanced field inspection services. Established a Library of Engineering Firms for CSI project Teams.
- Implemented new technologies compatible with Tyler Munis to enhance the Permitting Application Process; Implemented TCME for digital records storage and management. All Department scanned records are now stored digitally in TCME, accessible directly thru the Munis permitting system. Continued using hand held Tablet PC's allowing for real time inspection results as inspections are completed in the field increasing staff efficiency, and providing better customer service.
- The City of Naples received approval on the new Community Rating System (CRS) Class Rating of 5. This new rating will require a CRS cycle visit every (3) years, instead of the previous (5) year visits. The department will continue to work on securing and maintaining this new rating.
- Updated the building department's web site, and expanded available information online. Updated web site building department forms to meet the new Florida Building Codes, 5<sup>th</sup> Edition adopted by the State on June 30<sup>th</sup>, 2015. Online permit forms allow residents and customers the ability to fill them out electronically and print them for application. Staff works more efficiently when customers supply needed information on all Building Department documents in a clearer more easily identified format.
- Maintained full time & Saturday construction site inspection and added part time inspection staff to better respond to resident complaints and the enforcement of ordinance 14-13561 related to construction site management.
- Initiated staff research for the implementation of electronic plan submittal process and review. Selected implementation team to review software packages best suited for staff procedures and Munis integration. RFP was issued for Electronic Permitting with Implementation anticipated for 2017.

# Building Permit Fund

## Building Department (continued)

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### 2016-17 Department Goals and Objectives

**As part of Vision Goal 2(b): Make Naples the green jewel of Southwest Florida: Explore options to utilize local building departments' resources relating to green building practices.**

- Implement Electronic Permitting submittal process and review as required to obtain compliance with 2016 HB535 amending FS 553.79. Reduce the use of paper, streamline the permitting process, and limit customer waiting times. Educate and provide required training for staff & customers to use new systems.
- Implement Blue Zone initiatives.
- Commence construction of building renovations including HVAC/ELECT/PLUMB system replacement providing for increased energy efficiency and decreased energy costs.

**As part of Vision Goal 4: Strengthen the economic health and vitality of the City: Maintain Building Code application consistency, increase staff efficiency to reduce permit processing time.**

- Educate our customers on the changes incorporated in the new Florida Building Codes, 5<sup>th</sup> Edition and current Flood Plain code regulations.
- Implement new technologies to speed up the permitting process:

**As part of Vision Goal 5: Maintain and enhance governance for public service and leadership: Maximize department resources to educate contractors and citizens on Building Department services. Enhance the Departments level of Customer Service.**

- Meet with residents in an effort to educate all interested residents on the floodplain rules/regulations. The emphasis is in helping residents achieve a lower cost to obtaining flood insurance through education and answering questions regarding this complex program.
- Meet with outside organizations to review new customer service initiatives and Department Policies.
- Meet with Design Professionals and Contractors to review Department Policies.
- Expand the Department's Customer Service Initiative (CSI projects) to Multi-Family Addition/Alteration permit applications. The initiative provides for expedited plan review and special inspection teams of staff and outside engineering firms to provide enhanced field inspection services.

### 2016-17 Significant Budgetary Issues

The FY 2016-17 budget for the Building Permit Fund anticipates revenue totaling \$4,252,500 and expenditures totaling \$5,692,006. The budget uses \$1,439,506 of fund balance. Using fund balance is not unusual in building permit funds because the timing of the revenue stream does not always correspond to the timing of the permit review work required. The fund has a sufficient fund balance that is within the requirements of the fund balance policy.

The primary revenues to the Building Permit Fund are building construction permit and inspection fees. These fees are charged for buildings and structures that are built or altered. The fee structure is established by Ordinance and can be seen in Chapter 16 of the City Code of Ordinances.

Additional revenues to the fund include interest income and copy charges.

### EXPENDITURES

Total expenditures for the FY 2016-17 budget are \$5,692,006, a \$584,649 increase over the FY 15-16 adopted budget.

# Building Permit Fund

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## Building Department (continued)

### Personal Services

Personal Services are budgeted at \$3,081,066, a \$146,934 decrease from the FY 15-16 budget. There are 34 positions, a decrease of 2.5 positions. In FY 15-16, 1.5 positions (a Planner II positions and a half of a Sr. Planner position) were split between the Building Department and the General Fund's Planning Department; these positions are now 100% in the General Fund, Planning Department. The vacant Assistant Floodplain Coordinator position was eliminated.

### Operating Expenses

Operating Expenses are budgeted at \$1,455,940, a \$160,583 increase over the adopted budget of FY 15-16. The primary reason for the increase is the interfund charge for three fire inspectors. In addition, this line has been separated from City Administration for improved transparency and tracking. The major components of this category are as follows:

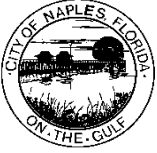
General Fund Chargeback/City Administration	\$285,000
General Fund/Two Fire Inspectors plus new Inspector	\$259,200
Self-Insurance Property Damage	\$ 80,710
Equipment Services-Fuel and Repair	\$ 29,930
Technology Services	\$195,620
Utilities	\$115,000

### Non-Operating Expenses

Capital projects for FY 16-17 total \$1,155,000 This includes a \$750,000 project for lobby and building renovations, \$60,000 for one additional vehicle to provide transportation for the new inspector and one vehicle replacement and the electronic permitting project in the FY15-16 budget will carry into FY16-17 for completion with a budget of \$345,000.

### 2016-17 Performance Measures and Benchmarking

	Actual 2014-15	Projected 2015-16	Projected 2016-17
Permit Applications Reviewed	5,994	5,800	5,500
Certificates of Occupancy issued for Single Family Homes	235	220	210
Certificates of Occupancy issued for larger structures	4	20	10
Total Inspections Performed	39,186	41,200	39,500
Average daily inspections per inspector	18+	19+	18+



**CITY OF NAPLES  
BUILDING PERMITS FUND  
REVENUE SUMMARY**

	<u>Actual 2013-14</u>	<u>Actual 2014-15</u>	<u>Budget 2015-16</u>	<u>Projection 2015-16</u>	<u>Adopted 2016-17</u>
Building Permits	3,938,506	4,412,995	4,800,000	4,465,473	4,200,000
Charges for Services	22,087	21,701	10,600	8,550	9,000
Interest Income	24,310	66,569	30,000	30,000	38,500
Other Revenue	<u>6,349</u>	<u>10,136</u>	<u>11,000</u>	<u>8,000</u>	<u>5,000</u>
<b>Total</b>	<b><u><u>\$3,991,252</u></u></b>	<b><u><u>\$4,511,401</u></u></b>	<b><u><u>\$4,851,600</u></u></b>	<b><u><u>\$4,512,023</u></u></b>	<b><u><u>\$4,252,500</u></u></b>

**BUILDING PERMIT FUND (110)**  
**BUILDING DEPARTMENT**  
**FISCAL YEAR 2016-17**

<b>2015 Adopted</b>	<b>2016 Adopted</b>	<b>2017 Adopted</b>	<b>JOB TITLE</b>	<b>FY 2017 Adopted</b>
1	1	1	Building Director/Building Official	130,317
1	1	1	Deputy Building Official	84,872
0.5	0.5	0.5	Traffic Engineer (a)	49,067
7	7	8	Building Inspector	468,428
1	1	0	Plumbing and Gas Inspector	0
1	1	1	Construction Site Inspector	54,106
1	1	0	Electrical Plans Examiner	0
3	4	5	Plans Examiner	368,381
1	1	1	Floodplain Coordinator	61,961
0	1	0	Assistant Floodplain Coordinator	0
1	1	1	Land Management Coordinator	60,917
1	1	1	Community Development Analyst	65,648
1	0	0	Administrative Specialist I	0
1	0	0	Permit Supervisor	0
0	3	3	Permit Coordinator	132,413
4	6.5	6.5	Permit Technician (b)	261,967
2	3	3	Records Clerk	100,989
1	1	1	Plans Review Engineer (c)	82,782
1	1	0	Planner II	0
1	1	1	Transportation and Planning Engineer (c)	90,000
0.5	0.5	0	Planner Sr.	0
<b>30</b>	<b>36.5</b>	<b>34</b>		<b>2,011,848</b>
			<b>Regular Salaries</b>	<b>2,011,848</b>
			Other Salaries	154,720
			Overtime	120,000
			Employer Payroll Expenses	794,498
			<b>Total Personal Services</b>	<b>3,081,066</b>

(a) 50% of this position is in the Streets Fund 190

(b) Includes one part time position

(c) Positions are funded in the Building Fund and supervised within the Streets and Stormwater Funds.

*This fund is also charged for 3 fire inspectors via an interfund charge*

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
BUILDING PERMIT FUND**

110.0602.524

ACCOUNT DESCRIPTION		14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTED	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	1,939,315	2,145,868	2,080,000	2,011,848	(134,020)
10-30	OTHER SALARIES	88,037	124,335	124,335	154,720	30,385
	<i>Standby (\$10,140); temp positions for peak periods/examiners (\$114,580), salary adjusts/promotions (\$30K)</i>					
10-40	OVERTIME	142,285	108,000	120,000	120,000	12,000
25-01	FICA	160,034	159,032	159,032	151,275	(7,757)
25-03	RETIREMENT CONTRIBUTIONS	252,168	297,335	297,335	279,738	(17,597)
25-04	LIFE/HEALTH INSURANCE	298,632	386,230	386,230	356,285	(29,945)
25-07	EMPLOYEE ALLOWANCES	6,344	7,200	7,200	7,200	0
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$2,886,815</b>	<b>\$3,228,000</b>	<b>\$3,174,132</b>	<b>\$3,081,066</b>	<b>(146,934)</b>
<b><u>OPERATING EXPENSES</u></b>						
530-000	OPERATING EXPENDITURES	1,174	6,000	6,000	6,000	0
530-010	CITY ADMINISTRATION	404,150	404,150	404,150	285,000	(119,150)
531-000	PROFESSIONAL SERVICES	67,909	235,000	235,000	240,000	5,000
	<i>Outside engineering inspection (\$190,000), microfiche conversion (\$25,000) scanning services (\$25,000)</i>					
532-100	OUTSIDE COUNSEL	0	10,000	10,000	10,000	0
534-010	UNSAFE STRUCTURE MGT	0	10,000	10,000	10,000	0
534-040	CHARGES FOR FIRE INSPECTOR	0	0	0	259,200	259,200
540-000	TRAINING & TRAVEL COSTS	10,005	11,000	11,000	11,000	0
541-000	COMMUNICATIONS	21,947	30,380	30,380	30,380	0
	<i>Monthly access for cellular phones, tablets and landlines</i>					
542-100	EQUIP. SERVICES - REPAIRS	14,862	16,430	16,430	17,000	570
542-110	EQUIP. SERVICES - FUEL	11,801	14,000	14,000	12,000	(2,000)
543-010	ELECTRICITY	42,169	56,000	56,000	64,000	8,000
543-020	WATER, SEWER, GARBAGE	111,907	107,000	115,000	115,000	8,000
545-220	SELF INSURANCE CHARGE	69,414	79,190	79,190	80,710	1,520
546-000	REPAIR AND MAINTENANCE	3,319	4,450	4,450	4,450	0
546-020	BUILDING & GROUND MAINT.	27,293	35,080	35,080	35,080	0
546-170	SOFTWARE MAINTENANCE	11,900	17,000	17,000	17,000	0
547-000	PRINTING AND BINDING	2,758	10,000	5,000	5,000	(5,000)
547-060	DUPLICATING	3,147	5,500	5,500	4,000	(1,500)
549-020	TECHNOLOGY SVC CHARGE	185,480	189,677	189,677	195,620	5,943
551-000	OFFICE SUPPLIES	1,011	1,500	1,500	1,500	0
552-000	OPERATING SUPPLIES	30,126	33,000	33,000	33,000	0
	<i>Inspector supplies, Shred-It, Naples Rubber Stamp, Federal Express, Office Depot</i>					
552-070	UNIFORMS	8,334	6,000	6,000	6,000	0
552-090	OTHER CLOTHING/SAFETY SHOES	6,307	0	0	0	0
554-010	MEMBERSHIPS	13,555	14,000	14,000	14,000	0
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$1,048,568</b>	<b>\$1,295,357</b>	<b>\$1,298,357</b>	<b>\$1,455,940</b>	<b>160,583</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
560-200	BUILDING IMPROVEMENTS	4,371	175,000	218,400	750,000	575,000
560-400	MACHINERY & EQUIPMENT	63,734	15,000	15,000	0	(15,000)
560-700	VEHICLES	92,400	44,000	65,199	60,000	16,000
560-125	TRANSFERS OUT - BAKER PARK	1,000,000	0	0	0	0
560-810	COMPUTER SOFTWARE	25,563	350,000	5,000	345,000	(5,000)
	<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$1,186,068</b>	<b>\$584,000</b>	<b>\$303,599</b>	<b>\$1,155,000</b>	<b>571,000</b>
	<b>TOTAL EXPENSES</b>	<b>\$5,121,451</b>	<b>\$5,107,357</b>	<b>\$4,776,088</b>	<b>\$5,692,006</b>	<b>584,649</b>

**CAPITAL PROJECTS  
FUND 110-BUILDING DEPARTMENT**

<b>CIP NUMBER</b>	<b>PROJECT DESCRIPTION</b>	<b>Dept Request</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>
		<b>2016-17</b>				
16B25	Lobby & Building Renovations	750,000	500,000	700,000	0	0
17B03	Fire Inspector Vehicle Addition	30,000	0	0	0	0
17B04	Vehicle Replacement Program	30,000	30,000	30,000	60,000	60,000
15B01	Electronic Permitting	345,000	0	0	0	0
	Handheld Portable Tablets	0	0	0	70,000	0
<b>TOTAL BUILDING FUND</b>		<b>1,155,000</b>	<b>530,000</b>	<b>730,000</b>	<b>130,000</b>	<b>60,000</b>



**EAST NAPLES BAY TAXING DISTRICT**  
**FINANCIAL SUMMARY**  
**Fiscal Year 2016-17**

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**Beginning Balance - Fund Balance as of September 30, 2015** **(\$157,009)**

Projected Revenues FY 2015-16		\$253,300
Projected Expenditures FY 2015-16		\$253,500
Net Increase/(Decrease) in Fund Balance		<u><b>(\$200)</b></u>

**Expected Fund Balance as of September 30, 2016** **(\$157,209)**

**Add Fiscal Year 2016-17 Budgeted Revenues**

Property Tax (at 0.5000 mills)	273,565	
<i>Based on \$575,925,994 at .5000 mills</i>		
Interest Earnings	<u>6,000</u>	<u>\$279,565</u>

**TOTAL AVAILABLE RESOURCES** **\$122,356**

**Less Fiscal Year 2016-17 Budgeted Expenditures**

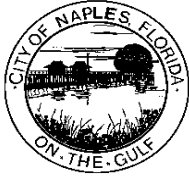
Operations & Maintenance	36,000	
Capital Projects	0	
Transfer out for Interfund Loans	<u>56,000</u>	<u>\$92,000</u>

**BUDGETED CASH FLOW** **\$187,565**

**Projected Fund Balance as of September 30, 2017** **\$30,356**

Note the negative fund balance was due to interfund loan outstanding.

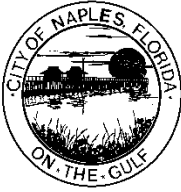




**MOORINGS BAY TAXING DISTRICT**  
**FINANCIAL SUMMARY**  
**Fiscal Year 2016-17**

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<b>Beginning Balance - Fund Balance as of September 30, 2015</b>		<b>\$1,135,422</b>
Projected Revenues FY 2015-16		49,200
Projected Expenditures FY 2015-16		24,250
Net Increase/(Decrease) in Net Unrestricted Assets		<u>24,950</u>
<b>Expected Fund Balance as of September 30, 2016</b>		<b>\$1,160,372</b>
<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>		
Property Tax (at 0.0125 mills)	21,775	
<i>Based on \$1,833,461,531 at 0.0125</i>		
Interest Income	<u>9,000</u>	<u>30,775</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$1,191,147</b>
<b>Less Fiscal Year 2016-17 Budgeted Expenditures</b>		
Operations & Maintenance	24,250	
Capital Projects	<u>0</u>	<u>24,250</u>
<b>BUDGETED CASH FLOW</b>		<b>6,525</b>
<b>Projected Fund Balance as of September 30, 2017</b>		<b><u><u>\$1,166,897</u></u></b>



# Taxing District Funds

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## East Naples Bay Taxing District (Fund 150) Moorings Bay Taxing District (Fund 151)

### **Mission Statement:**

The mission of the Taxing Districts is to accomplish dredging and canal maintenance as established by referendum.

### **Fund Description**

The East Naples Bay Taxing District and the Moorings Bay Taxing District were established by referendum in 1987 to accomplish maintenance dredging in the channels and waterways within the districts and to maintain necessary aids to navigation.

The East Naples Bay Special Taxing District encompasses the waterfront subdivisions of Golden Shores, Oyster Bay and Royal Harbor.

The Moorings Bay Special Taxing District includes all of the waterfront properties around the Moorings Bay System, from Seagate Drive south to Banyan Boulevard, including the subdivisions of Coquina Sands, the Moorings, and Park Shore.

Administration of the Districts is handled by the Natural Resources Division in the Stormwater Fund. Both Districts have an advisory board to collect public input.

### **2016-17 Significant Budgetary Issues**

#### **East Naples Bay**

The budget for the East Naples Bay Taxing District is \$92,000.

The estimated taxable value is \$575,925,994, a 12% increase over the final FY 15-16 taxable value of \$511,316,332.

#### **Revenues**

The tax rate of 0.5000 mills for the East Naples Bay Taxing District is based on the cap that was included in the referendum. Assuming a collection rate of slightly more than 95%, this fund is projected to collect \$273,565 in property tax and \$6,000 in interest income.

#### **Expenditures**

Budgeted expenditures for the East Naples Bay District total \$92,000. The primary expense is repayment of an Interfund loan (originally \$1.606 million) for dredging.

Resolution 11-12923 established the original terms of this loan, and was replaced in 2015 by resolution 15-13731 with two year payoff. For FY16-17, the final year of the loan, the payment will be \$56,000. The interest rate is established annually based on the May 1 Bloomberg 10-year municipal bond rate. The rate established for FY 16-17 is 1.05%.

Minor recurring costs are postage, navigational markers and the Annual Special District Fee. The East Naples Bay Advisory Board suggested an increase in signs (repair and maintenance) from \$3,000 to \$10,000.

# **Taxing District Funds (continued)**

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## **East Naples Bay Taxing District (Fund 150)**

## **Moorings Bay Taxing District (Fund 151)**

### **Moorings Bay**

The budget for the Moorings Bay Taxing District is \$24,250.

### **Revenues**

At the April 29 Moorings Bay Advisory Committee meeting, the board based a motion to recommend to Naples City Council that the millage be cut in half, specifically to 0.0125, from 0.0252. The taxable value of the District is \$1,833,461,531, an 8.4% increase over the prior year's taxable value of \$1,690,382,302. Assuming a collection rate of 95%, this fund is projected to collect \$21,775 in property tax.

In addition to the property taxes, the fund should receive approximately \$9,000 in interest income assuming an interest rate of .60% for total budgeted revenues of \$30,775.

### **Expenditures**

Expenditures for the Moorings Bay District are budgeted to be \$24,250.

This includes \$250 for state required fee, \$20,000 for continued water quality analysis; \$2,000 for navigational aids; and \$2,000 for poles, signs and buoys.

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
SPECIAL TAXING DISTRICT  
EAST NAPLES BAY**

150.6062.537

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	210	1,000	500	1,000	0
31-01 PROFESSIONAL SERVICES	0	25,000	0	25,000	0
					<i>Committee requested to keep at \$25,000 for permits or other professional engineering</i>
46-00 REPAIR AND MAINTENANCE	0	3,000	3,000	10,000	7,000
					<i>Sign repair or navigational aids as needed - Committee requested increase to \$10,000</i>
<b>TOTAL OPERATING EXPENSES</b>	<b>210</b>	<b>29,000</b>	<b>3,500</b>	<b>36,000</b>	<b>7,000</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-30 IMPROVEMENTS OTHER THAN BLDGS	4,116	150,000	50,000	0	(150,000)
70-12 INTEREST/INTERFUND LOAN	26,808	0	0	0	0
91-01 TRANSFER TO GENERAL FUND	(41,890)	50,000	50,000	14,000	(36,000)
91-34 TRANSFER TO CAPITAL PROJECTS	(41,890)	50,000	50,000	14,000	(36,000)
91-42 TRANSFER TO WATER SEWER	(41,890)	50,000	50,000	14,000	(36,000)
91-47 TRANSFER TO STORMWATER	(41,890)	50,000	50,000	14,000	(36,000)
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>30,924</b>	<b>350,000</b>	<b>250,000</b>	<b>56,000</b>	<b>(294,000)</b>
<b>TOTAL EXPENSES</b>	<b>\$31,134</b>	<b>\$379,000</b>	<b>\$253,500</b>	<b>\$92,000</b>	<b>(\$287,000)</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
SPECIAL TAXING DISTRICT  
MOORINGS BAY**

151.6062.537

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b>OPERATING EXPENSES</b>					
30-00 OPERATING EXPENDITURES	182	250	250	250	0
31-01 PROFESSIONAL SERVICES	12,299	20,000	20,000	20,000	0
<i>Water quality analysis</i>					
31-04 OTHER CONTRACTUAL SVCS	0	0	0	0	0
46-00 REPAIR AND MAINTENANCE	3,186	2,000	2,000	2,000	0
<i>Replacement and repair of signs and navigational aids</i>					
52-00 OPERATING SUPPLIES	0	2,000	2,000	2,000	0
<b>TOTAL OPERATING EXPENSES</b>	<b>15,667</b>	<b>24,250</b>	<b>24,250</b>	<b>24,250</b>	<b>0</b>
<b>TOTAL EXPENSES</b>	<b>\$15,667</b>	<b>\$24,250</b>	<b>\$24,250</b>	<b>\$24,250</b>	<b>\$0</b>

## East Naples Bay Taxing District Expected Loan Amortization Schedule

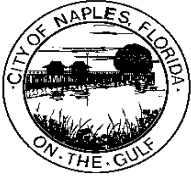
The original loan amount of \$1,606,000 had an expected term of 11 years (2022). Resolution 15-13731 repealed and replaced Resolution 11-2923, and established a new interfund loan between the City and the East Naples Bay Taxing District. The new loan will be paid off in FY 16-17.

Interest Rate	FY15-16	2.13%	(May 1 Bloomberg 5 Year Municipal Rate)
Interest Rate	FY16-17	1.05%	(May 1 Bloomberg 5 Year Municipal Rate)

Fiscal Year	Payment	Interest	Principal	Loan Balance
				250,000
2015-16	200,000	5,325	194,675	55,325
2016-17	55,985	660	55,325	0

FY 2015-16				
		Principal	Interest 2.13%	Total
General Fund	25%	48,669	1,331	50,000
Capital Projects	25%	48,669	1,331	50,000
Water/Sewer	25%	48,669	1,331	50,000
Stormwater	25%	48,669	1,331	50,000
		194,675	5,325	200,000

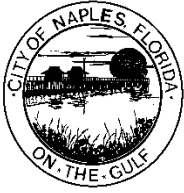
FY 2016-17				
		Principal	Interest 1.05%	Total
General Fund	25%	13,831	165	13,996
Capital Projects	25%	13,831	165	13,996
Water/Sewer	25%	13,831	165	13,996
Stormwater	25%	13,831	165	13,996
		55,325	660	55,985



**FIFTH AVENUE SOUTH BUSINESS IMPROVEMENT DISTRICT**  
**FINANCIAL SUMMARY**  
**Fiscal Year 2016-17**

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<b>Beginning Balance - Fund Balance as of September 30, 2015</b>		<b>\$5,053</b>
Projected Revenues FY 2015-16		\$402,000
Projected Expenditures FY 2015-16		\$402,200
Net Increase/(Decrease) in Net Unrestricted Assets		<u><b>(\$200)</b></u>
<b>Expected Fund Balance as of September 30, 2016</b>		<b>\$4,853</b>
<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>		
Special Assessments @ 2.5 millage rate		\$460,000
<i>Based on projected taxable value increase of 16% and 2.5% assessment @ 95%</i>		<u>                    </u>
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$464,853</b>
<b>Less Fiscal Year 2016-17 Budgeted Expenditures</b>		
Paid to Fifth Ave BID	450,000	
BID operating expenditures	<u>9,250</u>	<u>\$459,250</u>
<b>BUDGETED CASH FLOW</b>		<b>\$750</b>
<b>Projected Fund Balance as of September 30, 2017</b>		<u><u><b>\$5,603</b></u></u>



# Fifth Avenue South Business Improvement District

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## Fifth Avenue South BID (Fund 138)

**Mission Statement:**

The mission of the Fifth Avenue South Business Improvement District (BID) is to stabilize and improve retail business through promotion, management, marketing, and other similar activities within the Fifth Avenue South assessment area.

**Fund Description**

The Fifth Avenue South Business Improvement District (BID) was established by Resolution 10-12801 and 10-12820 to assess property that will specifically benefit from improvements by the promotion and marketing of the District. In accordance with the enabling resolution, the BID will remain in existence for an initial period of ten (10) years (with first year of collections occurring in 2010). The District can be extended an additional ten (10) years by approval of City Council.

The Fifth Avenue South BID covers all of Fifth Avenue South from 9th Street South to 3rd Street South, between 6th Avenue South and 4th Avenue South, excluding residential properties. Assessments are included in the ad valorem tax bills.

Management of the District is handled by the Fifth Avenue BID Corporation. The Corporation has a Board of Directors.

**2016-17 Significant Budgetary Issues**

**Revenues**

The first year of revenue collection occurred in FY 2010-11, when the City sent out individual bills. In FY 2011-12, the City began using the tax bill collection method, which will continue for the life of the District.

At the May 2, 2016 City Council meeting, the Fifth Avenue BID board presented the District's proposed budget. The board recommended maintaining the special assessment rate at 2.5 mills.

Revenues for the BID were based on an increase of 16% increase in taxable value in the BID for a total of \$460,000. Although this is an estimate, only the amount of revenue received for the BID assessment will be transmitted to the BID, after City costs.

**Special Assessment Rate History**

2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
2.0	2.0	2.0	2.5	2.5	2.5	2.5

**Expenditures**

Budgeted expenditures for the Fifth Avenue South BID total \$459,250. After administrative expenses and required advertising expenses are paid, remaining money will be paid to the Fifth Avenue BID Corporation. With \$9,250 budgeted for the administrative costs of the Property Appraiser, Tax Collector and Assessment District Management firm and advertising, the 5<sup>th</sup> Avenue BID Corporation should receive \$450,000. Payments are made to the BID Corporation regularly and within 45 days after the City receives money from the County.



## Fifth Avenue South

### Business Improvement District

At the May 2 Council Workshop, the BID management presented this preliminary budget to Naples City Council. The actual budget will be subject to BID revenue funds received.

<b>2016 Budget and 2017 Preliminary Budget</b>		
	<b>2016 BUDGET</b>	<b>2017 BUDGET</b>
	<b>PROJECTED</b>	<b>PRELIMINARY</b>
<b>REVENUE</b>	<b>3/2016</b>	<b>3/2016</b>
BID Revenue Funds	386,470	425,000
Events, Sponsors & Other Revenues	48,450	48,000
Interest Income	150	150
<b>TOTAL REVENUES</b>	<b>435,070</b>	<b>473,150</b>
<b>EXPENSES</b>		
Administration	206,640	207,000
Avenue Enrichment	77,238	95,000
Marketing	97,301	122,000
Events	42,681	43,000
<b>TOTAL EXPENSES</b>	<b>423,860</b>	<b>467,000</b>
<b>NET</b>	<b>11,210</b>	<b>6,150</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
SPECIAL ASSESSMENT DISTRICT  
FIFTH AVENUE SOUTH BUSINESS IMPROVEMENT DISTRICT**

138.0511.552

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>OPERATING EXPENSES</u></b>					
531-010 PROFESSIONAL SERVICES <i>Paid to 5th Ave BID Corp.</i>	364,828	387,174	393,000	450,000	62,826
531-040 OTHER CONTRACTUAL SERVICES <i>Fees for Special Assessment management, including property appraiser and tax collector.</i>	9,183	9,200	9,200	9,250	50
547-020 ADVERTISING	61	75	0	0	(75)
<b>TOTAL OPERATING EXPENSES</b>	<b>374,072</b>	<b>396,449</b>	<b>402,200</b>	<b>459,250</b>	<b>62,801</b>
<b>TOTAL EXPENSES</b>	<b>374,072</b>	<b>396,449</b>	<b>402,200</b>	<b>459,250</b>	<b>62,801</b>

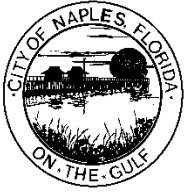


**PORT ROYAL DREDGING**  
**FINANCIAL SUMMARY**  
**Fiscal Year 2016-17**

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<b>Beginning Balance - Fund Balance as of September 30, 2015</b>		<b>\$166,697</b>
Projected Revenues FY 2015-16		\$96,000
Projected Expenditures FY 2015-16		\$129,728
Net Increase/(Decrease) in Net Unrestricted Assets		<u>(\$33,728)</u>
<b>Expected Fund Balance as of September 30, 2016</b>		<b>\$132,969</b>
<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>		
Special Assessments (1)	<u>66,000</u>	<u>\$66,000</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$198,969</b>
<b>Less Fiscal Year 2016-17 Budgeted Expenditures</b>		
Operating Expenditures	4,040	
Interfund Loan Repayments (1)	<u>61,960</u>	<u>\$66,000</u>
<b>BUDGETED CASH FLOW</b>		<b>\$0</b>
<b>Projected Fund Balance as of September 30, 2017</b>		<b><u><u>\$132,969</u></u></b>

(1) Annually, net payments will be returned to the Capital Project Fund the fund that made the original loan.



# Port Royal Canal Special Assessment District

## Port Royal Canal (Fund 155)

### Mission Statement:

The mission of the Port Royal Special Assessment District is to remove sediment from the Port Royal and Champney Bay canals within the Port Royal area.

### Fund Description

The Port Royal Special Assessment District Fund was established to track the revenues and expenditures of the Port Royal Area Special Assessment District.

On April 9, 2010, the Port Royal Association approached the City of Naples to perform a dredging of the canals in their area, following the guidelines of the City's Special Assessment Policy. After meetings and a ballot-based vote, the approximate 476 property owners became part of a dredging district to approve the project to be managed by the City, and repay the City using the tax bill method. The City funded the project from the Capital Projects Fund, and the annual assessments will replenish this use.

The assessment district, the Port Royal Canal Dredging District, was approved by Resolution 11-12978 for the purpose of providing a funding source, via special assessments, for maintenance dredging. In accordance with the enabling resolution, assessments could be prepaid, thus avoiding interest and finance charges, or be imposed for six years as an assessment, with interest and finance charges added. By September 2014, \$1,651,340 of the \$2 million project had already been prepaid, leaving just \$381,000 to be repaid by the property owners in the Special Assessment District, and these assessments were placed on the tax rolls to be repaid over six years.

On January 18, 2012, the \$2,013,252 dredging project began with \$355,270 from the Capital Projects Fund for the Engineering of the project, per Resolution 12-13029. Dredging was completed in FY 15-16.

Revenues, either payoffs or tax bill assessments, are received in this fund, but returned to the Capital Project Fund on a quarterly basis, per resolution 14-13517.

### 2016-17 Significant Budgetary Issues

#### Revenues

The Assessment Area is substantially comprised of similarly zoned parcels, with each of the main canals being assessed costs based on the volume of the dredging, as estimated in the initial resolution. The price per property is shown in the chart below:

<b>Galleon</b> (Buccaneers Cove, Galleon Cove, Runaway Bay and Benbow's Bight (a.k.a. Treasure Cove)	\$4,616
<b>Champney Bay (and Doubloon Bay Entrance)</b>	\$9,057
<b>Harbor Head Canal</b>	\$18,846
<b>Cutlass Cove Canal</b>	\$3,965
<b>Doubloon Bay I (Circle and Entrance)</b> Doubloon Bay, Man of War Cove, Smuggler's Bay, Hidden Bay, Morgan Cove, Old Harbor Cove and Old Harbour Channel	\$2,051
<b>Doubloon Bay II (Entrance Only)</b>	\$505

# Port Royal Canal

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## Special Assessment District

Tax roll assessments began in November 2014 (FY 14-15) for customers who chose to pay over the six year period. Most customers chose to prepay, and the revenue is projected assuming that the remaining customers pay over the remaining five years, for approximately \$66,000 annually.

### **Expenditures**

The operating expenditures for the Port Royal Dredging Assessment are for the costs of billing and assessment collections for \$4,040. The Surplus is transferred to the lending fund, the Capital Projects Fund. This budget estimates that \$61,960 will be returned to the Capital Projects Fund this year.

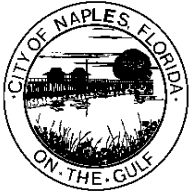
**FISCAL YEAR 2016-17  
BUDGET DETAIL  
SPECIAL ASSESSMENT DISTRICT  
PORT ROYAL AREA DREDGING**

155.6062.537		14-15	15-16	15-16	16-17	
ACCOUNT DESCRIPTION		ACTUALS	ADOPTED BUDGET	CURRENT PROJECTION	ADOPTED BUDGET	CHANGE
<b><u>REVENUE</u></b>						
31-01	DREDGING ASSESSMENT	123,384	73,000	96,000	66,000	(7,000)
36-11	INTEREST MARK TO MARKET	5,206	0	0	0	0
<b>TOTAL REVENUE</b>		<b>128,590</b>	<b>73,000</b>	<b>96,000</b>	<b>66,000</b>	<b>(7,000)</b>
<b><u>EXPENSES</u></b>						
31-01	PROFESSIONAL SERVICES	2,616	2,640	2,640	2,640	0
49-00	OTHER CHARGES	1,414	0	1,400	1,400	1,400
71-00	INTERFUND LOAN REPAYMENT		70,000	95,688	61,960	(8,040)
60-30	IMPROVEMENTS O/T BUILDING	724,322	0	30,000	0	(30,000)
	<i>Dredging canals in Port Royal area</i>					
<b>TOTAL EXPENSES</b>		<b>728,352</b>	<b>72,640</b>	<b>129,728</b>	<b>66,000</b>	<b>(36,640)</b>
Net		<b><u>(\$599,762)</u></b>	<b><u>\$360</u></b>	<b><u>(\$33,728)</u></b>	<b><u>\$0</u></b>	<b><u>\$29,640</u></b>

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For information about City recreational opportunities,  
visit the City's website at [www.naplesgov.com](http://www.naplesgov.com).



**COMMUNITY REDEVELOPMENT AGENCY**  
**FINANCIAL SUMMARY**  
**Fiscal Year 2016-17**

<b>Fund Balance as of September 30, 2015</b>	<b>\$2,484,775</b>
Projected Revenues FY 2015-16	<b>3,116,499</b>
Projected Expenditures FY 2015-16	<b>4,390,634</b>
Net Increase/(Decrease) in Net Unrestricted Assets	<b>(1,274,135)</b>

**Expected Fund Balance as of September 30, 2016** **\$1,210,640**

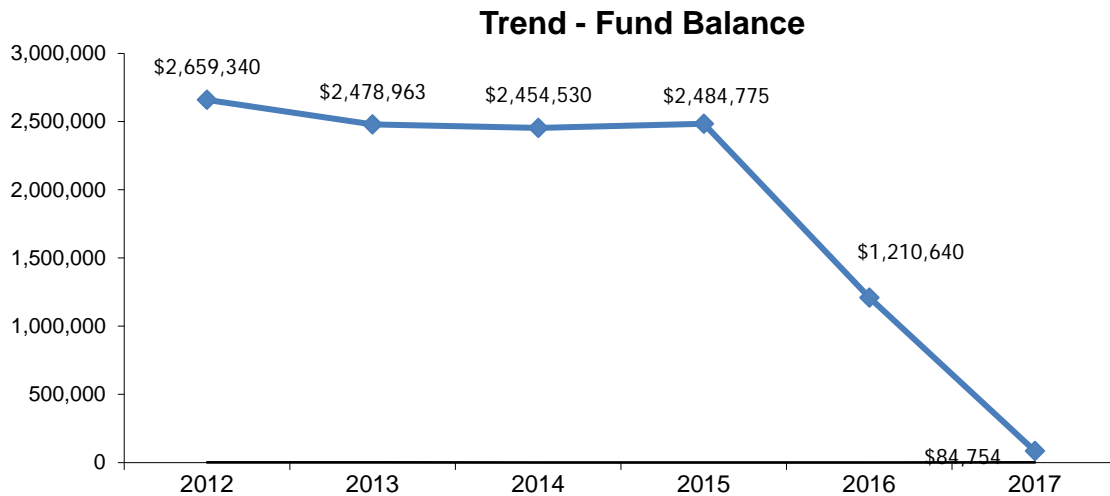
<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>	
Tax Increment Financing City 1.1800	753,825
Tax Increment Financing County 3.5645	2,336,525
<i>Taxable Value of \$873,809,714 - \$183,809,274 = Tax Increment of \$690,000,440</i>	
Interest Income/Parking Transfer	12,000
	<u>3,102,350</u>

**TOTAL AVAILABLE RESOURCES:** **\$4,312,990**

<b>Less Fiscal Year 2016-17 Expenditures</b>	
Personal Services	592,001
Operating Expenses	595,774
Transfer to Baker Park Fund	1,000,000
Capital Improvements	1,050,000
Transfer out for Bonded Debt	990,461
	<u>4,228,236</u>

**BUDGETED CASH FLOW** **(1,125,886)**

**Projected Fund Balance as of September 30, 2017** **\$84,754**







# Community Redevelopment Agency

## Community Redevelopment Agency (Fund 180)

### **Mission Statement:**

The mission of the CRA is to implement the Community Redevelopment Plan as adopted by the Naples City Council pursuant to Chapter 163, Part III of the Florida Statutes. The CRA will use Tax Increment Financing (TIF) as a source of funding for capital improvement projects identified in the plan and will ensure that development within the CRA district meets the quality standards consistent with the community's vision for Naples.

### **Fund Description**

The Community Redevelopment Agency (CRA) is governed by a Board comprised of the members of City Council, with assistance from the Community Redevelopment Agency Advisory Board (CRAAB), consisting primarily of property and/or business owners from the redevelopment area appointed by City Council. The CRA was originally established in 1994 by Resolutions 94-7098 and 94-7099. The CRA District is in the area south of 7<sup>th</sup> Avenue North, west of the Gordon River, north of 8<sup>th</sup> Avenue South, and east of 3<sup>rd</sup> Street South. The actual boundaries are defined within the enabling legislation. On January 15, 2014, Resolution 14-13401 was approved, amending and modifying the Redevelopment Plan. The plan amendment extends the sunset date to September 30, 2044.

The purpose of a CRA is to eliminate or prevent slum and blight through the redevelopment of the district, guided by the adopted Redevelopment Plan. The law prescribes the use of Tax Increment Financing (TIF) as a means of funding redevelopment projects specified in the plan.

### **2015-16 Department Accomplishments**

- Retired the interfund loan debt used to fund to improvements in the district.
- Engaged a consultant to design a comprehensive wayfinding program as part of a strategy to direct residents and visitors to key locations, support business, increase connectivity within the CRA, and enhance the efficiency of the multi-modal transportation system. Implementation of the program is budgeted in FY16-17.
- Initiated the Central Avenue streetscape, roadway, and drainage improvement project in collaboration with the Streets and Stormwater and Utilities Departments. Completion of the segment between 8th Street and Goodlette-Frank Road is expected in the fourth quarter of 2016. Completion of the segment between Goodlette-Frank Road and points east is expected in December 2016.
- Recommended a capital improvement program designed to increase public redevelopment efforts to coincide with private development, improve connectivity, and create a sense of place as envisioned for the Heart of Naples.
- Initiated process to obtain FDOT approval to include a traffic signal at 1<sup>st</sup> Avenue South and US41. This is the first step in design of this corridor.
- Initiated design for 3<sup>rd</sup> Avenue South corridor.
- Commenced a review of the D-Downtown zoning district regulations and boundaries, to identify specific regulatory changes desired and staff action required.
- Continued Community Policing throughout the CRA.
- Continued an enhanced level of right-of-way maintenance.

# Community Redevelopment Agency

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## Community Redevelopment Agency (continued)

### 2016-17 Departmental Goals and Objectives

**As part of Vision Goal 3, maintain an extraordinary quality of life by maintaining and improving amenities for residents**

- Complete construction of Central Avenue streetscape, roadway, and drainage improvements.
- Begin implementation of a uniform wayfinding signage program.
- Complete design of 8<sup>th</sup> Street improvements.
- Complete design of Third Avenue South improvements and construct improvements to section between US41 and 10<sup>th</sup> Street.
- Identify and complete desired improvements in River Park neighborhood.
- Ensure the redevelopment area is maintained to a high standard of aesthetics, code compliance, and public safety.
- Continue Community Policing throughout the CRA.

**As part of Vision Goal 4, strengthen the economic health of the City**

- Cooperate with the Fifth Avenue South Business Improvement District to stabilize and enhance the business district and ensure that budgets and reports are timely and appropriate.

**As part of Vision Goal 5, maintain and enhance governance capacity for public service and leadership**

- In conjunction with the City Planning Department, complete a review of the D-Downtown zoning district regulations and boundaries, identifying specific regulatory changes and staff action required.

### 2016-17 Significant Budgetary Issues

This budget was prepared by the City Manager's Office, with the cooperation of the Police and Community Services departments. The accounts of the CRA are divided into the following three Divisions to improve accountability:

- CRA Administration (Division 1501)
- CRA Maintenance (Division 1517)
- CRA Law Enforcement (Division 1520)

#### Revenues

Revenues are \$3,102,350, \$266,198 more than the adopted FY 15-16 budget. The primary revenue earned by the CRA is an amount equal to the ad valorem taxes collected on the value of the Tax Increment. The Tax Increment is the amount of taxes generated from increased property values within the District in excess of the base year. The CRA receives these revenues from the City and the County, based on the increase over the 1993 property tax value (\$183,809,274).

The taxable value of property in the District is \$873,809,714, (compared to FY 15-16 value of \$744,406,142) for a tax incremental value of \$690,000,440. Taxable value increased 17%. The budget was developed using a tax rate of 1.1500 from the City and 3.5645 from the County, to bring in \$753,825 and \$2,336,525 respectively. State law requires that the tax increment revenues be distributed to CRAs by January 1.

In addition to the tax increment revenue, the fund should receive approximately \$12,000 in interest income.

# Community Redevelopment Agency

## Community Redevelopment Agency (continued)

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Several high value private developments in the redevelopment area have been approved and have been constructed, or are in various stages of development and are expected to favorably impact tax increment revenue in the future. These developments include:

- Naples Square (300 unit residential development – under construction)
- Naples Square (commercial development – start date pending)
- Mangrove Bay (52 single family home subdivision – under construction)
- Hyatt House Hotel (180+ rooms – constructed)
- 1075 Central (212 unit residential development – approved)
- 41-10 Design Park (multiple commercial buildings constructed and under construction)
- 465 5<sup>th</sup> Avenue South (site work underway)
- 560 9<sup>th</sup> Street South (mixed use development – approved)

In FY 15-16, the City transferred \$305,572 from the City's Parking Funds (funds from payments in lieu of parking spaces) which was used to fund a portion of the debt service on the garage. This was a one-time revenue source to the CRA Fund. For FY 15-16, there was a one-time revenue source recorded in the amount of \$32,500 which was from the Bellasera Hotel Parking Compliance Fee. Received in FY15-16, it is being appropriated in FY 16-17 towards capital improvements.

### **Expenditures**

The work program for the CRA is represented in this budget. Total expenditures for the FY 16-17 are \$4,228,236, which is \$187,043 less than the budget of FY 15-16.

The Board of the CRA has adopted an accelerated CIP, which has changed the expenditure outlook for the fund. Several projects are expected to be started and underway in the next two years.

### **Personal Services**

There is no change in the number of employees from the previous budget. The 6.3 employees funded by the CRA are budgeted to cost \$592,001, a \$24,288 increase over the FY 15-16 budget. These positions consist of 3 community police officers, 3 landscape technicians, and thirty percent (30%) of the assistant city manager position.

### **Administration Division**

Budgeted at \$3,521,965, the Administration division's budget expenses are \$223,738 less than the FY 15-16 adopted budget. Administration includes capital, debt, and transfers.

There is one bank loan outstanding for the CRA. In FY 2013 the debt obligations was refinanced at 1.42%, reduced from the prior interest rate of 2.18%. The annual debt service payment for the CRA is budgeted at \$990,461.

The Administrative division is responsible for the implementation of the major capital projects. The FY 16-17 projects \$250,000 for include 8<sup>th</sup> Street S improvements, \$650,000 for construction of 3<sup>rd</sup> Ave S Improvements, which was under design in FY 15-16 and \$150,000 dedicated to River Park.

Also included is a \$1,000,000 transfer to the Baker Park Fund to aid in the construction of the Park consistent with the goals and objectives of the Redevelopment Plan.

# Community Redevelopment Agency

## Community Redevelopment Agency (continued)

### Maintenance Division

The Maintenance division's budget of \$347,334 is a \$15,862 increase over the FY 15-16 budget. The increases reflect the current year's costs of maintenance in the CRA.

### Law Enforcement Division

The Law Enforcement division's budget consists primarily of the salary and benefits of the three police officers assigned to the CRA. The budget of \$358,937 is a \$20,833 increase over the FY15-16 adopted budget of \$338,104 and the increase is reflective of the costs of employees assigned to this function.

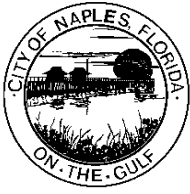
### Debt Considerations

The five-year capital plan for the CRA shows a deficit of funds in future years. The CRA Advisory Board is recommending that this deficit be funded on an as needed basis via an interfund loan.

The following chart shows one spending plan that potentially creates a deficit until FY 2020. The CRA would need less than \$2 million at the peak of this deficit to remain fiscally viable, but with a short-term loan could be fully repaid within the five year planning period. For this budget, no repayment schedule is included because it is possible that the project timing (or payment of expenditures) could be adjusted to coincide with available funds.

	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21
FUNDS AVAILABLE	2016-17	2017-18	2018-19	2019-20	2020-21
Fund Balance/Funds Available		\$ 104,419	\$ (1,408,789)	\$ (1,823,491)	\$ 82,703
Additional Projected (Revenues Minus Cpi)	\$ 1,093,779	\$ 1,256,792	\$ 1,585,298	\$ 1,906,194	\$ 2,295,516
Available Total	\$ 2,304,419	\$ 1,361,211	\$ 176,509	\$ 82,703	\$ 2,378,219

PROJECT DESCRIPTION	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21
	2016-17	2017-18	2018-19	2019-20	2020-21
Wayfinding Design and Implementation	\$ 150,000				
1st Avenue South Improvements		\$ 370,000	\$ 2,000,000		
6th Avenue Garage Maintenance		\$ 100,000			
3rd Avenue South Improvements	\$ 650,000				
5th/4th Avenue North Interconnect		\$ 300,000			
8th Street Improvements	\$ 250,000	\$ 2,000,000			
River Park Improvements	\$ 150,000				
Baker Park	\$ 1,000,000				
<b>TOTAL CAPITAL</b>	<b>\$ 2,200,000</b>	<b>\$ 2,770,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>



**CITY OF NAPLES  
COMMUNITY REDEVELOPMENT AGENCY FUND  
REVENUE SUMMARY**

	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>ADOPTED 2015-16</b>	<b>PROJECTED 2015-16</b>	<b>ADOPTED 2016-17</b>
City Tax Increment	501,332	547,870	627,130	628,600	753,825
Transfer from Parking Funds	0	0	305,572	305,572	0
<i>Parking Fund 185 was used for debt service related to parking garages</i>					
County Tax Increment	1,541,400	1,654,975	1,894,450	1,898,827	2,336,525
Interest Income	13,944	22,333	9,000	16,000	12,000
Miscellaneous Revenue	0	0	0	267,500	0
<i>Funds from Bellasara Parking Compliance &amp; Transfer from General Fund</i>					
<b>TOTAL REVENUES</b>	<b><u><u>\$2,056,676</u></u></b>	<b><u><u>\$2,225,178</u></u></b>	<b><u><u>\$2,836,152</u></u></b>	<b><u><u>\$3,116,499</u></u></b>	<b><u><u>\$3,102,350</u></u></b>

**FUND 180: COMMUNITY REDEVELOPMENT FUND**

**FISCAL YEAR 2016-17**

<b>2015 Adopted</b>	<b>2016 Adopted</b>	<b>2017 Adopted</b>	<b>JOB TITLE</b>	<b>FY 2017 Adopted</b>
<b>Administration (0501)</b>				
0.3	0.3	0.3	Assistant City Manager*	40,784
<u>0.3</u>	<u>0.3</u>	<u>0.3</u>		<u>\$40,784</u>
<b>Parks &amp; Parkways Maintenance (1517)</b>				
3	3	3	Landscape Technician	121,124
<u>3</u>	<u>3</u>	<u>3</u>		<u>\$121,124</u>
<b>Law Enforcement (1520)</b>				
3	3	3	Community Police Officer	194,375
<u>3</u>	<u>3</u>	<u>3</u>		<u>\$194,375</u>
<b>6.3</b>	<b>6.3</b>	<b>6.3</b>	<b>Regular Salaries</b>	<b>356,284</b>
			<b>State Incentive Pay</b>	<b>2,400</b>
			<b>Overtime</b>	<b>3,500</b>
			<b>Holiday Pay</b>	<b>7,476</b>
			<b>Other Payroll Expenses</b>	<b>222,341</b>
			<b>Total Personal Services</b>	<b><u>\$592,001</u></b>

\* 70% of the Assistant City Manager is in General Fund/City Manager Department.

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
COMMUNITY REDEVELOPMENT AGENCY FUND  
FUND SUMMARY**

FUND 180

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	347,733	344,010	353,005	356,284	12,274
10-30 OTHER SALARIES	4,000	4,500	3,000	4,500	0
10-32 STATE INCENTIVE PAY	3,453	3,480	2,064	2,400	(1,080)
10-40 OVERTIME	1,370	3,500	3,500	3,500	0
10-42 HOLIDAY PAY	5,050	5,050	5,050	7,476	2,426
25-10 FICA	25,726	26,460	26,460	25,638	(822)
25-03 RETIREMENT CONTRIBUTIONS	103,046	96,162	96,162	107,569	11,407
25-04 LIFE/HEALTH INSURANCE	78,091	82,967	82,967	84,634	1,667
25-07 EMPLOYEE ALLOWANCES	0	1,584	1,584	0	(1,584)
<b>TOTAL PERSONAL SERVICES</b>	<b>\$568,470</b>	<b>\$567,713</b>	<b>\$573,792</b>	<b>\$592,001</b>	<b>\$24,288</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENSE	500	20,000	20,000	20,000	0
30-01 CITY ADMINISTRATION	91,050	91,050	91,050	108,690	17,640
31-01 PROFESSIONAL SERVICES	0	50,000	50,000	10,000	(40,000)
32-04 OTHER CONTRACTUAL SERVICES	47,385	60,000	63,759	63,759	3,759
40-00 TRAVEL AND PER DIEM	137	1,500	1,500	1,500	0
41-00 COMMUNICATIONS	1,219	1,500	1,500	1,500	0
43-01 ELECTRICITY	28,720	33,000	33,000	35,000	2,000
45-22 SELF INSURANCE CHARGE	68,354	71,040	71,040	65,450	(5,590)
46-00 REPAIR & MAINTENANCE	40,905	194,000	94,017	275,825	81,825
47-02 ADVERTISING-NON LEGAL	109	500	500	500	0
49-02 TECHNOLOGY SVC CHARGE	16,810	11,084	11,084	9,300	(1,784)
51-00 OFFICE SUPPLIES	95	500	500	500	0
52-00 OPERATING SUPPLIES/MINOR EQUIP	1,350	1,850	1,850	1,850	0
52-07 UNIFORMS	0	900	900	900	0
52-09 OTHER CLOTHING	150	375	375	0	(375)
52-52 MINOR OPERATING EQUIPMENT	0	0	0	0	0
54-01 MEMBERSHIPS	175	1,000	1,000	1,000	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$296,959</b>	<b>\$538,299</b>	<b>\$442,075</b>	<b>\$595,774</b>	<b>\$57,475</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-30 IMPROVEMENTS O/T BUILDING	307,914	2,303,000	2,368,500	1,050,000	(1,253,000)
60-40 MACHINERY & EQUIPMENT	68,800	0	0	0	0
70-12 DEBT SERVICE/INTEREST	1,827	0	0	0	0
91-01 INTERFUND LOAN GENERAL FUND	0	28,401	28,401	0	(28,401)
91-21 BOND SINKING FUND	958,105	963,389	963,389	990,461	27,072
91-25 TRANSFER/ BAKER PARK	0	0	0	1,000,000	1,000,000
91-39 INTERFUND LOAN STREETS FUND	0	14,477	14,477	0	(14,477)
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$1,336,646</b>	<b>\$3,309,267</b>	<b>\$3,374,767</b>	<b>\$3,040,461</b>	<b>(\$268,806)</b>
<b>TOTAL EXPENSES</b>	<b>\$2,202,075</b>	<b>\$4,415,279</b>	<b>\$4,390,634</b>	<b>\$4,228,236</b>	<b>(\$187,043)</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
COMMUNITY REDEVELOPMENT AGENCY FUND  
ADMINISTRATION**

180-1501-552		14-15	15-16	15-16	16-17	
ACCOUNT DESCRIPTION		ACTUALS	ADOPTED BUDGET	CURRENT PROJECTION	ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	38,591	39,599	39,599	40,784	1,185
25-01	FICA	2,655	3,029	3,029	3,119	90
25-03	RETIREMENT CONTRIBUTIONS	3,443	3,560	3,560	3,671	111
25-04	LIFE/HEALTH INSURANCE	476	490	490	490	0
25-07	EMPLOYEE ALLOWANCES	0	1,584	1,584	0	(1,584)
<b>TOTAL PERSONAL SERVICES</b>		<b>\$45,165</b>	<b>\$48,262</b>	<b>\$48,262</b>	<b>\$48,064</b>	<b>(\$198)</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES <i>Signs and other needs as appropriate</i>	500	5,000	5,000	5,000	0
30-01	CITY ADMINISTRATION	91,050	91,050	91,050	108,690	17,640
31-01	PROFESSIONAL SERVICES <i>The update of zoning codes</i>	0	50,000	50,000	10,000	(40,000)
31-04	OTHER CONTRACTUAL SERVICES	1,046	5,000	5,000	5,000	0
40-00	TRAVEL AND PER DIEM	137	1,500	1,500	1,500	0
41-00	COMMUNICATIONS	1,219	1,500	1,500	1,500	0
45-22	SELF INS PROPERTY DAMAGE	68,354	71,040	71,040	65,450	(5,590)
46-00	REPAIR AND MAINTENANCE <i>Includes \$150,000 for wayfinding and the balance is for other maintenance items, like painting, streetlights, etc</i>	6,808	150,000	43,192	225,000	75,000
47-02	ADVERTISING (NON LEGAL) <i>Annual Report as required</i>	109	500	500	500	0
49-02	TECHNOLOGY SERVICE CHARGE	16,810	11,084	11,084	9,300	(1,784)
51-00	OFFICE SUPPLIES	95	500	500	500	0
54-01	MEMBERSHIPS <i>FRA Dues, State fees, etc</i>	175	1,000	1,000	1,000	0
<b>TOTAL OPERATING EXPENSES</b>		<b>\$186,302</b>	<b>\$388,174</b>	<b>\$281,366</b>	<b>\$433,440</b>	<b>\$45,266</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
60-40	MACHINERY & EQUIPMENT	68,800	0	0	0	0
60-30	IMPROVEMENTS O/T BUILDING	307,914	2,303,000	2,368,500	1,050,000	(1,253,000)
91-01	INTERFUND LOAN GENERAL FUND	0	28,401	28,401	0	(28,401)
91-25	TRANSFER/ BAKER PARK	0	0	0	1,000,000	1,000,000
91-21	BOND SINKING FUND <i>Transfer to the Debt Service Fund for principal and interest on fund's debt</i>	958,105	963,389	963,389	990,461	27,072
70-12	DEBT SERVICE/INTEREST	1,827	0	0	0	0
91-39	INTERFUND LOAN STREETS FUND	0	14,477	14,477	0	-14,477
<b>TOTAL NON-OPERATING EXPENSES</b>		<b>\$1,336,646</b>	<b>\$3,309,267</b>	<b>\$3,374,767</b>	<b>\$3,040,461</b>	<b>(\$268,806)</b>
<b>TOTAL EXPENSES</b>		<b>\$1,568,113</b>	<b>\$3,745,703</b>	<b>\$3,704,395</b>	<b>\$3,521,965</b>	<b>(\$223,738)</b>



**FISCAL YEAR 2016-17  
BUDGET DETAIL  
COMMUNITY REDEVELOPMENT AGENCY FUND  
COMMUNITY SERVICES MAINTENANCE**

180.1517.552	14-15	15-16	15-16	16-17	
ACCOUNT DESCRIPTION	ACTUALS	ADOPTED BUDGET	CURRENT PROJECTION	ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	104,732	114,171	114,171	121,124	6,953
10-40 OVERTIME	220	1,500	1,500	1,500	0
25-01 FICA	7,099	7,727	7,727	8,395	668
25-03 RETIREMENT CONTRIBUTIONS	13,998	15,589	15,589	16,535	946
25-04 LIFE/HEALTH INSURANCE	42,026	45,110	45,110	40,196	(4,914)
<b>TOTAL PERSONAL SERVICES</b>	<b>168,075</b>	<b>184,097</b>	<b>184,097</b>	<b>187,750</b>	<b>3,653</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENSES <i>Plants, flowers, trees, etc.</i>	0	15,000	15,000	15,000	0
31-04 OTHER CONTRACTUAL SERVICES <i>Contracts for landscape maintenance, elevator maintenance, alarms</i>	46,339	55,000	58,759	58,759	3,759
43-01 ELECTRICITY <i>Two Parking Garages</i>	28,720	33,000	33,000	35,000	2,000
46-00 REPAIR & MAINTENANCE <i>Holiday lights, paver repair, lighting repairs.</i>	34,097	44,000	50,825	50,825	6,825
52-09 OTHER CLOTHING/WORKBOOTS	150	375	375	0	(375)
<b>TOTAL OPERATING EXPENSES</b>	<b>109,307</b>	<b>147,375</b>	<b>157,959</b>	<b>159,584</b>	<b>12,209</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-30 IMPROVEMENTS O/T BUILDING	0	0	0	0	0
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>277,382</b>	<b>331,472</b>	<b>342,056</b>	<b>347,334</b>	<b>15,862</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
COMMUNITY REDEVELOPMENT AGENCY FUND  
LAW ENFORCEMENT**

180.1520.552

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	204,410	190,240	199,235	194,376	4,136
10-30 OTHER SALARIES	4,000	4,500	3,000	4,500	0
<i>Longevity</i>					
10-32 STATE INCENTIVE PAY	3,453	3,480	2,064	2,400	(1,080)
10-40 OVERTIME	1,149	2,000	2,000	2,000	0
10-42 HOLIDAY PAY	5,050	5,050	5,050	7,476	2,426
25-01 FICA	15,972	15,704	15,704	14,124	(1,580)
25-03 RETIREMENT CONTRIBUTIONS	85,605	77,013	77,013	87,363	10,350
25-04 LIFE/HEALTH INSURANCE	35,590	37,367	37,367	43,948	6,581
<b>TOTAL PERSONAL SERVICES</b>	<b>\$355,230</b>	<b>\$335,354</b>	<b>\$341,433</b>	<b>\$356,187</b>	<b>\$20,833</b>
<b><u>OPERATING EXPENSES</u></b>					
52-00 OPERATING SUPPLIES	1,350	1,850	1,850	1,850	0
52-07 UNIFORMS	0	900	900	900	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$1,350</b>	<b>\$2,750</b>	<b>\$2,750</b>	<b>\$2,750</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$356,580</b>	<b>\$338,104</b>	<b>\$344,183</b>	<b>\$358,937</b>	<b>\$20,833</b>

**CAPITAL IMPROVEMENT PROJECTS  
COMMUNITY REDEVELOPMENT AGENCY - FUND 180**

CIP PROJECT NUMBER DESCRIPTION	Dept Request 2016-17	2017-18	2018-19	2019-20	2020-21
17C13 River Park Improvements	150,000	0	0	0	0
17C14 8th Street S Improvements	250,000	2,000,000	0	0	0
16C12 3rd Ave S Improvements	650,000	0	0	0	0
16C11 1st Ave S Improvements	0	370,000	2,000,000	0	0
5th Avenue N Interconnect	0	300,000	0	0	0
6th Ave Garage (Waterproof, Paint etc.)	0	100,000	0	0	0
<b>TOTAL CRA FUND</b>	<b>1,050,000</b>	<b>2,770,000</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>

**CITY OF NAPLES**  
**PUBLIC SERVICE TAX REVENUE NOTE, SERIES 2013**

Authorized and Issued: \$14,000,000 Dated: February 27, 2013 Final Maturity: December 1, 2021 Principal and Interest Payment: Monthly Interest Rate: 1.42% Revenue Pledged: Non-Ad Valorem Revenues
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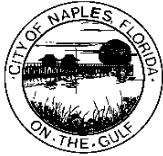
<b>Public Service Tax Portion</b>	Principal	Interest	Total Payment	Balance Remaining
FY 2016-17	641,305	45,551	\$ 686,856	2,860,894
FY 2017-18	651,134	36,380	\$ 687,514	2,209,760
FY 2018-19	653,181	27,131	\$ 680,312	1,556,578
FY 2019-20	665,467	17,767	\$ 683,234	891,111
FY 2020-21	708,466	8,118	\$ 716,585	182,645
FY 2021-22	182,645	439	\$ 183,084	(0)
<b>CRA Portion</b>				
FY 2016-17	924,695	65,766	\$ 990,461	4,125,107
FY 2017-18	938,866	52,545	\$ 991,411	3,186,240
FY 2018-19	941,819	39,174	\$ 980,993	2,244,422
FY 2019-20	959,533	25,651	\$ 985,184	1,284,889
FY 2020-21	1,021,534	11,736	\$ 1,033,270	263,355
FY 2021-22	263,355	633	\$ 263,988	0
	8,552,000	330,891	8,882,891	

**Total Balance Remaining at 9/30/2017** **\$ 6,986,000**

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For information about City recreational opportunities,  
visit the City's website at [www.naplesgov.com](http://www.naplesgov.com).



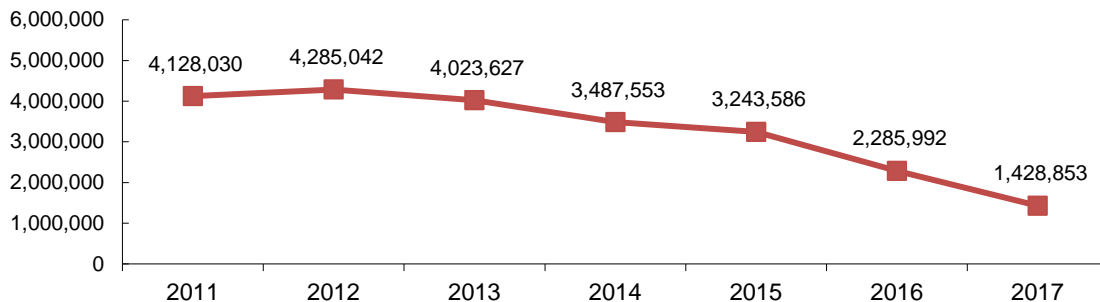
## STREETS FUND

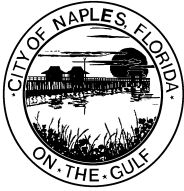
### FINANCIAL SUMMARY

Fiscal Year 2016-17

<b>Beginning Fund Balance as of September 30, 2015</b>	<b>3,243,586</b>
Projected Revenues FY 2015-16	<b>2,910,477</b>
Projected Expenditures FY 2015-16	<b>3,868,071</b>
Net Increase/(Decrease) in Fund Balance	<b>(957,594)</b>
<b>Expected Fund Balance as of September 30, 2016</b>	<b>\$2,285,992</b>
<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>	
6-Cent Gas Tax	660,000
5-Cent Gas Tax	525,000
Telecommunications Tax	625,000
Impact Fees	200,000
Transfer In - General Fund	0
Dept. of Transportation	195,000
State Revenue Sharing	215,000
Interest Income	28,000
Building/ Driveway Permits	45,000
Sale of Surplus Property	7,000
	<b>2,500,000</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$4,785,992</b>
<b>Less Fiscal Year 2016-17 Budgeted Expenditures</b>	
Personal Services	539,379
Operations & Maintenance	871,490
Transfer - Self-Insurance	198,590
Transfer - Administration	92,680
Overlay Program	1,150,000
CIP Projects	505,000
	<b>3,357,139</b>
<b>BUDGETED CASH FLOW</b>	<b>(857,139)</b>
<b>Projected Fund Balance as of September 30, 2017</b>	<b><u>\$1,428,853</u></b>

Trend - Fund Balance





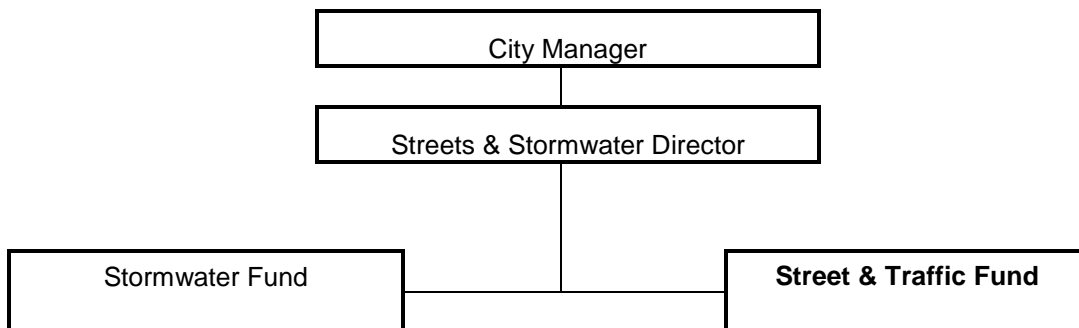
# Streets Fund

## Streets & Stormwater Department (Fund 190)

**Mission Statement:** To provide the public with a safe, clean and well maintained transportation management system of streets, sidewalks, bridges and pathways and to monitor and control the efficient operation of signalized intersections via the City's transportation operations center.

### Department Description

The Streets and Stormwater Department operates in two funds: Streets & Traffic Fund and Stormwater Fund. These operate in separate funds due to their separate sources of revenue. The Streets Fund is funded primarily through Gas Taxes. The Streets & Traffic Division is responsible for maintaining City streets, traffic signalization, street lighting and signage. The Stormwater fund is addressed in a separate section of this document.



### 2015-16 Department Accomplishments

- Completed crosswalk improvements in Port Royal and along Gulf Shore Blvd North
- Secured a CDBG grant for a new 5-foot sidewalk along 5<sup>th</sup> Avenue North east of Goodlette-Frank Road within River Park
- Began construction on the Central Avenue Improvement Project
- Completed the city-wide implementation of decorative metal stop signs.
- Resurfaced approximately 10 miles of City roads.
- Repaired 4,822 square feet of sidewalks.
- Held two additional public involvement meetings regarding intersection improvements at Mooring Line Drive and Crayton Rd.
- Completed 60% design plans for a new Gordon River Pedestrian Bridge linking the Gordon River Greenway and hired a Construction Manager at Risk to participate in final design and value engineering.

# Streets Fund

## Streets & Stormwater Department (continued)

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### 2016-17 Departmental Goals and Objectives

**As part of Vision Goal 2b (promote community sustainability and environmental conservation)**

- Provide maintenance and operational support services to maximize the service life of the City's transportation infrastructure.

**As part of Vision Goal 3a (maintain and improve public amenities for residents) operate and maintain the City street system at the designated Level of Service 'C' while improving the aesthetics to maintain community character and value**

- Plan resurfacing work in coordination with Stormwater and Utilities projects. Work to occur off season.
- Maintain traffic control devices for safe travel throughout the community by sign inspection/replacements and pavement marking improvements.
- Improve the sidewalk and pathway program for safe travel and for enhancement of community character.
- Maintain traffic signal systems to enhance circulation within the City, including continuous signal timing adjustments for main-line coordination.
- Maintain, replace and update signage to be balanced with the Manual of Uniform Traffic Control Devices (MUTCD) requirements and community needs and expectations.

**As part of Vision Plan 3c (enhance mobility in the City) maintain traffic control, and continue maintaining City streets, bike lanes, sidewalks and pathways, provide planning and coordination of capital improvements related to street and traffic projects**

- Continue to implement the Pedestrian and Bicycle Master Plan and work with the Metropolitan Planning Organization on the City and County multimodal transportation system.
- Complete the budgeted phase of street sign replacement and wayfinding project.

### 2016-17 Significant Budgetary Issues

The budget of the Streets and Traffic Fund for FY 2016-17 is \$3,357,139, an increase of \$378,220 over the FY 2015-16 budget.

#### Revenues

Revenues into this fund total \$2,500,000 which is \$329,477 less than the FY15-16 budget, primarily due to not receiving the transfer from the General Fund in FY16-17. The primary recurring revenue to this fund is the Local Option Fuel Tax (6-Cent Gas Tax). Collier County also participates in the second type of local fuel tax, called the fifth-cent option. Combined, the 5<sup>th</sup> and 6<sup>th</sup> cent gas tax is budgeted at \$1,185,000 in FY16-17, which is a \$48,000 increase over FY15-16, reflecting the collection rate. This gas tax is split among the governments of Collier County, with Naples receiving 8.21% of the countywide collections for the current five year period.

The State of Florida has a revenue sharing program, funded by sales and use taxes and a state fuel tax. The State Department of Revenue determines how much of that tax must be used for transportation, near the middle of July. For FY16-17, it is estimated that \$215,000 of the City's share will be dedicated to transportation.

Estimates for these three revenue sources are provided by the Florida Department of Revenue.



# Streets Fund

## Streets & Stormwater Department (continued)

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The City and County have an Interlocal Agreement on transportation impact fees, the City keeps the first \$200,000 of impact fees, and the balance is sent to the County for expansions to County maintained roadways. Based on FY15-16 activity, the FY16-17 estimate for impact fee revenue is the entire \$200,000.

Telecommunications Tax is shared with three funds, General Fund, Public Service Tax Fund, and the Streets Fund. In FY15-16, the Streets Fund share was increased from \$300,000 to \$625,000 to assist in ensuring the long term sustainability of this fund by funding the cost of street lighting.

The Streets Fund is expected to receive \$28,000 in interest earnings. The Interfund Loan to the CRA was paid in full in FY 15-16, reducing that revenue source to zero, and there is an expected \$7,000 in sales of vehicle, related to the acquisition of a vehicle in FY15-16.

### Expenditures

The Streets Fund has 5.5 positions budgeted, the same as FY 15-16.

Shared positions with the Stormwater Fund are determined based on the amount of time the staff spent on each function. Personal Services, budgeted at \$539,379, is \$15,786 more than the adopted 2015-16 budget primarily due to an annual cost of living increase.

Operating Expenses for this fund are \$2,312,760 or \$550,434 more than the FY15-16 adopted budget.

The major Operating Expenses are as follows:

City Administration (General Fund Chargeback)	\$92,680
Street Overlay Program (Road Resurfacing)	\$1,150,000
Street Light/Other Electricity	\$345,000
Self-Insurance Transfer	\$198,590
Road Repairs	\$225,000
Other Maintenance (inc. street sign replacement)	\$90,000

The road resurfacing program is increased by \$550,000 to fund the resurfacing of additional collector streets, including parts of Gulf Shore Boulevard, North, and following the Complete Streets policy.

The Streets fund has \$505,000 of Capital Improvements for FY16-17. The original CIP presented in May showed \$835,000 in projects. The revised plan is the Capital Improvement Program (CIP) page at the end of this section and are more fully explained in the Five-Year CIP.

Also showing with the Capital Projects pages are several projects totaling \$1,523,730 that are funded and managed by the Florida Department of Transportation (FDOT). Although these projects are not part of City operations, they impact City operations and need to be considered with other projects within the City.

# Streets Fund

## Streets & Stormwater Department (continued)

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### Performance Measures

Performance Measures	Actual 2012-13	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Projected 2016-17
# of Lane-Miles Resurfaced	9.8	8.5	9.0	10	12
Linear-Feet of Sidewalk Repairs\ Improvements	3,750	5,820	1,750	1,150	1,000
# of Pothole Work Orders resolved	40	63	52	44	50
# of Sidewalk Work Orders resolved	20	38	49	19	20
# of Traffic Signal Work Orders resolved	18	6	18	12	15
# of Sign Work Orders resolved	40	32	24	33	25
# of Street Light Work Orders resolved	50	58	33	41	40



## CITY OF NAPLES STREETS FUND REVENUE SUMMARY

	ACTUAL 2013-14	ACTUAL 2014-15	ADOPTED 2015-16	PROJECTED 2015-16	ADOPTED 2016-17
6-CENT LOCAL GAS TAX	672,846	664,754	645,000	660,000	660,000
5-CENT LOCAL GAS TAX	517,287	503,178	492,000	492,000	525,000
TELECOMMUNICATIONS TAX	300,000	300,000	625,000	625,000	625,000
STATE REVENUE SHARING	214,862	207,671	215,000	215,000	215,000
DOT MAINTENANCE AGREEMENT	153,995	160,090	149,000	149,000	195,000
IMPACT FEES	200,000	200,000	200,000	200,000	200,000
INTEREST INCOME	20,947	42,863	15,000	28,000	28,000
BUILDING/ DRIVEWAY PERMITS	30,600	47,622	24,000	45,000	45,000
OTHER	924	0	0	32,000	7,000
TRANSFER-GENERAL FUND	0	0	450,000	450,000	0
LOAN REPAYMENT - CRA	0	0	14,477	14,477	0
<b>TOTAL REVENUE</b>	<b><u>\$2,111,461</u></b>	<b><u>\$2,126,179</u></b>	<b><u>\$2,829,477</u></b>	<b><u>\$2,910,477</u></b>	<b><u>\$2,500,000</u></b>

**FUND: 190 STREETS FUND  
STREETS & STORMWATER DEPARTMENT  
FISCAL YEAR 2016-17**

<b>2015 Adopted</b>	<b>2016 Adopted</b>	<b>2017 Adopted</b>	<b>JOB TITLE</b>	<b>FY 2017 Adopted</b>
0.50	0.50	0.50	Traffic Engineer (a)	49,067
1.00	1.00	1.00	Traffic Operations Supervisor	77,855
1.00	1.00	1.00	Signal Technician	48,695
2.00	2.00	2.00	Traffic Control Technician	105,476
0.25	0.25	0.25	Construction Project Coordinator (b)	23,084
0.25	0.25	0.25	Streets & Stormwater Director (b)	32,579
0.25	0.25	0.25	Engineering Manager (b)	23,791
0.25	0.25	0.25	Administrative Coordinator (b)	13,117
<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>Regular Salaries</b>	<b>373,664</b>
			<b>Other Salaries &amp; Overtime</b>	<b>19,640</b>
			<b>Employer Payroll Expenses</b>	<b>146,075</b>
			<b>Total Personal Services</b>	<b>539,379</b>

(a) 50% budgeted in the Building Fund 110

(b) 75% of these positions are budgeted in the Stormwater Fund 470

*Note: The Transportation Planning Engineer identified and fully funded in the Building Fund is supervised within Streets and Stormwater.*

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
STREETS FUND**

190-6502-541 ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	359,535	362,394	362,394	373,664	11,270
10-30 OTHER SALARIES	10,179	10,140	10,140	10,140	0
10-40 OVERTIME	4,621	9,500	9,500	9,500	0
25-01 FICA	27,483	25,789	25,789	26,869	1,080
25-03 RETIREMENT CONTRIBUTIONS	49,675	50,952	50,952	53,793	2,841
25-04 LIFE/HEALTH INSURANCE	54,055	61,278	61,278	62,773	1,495
25-07 EMPLOYEE ALLOWANCES	1,936	3,540	3,540	2,640	(900)
<b>TOTAL PERSONAL SERVICES</b>	<b>\$507,485</b>	<b>\$523,593</b>	<b>\$523,593</b>	<b>\$539,379</b>	<b>\$15,786</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	593	1,000	1,000	2,500	1,500
30-01 CITY ADMINISTRATION FEE	92,190	92,190	92,190	92,680	490
31-01 PROFESSIONAL SERVICES	34,905	37,700	40,878	37,700	0
	<i>Surveys, Traffic Operations Programing and Systems, Design/Permitting costs, Contractual Obligations</i>				
31-04 OTHER CONTRACTUAL SERVICE	5,195	20,000	20,000	20,000	0
	<i>Signal system repairs and upgrades/ Traffic video monitoring system upgrade/ repairs</i>				
31-42 ROAD RESURFACING	499,917	600,000	694,314	1,150,000	550,000
40-00 TRAINING & TRAVEL COSTS	865	2,500	2,500	2,500	0
41-00 COMMUNICATIONS	3,009	3,300	3,300	4,000	700
41-01 TELEPHONE	144	300	300	400	100
42-10 EQUIP SERVICES - REPAIR	6,252	11,500	11,500	16,000	4,500
42-11 EQUIP SERVICES - FUEL	12,096	12,000	12,000	10,000	(2,000)
43-01 ELECTRICITY/STREET LIGHTS	323,462	325,000	325,000	345,000	20,000
45-22 SELF INSURANCE CHARGE	221,999	222,990	222,990	198,590	(24,400)
46-04 REPAIR AND MAINTENANCE	16,383	30,000	30,000	30,000	0
46-06 OTHER MAINTENANCE	241,900	90,000	778,248	90,000	0
	<i>Sign materials, flags, cones, pavement markings</i>				
46-09 STREET LIGHT & POLE MAINT	12,349	40,000	40,000	40,000	0
46-13 ROAD REPAIRS	166,471	225,000	225,000	225,000	0
	<i>Contract Street Patching, Contract Curb / Gutter Repairs, materials</i>				
49-02 TECHNOLOGY SVC CHARGE	35,190	28,746	28,746	28,290	(456)
51-00 OFFICE SUPPLIES	1,945	3,000	3,000	3,000	0
52-00 OPERATING SUPPLIES	6,747	13,000	13,000	13,000	0
52-07 UNIFORMS	2,285	2,600	2,600	2,600	0
54-01 MEMBERSHIPS	618	1,500	1,500	1,500	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$1,684,515</b>	<b>\$1,762,326</b>	<b>\$2,548,066</b>	<b>\$2,312,760</b>	<b>\$550,434</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-30 IMPROVEMENT O/T BLDG	152,047	655,000	758,412	505,000	(150,000)
60-70 VEHICLES	24,388	38,000	38,000	0	(38,000)
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$176,435</b>	<b>\$693,000</b>	<b>\$796,412</b>	<b>\$505,000</b>	<b>(\$188,000)</b>
<b>TOTAL EXPENSES</b>	<b>\$2,368,435</b>	<b>\$2,978,919</b>	<b>\$3,868,071</b>	<b>\$3,357,139</b>	<b>\$378,220</b>

## STREETS FUND 190

### FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

CIP NUMBER	PROJECT DESCRIPTION	DEPT REQUEST	2017-18	2018-19	2019-20	2020-21
		2016-17				
	*Annual Pavement Resurfacing Program	600,000	600,000	600,000	650,000	650,000
	*Arterial Pavement Resurfacing Program	550,000	55,000	0	0	0
<b>Total Programs Budgeted in the Operations Budget</b>		<b>1,150,000</b>	<b>655,000</b>	<b>600,000</b>	<b>650,000</b>	<b>650,000</b>
17U31	Alley Maintenance & Improvements	75,000	75,000	75,000	75,000	75,000
17U03	Traffic Operations Center Upgrades	75,000	0	0	0	0
17U29	Pedestrian & Bicycle Master Plan Projects	150,000	150,000	150,000	150,000	150,000
17U21	Citywide ADA Accessibility Improvements	15,000	15,000	15,000	15,000	15,000
17U01	Intersection/Signal System Improvements	50,000	0	0	0	0
17U05	Gulf Shore Blvd North Street Light Improvement	50,000	0	0	0	0
17U06	Brick Crosswalk Enhancements GSBN	90,000	0	0	0	0
	Pedestrian Crossing Installations (Mid-Block)	0	0	0	0	0
	Traffic Counters and Software	0	0	0	0	0
	Replace Traffic Van	0	0	0	0	0
<b>Total Streets and Traffic CIP Budget</b>		<b>505,000</b>	<b>240,000</b>	<b>240,000</b>	<b>240,000</b>	<b>240,000</b>
<b>TOTAL STREETS AND TRAFFIC FUND</b>		<b>1,655,000</b>	<b>895,000</b>	<b>840,000</b>	<b>890,000</b>	<b>890,000</b>

\*Pavement Resurfacing is budgeted in the Operations Budget "Road Resurfacing" line item, and identified on the CIP list for information only.

FDOT FUNDED PROJECTS		2016-17	2017-18	2018-19	2019-20	2020-21
FDOT	SIDEWALK: St. Ann's School (Multiple Streets)	619,227	0	0	0	0
FDOT	SIDEWALK: Mooring Line Dr. (Bridge - US 41)	378,049	0	0	0	0
FDOT	SIDEWALK: 3rd Street North (Central Ave - 7th Ave N)	100,000	373,361	0	0	0
FDOT	SIDEWALK: 2nd Street S (6th Ave S - 11th Ave S)	100,000	217,324	0	0	0
FDOT	SIDEWALK: Harbour Drive (Binnacle- Crayton)	100,000	246,879	0	0	0
FDOT	Reimbursement for Traffic Signal Operations on US41	65,756	67,728	69,760	71,853	72,500
FDOT	Reimbursement for US41 Street Lighting	130,698	131,000	132,000	133,000	134,000
FDOT	Traffic Operations Center	30,000	0	0	0	0
FDOT	SIDEWALK: Gulf Shore Blvd S (12th Ave S-Gordon D)	0	0	0	TBD	0
FDOT	Downtown Circulation/Mobility Study	0	0	0	0	0
<b>FDOT</b>	<b>TOTAL</b>	<b>1,523,730</b>	<b>1,036,292</b>	<b>201,760</b>	<b>204,853</b>	<b>206,500</b>

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For information about City recreational opportunities,  
visit the City's website at [www.naplesgov.com](http://www.naplesgov.com).

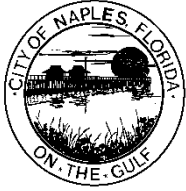


**Baker Park Fund**  
**FINANCIAL SUMMARY**  
**Fiscal Year 2016-17**

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<b>Beginning Balance - Fund Balance as of September 30, 2015</b>		<b>\$10,083,760</b>
Projected Revenues FY 2015-16		(\$1,050,000)
Projected Expenditures FY 2015-16		\$2,000,000
Net Increase/(Decrease) in Fund Balance		<u><b>(\$3,050,000)</b></u>
<b>Expected Fund Balance as of September 30, 2016</b>		<b>\$7,033,760</b>
<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>		
General Fund Transfer in	5,500,000	
Community Redevelopment Transfer	1,000,000	
Recreation Impact fees	250,000	
NAA Avigation Easement	225,000	
Donations and Pledges	1,085,500	
	<u>                    </u>	<u>\$8,060,500</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$15,094,260</b>
<b>Less Fiscal Year 2016-17 Budgeted Expenditures</b>		
Capital Projects/Bridge	2,700,000	
Capital Projects/Baker Park	100,000	
		<u>\$2,800,000</u>
<b>BUDGETED CASH FLOW</b>		<b>\$5,260,500</b>
<b>Projected Fund Balance as of September 30, 2017</b>		<u><b>\$12,294,260</b></u>
<i>Expected Construction Costs in FY18 and FY19</i>		<b>\$12,550,000</b>





# City Baker Park Fund

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## (Fund 125)

### **Mission Statement:**

This fund was created in 2014 to track and record the revenues and expenditures related to the 2014 Baker Park Gala, and future costs and donations related to the construction of Baker Park.

On June 5, 2013, City Council, by Resolution 13-13288, authorized the purchase of 6.7 acres of property for \$3.0 million from the McCauley-Pulling Family Trust. This parcel, combined with 8.36 acres of upland property and 4.1 acres of mangrove wetlands, both owned by the City, created an opportunity for a new 19.2 acre public park. Funding for the property purchase was authorized from General Fund Undesignated Reserves.

On October 2, 2013, City Council directed staff to work with Matthew Kragh, President, MHK Architecture and Planning, accepting his offer to provide master planning and architectural services at no cost to the City. The park concept has received considerable support from the community to the extent that many private donations have been received. A \$2 million donation from Jay and Patty Baker was pledged and the park has since been named after them.

Creation of Baker Park has been made possible by a public – private partnership, as donations from private individuals and City funds will be used to fund the park. The design of the park has been through many evolutions, and this budget is based on the approved design named Site Plan H2.

As part of Baker Park Project, a bridge and boardwalk will be constructed to provide a connection to the Gordon River Greenway. The Gordon River Greenway is a public pedestrian and bicycle trail through wetlands and uplands along the Gordon River. The Greenway travels from Freedom Park, with connections at the Naples Zoo, the Conservancy of Southwest Florida, and the Naples Airport, and eventually, to Baker Park.

On June 13, 2016, Naples City Council reviewed the financial plan for the Park, including the \$6.5 million future potential shortfall based on the expected construction pricing. Part of the shortfall was due to the return of \$1.1 million of donations related to the change in amenities. At the workshop, Naples City Council recommended that the City contribute the balance of the expected shortfall, or \$6.5 million, with \$1.0 million to come from the CRA, and \$5.5 million from the General Fund.

### **Revenue**

Based on the recommendation from the June 13, 2016 workshop, this budget includes fund transfers of \$1.0 million to come from the CRA, and \$5.5 million from the General Fund.

There is \$250,000 in Recreation Impact fees which can be used for this park, and is budgeted for FY 16-17. In addition, there is a continued expectation that there will be some funding from the Naples Airport Authority (NAA) for an avigation easement, related to City owned land, although the expected appraisal price has dropped from \$750,000 to \$225,000 in this budget.

Donations and Pledges totaling \$1,085,500 is budgeted for FY16-17, and includes \$250,000 for the Greenway Bridge and \$1.0 million previously pledged for specific naming rights.

### **Expenses**

**Baker Park:** In FY 15-16, City Council approved a contract for slightly more than \$1.3 million to begin the design, engineering and permitting services for Baker Park; this included a budget amendment for FY 15-16. The FY 16-17 budget includes \$100,000 for needed permits or other costs related to design of the Park. Construction of Baker Park (Plan H2) is expected to occur in FY 18 and FY 19 for an estimated \$12.55 million.

# Baker Park Fund (continued)



For more information about the park, its costs and its revenue, including how to donate, visit the City's website at [www.naplesgov.com](http://www.naplesgov.com).

**Gordon River Greenway/Boardwalk and Bridge.** For FY 16-17, the budget includes \$2.7 million for the construction of the Gordon Greenway Pedestrian Bridge and Boardwalk, currently under contract for design and engineering. Subject to many variables, such as permitting approvals, the expectation is that the construction will begin in July 2017, with the boardwalk and bridge projected to take 13 months to complete. The following photo shows the proposed alignment of the Boardwalk and Bridge.



Boardwalk and Bridge alignment



**CITY OF NAPLES  
BAKER PARK FUND  
REVENUE SUMMARY**

	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>ADOPTED 2015-16</b>	<b>PROJECTED 2015-16</b>	<b>ADOPTED 2016-17</b>
Donations and/or Pledges	2,265,633	1,536,249	0	(1,050,000)	5,000
Pledges Made	0	0	1,523,434	0	830,500
Interfund Transfers	0	5,971,262	0	0	5,500,000
CRA Pledge	0	0	0	0	1,000,000
Recreation Impact Fees	0	100,000	0	0	250,000
Donation for Boardwalk/Bridge	0	0	0	0	250,000
Sale of .25 Acre	0	225,000	0	0	0
Registration/Event Fees	146,300	0	0	0	0
NAA Avigation Easement	0	0	500,000	0	225,000
<b>Baker Park Revenues</b>	<b>2,411,933</b>	<b>7,832,511</b>	<b>2,023,434</b>	<b>(1,050,000)</b>	<b>8,060,500</b>

8,060,500

<b>City Revenue Commitments</b>		
City Fund Transfers	4,000,000	Received FY 14-15
<i>Building Fund, Stormwater Fund, Solid Waste Fund and Risk Management Fund</i>		
Public Service Tax Fund	2,500,000	Received FY 14-15
General Fund Transfer	5,500,000	Budgeted
CRA Fund Pledge	1,000,000	Budgeted
Recreation Impact Fees	100,000	Received FY 14-15
Recreation Impact Fees	250,000	Budgeted
Avigation Easement	225,000	Budgeted
Sale of Land	225,000	Received FY 14-15
<b>Total City Commitments (all funds)</b>	<b>13,800,000</b>	

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
BAKER PARK FUND**

125-0901-572

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>OPERATING EXPENSES</u></b>					
31-00 PROFESSIONAL SERVICES	1,854	0	0	0	0
44-00 RENTALS AND LEASES	0	0	0	0	0
47-00 PRINTING	0	0	0	0	0
52-00 OPERATING SUPPLIES	0	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$1,854</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>CAPITAL EXPENSES</u></b>					
60-30 BAKER PARK	0	600,000	1,400,000	100,000	(500,000)
60-30 GORDON RIVER BRIDGE	55,282	2,000,000	600,000	2,700,000	700,000
<b>TOTAL CAPITAL EXPENSES</b>	<b>\$55,282</b>	<b>\$2,600,000</b>	<b>\$2,000,000</b>	<b>\$2,800,000</b>	<b>\$200,000</b>
<b>TOTAL EXPENSES</b>	<b>\$57,136</b>	<b>\$2,600,000</b>	<b>\$2,000,000</b>	<b>\$2,800,000</b>	<b>\$200,000</b>

**Baker Park Fund  
Capital Improvement Plan  
FISCAL YEARS 2017-2021**

CIP ID	PROJECT DESCRIPTION	Fund Request 2016-17	2017-18	2018-19	2019-20	2020-21
15A16	Baker Park-Gordon River Bridge Component	2,700,000	0	0	0	0
13A03	Baker Park - Construction & Development	100,000	12,550,000	0	0	0
<b>FUND TOTAL</b>		<b>2,800,000</b>	<b>12,550,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

The Original Capital Improvement Plan had the design of 13A03 in FY 16-17 for \$1.5 million. In June 2016, City Council approved a contract to amend the budget and begin the design in FY 15-16. Thus the FY 16-17 requirements are \$100,000



**WATER & SEWER FUND**  
**FINANCIAL SUMMARY**  
**Fiscal Year 2016-17**

<b>Beginning Balance - Unrestricted Net Assets as of September 30, 2015</b>	<b>\$26,609,742</b>
Projected Revenues FY 2015-16	32,258,282
Projected Expenditures FY 2015-16	38,051,071
Net Increase/(Decrease) in Net Unrestricted Assets	(5,792,789)

**Expected Unrestricted Net Assets as of September 30, 2016** **\$20,816,953**

**Add Fiscal Year 2016-17 Budgeted Revenues**

OPERATING:		
Water Sales & Revenue	16,772,900	
Sewer Charges & Revenue	14,473,000	31,245,900
NON-OPERATING		
Interest Income	160,000	
Rents	36,000	
System Development Charges	700,000	
Sale of Surplus Property	21,500	
Bembury Repayments	74,017	
Loan Repayment-East Naples Bay	14,000	1,005,517
		32,251,417

**TOTAL AVAILABLE RESOURCES:** **\$53,068,370**

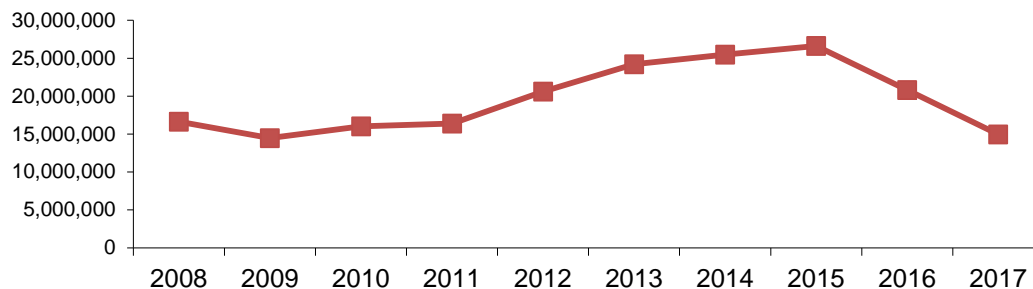
**Less Fiscal Year 2016-17 Budgeted Expenditures**

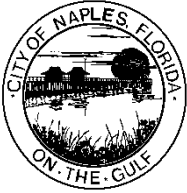
Administration	3,973,060	
Water Production	5,965,009	
Water Distribution	2,495,632	
Wastewater Treatment	3,877,267	
Wastewater Collection	1,625,482	
Utilities Maintenance	1,854,945	
Customer Service	445,738	
Debt Principal & Interest	2,972,882	
Transfer - Pmt in Lieu of Taxes	1,722,000	
Capital Projects	13,169,000	38,101,015

**BUDGETED CASH FLOW** **(5,849,598)**

**Projected Unrestricted Net Assets as of September 30, 2017** **\$14,967,355**

**Trend-Unrestricted Net Assets**





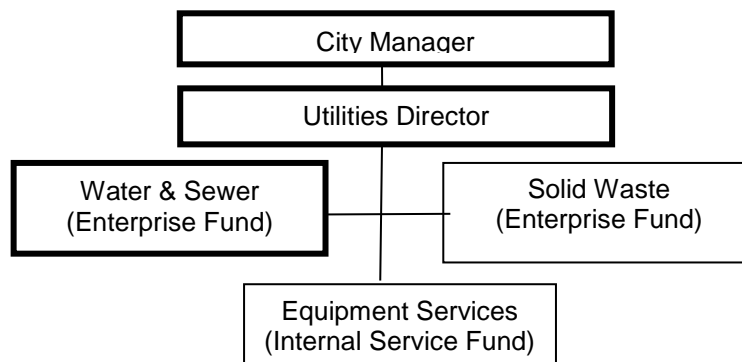
# Water & Sewer Fund

## Utilities Department (Fund 420)

**Mission Statement:** To efficiently maintain the public water, sewer and irrigation infrastructure and provide services to ensure the safety and well-being of City residents.

### Department Description

The Utilities Department operates in three separate funds: Water & Sewer Fund, Solid Waste Fund, and Equipment Services Fund. Each Fund will be addressed separately. The Water & Sewer Fund operates as an Enterprise Fund, which is used to account for operations that are financed and operated in a manner similar to private business. The Water & Sewer Fund consists of seven sections: Administration, Water Production, Wastewater Treatment, Water Distribution, Wastewater Collections, Utilities Maintenance and Customer Service. The Customer Service Section is managed as part of the Finance Department, but funded in the Water/Sewer Budget.



### 2015-16 Department Accomplishments (Utilities)

- Completed the replacement of the water distribution system in Royal Harbor.
- Completed the first phase of the reclaimed water system expansion along Mooring Line Drive from Crayton Road to the west side of the Mooring Line Bridge. The second phase of the project from the bridge to Central Avenue along Gulf Shore Boulevard North will be completed and in service by September 2016.
- Completed the replacement of the gravity sewer system along Gulf Shore Boulevard South between Central Avenue and 4th Street South.
- Completed the purchase and acceptance of two new commercial garbage trucks.
- Completed the rehab construction of the wastewater treatment plant's reclaimed water distribution pump station. This included the replacement of the electrical system to accommodate 4-600 HP pumps including installation of larger Variable Frequency Drives (VFD's).
- Successfully completed an audit of the Central Laboratory located at the wastewater treatment plant by the Florida Department of Health to maintain the National Environmental Laboratory Accreditation Certification (NELAC).
- Successfully completed an audit of the wastewater treatment plant's Risk Management Plan (RMP) at the by the Florida Department of Emergency Management.
- Received the Florida Department of Environmental Protection IUC construction permit for Aquifer Storage and Recovery (ASR) well 4.

# Water & Sewer Fund (continued)

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- Received an Alternative Water Supply grant from the South Florida Water Management District in the amount of \$738,600 for the FY 2016-17 expansion of the reclaimed water system.

## 2016-17 Goals and Objectives

The Water & Sewer operation is focused on improvements that will continue to supply a high quality and sufficient quantity of potable water. Staff will continue to focus on the collection and disposal of the wastewater stream in the most effective and efficient methods available. External funding sources (grants) will continue to be aggressively sought.

**In accordance with the Vision Plan item 4 (strengthen the economic health and vitality of the City) continue to strengthen the City's leadership role in environmental protection and regional/ community sustainability:**

Integrated Water Resources Plan:

- Complete the three (3) year reclaimed water system expansion plan to install reclaimed water mains along Banyan Boulevard west to Gulf Shore Boulevard North, Harbour Drive east of Crayton Road to US 41 and on Crayton Road between Harbour Drive and Park Shore Drive.
- Continue operation for ASR Wells 1, 2, and 3 located at the Wastewater Treatment Plant (*received FDEP operation permit*). Upon the completion of the construction of ASR Well 4, continue well development, including cycle testing, for the 4<sup>th</sup> ASR Well. (*received FDEP construction/testing permit for ASR well #4 during FY 2015-16*)
- Continued utilization of the Golden Gate Canal Pumping Station for meeting the reclaimed water demand and recharge of the existing ASR wells.

**In accordance with Vision Plan 3a (maintain and improve public amenities for residents) improve the level of service to all customers and provide reliable service to meet growth and development through Water and Sewer Capital Improvement Projects such as the following:**

- Wastewater Collections - Target the Mooring Line Drive and Banyan Boulevard areas for sewer lining improvements in order to rehabilitate sewer lines, laterals, and manholes through a contracted lining process to reduce infiltration of ground water, silt, and sand from entering the collection system.
- Water Production - Complete the cleaning, resealing and painting of all exterior surfaces within the main process areas of the Water Treatment Plant.
- Utilities Maintenance – Installation of five remaining diesel driven pumps as a method of alternative pumping for the master sewer pump stations (*1<sup>st</sup> set of five pumps installed during FY 2015-16*).
- Utilities Maintenance – Continue the construction of the new facility to replace the existing building utilized by Utilities Maintenance staff.

## 2016-17 Significant Budgetary Issues

The budget for all sections of the Water and Sewer Fund is \$38,101,015 or \$2,548,341 more than FY 15-16, primarily due to increased capital projects and electricity costs.



# Water & Sewer Fund (continued)

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## Revenues

The City's water and sewer rates are based on the 2013 Water/Sewer Rate Study as prepared by the City's rate consultant. The rates will increase based on the December annual Consumer's Price Index or 0.1%, which will be applied with the first full bill in the fiscal year.

Projected water revenues for FY 16-17 are \$16,772,900 or \$811,100 less than FY 15-16, to reflect consumption and usage trends.

Projected sewer revenues, including reclaimed water, for FY 16-17 are budgeted at \$14,473,000 or \$79,000 more than FY 15-16.

Non-operating revenues are budgeted at \$1,005,517. There is \$700,000 budgeted for Water and Sewer System Development Charges (impact fees). Interest income is expected to be \$160,000.

Four assessment areas were established for the purpose of water and sewer expansions. The following amounts are still outstanding, and are on long term payment plans, with payoffs expected upon sale of property.

<u>Assessment</u>	<u>Originated</u>	<u>Amount</u>
Seagate	1994	\$23,942
Avion Park	1995	\$11,209
Big Cypress	1996	\$27,760
West Boulevard	1996	<u>\$6,798</u>
Total		\$69,709

In addition to these special assessments the Bembury Special Assessment has been established for twenty years. Repayments from property owners were on the tax roll starting November 2015, and \$73,882 of assessment payments are budgeted as revenue to the Water Sewer Fund in FY 16-17.

## Expenditures

There are 104 positions in the Water and Sewer Fund.

For FY 16-17, the combined salary line items for all divisions increased \$27,177 or less than 1%.

## Administration

The budget for Administration is \$8,667,942, a \$209,868 increase over the adopted budget of FY 15-16. The increase is primarily due to the Miscellaneous Studies/Engineering Services required to assist Utilities projects and the Hydraulic Model in the Professional Services line item.

The Administration Division includes nine positions, the same as the FY 15-16 adopted budget. Personal Services increased \$17,789, which is primarily related to the annual raise applied.

Administration Operating Expenditures are budgeted at \$4,675,139 which is an increase of \$118,665. The following line items are the most significant expenses of the Administration budget.

City Administration (General Fund Reimbursement)	\$1,344,580
Taxes (Payment in Lieu of Taxes)	1,722,000
Self-Insurance Charge	894,110
Technology Services	241,490

Administration's Non-Operating costs, which increased to \$3,072,882, are composed of debt service payments (principal and interest) on the water and sewer debt and operating contingency.

# Water & Sewer Fund (continued)

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## Water Production

The budget for Water Production is \$5,965,009, a \$40,699 decrease from the adopted budget of FY 15-16.

The Water Production Division includes fifteen positions.

Water Production's Operating Expenditures are \$4,774,925, a decrease of \$12,225. The following three line items are the most significant expenses of this section of the budget:

Chemicals (for water treatment)	\$2,268,865
Electricity (for wells and water plant)	1,220,000
Contractual Services (mostly sludge hauling)	575,000

## Water Distribution

The budget for Water Distribution is \$2,521,632, a \$66,112 increase compared to the adopted budget of FY 15-16.

The cost of Personal Services increased by \$33,162 to \$1,424,488. The Water Distribution Division includes 20 positions, the same as the FY 15-16 adopted budget.

Water Distribution Operating Expenditures are \$1,071,144, which is an increase of \$32,650. The major function of this Division is to ensure the supply of potable water arrives to the end user. Major costs include fire hydrants, electronic meters, related supplies, line repair, and maintenance supplies such as rock, sod, pipes, and road repairs.

Minor machinery and equipment are budgeted in this Division for replacements including a tapping machine, a mudhog pump, Trimble Handheld Unit Replacements used for programming and meter electronics, Surface Pro tablets for crews, and Locating Equipment Replacements used for subsurface assets.

## Wastewater Treatment

The budget for Wastewater Treatment is \$3,957,267, a \$231,735 increase over the adopted budget of FY 15-16.

Personal Services of \$1,564,392 increased by \$23,995. The number of positions for this Division (20) has remained the same as the FY 15-16 adopted budget.

Operating Expenditures of \$2,312,875, increased by \$223,240. The following four items are the most significant expenses of this section of the budget.

Other Contractual Services (Sludge Hauling)	\$327,600
Electricity (for plant)	860,000
Chemicals	200,000
Equipment and Plant Maintenance	479,500

Primary increases within this division were associated with the plant's operating permit renewal and electricity. The other minor operating costs of the Wastewater Treatment Division consist of uniforms, other utility services, safety and training, and operating supplies.

Minor machinery and equipment are budgeted in this fund, including the replacement of chemical pumps and the replacement of obsolete equipment utilized within the central laboratory.

## Wastewater Collection

The responsibility of the Wastewater Collection Division is to ensure the safe and efficient collection of residential and commercial wastewater (sewage) from the site of collection to the

# Water & Sewer Fund (continued)

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treatment plant. This division also maintains the reclaimed water distribution system. The budget for this function is \$1,656,482, a \$23,476 increase over the adopted budget of FY 15-16.

Personal Services are budgeted at \$1,113,232, a \$5,126 increase over the FY 15-16 budget. There are 17 positions the same as FY 15-16.

Wastewater Collection Operating Expenditures, at \$512,250, is a \$12,350 increase over the adopted budget of FY 15-16. Because the primary function of this Division is to ensure wastewater gets to its destination, major costs include vehicle maintenance, line repair, and maintenance supplies such as rock, sod, pipes, and road repairs. Primary increases are associated with the cost for repair materials.

The line item for machinery and equipment includes air release valves, jet truck hoses and lamp camera cable, and mini push lateral camera replacements for \$31,000.

## **Maintenance**

The responsibility of the Maintenance Division is to maintain the water and sewer remote facilities, including 51 raw water production wells, and 122 sewage pump stations. The budget for this function is \$1,979,945, an \$8,163 increase over the adopted budget of FY 15-16.

Personal Services are budget at \$1,147,215 a decrease of \$28,107 from the FY 15-16 budget. The Maintenance Division includes 16 positions, the same as budgeted in FY 15-16.

Operating Expenditures of \$707,730 increased by \$36,270, primarily due to electricity.

Minor machinery and equipment in this Division will cost \$125,000, and includes small equipment replacements, magmeter head replacements, small pump/motor replacements, variable frequency drive (VFD) replacements, and Magmeter (flowmeters) for wellfield/ reclaim skids.

## **Customer Service**

The Customer Service Division includes 7 positions and is responsible for billing and collection (including meter reading) of the Water/Sewer, Solid Waste, and Stormwater fees that are charged to customers who reside within the City's service areas. The Customer Service operation reads and bills accounts on a bi-monthly basis which consists of approximately 18,500 meters. The employees are funded by the Water/Sewer Fund but report to the Finance Department.

The budget for this Division is \$445,738, a decrease of \$2,314 from the FY 15-16 budget in this fund.

## **Capital Projects**

Capital Projects are listed at the end of this section and detailed in the City's Capital Improvement Program. Capital projects for FY 16-17 total \$12,907,000.

# Water & Sewer Fund (continued)

## 2016-17 Benchmarking

<b>Water Production Benchmarking</b>	<b>Naples</b>	<b>Winter Park</b>	<b>Clearwater</b>
Number of Potable Water Customer Accounts	17,078	24,000	43,350
Average Daily Use	14.33 MGD	10 MGD	11.5 MGD
Water Plant Operators	10	12	11
Ratio of Operations Staff per MG Treated	0.71 staff:1 MGD	1.2 staff:1 MGD	0.96 staff:1 MGD

<b>Water Distribution Benchmarking</b>	<b>Naples</b>	<b>Marco Island</b>	<b>Collier County</b>	<b>Cape Coral</b>
Ratio of Water meters within system maintained to the number of employees (Utility Techs)	20,000:18	11,000:15	69,000:70	57,000:39

<b>Wastewater Treatment Benchmarking</b>	<b>Naples</b>	<b>Collier County North Plant</b>	<b>Collier County South Plant</b>	<b>Marco Island</b>
Total Flow Treated/Day	6.65 MGD	8.962 MGD	6.76 MGD	2.11 MGD
Plant Operators	9	14	12	9

<b>Wastewater Collections Benchmarking</b>	<b>Naples</b>	<b>Marco</b>	<b>Sarasota</b>	<b>Collier County</b>
Number of employees maintaining collection system	17	17	16	51
Number of manholes maintained	2,924	2120	4,900	18,850
Number of linear feet of gravity mains maintained	643,632	504,608	1,056,000	3,011,961
Number of linear feet of force main maintained	276,144	253,903	179,520	1,637,522

<b>Utilities Maintenance Benchmarking</b>	<b>Naples</b>	<b>Collier County</b>	<b>West Palm</b>	<b>Marco Island</b>
Number of employees maintaining pump stations	16	61	14	8
Number of pump stations maintained within system	121	750	125	78
Number of water producing wells maintained within system	51	102	10 wells pump to Surface Water System	18
Number of telemetry sites maintained	175	552	Not Applicable	78

# Water & Sewer Fund (continued)

<b>Water Production Performance Measures</b>	<b>Actual 2013-2014</b>	<b>Actual 2014-2015</b>	<b>Estimated 2015-2016</b>	<b>Projected 2016-17</b>
Volume Treated Gallons (treated annually)	5,210,820,000	5,047,280,000	5,125,000,000	5,110,000,000
Average Daily Demand (MG)	14.2762	13.828	14.041	14.000
Unaccounted Water Loss	3.86%	2.60%	3.75%	3.75%
Number of Quality Control Tests Performed	104,000	102,850	103,000	103,000

<b>Water Distribution Performance Measures</b>	<b>Actual 2013-2014</b>	<b>Actual 2014-2015</b>	<b>Estimated 2015-2016</b>	<b>Projected 2016-17</b>
Number of meters changed	106 meters 669 Orions	338 meters 71 Orions	400 meters 500 Orions	1,000 meters 1,000 Orions
Water main, valves, and service line repairs performed	412	321	400	300
Number of large meters tested	34	22	198	150
Number of backflow devices tested	1,724	1858	2,200	2200
Number of valves exercised and maintained	950	700	900	900

<b>Wastewater Treatment Performance Measures</b>	<b>Actual 2013-2014</b>	<b>Actual 2014-2015</b>	<b>Estimated 2015-2016</b>	<b>Projected 2016-17</b>
Chemical cost per million gallons treated	\$94	\$92	\$89	\$83
Effluent Carbonaceous Biochemical Oxygen Demand (CBOD) – 5 mg/L annual avg. limit	0.5	0.5	0.5	0.5
Influent CBOD – pounds per day	139	140	140	139

<b>Wastewater Collections Performance Measures</b>	<b>Actual 2013-2014</b>	<b>Actual 2014-2015</b>	<b>Estimated 2015-2016</b>	<b>Projected 2016-17</b>
Linear feet of pipe inspected	32,961	40,000	63,805	75,000
Linear feet of pipe cleaned	87,342	85,000	86,961	100,000
Force main, Valves, Gravity main and service repairs performed	184	275	162	200
Sewer mains obstructions cleared	28	40	13	20

## Water & Sewer Fund (continued)

<b>Utilities Maintenance Performance Measures</b>	<b>Actual 2013-2014</b>	<b>Actual 2014-2015</b>	<b>Estimated 2015-2016</b>	<b>Projected 2016-17</b>
Number of lift stations improved/retrofitted on an annual basis to increase efficiency.	21	29	19	15
Number of new installations on stations equipped with odor control devices.	1	0	0	1
Number of wells chlorinated on an annual basis for algae/bacteria control.	20	14	20	20
Number of wells rehabbed for optimal performance and increased yield.	7	5	16	10



## WATER & SEWER FUND REVENUE SUMMARY

	ACTUAL 2013-14	ACTUAL 2014-15	BUDGET 2015-16	PROJECTED 2015-16	BUDGET 2016-17
<b>WATER:</b>					
Water Inspection	6,360	8,820	6,000	6,000	6,000
Water Sales	15,678,766	14,139,236	15,800,000	14,760,000	14,990,000
Water Surcharge	1,298,310	1,186,157	1,290,000	1,182,000	1,193,900
Hydrant	20,480	33,839	20,000	39,000	36,000
Tapping Fees	165,333	168,259	160,000	160,000	160,000
Reinstall Fees	59,980	4,027	80,000	1,000	1,000
Plan Review Fees	88,906	43,717	40,000	28,000	28,000
Connection Charges	35,302	223,117	0	180,000	180,000
Delinquent Fees	244,264	114,942	120,000	120,000	120,000
Application Fees	16,550	24,350	18,000	18,000	18,000
Miscellaneous	54,728	72,480	50,000	40,000	40,000
<b>Total Water</b>	<b>17,668,979</b>	<b>16,018,944</b>	<b>17,584,000</b>	<b>16,534,000</b>	<b>16,772,900</b>
<b>SEWER</b>					
Service Charges	12,401,961	11,370,844	12,493,000	12,400,000	12,500,000
Sewer Surcharge	683,046	625,896	632,000	635,000	625,000
Application Fees	8,500	13,150	9,000	13,000	13,000
Connection Charges	12,220	30,288	7,000	40,000	35,000
Sewer Inspection	3,380	5,240	3,000	4,000	4,000
Irrigation Water	903,072	1,411,946	1,250,000	1,250,000	1,296,000
Miscellaneous	6,000	6,000	0	0	0
<b>Total Sewer</b>	<b>14,018,179</b>	<b>13,463,364</b>	<b>14,394,000</b>	<b>14,342,000</b>	<b>14,473,000</b>
<b>NON-OPERATING</b>					
System Development	568,759	2,211,450	700,000	1,050,000	700,000
Interest Income	105,972	235,968	114,000	150,000	160,000
Grants/Other	1,243,400	576,485	0	0	0
Assessment Payment	31,077	82	900	900	0
Sale of Property	12,239	70,462	20,000	21,500	21,500
Rents and Royalties	46,500	25,500	36,000	36,000	36,000
Bembury	0	0	0	73,882	74,017
Loan Repayment (ENB)	0	(41,890)	50,000	50,000	14,000
<b>Total Non-Operating</b>	<b>2,007,947</b>	<b>3,078,058</b>	<b>920,900</b>	<b>1,382,282</b>	<b>1,005,517</b>
<b>TOTAL WATER &amp; SEWER</b>	<b>33,695,105</b>	<b>32,560,366</b>	<b>32,898,900</b>	<b>32,258,282</b>	<b>32,251,417</b>

**FUND: 420 WATER & SEWER FUND  
WATER & SEWER FUND  
FISCAL YEAR 2016-17**

2015 Adopted	2016 Adopted	2017 Adopted	JOB TITLE	FY 2017 Adopted
<b>ADMINISTRATION (2001)</b>				
1	1	1	Utilities Director	133,383
1	1	1	Deputy Director	98,133
1	1	1	Budget & CIP Manager	80,520
1	1	1	Project Manager	106,059
1	1	1	Administrative Coordinator	52,464
2	2	2	Administrative Specialist II	91,724
1	1	1	Utilities Permit Coordinator	45,418
1	1	1	Warehouse Coordinator	47,656
9	9	9		655,357
<b>WATER PRODUCTION (2030)</b>				
1	1	1	Plant Superintendent	86,317
1	1	1	Treatment Plant Supervisor	66,851
10	10	10	Plant Operators I - IV	472,715
1	1	1	Utilities Coordinator	44,496
1	1	1	Service Worker III	40,197
1	1	1	Equipment Operator III	50,472
15	15	15		761,048
<b>WATER DISTRIBUTION (2031)</b>				
1	1	1	Distribution Supervisor	77,855
2	2	2	Cross Control Technician	119,173
4	4	4	Sr. Utilities Technician	196,917
7	8	8	Utilities Technician	314,538
1	1	1	Utilities Coordinator	51,691
3	2	2	Utilities Locator	94,025
1	1	1	Utilities Inspector	51,691
1	1	1	Equipment Operator Sr	53,857
20	20	20		959,747



**FUND: 420 WATER & SEWER FUND  
WATER & SEWER FUND  
FISCAL YEAR 2016-17**

2015 Adopted	2016 Adopted	2017 Adopted	JOB TITLE	FY 2017 Adopted
<b>WASTEWATER TREATMENT (3040)</b>				
1	1	1	Treatment Plant Supervisor	87,510
1	1	1	Plant Superintendent	82,782
1	1	1	Laboratory Supervisor	59,908
2	3	3	Laboratory & Field Technician	160,295
10	9	9	Plant Operator	506,149
1	1	1	Industrial Waste Technician	43,879
1	2	2	Tradesworker	83,162
1	1	1	Equipment Operator III	39,022
1	1	1	Utilities Coordinator	45,173
19	20	20		1,107,880
<b>WASTEWATER COLLECTION (3041)</b>				
1	1	1	Collections Supervisor	77,855
1	1	1	Utilities Coordinator	46,981
3	3	3	Sr. Utilities Technician	135,944
1	1	1	Equipment Operator V	45,612
1	1	1	Equipment Operator IV	37,776
1	1	1	Utilities Locator	41,603
9	9	9	Utilities Technicians	361,808
17	17	17		747,579
<b>UTILITIES MAINTENANCE (4050)</b>				
1	1	1	Utilities Maintenance Supervisor	61,623
4	4	4	Instrument Technician	232,258
8	8	8	Utilities Maintenance Tech I/II	328,153
1	1	1	Tradesworker	49,044
1	1	1	Service Worker III	43,178
1	1	1	Utilities Coordinator	63,004
16	16	16		777,260
<b>CUSTOMER SERVICE (0707)</b>				
1	1	1	Utility Billing Manager	81,159
1	1	1	Billing and Collections Specialist	48,268
3	3	3	Customer Service Rep	102,273
2	2	2	Meter Technicians	61,699
7	7	7		293,399

**FUND: 420 WATER & SEWER FUND  
WATER & SEWER FUND  
FISCAL YEAR 2016-17**

<b>2015 Adopted</b>	<b>2016 Adopted</b>	<b>2017 Adopted</b>	<b>JOB TITLE</b>	<b>FY 2017 Adopted</b>
103	104	104	Regular Salaries	5,302,269
			Other Salaries	52,700
			Overtime	176,000
			Employer Payroll Expenses	2,242,076
			<b>Total Personal Services</b>	<b><u>7,773,045</u></b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
WATER & SEWER FUND  
DEPARTMENT SUMMARY**

FUND 420			2015-16	2015-16	2016-17	
ACCOUNT DESCRIPTION		2014-15	ADOPTED	CURRENT	ADOPTED	CHANGE
		ACTUALS	BUDGET	PROJECTION	BUDGET	
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	4,991,178	5,244,950	5,244,950	5,302,269	57,319
10-30	OTHER SALARIES	50,789	53,895	51,895	52,700	(1,195)
10-33	EDUCATION REIMBURSEMENT	0	1,500	0	0	(1,500)
10-40	OVERTIME	106,102	171,200	160,700	176,000	4,800
25-01	FICA	375,006	393,409	393,409	385,442	(7,967)
25-03	RETIREMENT CONTRIBUTIONS	177,097	721,675	721,675	744,708	23,033
25-04	LIFE/HEALTH INSURANCE	1,265,605	1,143,399	1,143,399	1,095,366	(48,033)
25-07	EMPLOYEE ALLOWANCES	14,996	15,840	15,120	15,600	(240)
25-09	GENERAL & MERIT	0	0	960	960	960
<b>TOTAL PERSONAL SERVICES</b>		<b>6,980,772</b>	<b>7,745,868</b>	<b>7,732,108</b>	<b>7,773,045</b>	<b>27,177</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	49,038	130,415	127,415	168,040	37,625
30-01	CITY ADMINISTRATION	1,252,340	1,252,340	1,252,340	1,210,580	(41,760)
30-07	SMALL TOOLS	16,102	22,900	22,900	26,900	4,000
30-51	BOTTLED WATER	0	20,000	5,000	20,000	0
31-10	PROFESSIONAL SERVICES	262,973	234,000	234,000	379,000	145,000
31-01	OTHER PROFESSIONAL SERVICES	6,015	40,000	35,500	40,000	0
31-04	OTHER CONTRACTUAL SERVICES	907,644	1,061,600	1,010,900	1,060,725	(875)
32-04	OTHER LEGAL SERVICES	0	15,000	0	15,000	0
38-01	PAYMENTS IN LIEU OF TAXES	1,743,340	1,722,000	1,722,000	1,722,000	0
40-00	TRAINING & TRAVEL COSTS	18,874	35,555	31,730	37,025	1,470
40-10	BOOK/SUBS/MEMERSHIPS	4,895	6,550	3,700	4,300	(2,250)
41-00	COMMUNICATIONS	12,934	17,978	15,620	17,468	(510)
41-01	TELEPHONE/TELEMETRY	65,620	48,500	61,165	57,160	8,660
42-02	POSTAGE & FREIGHT	35,000	36,000	36,000	45,700	9,700
42-10	EQUIP. SERVICES - REPAIRS	237,605	324,000	318,000	353,500	29,500
42-11	EQUIP. SERVICES - FUEL	100,165	167,000	147,000	137,800	(29,200)
43-01	ELECTRICITY	1,777,010	2,109,000	1,915,000	2,341,000	232,000
43-02	WATER, SEWER, GARBAGE	104,881	93,200	76,200	95,500	2,300
44-02	EQUIPMENT RENTAL	40,915	67,400	67,200	67,200	(200)
45-22	SELF INS. PROPERTY DAMAGE	832,446	849,890	849,890	894,110	44,220
46-00	REPAIR AND MAINTENANCE	234,113	377,200	414,200	387,200	10,000
46-02	BUILDINGS & GROUND MAINT.	133,642	301,100	304,600	266,600	(34,500)
46-03	EQUIP. MAINT. CONTRACTS	9,236	9,700	9,700	9,700	0
46-04	EQUIPMENT MAINTENANCE	439,654	584,500	562,500	582,000	(2,500)
46-12	ROAD REPAIRS	85,535	85,000	105,000	95,000	10,000
47-00	PRINTING AND BINDING	17,806	29,000	31,900	27,000	(2,000)
49-00	OTHER CURRENT CHARGES	0	3,000	3,000	3,000	0
49-02	TECHNOLOGY SVC CHARGE	331,543	281,660	281,660	241,490	(40,170)
49-08	HAZARDOUS WASTE DISPOSAL	739	1,500	1,500	1,500	0
51-00	OFFICE SUPPLIES	9,804	12,750	12,750	12,850	100
52-00	OPERATING SUPPLIES	373,913	330,500	369,650	355,625	25,125
52-02	FUEL	12,463	69,000	69,000	67,000	(2,000)
52-03	OIL & LUBE	5,476	11,000	9,500	9,500	(1,500)
52-07	UNIFORMS	27,898	29,050	31,550	31,950	2,900
52-09	OTHER CLOTHING	11,118	12,900	10,350	12,900	0
52-10	JANITORIAL SUPPLIES	1,601	2,500	2,500	2,500	0
52-21	NEW INSTALLATIONS SUPPLY	116,980	450,000	325,000	450,000	0
52-22	REPAIR SUPPLIES	263,577	220,000	250,000	240,000	20,000
52-80	CHEMICALS	2,132,260	2,607,450	2,218,400	2,597,265	(10,185)

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
WATER & SEWER FUND  
DEPARTMENT SUMMARY**

FUND 420		2014-15	2015-16	2015-16	2016-17	
ACCOUNT DESCRIPTION		ACTUALS	ADOPTED BUDGET	CURRENT PROJECTION	ADOPTED BUDGET	CHANGE
52-99	INVENTORY OVER/SHORT	(23,951)	0	0	0	0
59-00	DEPRECIATION/AMORTIZATION	6,548,685	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>		<b>18,199,890</b>	<b>13,671,138</b>	<b>12,944,320</b>	<b>14,086,088</b>	<b>414,950</b>
<b><u>NON-OPERATING EXPENSES</u></b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(5,000)</b>	
60-20	BUILDINGS	254,932	1,980,000	1,919,646	0	(1,980,000)
60-30	IMPROVEMENTS O/T BUILDING	7,241,382	7,065,000	9,349,533	10,815,000	3,750,000
60-40	MACHINERY EQUIP	2,347,754	1,831,200	2,788,123	1,987,000	155,800
60-70	VEHICLES	140,599	260,000	343,991	367,000	107,000
<b>TOTAL CAPITAL EXPENSES</b>		<b>9,984,667</b>	<b>11,136,200</b>	<b>14,401,293</b>	<b>13,169,000</b>	<b>2,032,800</b>
70-11	PRINCIPAL	0	2,510,399	2,567,308	2,657,203	146,804
70-12	INTEREST	388,794	389,069	406,042	315,679	(73,390)
70-31	BOND CLOSING COSTS	0	0	0	0	0
90-01	OPERATING CONTINGENCY	0	100,000	0	100,000	0
<b>TOTAL DEBT RELATED EXPENSES</b>		<b>388,794</b>	<b>2,999,468</b>	<b>2,973,350</b>	<b>3,072,882</b>	<b>73,414</b>
<b>TOTAL EXPENSES</b>		<b>\$35,554,123</b>	<b>\$35,552,674</b>	<b>\$38,051,071</b>	<b>\$38,101,015</b>	<b>\$2,548,341</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
WATER & SEWER FUND  
ADMINISTRATION**

420.2001.533

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	647,105	637,672	637,672	655,357	17,685
10-40 OVERTIME	804	1,000	500	1,000	0
25-01 FICA	47,007	46,737	46,737	47,103	366
25-03 RETIREMENT CONTRIBUTIONS	87,163	90,857	90,857	93,060	2,203
25-04 LIFE/HEALTH INSURANCE	133,145	117,706	117,706	115,961	(1,745)
25-07 EMPLOYEE ALLOWANCES	6,696	8,160	7,440	7,440	(720)
<b>TOTAL PERSONAL SERVICES</b>	<b>\$921,920</b>	<b>\$902,132</b>	<b>\$900,912</b>	<b>\$919,921</b>	<b>17,789</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	3,343	3,500	3,500	3,500	0
30-01 ADMINISTRATIVE REIMBURSEMENT	1,386,340	1,386,340	1,386,340	1,344,580	(41,760)
<i>Transfer to General Fund</i>					
30-51 BOTTLED WATER	0	20,000	5,000	20,000	0
31-10 PROFESSIONAL SERVICES	196,499	140,000	140,000	285,000	145,000
<i>Rate study \$35,000; Hydraulic model \$100,000; Drug Testing \$10,000, Other \$140,000</i>					
31-04 OTHER CONTRACTUAL SERVICES	22,246	35,000	36,300	38,125	3,125
<i>Copy Machine, Answering Service, GPS Tracking, Portable Radio and Meter Reading software maintenance</i>					
32-04 OTHER LEGAL SERVICES	0	15,000	0	15,000	0
38-01 PAYMENT IN LIEU OF TAXES	1,743,340	1,722,000	1,722,000	1,722,000	0
40-00 TRAINING & TRAVEL COSTS	184	2,000	1,200	2,000	0
41-00 COMMUNICATIONS	2,286	2,584	2,100	2,584	0
41-01 TELEPHONE	4,485	7,700	6,300	11,200	3,500
42-10 EQUIP. SERVICES - REPAIRS	2,129	3,000	3,000	3,500	500
42-11 EQUIP. SERVICES - FUEL	604	900	900	1,000	100
43-01 ELECTRICITY	21,391	22,000	21,000	25,000	3,000
43-02 WATER, SEWER, GARBAGE	29,248	22,000	22,000	23,000	1,000
45-22 SELF INSURANCE CHARGE	832,446	849,890	849,890	894,110	44,220
46-00 REPAIR AND MAINTENANCE	21,739	16,500	16,500	16,500	0
46-02 BUILDINGS & GROUND MAINT.	16,057	16,600	16,600	16,600	0
<i>Landscape maintenance, elevator maintenance, fountain maintenance, etc.</i>					
47-00 PRINTING AND BINDING	1,430	2,000	2,000	2,000	0
49-02 TECHNOLOGY SVC CHARGE	331,543	281,660	281,660	241,490	(40,170)
51-00 OFFICE SUPPLIES	2,392	2,600	2,600	2,600	0
52-00 OPERATING SUPPLIES	4,667	4,500	4,650	4,650	150
<i>Soap, towels, toilet paper, etc. for facility and other unexpected needs or repairs</i>					
54-01 MEMBERSHIPS	0	700	700	700	0
59-00 DEPRECIATION/AMORTIZATION	1,579,346	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$6,201,716</b>	<b>\$4,556,474</b>	<b>\$4,524,240</b>	<b>\$4,675,139</b>	<b>118,665</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
70-11 PRINCIPAL	0	2,510,399	2,567,308	2,657,203	146,804
70-12 INTEREST	388,794	389,069	406,042	315,679	(73,390)
90-01 OPERATING CONTINGENCY	0	100,000	0	100,000	0
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$388,794</b>	<b>\$2,999,468</b>	<b>\$2,973,350</b>	<b>\$3,072,882</b>	<b>\$73,414</b>
<b>TOTAL EXPENSES</b>	<b>\$7,512,430</b>	<b>\$8,458,074</b>	<b>\$8,398,502</b>	<b>\$8,667,942</b>	<b>209,868</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
WATER & SEWER FUND  
WATER PRODUCTION**

420.2030.533

ACCOUNT DESCRIPTION	2014-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	773,069	765,385	765,385	761,047	(4,338)
10-30 OTHER SALARIES	595	2,000	1,000	2,000	0
10-40 OVERTIME	13,841	45,000	30,000	45,000	0
25-01 FICA	56,165	58,955	58,955	54,109	(4,846)
25-03 RETIREMENT CONTRIBUTIONS	103,397	108,812	108,812	107,013	(1,799)
25-04 LIFE/HEALTH INSURANCE	252,229	227,446	227,446	219,955	(7,491)
25-07 EMPLOYEE ALLOWANCES	968	960	960	960	0
<b>TOTAL PERSONAL SERVICES</b>	<b>\$1,200,264</b>	<b>\$1,208,558</b>	<b>\$1,192,558</b>	<b>\$1,190,084</b>	<b>(\$18,474)</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	8,175	14,000	14,000	14,000	0
30-07 SMALL TOOLS	1,498	2,500	2,500	2,500	0
31-01 PROFESSIONAL SERVICES	6,015	40,000	35,500	40,000	0
31-04 OTHER CONTRACTUAL SERVICES	518,132	575,000	544,000	575,000	0
40-00 TRAINING & TRAVEL COSTS	2,035	6,400	3,500	6,400	0
41-00 COMMUNICATIONS	747	600	500	600	0
41-01 TELEMETRY COMMUNICATIONS	58,971	37,200	51,865	45,960	8,760
42-10 EQUIP. SERVICES - REPAIRS	17,279	15,000	15,000	18,000	3,000
42-11 EQUIP. SERVICES - FUEL	1,599	2,400	2,400	2,400	0
43-01 ELECTRICITY	953,458	1,150,000	1,000,000	1,220,000	70,000
43-02 WATER, SEWER, GARBAGE	15,642	12,000	13,000	13,000	1,000
44-02 EQUIPMENT RENTAL	1,851	4,000	4,000	4,000	0
46-00 REPAIR AND MAINTENANCE	22,869	96,000	75,000	96,000	0
46-02 BUILDINGS & GROUND MAINT.	46,391	210,000	210,000	155,000	(55,000)
46-04 EQUIP. MAINTENANCE	145,814	254,000	233,000	224,000	(30,000)
47-00 PRINTING AND BINDING	0	2,000	1,000	2,000	0
49-00 OTHER CURRENT CHARGES	0	3,000	3,000	3,000	0
51-00 OFFICE SUPPLIES	712	1,300	1,300	1,300	0
52-00 OPERATING SUPPLIES	32,015	43,000	43,000	43,000	0
52-02 FUEL	7,666	25,000	25,000	25,000	0
52-03 OIL & LUBE	5,072	7,000	7,000	7,000	0
52-07 UNIFORMS	4,587	5,000	5,000	5,200	200
52-09 OTHER CLOTHING	2,100	2,100	2,100	2,100	0
52-80 CHEMICALS	1,852,356	2,279,050	1,900,000	2,268,865	(10,185)
54-01 MEMBERSHIPS	0	600	600	600	0
59-00 DEPRECIATION/AMORTIZATION	560,015	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$4,264,997</b>	<b>\$4,787,150</b>	<b>\$4,192,265</b>	<b>\$4,774,925</b>	<b>(\$12,225)</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY & EQUIPMENT	0	10,000	10,000	0	(10,000)
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>(10,000)</b>
<b>TOTAL EXPENSES</b>	<b>\$5,465,261</b>	<b>\$6,005,708</b>	<b>\$5,394,823</b>	<b>\$5,965,009</b>	<b>(\$40,699)</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
WATER & SEWER FUND  
WATER DISTRIBUTION**

420.2031.533 ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	896,143	935,499	935,499	959,747	24,248
10-30 OTHER SALARIES	18,865	20,475	20,475	20,280	(195)
10-40 OVERTIME	52,251	50,000	50,000	50,000	0
25-01 FICA	70,717	71,482	71,482	70,052	(1,430)
25-03 RETIREMENT CONTRIBUTIONS	124,287	133,253	133,253	138,128	4,875
25-04 LIFE/HEALTH INSURANCE	200,678	179,177	179,177	184,841	5,664
25-07 EMPLOYEE ALLOWANCES	1,452	1,440	1,440	1,440	0
<b>TOTAL PERSONAL SERVICES</b>	<b>\$1,364,394</b>	<b>\$1,391,326</b>	<b>\$1,391,326</b>	<b>\$1,424,488</b>	<b>\$33,162</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	4,915	9,000	6,000	8,000	(1,000)
30-07 SMALL TOOLS	4,817	5,000	5,000	5,000	0
31-04 OTHER CONTRACTUAL SERVICES	72,152	80,000	80,000	80,000	0
<i>Fire hydrant sand blasting (\$10,000); emergency repairs (\$50,000); leak detection services (\$20,000)</i>					
40-00 TRAINING & TRAVEL COSTS	5,945	7,400	7,400	7,400	0
41-00 COMMUNICATIONS	263	644	300	344	(300)
42-10 EQUIP. SERVICES - REPAIRS	69,764	91,000	85,000	100,000	9,000
42-11 EQUIP. SERVICES - FUEL	43,052	70,000	50,000	58,000	(12,000)
43-02 WATER, SEWER, GARBAGE	8,741	8,000	4,000	8,000	0
44-02 EQUIPMENT RENTAL	13,000	14,700	14,700	14,700	0
<i>Mini Trackhoe rental (full year \$13,200), misc small equip rental (\$1,500)</i>					
46-00 REPAIR AND MAINTENANCE	1,029	1,000	1,000	1,000	0
46-04 EQUIP. MAINTENANCE	1,375	1,000	1,000	1,000	0
46-12 ROAD REPAIRS	58,941	50,000	70,000	60,000	10,000
<i>Road and driveway repairs due to line break or other circumstances</i>					
51-00 OFFICE SUPPLIES	1,325	2,600	2,600	2,600	0
52-00 OPERATING SUPPLIES	21,308	18,000	28,000	23,000	5,000
52-07 UNIFORMS	8,300	7,000	9,000	9,100	2,100
52-09 OTHER CLOTHING	2,656	3,150	2,700	3,000	(150)
52-21 NEW INSTALLATIONS SUPPLY	116,980	450,000	325,000	450,000	0
<i>Electronic meters</i>					
52-22 REPAIR SUPPLIES	263,577	220,000	250,000	240,000	20,000
<i>Increase in cost is due to brass materials</i>					
59-00 DEPRECIATION/AMORTIZATION	856,279	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$1,554,418</b>	<b>\$1,038,494</b>	<b>\$941,700</b>	<b>\$1,071,144</b>	<b>\$32,650</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY & EQUIPMENT	25,446	25,700	25,700	26,000	300
<i>Replacements including tapping machine, mudhog, centrifugal pump, surface pro, etc.</i>					
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>25,446</b>	<b>25,700</b>	<b>25,700</b>	<b>26,000</b>	<b>300</b>
<b>TOTAL EXPENSES</b>	<b>\$2,944,258</b>	<b>\$2,455,520</b>	<b>\$2,358,726</b>	<b>\$2,521,632</b>	<b>\$66,112</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
WATER & SEWER FUND  
WASTEWATER TREATMENT**

420.3040.535	ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	1,005,674	1,089,219	1,089,219	1,107,880	18,661
10-30	OTHER SALARY/ON CALL	827	1,000	0	0	(1,000)
10-40	OVERTIME	10,876	20,000	15,000	20,000	0
25-01	FICA	75,919	78,692	78,692	81,648	2,956
25-03	RETIREMENT CONTRIBUTIONS	(360,784)	147,954	147,954	157,950	9,996
25-04	LIFE/HEALTH INSURANCE	226,305	202,092	202,092	194,994	(7,098)
25-07	EMPLOYEE ALLOWANCES	1,896	1,440	1,440	1,920	480
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$960,713</b>	<b>\$1,540,397</b>	<b>\$1,534,397</b>	<b>\$1,564,392</b>	<b>\$23,995</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	27,365	26,000	26,000	69,500	43,500
	<i>Increase due to NPDES Permit renewal \$50,000</i>					
30-07	SMALL TOOLS	2,000	3,000	3,000	4,000	1,000
31-10	PROFESSIONAL SERVICES	63,908	94,000	90,000	90,000	(4,000)
	<i>Lab testing, consulting, audit, software renewal, certificates, etc. Engineering Services PLC Replacement (\$15,000)</i>					
31-04	OTHER CONTRACTUAL SERVICES	274,535	327,600	310,600	327,600	0
	<i>Sludge hauling - 6300 Cubic Yards @ \$52.02 yd;</i>					
40-00	TRAINING & TRAVEL COSTS	4,140	6,125	6,000	6,625	500
40-10	BOOKS AND MEMBERSHIPS	345	700	600	1,000	300
41-00	COMMUNICATIONS	1,824	2,010	1,130	1,900	(110)
42-10	EQUIP. SERVICES - REPAIRS	11,353	21,000	21,000	25,000	4,000
42-11	EQUIP. SERVICES - FUEL	4,483	4,800	4,800	4,900	100
43-01	ELECTRICITY	625,380	720,000	700,000	860,000	140,000
43-02	WATER, SEWER, GARBAGE	44,080	44,000	30,000	44,000	0
44-02	EQUIPMENT RENTAL	1,696	7,700	7,500	7,500	(200)
46-00	REPAIR AND MAINTENANCE	170,465	243,000	291,000	242,000	(1,000)
	<i>Clean &amp; coat train basins (\$100,000), MCC circuit breaker testing (\$15,000), motor/ pump repair (\$35,000), other misc repairs</i>					
46-02	BUILDINGS & GROUND MAINT.	68,023	70,000	73,500	85,000	15,000
	<i>Lawn Maintenance, tree trimming, gate, fence, irrigation, signage and paint supplies. Generator repairs, Electrical, etc.</i>					
46-04	EQUIP. MAINTENANCE	182,228	210,000	210,000	237,500	27,500
	<i>Instrument control, plumbing, grit, bar screens, conveyance, welding, coils, capacitors, belts, blowers, etc parts</i>					
49-08	HAZARDOUS WASTE DISPOSAL	739	1,500	1,500	1,500	0
51-00	OFFICE SUPPLIES	1,886	2,000	2,000	2,000	0
52-00	OPERATING SUPPLIES	53,470	60,000	60,000	60,000	0
	<i>Lab supplies (\$34,500), safety equipment (\$10,000), etc</i>					
52-02	FUEL	0	30,000	30,000	28,000	(2,000)
52-03	OIL & LUBE	404	4,000	2,500	2,500	(1,500)
52-07	UNIFORMS AND SHOES	5,029	7,000	6,500	7,000	0
52-09	OTHER CLOTHING	1,950	2,700	1,650	2,850	150
52-10	JANITORIAL SUPPLIES	1,601	2,500	2,500	2,500	0
52-80	CHEMICALS	156,445	200,000	190,000	200,000	0
	<i>Polymer for solids dewatering (\$25,000), FOG treatment (\$40,000), pH control (\$7,000) etc.</i>					
59-00	DEPRECIATION/AMORTIZATION	1,304,828	0	0	0	0
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$3,008,179</b>	<b>\$2,089,635</b>	<b>\$2,071,780</b>	<b>\$2,312,875</b>	<b>\$223,240</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
60-40	MACHINERY EQUIPMENT	97,331	95,500	95,500	80,000	(15,500)
	<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$97,331</b>	<b>\$95,500</b>	<b>\$95,500</b>	<b>\$80,000</b>	<b>(\$15,500)</b>
	<b>TOTAL EXPENSES</b>	<b>\$4,066,223</b>	<b>\$3,725,532</b>	<b>\$3,701,677</b>	<b>\$3,957,267</b>	<b>\$231,735</b>



**FISCAL YEAR 2016-17  
BUDGET DETAIL  
WATER & SEWER FUND  
WASTEWATER COLLECTIONS**

420.3041.535

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	624,987	753,447	753,447	747,579	(5,868)
10-30 OTHER SALARIES	10,144	10,140	10,140	10,140	0
10-40 OVERTIME	10,204	25,000	35,000	30,000	5,000
25-01 FICA	47,266	56,155	56,155	54,396	(1,759)
25-03 RETIREMENT CONTRIBUTIONS	85,679	96,424	96,424	103,481	7,057
25-04 LIFE/HEALTH INSURANCE	183,479	164,540	164,540	165,236	696
25-07 EMPLOYEE ALLOWANCES	2,532	2,400	2,400	2,400	0
<b>TOTAL PERSONAL SERVICES</b>	<b>\$964,290</b>	<b>\$1,108,106</b>	<b>\$1,118,106</b>	<b>\$1,113,232</b>	<b>\$5,126</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	39	1,300	1,300	1,300	0
30-07 SMALL TOOLS	3,932	7,400	7,400	7,400	0
31-04 OTHER CONTRACTUAL SERVICES	20,580	40,000	40,000	40,000	0
40-00 TRAINING & TRAVEL COSTS	5,440	7,600	7,600	7,600	0
41-00 COMMUNICATIONS	66	650	100	550	(100)
42-10 EQUIP. SERVICES - REPAIRS	72,369	121,000	121,000	130,000	9,000
42-11 EQUIP. SERVICES - FUEL	23,960	41,000	41,000	35,000	(6,000)
43-01 ELECTRICITY	5,328	7,000	4,000	6,000	(1,000)
44-02 EQUIPMENT RENTAL	20,229	36,500	36,500	36,500	0
<i>Trackhoe Rental (\$1,700/mo), Backhoe Rental (\$1,300/mo), Other minor rentals (\$500)</i>					
46-00 REPAIR AND MAINTENANCE	12,119	10,700	10,700	10,700	0
46-04 EQUIP. MAINTENANCE	3,730	4,500	3,500	4,500	0
46-12 ROAD REPAIRS	26,593	35,000	35,000	35,000	0
<i>Road repairs (\$30,000), driveway repairs (\$5,000)</i>					
51-00 OFFICE SUPPLIES	904	1,750	1,750	1,750	0
52-00 OPERATING SUPPLIES	232,464	170,000	190,000	182,000	12,000
<i>Safety gear for crews, cones, traffic signs, manhole rings/ covers, meters for change-out/new installs, sod, misc supplies</i>					
52-07 UNIFORMS AND SHOES	6,100	5,000	6,000	6,000	1,000
52-09 OTHER CLOTHING	2,013	2,550	2,100	2,550	0
52-80 CHEMICALS	1,086	3,400	3,400	3,400	0
54-01 MEMBERSHIPS	4,550	4,550	1,800	2,000	(2,550)
59-00 DEPRECIATION/AMORTIZATION	575,938	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$1,017,438</b>	<b>\$499,900</b>	<b>\$513,150</b>	<b>\$512,250</b>	<b>\$12,350</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIPMENT	27,615	25,000	28,805	31,000	6,000
<i>Air release valves, jet truck hoses and lamp camera cable, mini push lateral camera replacements</i>					
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$27,615</b>	<b>\$25,000</b>	<b>\$28,805</b>	<b>\$31,000</b>	<b>\$6,000</b>
<b>TOTAL EXPENSES</b>	<b>\$2,009,342</b>	<b>\$1,633,006</b>	<b>\$1,660,061</b>	<b>\$1,656,482</b>	<b>\$23,476</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
WATER & SEWER FUND  
MAINTENANCE**

420.4050.536

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	758,626	766,614	766,614	777,260	10,646
10-30 OTHER SALARIES	20,358	20,280	20,280	20,280	0
10-40 OVERTIME	14,596	25,000	25,000	25,000	0
25-01 FICA	56,753	58,630	58,630	56,434	(2,196)
25-03 RETIREMENT CONTRIBUTIONS	102,225	106,028	106,028	107,169	1,141
25-04 LIFE/HEALTH INSURANCE	216,361	197,810	197,810	159,152	(38,658)
25-07 EMPLOYEE ALLOWANCES	968	960	960	960	0
29-00 GENERAL & MERIT	0	0	960	960	960
<b>TOTAL PERSONAL SERVICES</b>	<b>\$1,169,887</b>	<b>\$1,175,322</b>	<b>\$1,176,282</b>	<b>\$1,147,215</b>	<b>(\$28,107)</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	1,308	4,000	4,000	5,000	1,000
30-07 SMALL TOOLS	3,855	5,000	5,000	8,000	3,000
31-04 PROFESSIONAL SERVICES	2,567	4,000	4,000	4,000	0
<i>SCADA software license fee</i>					
40-00 TRAINING & TRAVEL COSTS	1,130	4,030	4,030	5,000	970
41-00 COMMUNICATIONS	221	930	930	930	0
41-01 TELEPHONE	2,164	3,600	3,000	0	(3,600)
42-10 EQUIP. SERVICES - REPAIRS	60,270	66,000	66,000	70,000	4,000
42-11 EQUIP. SERVICES - FUEL	24,143	42,400	42,400	31,500	(10,900)
43-01 ELECTRICITY	171,453	210,000	190,000	230,000	20,000
43-02 WATER, SEWER, GARBAGE	7,170	7,200	7,200	7,500	300
44-02 EQUIPMENT RENTAL	4,138	4,500	4,500	4,500	0
46-00 REPAIR AND MAINTENANCE	5,893	10,000	20,000	20,000	10,000
<i>Increase for this line item is associated with IT infrastructure for the new Utilities Maintenance Building. (\$20,000)</i>					
46-02 BUILDINGS & GROUND MAINT.	3,171	4,500	4,500	10,000	5,500
46-03 EQUIP. MAINT. CONTRACTS	9,236	9,700	9,700	9,700	0
46-04 EQUIP. MAINTENANCE	106,507	115,000	115,000	115,000	0
<i>Parts, check valves, bearings, pump station electronics, etc.</i>					
51-00 OFFICE SUPPLIES	634	1,000	1,000	1,000	0
52-00 OPERATING SUPPLIES	29,759	34,000	44,000	40,000	6,000
<i>Misc. Hardware (nuts, bolts, etc.), Electrical Supplies (wire, tape, conduit), Janitorial Supplies</i>					
52-02 FUEL	4,797	14,000	14,000	14,000	0
52-07 UNIFORMS & SHOES	3,882	4,200	4,200	4,200	0
52-09 OTHER CLOTHING	2,400	2,400	1,800	2,400	0
52-80 CHEMICALS	122,373	125,000	125,000	125,000	0
<i>Annual contract for odor and grease control for lift stations</i>					
59-00 DEPRECIATION	1,663,917	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$2,230,988</b>	<b>\$671,460</b>	<b>\$670,260</b>	<b>\$707,730</b>	<b>\$36,270</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-30 IMPROVEMENTS	0	0	0	0	0
60-40 MACHINERY EQUIPMENT	25,919	125,000	125,000	125,000	0
<i>Small motor/pump replacements/telemetry equipment</i>					
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$25,919</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$3,426,794</b>	<b>\$1,971,782</b>	<b>\$1,971,542</b>	<b>\$1,979,945</b>	<b>\$8,163</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
WATER & SEWER FUND  
UTILITY BILLING / CUSTOMER SERVICE**

420.0707.533

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	285,574	297,114	297,114	293,399	(3,715)
10-33 EDUCATION REIMBURSEMENT	0	1,500	0	0	(1,500)
10-40 OVERTIME	3,530	5,200	5,200	5,000	(200)
25-01 FICA	21,178	22,758	22,758	21,700	(1,058)
25-03 RETIREMENT CONTRIBUTIONS	35,130	38,347	38,347	37,907	(440)
25-04 LIFE/HEALTH INSURANCE	53,407	54,628	54,628	55,227	599
25-07 EMPLOYEE ALLOWANCE	484	480	480	480	0
<b>TOTAL PERSONAL SERVICES</b>	<b>\$399,303</b>	<b>\$420,027</b>	<b>\$418,527</b>	<b>\$413,713</b>	<b>(\$6,314)</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	3,892	72,615	72,615	66,740	(5,875)
<i>Merchant fees, lien recording fees</i>					
30-01 ADMINISTRATION REIMBURSEMENT	(134,000)	(134,000)	(134,000)	(134,000)	0
<i>The Solid Waste and Stormwater funds reimburse this department for a portion of the Utility Billing Operations</i>					
40-00 TRAINING / TRAVEL	0	2,000	2,000	2,000	0
41-00 COMMUNICATIONS	7,528	10,560	10,560	10,560	0
<i>Estimated monthly data/ IVR expense and cell phones</i>					
42-02 POSTAGE & FREIGHT	35,000	36,000	36,000	45,700	9,700
42-10 EQUIP. SERVICES - REPAIRS	4,442	7,000	7,000	7,000	0
42-11 EQUIP. SERVICES - FUEL	2,324	5,500	5,500	5,000	(500)
46-00 REPAIR AND MAINTENANCE	0	0	0	1,000	1,000
<i>Repairs to or batteries for meter reading equipment such as laptops and handhelds</i>					
47-00 PRINTING AND BINDING	16,376	25,000	28,900	23,000	(2,000)
<i>Outsourced printing and mailing of utility bills</i>					
51-00 OFFICE SUPPLIES	1,951	1,500	1,500	1,600	100
52-00 OPERATING SUPPLIES	229	1,000	0	2,975	1,975
52-07 UNIFORMS & OTHER CLOTHING	0	850	850	450	(400)
59-00 DEPRECIATION	8,363	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>(\$53,895)</b>	<b>\$28,025</b>	<b>\$30,925</b>	<b>\$32,025</b>	<b>\$4,000</b>
	<b>\$345,408</b>	<b>\$448,052</b>	<b>\$449,452</b>	<b>\$445,738</b>	<b>(\$2,314)</b>

**CAPITAL IMPROVEMENT PROJECTS  
WATER SEWER FUND 420**

CIP NUMBER	PROJECT DESCRIPTION	DEPT REQUEST	2017-18	2018-19	2019-20	2020-21
		2016-17				
<b>Water Production</b>						
17K10	Filter Bed Replacement (2 per year)	200,000	200,000	200,000	200,000	200,000
17K06	Well 1A Engine/Pump Replacement	75,000	0	0	0	0
17K07	Service Truck Replacement	27,000	0	0	0	0
17K14	Accelerator Improvements	25,000	200,000	250,000	380,000	0
	Influent Mag Flow Meter	0	40,000	0	40,000	0
	Flume Support Replacements	0	58,000	0	0	0
	Delroyd Gear Box Rebuilds	0	45,000	45,000	45,000	0
	Transfer Pit Overflow Repiping	0	150,000	0	0	0
	Washwater Transfer Sludge Pumps	0	30,000	0	30,000	0
	Filter Awnings Replacements	0	0	25,000	120,000	120,000
	Contact Time Improvements (4-log)	0	0	50,000	0	0
	High Service Pump (HSP) Improvements	0	0	100,000	100,000	100,000
	Anionic Polymer Feed System Replacement	0	0	0	50,000	0
	Chlorine Scrubber System Replacement	0	0	0	150,000	0
	Slaker Replacement	0	0	0	350,000	0
	Golden Gate Well 426	0	0	0	85,000	600,000
	Electrical Upgrades - MCC & Generator Controls	0	0	0	50,000	400,000
<b>TOTAL WATER PRODUCTION</b>		<b>327,000</b>	<b>723,000</b>	<b>670,000</b>	<b>1,600,000</b>	<b>1,420,000</b>
<b>Water Distribution</b>						
17L02	Water Transmission Mains	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
17L06	Service Truck Replacements (3)	130,000	70,000	70,000	70,000	70,000
	G.G Blvd Expansion (Everglades Blvd to Desoto)	0	250,000	0	0	0
	Valve Maintenance Equipment	0	60,000	0	0	0
	Traffic Arrow Board Replacement (2)	0	0	30,000	0	0
	Dump Truck Replacement	0	0	0	0	120,000
	Facility Repairs - Utilities	0	0	0	0	0
<b>TOTAL WATER DISTRIBUTION</b>		<b>2,130,000</b>	<b>2,380,000</b>	<b>2,100,000</b>	<b>2,070,000</b>	<b>2,190,000</b>
<b>Wastewater Treatment</b>						
17M01	PLC Replacements	400,000	0	0	0	0
17M02	Filter 3 Rehabilitation	500,000	0	0	0	0
17M07	WWTP Pumps	100,000	100,000	100,000	100,000	100,000
17M25	Infrastructure Repairs	190,000	240,000	245,000	100,000	100,000
	Service Truck	0	0	0	25,000	0
	Generator Improvements	0	60,000	250,000	0	0
	Clarifier Improvements	0	100,000	100,000	100,000	0
	SCADA Improvements	0	0	100,000	0	0
	Chlorine System Expansion	0	0	0	100,000	0
	Belt Filter Press Conveyor Replacement	0	0	70,000	200,000	0
	Final Treatment Expansion	0	0	0	0	50,000
<b>TOTAL WASTEWATER TREATMENT</b>		<b>1,190,000</b>	<b>500,000</b>	<b>865,000</b>	<b>625,000</b>	<b>250,000</b>
<b>Wastewater Collections</b>						
17N04	Replace Sewer Mains, Laterals, etc.	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
17N10	Dewatering Pump	50,000	0	0	0	55,000
17N11	Service Truck Replacement	70,000	70,000	70,000	70,000	70,000
17N12	Sewer Improvements (Assessments)	3,000,000	0	0	0	0
	Light Tower Replacements (2)	0	30,000	0	0	0
	Boxblade Tractor Replacement	0	55,000	0	0	0
	Cement Sprayer (F/Manhole Rehabs)	0	100,000	0	0	0
	Combination Jet/Vacuum Truck (Repl)	0	0	0	300,000	0
	High Velocity Jet Truck Replacement	0	0	0	0	250,000
	Large Truck Awning (Design and Installation)	0	0	0	0	100,000
	Vacuum/Pumper Truck Replacement	0	225,000	0	0	0
<b>TOTAL WASTEWATER COLLECTIONS</b>		<b>4,120,000</b>	<b>1,480,000</b>	<b>1,190,000</b>	<b>1,370,000</b>	<b>1,475,000</b>

**CAPITAL IMPROVEMENT PROJECTS  
WATER SEWER FUND 420**

CIP PROJECT NUMBER DESCRIPTION	DEPT REQUEST 2016-17	2017-18	2018-19	2019-20	2020-21
<b>Utilities Maintenance</b>					
17X01 Replace/Upgrade Remote Pumping Facilities	250,000	250,000	250,000	250,000	150,000
17X04 Replace Submersible Pumps	150,000	150,000	150,000	150,000	150,000
17X02 Pump Stations Improvements	400,000	300,000	300,000	300,000	300,000
17X19 Alternative Pumping Improvements	400,000	0	0	0	0
16X11 Master Pump Station Construction (9 & 10)	400,000	0	0	0	0
17X07 Power Service Control Panels	300,000	300,000	300,000	300,000	300,000
17X05 Service Truck Replacements (2)	140,000	140,000	70,000	70,000	70,000
Odor Control Systems	0	40,000	0	40,000	40,000
Handheld Radio Replacements	0	100,000	50,000	50,000	0
Irrigation System Control Valves	0	0	50,000	50,000	50,000
Paving of parking areas	0	0	240,000	0	0
Telemetry Upgrades/Improvements (Sewer PS)	0	0	0	0	325,000
<b>TOTAL UTILITIES MAINTENANCE</b>	<b>2,040,000</b>	<b>1,280,000</b>	<b>1,410,000</b>	<b>1,210,000</b>	<b>1,385,000</b>
<b>Utilities/Finance/Customer Service</b>					
Meter Reader Truck Replacement	0	0	0	0	25,000
<b>TOTAL CUSTOMER SERVICE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>
<b>IWRP (Integrated Water Resource Plan)</b>					
17K58 Reclaimed Water Distribution System (Phase 5)	3,000,000	0	0	0	0
17K59 Reclaimed Water Transmission Mains	100,000	200,000	200,000	200,000	200,000
ASR Wellfield (Well No. 4)	0	0	0	0	0
<b>TOTAL IWRP</b>	<b>3,100,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>FUND TOTAL</b>	<b>12,907,000</b>	<b>6,563,000</b>	<b>6,435,000</b>	<b>7,075,000</b>	<b>6,945,000</b>

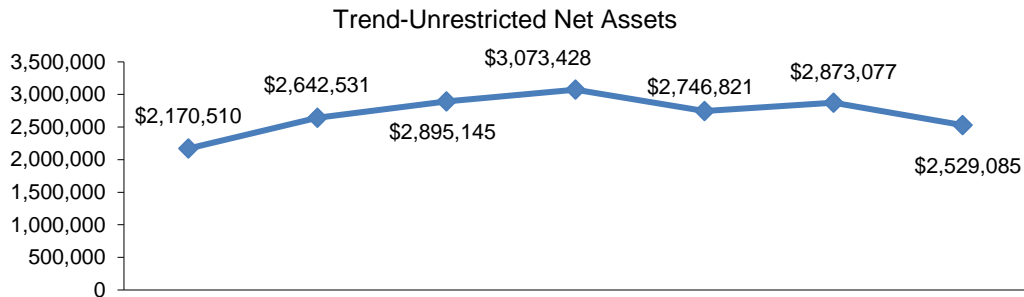
Five Year Total

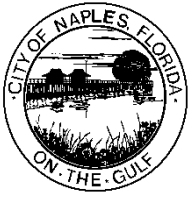
39,925,000



**NAPLES BEACH FUND**  
**FINANCIAL SUMMARY**  
**Fiscal Year 2016-17**

<b>Beginning Balance - Unrestricted Net Assets as of September 30, 2015</b>	<b>\$2,746,821</b>
Projected Revenues FY 2015-16	2,733,400
Projected Expenditures FY 2015-16	2,607,145
Net Increase/(Decrease) in Net Unrestricted Assets	126,256
<b>Expected Unrestricted Net Assets as of September 30, 2016</b>	<b>\$2,873,077</b>
<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>	
Meter Collections	1,180,000
Beach Stickers	48,300
Lowdermilk Concession Contract	95,000
Naples Pier Concession Contract	73,000
Parking Tickets	138,000
Interlocal/Collier County (moved to General Fund)	0
Tourist Development Council	161,000
Miscellaneous Revenue	56,100
	\$1,751,400
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$4,624,477</b>
<b>Less Fiscal Year 2016-17 Budgeted Expenditures</b>	
Administration	\$612,010
Beach Maintenance	751,482
Beach Enforcement	441,080
Naples Pier	68,700
Lowdermilk Park	37,620
Capital projects	184,500
	\$2,095,392
<b>BUDGETED CASH FLOW</b>	<b>(\$343,992)</b>
<b>Projected Unrestricted Net Assets as of September 30, 2017</b>	<b>\$2,529,085</b>





# Beach Fund

## Community Services, Police and Finance (Fund 430)

### Mission Statement:

The Beach Fund provides a balanced, sustainable and value-focused system of beaches, parks, recreation and public spaces creating community opportunities throughout the City.

### Fund Description

Naples is defined, among other things, by its beautiful beaches. There are 42 beach access points in the City, beginning at Seagate Drive and continuing south to 33<sup>rd</sup> Avenue South. With easy beach access, residents and visitors have ample opportunity to enjoy the non-commercial beauty of the Gulf of Mexico.

The purpose of the Naples Beach Fund is to track the costs of operating the City's public beaches and these accesses. The Fund includes five separate divisions, reporting to three different departments.

- **Administration** – This Division handles revenue management, parking meter collections and administrative functions for the fund. The budget is managed by the Finance Department.
- **Fishing Pier** – A popular tourist spot, this Division tracks operating costs such as fishing permits and utilities. This is part of the Community Services Department.
- **Maintenance** – Each of the 42 beach ends requires regular maintenance and upkeep, from simple trash pickup for the small crossovers, to tree trimming and grass cutting for the larger beach accesses. This is part of the Community Services Department.
- **Lowdermilk Park** – A site for family events, weddings and recreation, this Division tracks costs of this beachfront park. This is part of the Community Services Department.
- **Enforcement** – This Division tracks costs of Beach Specialists who monitor parking, assist citizens, respond to complaints and medical emergencies, and enforce City Ordinances. They are part of the Police Department.

With nine miles of pristine white sand Gulf beaches and gentle surf, the City of Naples is an ideal beach destination. Parking is available at the end of nearly every avenue, making the City beaches the most accessible beaches in the County.

### 2015-16 Department Accomplishments

- The Beach Patrol Division, in cooperation with the Conservancy, continued the Pelican Patrol to help protect pelicans and other birds from fishing hooks at the Pier
- Managed two beachfront concession facilities for public use, one at Naples Pier and the other at Lowdermilk Park, offering affordable food and drinks.
- Responded to hundreds of rescues of birds/animals
- Completed the upgrade to the Pier (replacing all boards with Ipe wood) and the Pier restrooms, with financial participation from the Tourist Development Council.

# Beach Fund (continued)

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- Replaced all single head parking meters with new pay stations. Pay stations accept credit cards and have features such as time extensions by text.
- Transitioned to a new concession manager, E & G Corso, DBA Cosmos Café, at the Pier on November 14, 2015

## 2016-17 Departmental Goals and Objectives

### As part of Vision Goal #1 (Preserve the Town's distinctive character and culture), maintain beaches

- Provide maintenance services through the daily collection and removal of trash or debris from Gulf beaches to sustain a pristine appearance along the coast within the City.
- Provide two beachfront concession facilities for public use, one at the Naples Pier and the other at Lowdermilk Park offering a variety of affordable food and soft drinks on a daily basis.

### As part of Vision Goal #3A (Maintain and improve public amenities for residents), provide clean, safe and aesthetically pleasing public beach access facilities responsive to resident and visitor needs

- Monitor and ensure beach and waterway amenities are accessible, clean and provide a positive experience and image for residents and visitors on a daily basis.
- Coordinate and schedule a standardized preventative maintenance program at all beach access locations conducted by a weekly physical inspection with safety repairs completed within 24 hours of observation and reporting.

### As part of Vision Goal #3 (Maintain an extraordinary quality of life for residents), provide beachfront concession facilities for public use at Lowdermilk Park and the Naples Pier

- Ensure contracted concession services provide quality products, reasonable, competitive pricing and exceptional customer service that meets or exceeds anticipated customer expectations on a daily basis.
- Collect and record contracted concession commissions within terms and conditions of the vendor agreements on a monthly basis.

## 2016-17 Significant Budgetary Issues

The budget for the Naples Beach Fund is \$2,095,392 a \$314,227 increase over the FY 15-16 budget.

The Naples Beach Fund is projected to have a fund balance of \$2.5 million at the end of FY 16-17. The intent and plan for this fund balance is to have sufficient funds to meet any repair/maintenance costs necessary for the City's major beach feature, the Pier.

### Revenue

Revenues in this budget are \$1,751,400.

Parking pay stations provide the primary operating revenue to this fund at \$1,180,000. This \$379,000 increase is due to a recent increase in hourly parking rates (from \$1.50 to \$2.50 per hour) plus the completion of the project that eliminated parking meters, replacing them with pay stations.



# Beach Fund (continued)

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Residents and property owners of Collier County are eligible for a free parking sticker for the beaches and parks. Without the sticker, cars may park at parking meters for \$2.50 per hour. Visitors may purchase an annual beach parking sticker for \$50, and the budget for FY 16-17 is \$48,300 for these sticker sales.

The Tourist Development Council (TDC) is expected to continue an operating grant for the beach fund for \$161,000 to reimburse beach maintenance expenditures. Parking Tickets have decreased by more than \$128,000, due in part to the ease of use of the new pay stations, where customers can pay with a credit card (no longer having to carry pockets of quarters) and are warned by text of expiration, and may extend time on the parking meter by text. Staff is reviewing new enforcement technology to better utilize the features of the pay stations.

In 2008, the City and County entered into a ten- year Agreement with the County providing \$1.0 million fund the expenses that the City's recreation programs incur related to serving the County residents. In FY 2015-16, the Beach Fund received \$400,000 of these funds; for FY 2016-17 the City will place the full amount into the General Fund.

The Beach fund is budgeted to receive \$25,000 as a contribution for the New Year's Eve Fireworks, from the Naples Backyard History organization. Other donations may come from the sales of the Pier Planks.

## **Expenditures**

### **Administration (Finance Department)**

The budget of the Administration Division is \$642,010. This represents a \$138,416 increase.

**Personal Services** are budgeted at \$49,105, an increase of \$5,778 due to the annual pay increase. The Administrative Specialist is split 50/50 with the General Fund/Finance Department. The part-time Meter Technician position is responsible for collecting money from the pay stations and repairing machines as needed, and will only be filled if needed. For the past two years, 20% of the Water Sewer Fund's Meter Technicians have been charged here as they have taken on this responsibility. With new pay stations replacing all parking meters completely, this will be reduced to 10%, due to reduced workload.

**Operating Expenses** are \$132,638 higher than the prior year. This increase is due to the operating and maintenance costs of the 12 added pay stations plus merchant fees for credit card transactions at the pay stations. For enhanced tracking, the department shows a new line item for the direct costs of accepting credit cards, which was formerly in line item 30-00 (Operating Expenditures).

The largest expense in Administration is the General Fund Reimbursement, budgeted at \$123,440. Technology Services charges are budgeted at \$18,150. These interfund charges represent support for the entire Beach Fund. Special Events, which represents the cost of the Independence Day Fireworks Display and New Year's Eve Fireworks, is budgeted at \$71,250. Repair and maintenance costs have increased by \$106,583 due to the warranty and maintenance costs of the pay stations.

# Beach Fund (continued)

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There is \$30,000 budgeted in Capital for the beach-end security camera program. This program will add cameras as needed to the City's video feed.

## **Beach Maintenance**

The budget of the Maintenance Division is \$795,482, a \$104,419 increase.

**Personal Services** budgeted at \$405,172, is a \$48,434 increase over FY 15-16 and includes 6.8 positions that report to Community Services. The increase is due to the annual raise and an increased cost of health insurance due to employees' coverage choices.

**Operating Expenses** are budgeted at \$346,310 or \$11,985 more than the FY15-16 budget. For FY 16-17, this budget continues a program for \$80,000 to fund beach end paving and \$80,000 for lumber and hardware for the beach walkover maintenance. Other major operating expenses are \$90,610 for water at the beach ends, \$20,000 for contracted services such as carpentry, electrical or plumbing at beach-ends. The Beach Fund budgets \$15,000 in "Storm Repair" for minor storm related repairs and disposal of seaweed.

**Capital** includes two vehicle replacements for a combined total of \$44,000.

## **Enforcement**

The budget of the Enforcement Division is \$490,080, a \$20,072 increase over the FY 15-16 budget.

**Personal Services** is budgeted at \$405,280, an increase of \$21,272 primarily due to the annual salary increase and a change in insurance coverage selected by employees. Included for a third year is the pelican watch patrol as recommended by the Conservancy. At \$15,000, these two employees will provide the Pelican Watch from December through April. The other five employees of this division, the Beach Specialists, are assigned the responsibility of assisting in the enforcement of City ordinances at the beaches, such as parking regulations, boat storage, dress code, and fishing permits. Beach Specialists provide immediate beach response for water rescues, crowd control, wildlife protection and first aid.

**Operating costs** decreased from \$44,000 to \$35,800, in part due to the prior year included a one-time funding request for \$6,000 for a protected TV at the pier running a loop of Pelican Protection videos. Other major operating costs are Vehicle Maintenance and Fuel, totaling \$18,300, printing for parking tickets and envelopes (\$5,500), supplies (\$3,800), and maintenance for the parking ticket software (\$6,000).

**Capital Outlay** is budgeted in the amount of \$49,000, which includes an ATV replacement and a truck replacement.

## **Naples Pier**

The expenditures at the Naples Pier are budgeted at \$68,700, which reflects an \$11,300 decrease from the FY 15-16 budget, due to capital. There are no personnel in this division, and the primary expenses are related to the DEP lease for the pier, and supplies as needed.

The Pier has offsetting revenue of \$73,000 from the concession contract at the pier.

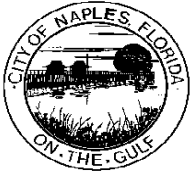
# Beach Fund (continued)

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## Lowdermilk Park

Lowdermilk Park is located on the beach near Banyan Boulevard. The revenues earned from the Lowdermilk concession (estimated at \$95,000) exceed the budgeted (direct) operating costs of the Park operations.

The operating costs of Lowdermilk Park are \$37,620 and include items such as electricity (\$9,120), operating supplies (\$2,000), contracted maintenance (\$5,000) and janitorial supplies (\$12,000). The FY 16-17 budget also includes \$61,500 to repave the parking lot.



**CITY OF NAPLES  
NAPLES BEACH FUND  
REVENUE SUMMARY**

	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>BUDGET 2015-16</b>	<b>PROJECTED 2015-16</b>	<b>ADOPTED 2016-17</b>
COLLIER CTY SHARED COST	400,000	400,000	400,000	400,000	0
METER COLLECTION	762,727	827,607	801,000	1,140,000	1,180,000
BEACH STICKERS	29,822	46,513	51,600	48,300	48,300
LOWDERMILK CONTRACT	59,277	74,734	58,200	95,000	95,000
NAPLES PIER CONTRACT	61,370	55,667	51,200	70,000	73,000
CAT/BOAT STORAGE FEES	8,094	13,964	8,100	8,100	8,100
PARKING TICKETS & LATE FEES	288,693	242,595	266,500	139,000	138,000
TOURIST DEVEL. TAX	132,945	160,922	161,000	161,000	161,000
TOURIST DEVEL. TAX CAPITAL	0	1,464,414	0	600,000	0
DONATIONS (Fireworks, Planks and Gala)	1,604	42,530	45,000	52,000	26,000
INTEREST/SALES/MISC	14,791	72,088	20,010	20,000	22,000
<b>TOTAL BEACH FUND</b>	<b><u>\$1,759,323</u></b>	<b><u>\$3,401,035</u></b>	<b><u>\$1,862,610</u></b>	<b><u>\$2,733,400</u></b>	<b><u>\$1,751,400</u></b>

**FUND: 430 BEACH FUND**

**FISCAL YEAR 2016-17**

<i>2015 Adopted</i>	<i>2016 Adopted</i>	<i>2017 Adopted</i>	<b>JOB TITLE</b>	<b>FY 2017 Adopted</b>
<b>ADMINISTRATION (1001)</b>				
0.5	0.5	0.5	(a) Administrative Specialist	15,526
0.5	0.5	0.5	Meter Technician	15,425
<u>1</u>	<u>1</u>	<u>1</u>		<u>30,951</u>
<b>MAINTENANCE (1017)</b>				
1	1	1	Equipment Operator III	42,613
1	1	1	Tradesworker (Grant Funded)	39,302
2	2	2	Custodian	66,110
2.8	2.8	2.8	Service Worker	106,935
<u>6.8</u>	<u>6.8</u>	<u>6.8</u>		<u>\$254,960</u>
<b>BEACH ENFORCEMENT</b>				
0.2	0.2	0.2	Code & Harbor Manager (b)	17,969
5	5	5	Beach Specialist	227,426
0.2	0.2	0.2	Guards / Pelican Patrol *	15,000
<u>5.4</u>	<u>5.4</u>	<u>5.4</u>	<i>*(2 part-time positions to provide coverage for pelican protection from 12/14- 4/15)</i>	<u>260,395</u>
<b>13.2</b>	<b>13.2</b>	<b>13.2</b>	<b>Regular Salaries</b>	<b>546,306</b>
			<b>Other Salaries (On Call Pay)</b>	<b>5,070</b>
			<b>Overtime</b>	<b>41,500</b>
			<b>Employer Payroll Expenses</b>	<b>266,681</b>
				<u><b>859,557</b></u>
			<b>Total Personal Services</b>	<b>\$859,557</b>

(a) This position is split with the General Fund

(b) The Code & Harbor Manager is also paid 20% in the General Fund and 60% in the Dock Fund.

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
BEACH FUND  
DEPARTMENT SUMMARY**

FUND 430

ACCOUNT DESCRIPTION		14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	490,808	522,486	511,894	546,306	23,820
10-30	OTHER SALARIES & WAGES	351	20,070	18,970	20,070	0
10-40	OVERTIME	13,110	35,500	41,500	41,500	6,000
25-01	FICA	36,905	32,893	39,650	39,714	6,821
25-03	RETIREMENT CONTRIBUTIONS	17,045	65,780	65,780	68,354	2,574
25-04	LIFE/HEALTH INSURANCE	131,174	107,104	128,579	142,413	35,309
25-07	EMPLOYEE ALLOWANCES	484	240	768	1,200	960
<b>TOTAL PERSONAL EXPENSES</b>		<b>\$689,878</b>	<b>\$784,073</b>	<b>\$807,141</b>	<b>\$859,557</b>	<b>\$75,484</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	60,958	143,425	90,500	82,600	(60,825)
30-01	CITY ADMINISTRATION	125,970	125,970	125,970	123,440	(2,530)
31-01	PROFESSIONAL SERVICES	0	20,000	20,000	20,000	0
31-10	CREDIT CARD CHARGES	0	0	80,000	84,000	84,000
31-04	OTHER CONTRACTUAL SVCS	1,401	6,700	6,700	6,700	0
40-00	TRAINING & TRAVEL COSTS	93	1,500	1,500	1,500	0
41-00	COMMUNICATIONS	7,276	24,400	24,400	32,320	7,920
42-10	EQUIP. SERVICES - REPAIRS	17,994	20,500	27,000	20,500	0
42-11	EQUIP. SERVICES - FUEL	12,724	19,700	13,700	16,400	(3,300)
43-01	ELECTRICITY	12,866	13,000	13,000	14,820	1,820
43-02	WATER, SEWER, GARBAGE	107,052	87,125	87,125	90,610	3,485
44-00	RENTALS & LEASES	22,129	25,000	25,000	25,000	0
45-22	SELF INSURANCE CHARGE	23,517	42,060	42,060	46,730	4,670
46-00	REPAIR AND MAINTENANCE	153,643	218,832	212,557	325,415	106,583
46-05	STORM REPAIR	0	15,000	15,000	15,000	0
47-00	PRINTING AND BINDING	2,334	5,500	5,758	5,500	0
47-06	DUPLICATING	0	1,000	1,000	1,500	500
49-02	TECHNOLOGY SVC CHARGE	25,220	24,330	24,330	18,150	(6,180)
49-05	SPECIAL EVENTS	56,250	71,250	71,250	71,250	0
51-00	OFFICE SUPPLIES	0	300	300	2,300	2,000
52-00	OPERATING SUPPLIES	2,595	3,500	3,500	3,500	0
52-04	BATTERIES	1,343	1,500	0	0	(1,500)
52-07	UNIFORMS	1,010	2,000	3,170	3,000	1,000
52-10	JANITORIAL SUPPLIES	25,976	40,000	40,024	40,000	0
59-00	DEPRECIATION	113,121	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>		<b>\$773,660</b>	<b>\$913,092</b>	<b>\$934,844</b>	<b>\$1,051,335</b>	<b>\$138,243</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
60-30	OTHER IMPROVEMENTS	1,839,434	0	671,160	61,500	61,500
60-40	MACHINERY EQUIPMENT	299,810	42,000	152,000.00	30,000	(12,000)
60-70	VEHICLES	42,682	42,000	42,000	93,000	51,000
99-50	CONTINGENCY	0	0	0	0	0
<b>TOTAL NON-OPERATING EXPENSES</b>		<b>2,181,926</b>	<b>84,000</b>	<b>865,160</b>	<b>184,500</b>	<b>100,500</b>
<b>TOTAL EXPENSES</b>		<b>\$3,645,465</b>	<b>\$1,781,165</b>	<b>\$2,607,145</b>	<b>\$2,095,392</b>	<b>314,227</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
BEACH FUND  
ADMINISTRATION**

430.1001.545

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	27,450	31,286	31,286	30,951	(335)
10-40 OVERTIME	0	6,500	6,500	6,500	0
25-01 FICA	2,068	1,082	1,900	2,296	1,214
25-03 RETIREMENT CONTRIBUTIONS	-43,103	1,880	1,880	3,293	1,413
25-04 LIFE/HEALTH INSURANCE	2,773	2,579	2,579	6,065	3,486
<b>TOTAL PERSONAL SERVICES</b>	<b>(\$10,812)</b>	<b>\$43,327</b>	<b>\$44,145</b>	<b>\$49,105</b>	<b>5,778</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	44,282	103,025	46,000	41,200	(61,825)
<i>Includes IVR costs, beach parking tickets and meter mechanisms</i>					
30-01 CITY ADMINISTRATION	125,970	125,970	125,970	123,440	(2,530)
31-11 CREDIT CARD FEE	0	0	80,000	84,000	84,000
<i>New Line item to show credit card fees from Paymentus and Priority Payment Systems - was in 30-00</i>					
40-00 TRAINING & TRAVEL COSTS	93	1,000	1,000	1,000	0
41-00 COMMUNICATIONS	4,345	19,800	19,800	27,720	7,920
<i>Pay station line connections</i>					
42-10 EQUIP. SERVICES - REPAIRS	2,775	2,500	2,000	2,500	0
42-11 EQUIP. SERVICES - FUEL	5,368	3,500	0	2,400	(1,100)
45-22 SELF INSURANCE CHARGE	23,517	42,060	42,060	46,730	4,670
46-00 REPAIR AND MAINTENANCE	24,258	34,332	39,432	140,915	106,583
<i>Warranty / maintenance costs on paystations, coin counter and beach end renumbering and repaving as needed</i>					
47-06 DUPLICATING	0	1,000	1,000	1,500	500
<i>Beach parking brochures and permits.</i>					
49-02 TECHNOLOGY SVC CHARGE	25,220	24,330	24,330	18,150	(6,180)
49-05 SPECIAL EVENTS	56,250	71,250	71,250	71,250	0
51-00 OFFICE SUPPLIES	0	0	0	2,000	2,000
52-04 BATTERIES	1,343	1,500	0	0	(1,500)
<i>Batteries for parking meters (moved to Repair and Maintenance)</i>					
54-00 BOOKS, PUB, MEMBERSHIPS	0	0	0	100	100
<b>TOTAL OPERATING EXPENSES</b>	<b>\$313,421</b>	<b>\$430,267</b>	<b>\$452,842</b>	<b>\$562,905</b>	<b>132,638</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIPMENT	0	30,000	140,000	30,000	0
60-70 VEHICLES	21,199	0	0	0	0
99-50 OPERATING CONTINGENCY	0	0	0	0	0
<b>TOTAL NON-OPERATING</b>	<b>21,199</b>	<b>30,000</b>	<b>140,000</b>	<b>30,000</b>	<b>0</b>
<b>TOTAL EXPENSES</b>	<b>\$323,808</b>	<b>\$503,594</b>	<b>\$636,987</b>	<b>\$642,010</b>	<b>\$138,416</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
BEACH FUND  
MAINTENANCE**

430.1017.545

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	209,933	240,608	240,608	254,960	14,352
10-30 OTHER SALARIES	351	5,070	5,070	5,070	0
<i>On Call Pay</i>					
10-40 OVERTIME	4,218	10,000	10,000	10,000	0
25-01 FICA	15,504	14,610	16,000	18,194	3,584
25-03 RETIREMENT CONTRIBUTIONS	26,884	29,523	29,523	35,139	5,616
25-04 LIFE/HEALTH INSURANCE	67,320	56,927	71,000	81,809	24,882
<b>TOTAL PERSONAL SERVICES</b>	<b>\$324,210</b>	<b>\$356,738</b>	<b>\$372,201</b>	<b>\$405,172</b>	<b>\$48,434</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	9,001	23,000	23,000	30,000	7,000
<i>Beach amenities, such as benches and seats</i>					
31-01 PROFESSIONAL SERVICES	0	20,000	20,000	20,000	0
<i>Carpentry, electrical, and manpower services for special repairs and maintenance</i>					
42-10 EQUIP. SERVICES - REPAIRS	1,724	9,000	9,000	9,000	0
42-11 EQUIP. SERVICES - FUEL	0	4,700	4,700	4,700	0
43-02 WATER, SEWER, GARBAGE	107,052	87,125	87,125	90,610	3,485
46-00 REPAIR AND MAINTENANCE	123,293	160,000	160,625	160,000	0
<i>Lumber, replacement signs, metal fabrication supplies, hardware, signs, etc plus beach end paving</i>					0
46-05 STORM REPAIR	0	15,000	15,000	15,000	0
52-07 UNIFORMS	1,010	1,000	2,000	2,000	1,000
52-09 OTHER CLOTHING	188	500	1,000	1,000	500
52-10 JANITORIAL SUPPLIES	0	14,000	14,000	14,000	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$242,267</b>	<b>\$334,325</b>	<b>\$336,450</b>	<b>\$346,310</b>	<b>\$11,985</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-70 VEHICLES	0	0	0	44,000	44,000
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>44,000</b>	<b>44,000</b>
<b>TOTAL EXPENSES</b>	<b>\$566,477</b>	<b>\$691,063</b>	<b>\$708,651</b>	<b>\$795,482</b>	<b>104,419</b>



**FISCAL YEAR 2016-17  
BUDGET DETAIL  
BEACH FUND  
ENFORCEMENT**

430.1018.545

ACCOUNT DESCRIPTION		14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	253,425	250,592	240,000	260,395	9,803
10-30	OTHER SALARIES	0	15,000	13,900	15,000	0
	<i>Two Pelican Protection employees, part time from December to April</i>					
10-40	OVERTIME	8,893	19,000	25,000	25,000	6,000
25-01	FICA	19,333	17,201	21,750	19,224	2,023
25-03	RETIREMENT CONTRIBUTIONS	33,264	34,377	34,377	29,922	(4,455)
25-04	LIFE/HEALTH INSURANCE	61,082	47,598	55,000	54,539	6,941
25-07	EMPLOYEE ALLOWANCES	484	240	768	1,200	960
	<b>TOTAL PERSONAL SERVICES</b>	<b>376,481</b>	<b>384,008</b>	<b>390,795</b>	<b>405,280</b>	<b>21,272</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	0	6,500	500	500	(6,000)
40-00	TRAINING & TRAVEL COSTS	0	500	500	500	0
41-00	COMMUNICATIONS	131	200	200	200	0
42-10	EQUIP. SERVICES - REPAIRS	13,495	9,000	16,000	9,000	0
42-11	EQUIP. SERVICES - FUEL	7,356	11,500	9,000	9,300	(2,200)
46-00	REPAIRS & MAINTENANCE	5,897	6,000	6,000	6,000	0
	<i>Maintenance agreement - Parking Ticket software</i>					
47-00	PRINTING AND BINDING	2,334	5,500	5,758	5,500	0
51-00	OFFICE SUPPLIES	0	300	300	300	0
52-00	OPERATING SUPPLIES	2,595	3,500	3,500	3,500	0
52-07	UNIFORMS	0	1,000	1,170	1,000	0
59-00	DEPRECIATION	113,121	0	0	0	0
	<b>TOTAL OPERATING EXPENSES</b>	<b>144,930</b>	<b>44,000</b>	<b>42,928</b>	<b>35,800</b>	<b>(8,200)</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
60-40	MACHINERY EQUIPMENT	288,059	0	0	0	0
60-70	VEHICLES	21,484	42,000	42,000	49,000	7,000
	<b>TOTAL NON-OPERATING EXPENSES</b>	<b>309,543</b>	<b>42,000</b>	<b>42,000</b>	<b>49,000</b>	<b>7,000</b>
	<b>TOTAL EXPENSES</b>	<b>830,953</b>	<b>470,008</b>	<b>475,723</b>	<b>490,080</b>	<b>20,072</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
BEACH FUND  
NAPLES PIER**

430.1064.545

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	5,729	8,900	19,000	8,900	0
31-04 CONTRACTUAL SERVICES <i>Pier security equipment contract</i>	0	1,700	1,700	1,700	0
41-00 COMMUNICATIONS	766	1,400	1,400	1,400	0
43-01 ELECTRICITY	2,736	5,000	5,000	5,700	700
44-00 RENTALS AND LEASES <i>DEP lease fee for the pier</i>	22,129	25,000	25,000	25,000	0
46-00 REPAIR AND MAINTENANCE <i>Pier boardwalk repairs and replacements</i>	0	12,000	0	12,000	0
52-10 JANITORIAL SUPPLIES	13,990	14,000	14,010	14,000	0
<b>TOTAL OPERATING EXPENSES</b>	<b>45,350</b>	<b>68,000</b>	<b>66,110</b>	<b>68,700</b>	<b>700</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-30 IMPROVEMENTS /BUILDING	1,839,434	0	671,160	0	0
60-40 MACHINERY AND EQUIPMENT	11,751	12,000	12,000	0	(12,000)
<b>TOTAL NON-OPERATING</b>	<b>1,851,185</b>	<b>12,000</b>	<b>683,160</b>	<b>0</b>	<b>(12,000)</b>
<b>TOTAL EXPENSES</b>	<b>\$1,896,535</b>	<b>\$80,000</b>	<b>\$749,270</b>	<b>\$68,700</b>	<b>(\$11,300)</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
BEACH FUND  
LOWDERMILK PARK**

430.1065.545

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES <i>Cigarette bags, hardware, light bulbs.</i>	1,946	2,000	2,000	2,000	0
31-04 OTHER CONTRACTUAL SERVICES <i>Temporary labor</i>	1,401	5,000	5,000	5,000	0
41-00 COMMUNICATIONS	2,033	3,000	3,000	3,000	0
43-01 ELECTRICITY	10,130	8,000	8,000	9,120	1,120
46-00 REPAIR & MAINTENANCE	195	6,500	6,500	6,500	0
52-10 JANITORIAL SUPPLIES	11,986	12,000	12,013	12,000	0
<b>TOTAL OPERATING EXPENSES</b>	<b>27,692</b>	<b>36,500</b>	<b>36,513</b>	<b>37,620</b>	<b>1,120</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-30 IMPROVEMENTS /BUILDING	0	0	0	61,500	61,500
<b>TOTAL ALL EXPENSES</b>	<b>27,692</b>	<b>36,500</b>	<b>36,513</b>	<b>99,120</b>	<b>62,620</b>

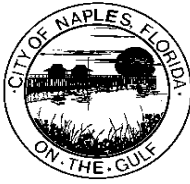
**CAPITAL IMPROVEMENT PROJECTS  
BEACH FUND (Fund 430)**

CIP NUMBER	PROJECT DESCRIPTION	DEPT REQUEST	2017-18	2018-19	2019-20	2020-21
		2016-17				
17R15	Beach Maintenance Cart (1)	14,000	14,000	14,000	14,000	14,000
17R14	Beach Maint Vehicle Replacement (1)	30,000	0	0	0	0
17R11	Security Cameras	30,000	30,000	30,000	30,000	30,000
17R12	Beach Specialist Vehicle Replacement (1)	31,000	0	0	0	0
17R13	Beach ATV Replacement (1)	18,000	18,000	0	0	0
17R16	Lowdermilk Parking Lot	61,500	0	0	0	0
	Lowdermilk Concession Pavilion Repair	0	100,000	0	0	0
	8th Ave S Beach Park Improvements	0	250,000	0	0	0
	Parking Pay Stations Update	0	0	0	248,000	150,000
<b>TOTAL BEACH FUND</b>		<b>184,500</b>	<b>412,000</b>	<b>44,000</b>	<b>292,000</b>	<b>194,000</b>

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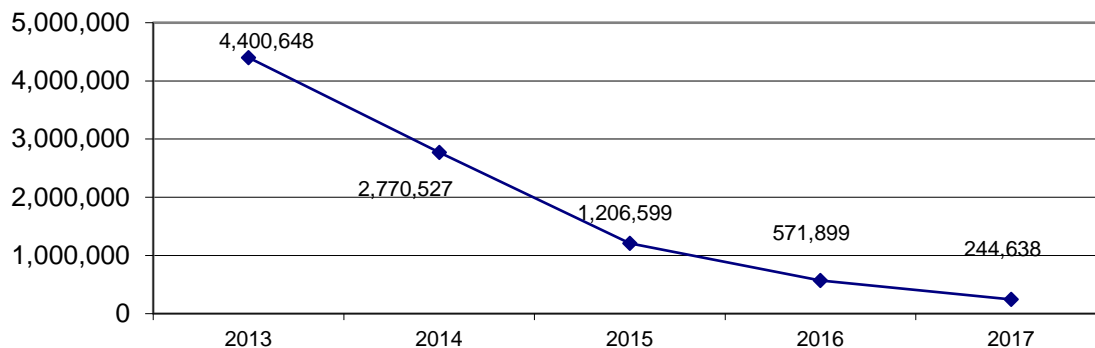
For information about City recreational opportunities,  
visit the City's website at [www.naplesgov.com](http://www.naplesgov.com).



**SOLID WASTE FUND**  
**FINANCIAL SUMMARY**  
**Fiscal Year 2016-17**

<b>Beginning Fund Balance as of September 30, 2015</b>	<b>\$1,206,599</b>
Projected Revenues FY 2015-16	<b>6,334,000</b>
Projected Expenditures FY 2015-16	<b>6,968,700</b>
Net Increase/(Decrease) in Net Unrestricted Assets	<b>(634,700)</b>
<b>Expected Fund Balance as of September 30, 2016</b>	<b>\$571,899</b>
<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>	
Solid Waste Fees	5,760,000
Sale of Assets	50,000
Recycle Material Proceeds	0
Special Pickups, Rolloff and Other	622,000
	<u>6,432,000</u>
<b>TOTAL AVAILABLE RESOURCES:</b>	<b>\$7,003,899</b>
<b>Less Fiscal Year 2016-17 Budgeted Expenditures</b>	
Administration	587,810
Residential Pick-up	1,253,031
Horticultural Waste	687,564
Commercial Pick-up	2,563,247
Recycling Division	463,629
Capital Requests	359,000
Transfer - Administration	301,970
Transfer - Self Insurance	197,410
Payment in Lieu of Taxes	345,600
	<u>6,759,261</u>
<b>BUDGETED CASH FLOW</b>	<b>(327,261)</b>
<b>Projected Unrestricted Net Assets as of September 30, 2017</b>	<b><u><u>\$244,638</u></u></b>

**Unrestricted Net Assets**  
(Recommended Range is \$794,000 to \$1,325,000)





# Solid Waste Fund

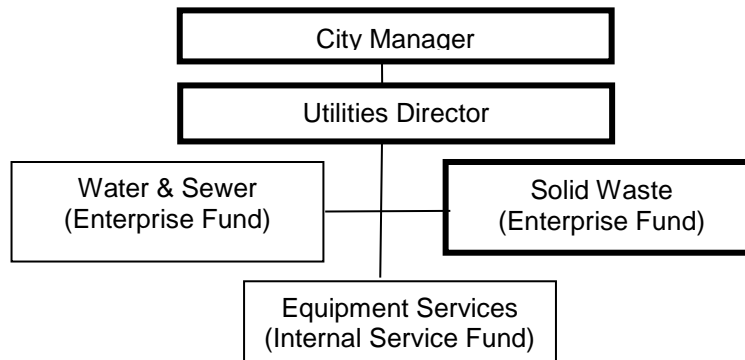
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## Utilities Department/Solid Waste

**Mission Statement:** To protect public health and the environment by ensuring proper management of solid and hazardous wastes within the City of Naples.

### Department Description

The Utilities Department operates in three separate funds: Water & Sewer Fund, Solid Waste Fund, and Equipment Services Fund. Each Fund will be addressed separately. Solid Waste Fund is an Enterprise Fund. Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing the services will be recovered primarily through user charges. The Solid Waste Fund is responsible for providing backdoor residential refuse collection, curbside single stream residential recycling, residential horticultural collection, commercial garbage collection and non-residential (commercial) recycling throughout the City.



### Solid Waste Goals and Objectives

**In accordance with Vision Goal 4 (strengthen the economic health and vitality of the City) enhance and improve productivity within the commercial section:**

- Involve drivers in the re-routing of customer stops via onboard GPS systems in order to ensure an efficient collection routing system.
- Conduct on-going survey of commercial customers to ensure compliance with City mandatory non-residential recycling policy.
- Replace at least 20 un-repairable dumpsters with plastic dumpsters.
- Replace 1 service vehicle and 1 satellite collection vehicle.

**In accordance with the Vision Goal 2b (promote community sustainability and environmental conservation); increase participation in residential and nonresidential recycling and compliance with solid waste management rules and regulations:**

- Provide onsite visits with nonresidential recycling customers to encourage and enforce non-residential recycling; provide educational material and training to ensure compliance.
- Distribute "garbage grams" informing and educating homeowners concerning the proper recycling and solid waste procedures.

# Solid Waste Fund (continued)

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## 2016-17 Significant Budgetary Issues

The budget of the Solid Waste Fund for FY 16-17 is \$6,759,261 a \$109,740 decrease from FY 15-16. After a planned reduction of Fund Balance, the fund balance will need to be monitored carefully, to avoid falling further. The 2016-17 budget includes a rate study.

### Revenues

Revenues into the fund total \$6,432,000. There are three main categories of revenue in this fund:

- Solid Waste Fees
- Special Pick-Up Fees
- Commercial Rolloffs

Solid Waste Fees are the primary source of revenue for this fund budgeted at \$5,760,000 for residential, multi-family and commercial pick-ups, collected via the bi-monthly utility bill. There are two parts of the Solid Waste bill: a City collections charge and a Collier County landfill pass through. City Code Chapter 32 declares an automatic annual price increase equal to the United States Consumer Product Index (CPI). For FY 16-17, the Consumer Price Index rate increased 0.1% from FY 15-16, which will be applied to City rates for FY 16-17. Although the City does not apply a CPI increase to the disposal operations, Collier County has notified the City that they will be increasing disposal rates for the waste that is collected and hauled to the Collier County landfill by 10%. This is a direct pass through to the customer.

The City charges for special pick-ups, such as demolition debris. For FY 16-17 the fund is budgeted to collect \$60,000. The prior year budget of \$325,000 was in error. Special pickups and commercial roll-offs are budgeted at \$550,000.

Interest Earnings are budgeted at \$12,000. The budget includes \$50,000 from the sale of surplus assets.

### Expenditures

There are five separate divisions in the Solid Waste Fund for a total budget of \$6,759,261, a decrease of \$109,740 from FY 15-16. The primary reason for the decrease is in capital projects. There are 26 budgeted positions, no change from FY 15-16.

### Administration

Administration coordinates the activities of this fund, and includes the fund-wide overhead costs. The Administration budget is \$2,479,354, a decrease of \$319,420 from the FY 15-16 budget.

Horticulture collection services are provided by a subcontracted vendor and equate to an annual cost of \$687,564. For FY 16-17, there is no increase from FY 15-16.

There are four (4) positions budgeted in Administration. Major costs in this division are General Fund Administrative Charge (\$301,970), Payment in Lieu of Taxes (\$345,600) and Self Insurance (\$197,410). There is \$65,000 budgeted for a rate study.

### Residential

The Residential Division is responsible for the collection and disposal of all residential solid waste. The budget is \$1,253,031, \$12,247 more than the FY 15-16 adopted budget. Personal Services for the eleven (11) employees in this section is \$700,881 or \$9,553 less than the FY 15-16 budget. The cost of the annual increase is offset by benefit changes based on employees' current benefit selections.

Other major costs include charges for waste taken to the County Landfill (\$262,000), and costs to operate and maintain the solid waste collection vehicles (\$280,000).



# Solid Waste Fund (continued)

## Commercial

The Commercial Division is responsible for the collection and disposal of commercial solid waste. The budget is \$2,563,247 which is \$193,307 more than the FY 15-16 budget.

The Commercial Division has six (6) employees. Personal Services costs are \$416,667 or \$34,223 less than FY 15-16. Due to employees making changes in their health care coverage, there were decreased costs associated with benefits.

The largest cost in the Commercial Division is the County Landfill, at \$1,430,000. Other major expenses include: \$268,400 for the hauling of roll off containers, \$313,000 for fuel and maintenance of the solid waste commercial vehicles, \$32,000 for compactor dumpster rentals, and \$85,000 to replace dumpsters and 96-gallon carts for the commercial cart route.

## Recycling

On October 1, 2010, a single stream recycling program was implemented. Single family residential customers have been provided with 65-gallon carts into which all recycling material may be placed. This comingled method has increased recycling participation and has reduced residential garbage from entering the Collier County landfill. For the FY 16-17 budget, the total budget is \$463,629, an increase of \$4,126 over the FY 15-16 budget.

There are five (5) employees in this Division. The decrease in salaries is a direct reflection of the employees making changes in their health care coverage. Operating Expenses total \$144,750, with the largest cost being Equipment Services (Repairs and Fuel) for \$94,000.

## Capital Outlay

Total Capital budgeted in the Solid Waste Fund is \$349,000. The May 2016 Capital Improvement Plan estimated that the budget would include \$524,000 in capital, but the Wash Station at \$175,000 has been moved out one year. For FY 16-17, the Solid Waste Fund will use \$100,000 to rebuild large refuse trucks, \$64,000 for a satellite collection replacement vehicles and \$185,000 for a tractor/trailer purchase to haul recycled materials.

## 2016-17 Benchmarking and Performance Measures

Description	City of Naples	City of Clearwater	City of Fort Myers	Collier County	Lee County
Annual Residential Solid Waste Fees	\$264.18	\$333.12	\$228.96	\$187.40-\$200.60	\$176.00-\$219.13
Number of Collections for <b>Garbage/Recycle/Horticulture</b> Material – Per Week	2/1/1	1/1/1	1/1/1	2/1/1	1/1/1
Side-yard Service	Yes no additional	\$642.24 +19.43 ea additional can	No	Yes + \$829.94	No

## Solid Waste Fund (continued)

Description	Actual 2013-2014	Actual 2014-2015	Estimated 2015-2016	Projected 2016-2017
Residential Tons Collected	3,890	3,883	4,300	4,400
Commercial Tons Collected	12,540	12,989	13,000	13,200
Roll-off Tons Collected	7,842	7,781	7,800	7,900
Horticulture Tons Collected	19,000	19,179	***24,000	19,500
Residential Recycling Collected	4,277	5,805	5,000	5,500
Commercial Missed Collections/Complaints	14	13	15	15
Residential Missed Collections/Complaints and Concerns	160	140	140	140
Cost Per Ton of Waste Disposed ( <i>Personnel &amp; Operating Expenses / Total Tonnage</i> )	\$136	\$131	\$115	\$127

\*\*\* Figure includes 4,500 additional tons of horticulture debris collected during severe weather events in January 2016.

**CITY OF NAPLES  
SOLID WASTE FUND  
REVENUE SUMMARY**

	<u>ACTUAL 2013-14</u>	<u>ACTUAL 2014-15</u>	<u>ADOPTED 2015-16</u>	<u>PROJECTED 2015-16</u>	<u>PROPOSED 2016-17</u>
SOLID WASTE FEES	5,586,928	5,312,265	5,760,000	5,677,000	5,760,000
SPECIAL PICK-UP FEES	137,462	59,817	325,000	55,000	60,000
RECYCLED MATERIALS	22,426	7,925	15,000	0	0
OTHER FEES/COMM RLOFF	355,102	470,209	385,000	500,000	550,000
SALE OF SURPLUS ASSETS	71,026	94,990	90,000	90,000	50,000
INVESTMENT INCOME	27,581	20,408	12,000	12,000	12,000
OTHER REVENUE	<u>700</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL SOLID WASTE</b>	<b><u><u>\$6,201,225</u></u></b>	<b><u><u>\$5,965,614</u></u></b>	<b><u><u>\$6,587,000</u></u></b>	<b><u><u>\$6,334,000</u></u></b>	<b><u><u>\$6,432,000</u></u></b>

**FUND: 450 SOLID WASTE FUND**  
**UTILITIES DEPARTMENT**  
**FISCAL YEAR 2016-17**

2015 Adopted	2016 Adopted	2017 Proposed	JOB TITLE	FY 2017 Proposed
<b>ADMINISTRATION (1201)</b>				
1	1	1	Solid Waste Superintendent	\$81,689
1	1	1	Administrative Specialist II	50,307
1	1	1	Solid Waste Supervisor	77,855
0.5	1	1	Customer Service Representative	34,880
3.5	4	4		<u>\$244,731</u>
<b>RESIDENTIAL (1222)</b>				
2	1	1	Equipment Operator III	42,205
3	3	3	Crew Leader III	143,904
6	7	7	Service Worker III	281,923
11	11	11		<u>\$468,032</u>
<b>COMMERCIAL (1223)</b>				
1	0	0	Service Worker III	0
5	6	6	Heavy Equipment Operator	264,158
6	6	6		<u>\$264,158</u>
<b>RECYCLING (1224)</b>				
3	3	3	Heavy Equipment Operator	133,807
1	1	1	Recycling Coordinator	52,464
1	1	1	Equipment Operator III	30,922
0	0	0	Service Worker III	0
5	5	5		<u>\$217,193</u>
<b>25.5</b>	<b>26</b>	<b>26</b>	<b>Regular Salaries</b>	<b>1,194,114</b>
			<b>Overtime</b>	<b>89,000</b>
			<b>Employer Payroll Expenses</b>	<b>483,134</b>
				<u><u><b>\$1,766,248</b></u></u>
			<b>Total Personal Services</b>	

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
SOLID WASTE  
DEPARTMENT SUMMARY**

FUND 450	ACCOUNT DESCRIPTION	2014-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	1,189,323	1,187,944	1,187,944	1,194,114	6,170
10-40	OVERTIME	64,661	91,000	87,500	89,000	(2,000)
25-01	FICA	91,621	90,316	90,316	84,716	(5,600)
25-03	RETIREMENT CONTRIBUTIONS	31,563	161,316	161,316	160,878	(438)
25-04	LIFE/HEALTH INSURANCE	287,353	291,376	296,329	237,060	(54,316)
25-07	EMPLOYEE ALLOWANCES	364	480	480	480	0
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$1,664,885</b>	<b>\$1,822,432</b>	<b>\$1,823,885</b>	<b>\$1,766,248</b>	<b>(\$56,184)</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	936	2,050	2,350	2,050	0
30-01	CITY ADMINISTRATION	304,360	304,360	304,360	301,970	(2,390)
30-05	COUNTY LANDFILL	1,413,503	1,429,000	1,514,000	1,692,000	263,000
30-15	ADMIN CHARGE - UTILITY BILLING	67,000	67,000	67,000	67,000	0
31-04	OTHER CONTRACTUAL SERVICES	203,100	288,300	293,400	377,450	89,150
31-041	HORTICULTURAL SERVICES	687,553	687,564	687,564	687,564	0
38-01	PAYMENTS IN LIEU OF TAXES	358,440	345,600	345,600	345,600	0
40-00	TRAINING & TRAVEL COSTS	611	3,000	3,000	3,000	0
41-00	COMMUNICATIONS	633	1,204	500	784	(420)
41-01	TELEPHONE	2,034	5,250	4,000	4,740	(510)
42-10	EQUIP. SERVICES - REPAIRS	588,349	463,000	468,000	472,000	9,000
42-11	EQUIP. SERVICES - FUEL	158,977	238,700	240,100	220,100	(18,600)
43-01	ELECTRICITY	4,091	11,000	11,000	12,540	1,540
43-02	WATER, SEWER, GARBAGE	14,020	15,000	15,000	15,000	0
44-02	EQUIPMENT RENTAL	33,087	35,200	35,200	35,200	0
45-22	SELF INSURANCE CHARGE	158,047	194,200	194,200	197,410	3,210
46-00	REPAIR AND MAINTENANCE	6,043	10,000	11,000	11,000	1,000
47-00	PRINTING AND BINDING	2,011	5,000	5,000	5,000	0
49-02	TECHNOLOGY SVC CHARGE	50,440	49,451	49,451	40,830	(8,621)
51-00	OFFICE SUPPLIES	1,861	2,000	2,000	2,000	0
52-00	OPERATING SUPPLIES	46,774	22,000	22,000	27,000	5,000
52-01	MINOR OPERATING EQUIPMENT	12,960	13,000	13,000	13,000	0
52-07	UNIFORMS	8,417	8,400	10,200	10,000	1,600
52-09	OTHER CLOTHING	2,975	3,300	3,900	3,600	300
52-10	JANITORIAL SUPPLIES	946	1,500	1,500	1,500	0
52-51	SOLID WASTE DUMPSTERS	93,772	85,000	85,000	85,000	0
54-01	MEMBERSHIPS	905	1,490	1,490	675	(815)
59-00	DEPRECIATION	612,299	0	0	0	0
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$4,834,143</b>	<b>\$4,291,569</b>	<b>\$4,389,815</b>	<b>\$4,634,013</b>	<b>\$342,444</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
60-20	TRANSFERS OUT	1,000,000	0	0	0	0
60-30	IMPROVEMENTS O/T BUILDINGS	0	225,000	125,000	0	(225,000)
60-40	MACHINERY & EQUIPMENT	0	0	0	10,000	10,000
60-70	VEHICLES	145,345	530,000	630,000	349,000	(181,000)
	<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$1,145,345</b>	<b>\$755,000</b>	<b>\$755,000</b>	<b>\$359,000</b>	<b>(\$396,000)</b>
	<b>TOTAL EXPENSES</b>	<b>\$7,644,373</b>	<b>\$6,869,001</b>	<b>\$6,968,700</b>	<b>\$6,759,261</b>	<b>(\$109,740)</b>



**FISCAL YEAR 2016-17  
BUDGET DETAIL  
SOLID WASTE  
RESIDENTIAL**

450.1222.534

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	447,573	458,371	458,371	468,032	9,661
10-40 OVERTIME	20,234	35,000	35,000	35,000	0
25-01 FICA	33,975	35,065	35,065	31,599	(3,466)
25-03 RETIREMENT CONTRIBUTIONS	57,322	62,558	62,558	61,104	(1,454)
25-04 LIFE/HEALTH INSURANCE	118,539	119,440	119,440	105,146	(14,294)
<b>TOTAL PERSONAL SERVICES</b>	<b>\$677,643</b>	<b>\$710,434</b>	<b>\$710,434</b>	<b>\$700,881</b>	<b>(\$9,553)</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	407	500	800	500	0
30-05 COUNTY LANDFILL	248,188	239,000	239,000	262,000	23,000
42-10 EQUIP.SERVICES - REPAIR	211,657	186,000	156,000	195,000	9,000
42-11 EQUIP.SERVICES - FUEL	55,333	96,000	86,000	85,000	(11,000)
52-00 OPERATING SUPPLIES	2,691	3,000	3,000	3,000	0
52-07 UNIFORMS	4,217	4,200	4,200	5,000	800
52-09 OTHER CLOTHING	1,650	1,650	1,650	1,650	0
59-00 DEPRECIATION	55,427	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$579,569</b>	<b>\$530,350</b>	<b>\$490,650</b>	<b>\$552,150</b>	<b>\$21,800</b>
<b>TOTAL EXPENSES</b>	<b>\$1,257,213</b>	<b>\$1,240,784</b>	<b>\$1,201,084</b>	<b>\$1,253,031</b>	<b>\$12,247</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
SOLID WASTE  
COMMERCIAL**

450.1223.534

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	310,733	266,057	266,057	264,158	(1,899)
10-40 OVERTIME	29,604	40,000	40,000	40,000	0
25-01 FICA	24,826	20,992	20,992	19,057	(1,935)
25-03 RETIREMENT CONTRIBUTIONS	38,859	39,763	39,763	37,062	(2,701)
25-04 LIFE/HEALTH INSURANCE	86,422	84,078	84,078	56,390	(27,688)
<b>TOTAL PERSONAL SERVICES</b>	<b>\$490,443</b>	<b>\$450,890</b>	<b>\$450,890</b>	<b>\$416,667</b>	<b>(\$34,223)</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	61	500	500	500	0
30-05 COUNTY LANDFILL	1,165,314	1,190,000	1,275,000	1,430,000	240,000
31-04 OTHER CONTRACTUAL SERVICES	202,910	268,400	268,400	268,400	0
<i>Roll off services and cardboard services</i>					
42-10 EQUIP.SERVICES - REPAIR	278,682	230,000	230,000	230,000	0
42-11 EQUIP.SERVICES - FUEL	49,775	96,000	96,000	83,000	(13,000)
43-01 ELECTRICITY	1,158	2,000	2,000	2,280	280
44-02 EQUIPMENT RENTAL	31,559	32,000	32,000	32,000	0
<i>Compactor (8) rentals</i>					
46-00 REPAIR & MAINTENANCE	909	2,000	2,000	2,000	0
52-00 OPERATING SUPPLIES	9,639	10,000	10,000	10,000	0
52-07 UNIFORMS	2,100	2,100	3,000	2,500	400
52-09 OTHER CLOTHING	600	1,050	1,050	900	(150)
<i>Safety shoe allowances</i>					
52-51 SOLID WASTE DUMPSTERS	93,772	85,000	85,000	85,000	0
59-00 DEPRECIATION	117,466	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$1,953,945</b>	<b>\$1,919,050</b>	<b>\$2,004,950</b>	<b>\$2,146,580</b>	<b>\$227,530</b>
<b>TOTAL EXPENSES</b>	<b>\$2,444,388</b>	<b>\$2,369,940</b>	<b>\$2,455,840</b>	<b>\$2,563,247</b>	<b>\$193,307</b>



**FISCAL YEAR 2016-17  
BUDGET DETAIL  
SOLID WASTE  
RECYCLING**

450.1224.534 ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	206,485	221,266	221,266	217,193	(4,073)
10-40 OVERTIME	12,337	15,000	12,000	13,000	(2,000)
25-01 FICA	15,965	15,926	15,926	15,799	(127)
25-03 RETIREMENT CONTRIBUTIONS	26,091	28,300	28,300	29,535	1,235
25-04 LIFE/HEALTH INSURANCE	55,626	60,811	60,811	43,352	(17,459)
<b>TOTAL PERSONAL SERVICES</b>	<b>\$316,504</b>	<b>\$341,303</b>	<b>\$338,303</b>	<b>\$318,879</b>	<b>(\$22,424)</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	331	500	500	500	0
31-04 CONTRACT SERVICES	190	3,400	15,000	24,000	20,600
<i>Payment to Lee County for recycling residue</i>					
42-10 EQUIP. SERVICES - REPAIRS	97,643	45,000	80,000	45,000	0
42-11 EQUIP. SERVICES - FUEL	53,452	43,600	55,000	49,000	5,400
46-00 REPAIR & MAINTENANCE	839	3,000	3,000	3,000	0
<i>Outside warranty on toters and repairs</i>					
52-00 OPERATING SUPPLIES	6,801	7,000	7,000	7,000	0
52-01 OPERATING EQUIPMENT	12,960	13,000	13,000	13,000	0
<i>Recycling carts</i>					
52-07 UNIFORMS	2,100	2,100	3,000	2,500	400
<i>T-shirts and Uniform rental</i>					
52-09 OTHER CLOTHING	575	600	900	750	150
<i>Employees' safety shoe allowance</i>					
59-00 DEPRECIATION	409,728	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$584,619</b>	<b>\$118,200</b>	<b>\$177,400</b>	<b>\$144,750</b>	<b>\$26,550</b>
<b>TOTAL EXPENSES</b>	<b>\$901,122</b>	<b>\$459,503</b>	<b>\$515,703</b>	<b>\$463,629</b>	<b>\$4,126</b>

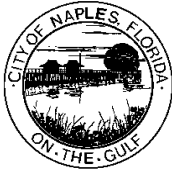
**CAPITAL IMPROVEMENT PROJECTS  
SOLID WASTE FUND 450**

CIP NUMBER	PROJECT DESCRIPTION	DEPT REQUEST	2017-18	2018-19	2019-20	2020-21
		2016-17				
17P09	Tractor/Trailer Purchase (Recycle)	185,000	0	0	0	0
17P21	Satellite Collection Vehicle Replacement	64,000	32,000	32,000	32,000	32,000
17P02	Rebuild Solid Waste Refuse Trucks	100,000	100,000	100,000	100,000	100,000
	Large Refuse Truck Wash Station	0	175,000	0	0	0
	Large Refuse Truck Replacements	0	270,000	270,000	270,000	270,000
	Handheld Radio Replacements	0	50,000	0	0	0
	Service Vehicle Replacement	0	30,000	0	30,000	30,000
	Cardboard Baler	0	25,000	0	0	0
	Loader Replacement	0	0	300,000	0	0
	Recycle Compaction/Loading System	0	0	250,000	0	0
	Roll-off Truck Replacement	0	0	0	150,000	0
<b>FUND TOTAL</b>		<b>349,000</b>	<b>682,000</b>	<b>952,000</b>	<b>582,000</b>	<b>432,000</b>

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For information about City recreational opportunities,  
visit the City's website at [www.naplesgov.com](http://www.naplesgov.com).



**DOCK FUND**  
**FINANCIAL SUMMARY**  
 Fiscal Year 2016-17

<b>Beginning Balance - Unrestricted Net Assets as of September 30, 2015</b>	<b>\$741,067</b>
Projected Revenues FY 2015-16	<b>\$1,924,100</b>
Projected Expenditures FY 2015-16	<b>\$2,125,878</b>
Net Increase/(Decrease) in Net Unrestricted Assets	<b>(\$201,778)</b>

**Expected Unrestricted Net Assets as of September 30, 2016** **\$539,289**

**Add Fiscal Year 2016-17 Budgeted Revenues**

Dock Rentals	510,000	
Fuel Sales	1,270,000	
Bait & Misc. Sales	75,000	
Naples Landing	50,000	
City Fines	1,500	
Mooring Ball Rentals	4,000	
Debt/Interfund Loan TBD	5,000,000	
Interest Income	6,000	
	<u>6,000</u>	<u>\$6,916,500</u>

**TOTAL AVAILABLE RESOURCES:** **\$7,455,789**

**Less Fiscal Year 2016-17 Budgeted Expenditures**

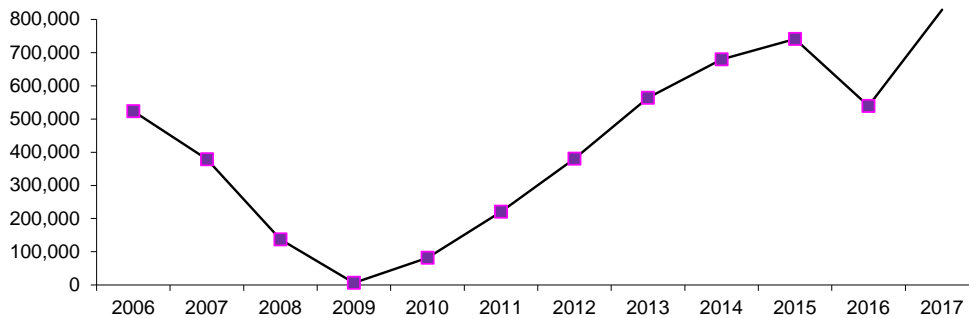
Personal Services	236,953	
Fuel Purchases	1,000,000	
Resale Inventory	65,000	
Operations & Maintenance	247,485	
Transfer - Administration	54,330	
Transfer - Self Insurance	22,780	
Capital Outlay	5,000,000	
	<u>5,000,000</u>	<u>\$6,626,548</u>

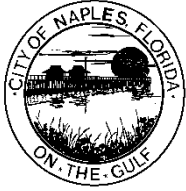
**BUDGETED CASH FLOW** **\$289,952**

**Projected Unrestricted Net Assets as of September 30, 2017** **\$829,241**

**Net Assets after debt issuance** **\$829,241**

**Trend-Unrestricted Net Assets**





# City Dock Fund

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## City Manager's Office (Fund 460)

### **Mission Statement:**

The Naples City Dock aims to provide residents and visiting boaters with exceptional facilities and a high level of customer service at a reasonable cost. The Naples City Dock also seeks to:

- Act as ambassador for the City of Naples by promoting tourism and local business patronage.
- Promote Clean Marina practices.
- Maintain an environment that upholds integrity, credibility, quality service and responsible plans for the future.

### **Department Description**

The Naples City Dock is located on the Naples Bay end of 12<sup>th</sup> Avenue South. Situated at Marker 35, the Dock monitors VHF Channel 16. Water depth is up to 17 feet at the dock itself, and the channel is generally six to seven feet. Reservations are recommended for transient vessels, both for slip rental and mooring balls. Restroom facilities with showers are available, as is fuel (ethanol free gasoline and diesel), laundries, bait, ice, and a Dock Master's office. The Dock is located in the Crayton Cove neighborhood, with many commercial and retail enterprises including a ship's store, restaurants, shops and a trolley service.

### **2016-17 Department Goals and Objectives**

#### **As part of Vision Goal #1 - Preserve the Town's distinctive character and culture.**

- Act as Ambassadors and provide information and direction for the boating community.
- Continue implementing the City Dock business plan to maintain a high level of occupancy.
- Maintain a marketing program for fuel sales.
- Promote the City Dock as the "go to" marina for all boaters.

#### **As part of Vision Goal #2 - Make Naples the green jewel of Southwest Florida.**

- Continue to fly the flag of the DEP Clean Marina Program.
- Work with DEP Inspectors to encourage other marinas to become clean marinas.
- Act as a leader in educating the public on environmental issues.
- Work with the Natural Resources Division to establish on-going Bay clean-up procedures.

#### **As part of Vision Goal #3 - Maintain and improve public amenities for residents**

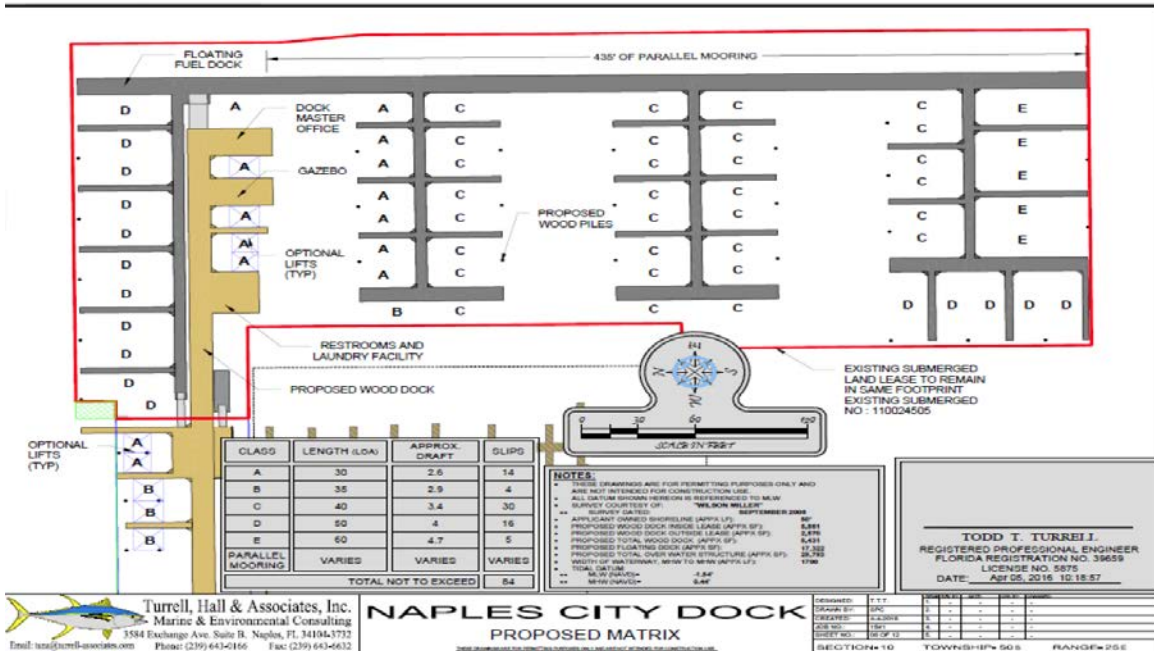
- Maintain a partnership with law enforcement and fire patrol.
- Be the contact person for the Fort Myers Department of Environmental Protection.
- Act as a reference point for individuals attempting projects that require permits.
- Maintain a calendar for waterfront activities in the City.

### **2016-17 Significant Budgetary Issues**

In May 2015, during the CIP presentation to replace the fuel dock, City Council came to a consensus to completely rebuild the dock. The fuel dock replacement was put on hold,

# Dock Fund (continued)

while the City contracted with an engineering firm to design a rebuilt City Dock. In February 2016, City Council was presented with several design options. The consensus was for design 2A at an estimated cost of \$4.9 million.



Discussed again at the June 13, 2016 Council workshop, Naples City Council requested a supplemental pro forma on the revenue including historical occupancy, and to continue planning for the reconstruction of the City Dock. This budget includes \$5,000,000 to fund the reconstruction.

## Revenue

Total revenue budgeted for FY 16-17 is \$6,916,500, an increase of \$4,870,900 from the FY 15-16 budget. Revenue includes miscellaneous proceeds of \$5,000,000 for the reconstruction of the City Dock, which will be via an interfund loan or a bank loan, to be decided at the time of need.

There is a 2.5% increase in dock rental rates for commercial charters.

The lower price of fuel has caused the fuel sales line item (revenue) to decrease, despite the continued increase in boater activity and stable fuel and miscellaneous sales. This budget reflects 280,000 gallons to be sold in FY 16-17.

## Expenses

Excluding the \$5.0 million capital budget, expenditures of the fund are \$188,319 less than the FY 15-16 adopted budget.

Personal Services total \$236,953, a \$6,634 increase from the FY 15-16 budget. There are 3.6 full time equivalent positions, no change from the prior year.

# Dock Fund (continued)

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The main reason for the decrease is due to fuel pricing. The FY 16-17 fuel budget is \$1,000,000, \$200,000 less than last year, due to the projected price being less than last year's projected price.

## Capital

The reconstruction of the City Dock was originally estimated to cost \$4.9 million, but this budget includes the reconstruction at \$5.0 million, to allow for cost of debt issuance, cost overruns, change orders, and potential increased cost of materials.

When the construction begins, the dock will be required to shut down and the boat tenants will be moved to a different mooring for a period of up to seven months. This will upset net revenue estimates considerably, by a reduction of approximately \$65,000 for every month closed. However, upon reopening, the new moorings rates will be increased from the current rates of \$13/ linear foot to \$14.80-\$16 per linear foot and debt service will be added in an amount of approximately \$325,000-350,000, annually, depending on the terms at the time of the loan. The engineers of the project, Turrell, Hall and Associates, have prepared several predictive financial analyses and presented these to Naples City Council, and these presentations are available on the City's website.

The tentative timeline for construction is that, if permits are acquired, the docks would shut down no sooner than June 1, 2017, which would close the docks in their entirety for four months this fiscal year, and open in December, three months into next fiscal year. This would reduce net revenue to this budget by approximately \$260,000. This budget does not take into consideration the downtime.

## 2016-17 Performance Measures and Benchmarking

	<b>Actual 2013-14</b>	<b>Actual 2014-15</b>	<b>Expected 2015-16</b>	<b>Projected 2016-17</b>
Fuel sales (expense)	\$902,584	\$1,000,000	\$1,000,000	\$1,000,000
Dock rentals	\$416,947	\$471,093	\$497,000	\$510,000

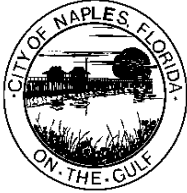
**FUND 460: DOCK FUND**  
**FISCAL YEAR 2016-17**

<b>2015 Adopted</b>	<b>2016 Adopted</b>	<b>2017 Adopted</b>	<b>JOB TITLE</b>	<b>FY 2017 Adopted</b>
0.6	0.6	0.6	Code & Harbor Manager (60%) *	\$53,907
1	1	1	Assistant Dockmaster	49,387
0	1	1	Dockkeeper (Full time)	39,720
2	1	1	Dockkeeper (2 part-time employees)	36,500
<hr/>				
<b>3.6</b>	<b>3.6</b>	<b>3.6</b>	<b>Regular Salaries</b>	<b>179,514</b>
			<b>Overtime</b>	<b>3,000</b>
			<b>Employer Payroll Expenses</b>	<b>54,439</b>
<hr/>				
				<b>\$236,953</b>
				<hr/> <hr/>

\* The Code & Harbor Manager is also paid 20% in General Fund and 20% in Beach Fund

\* Two part time dockkeeper positions are budgeted and are the equivalent of one Full Time employee





**FISCAL YEAR 2016-17  
CITY DOCK FUND  
REVENUE SUMMARY**

	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>BUDGET 2015-16</b>	<b>PROJECTED 2015-16</b>	<b>ADOPTED 2016-17</b>
DOCK RENTALS	416,947	471,093	454,000	497,000	510,000
<i>2.5% increase to the commercial charters</i>					
FUEL SALES	1,220,134	1,018,066	1,497,000	1,270,000	1,270,000
BAIT & MISC. SALES	89,284	83,674	80,000	86,000	75,000
NAPLES LANDINGS REV	51,107	56,223	35,000	55,000	50,000
MOORING BALL RENTAL	3,930	4,829	4,000	4,000	4,000
CITY FINES	2,640	1,965	2,100	2,100	1,500
OTHER CHARGES	2,934	(826)	0	0	5,000,000
INVESTMENT EARNINGS	3,488	10,082	3,500	10,000	6,000
<b>TOTAL CITY DOCK</b>	<b><u>\$1,790,463</u></b>	<b><u>\$1,645,106</u></b>	<b><u>\$2,075,600</u></b>	<b><u>\$1,924,100</u></b>	<b><u>\$6,916,500</u></b>

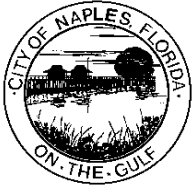
**FISCAL YEAR 2016-17  
BUDGET DETAIL  
CITY DOCK FUND**

460.0415.572

	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	177,260	172,702	172,702	179,514	6,812
10-40 OVERTIME	2,191	4,000	3,000	3,000	(1,000)
25-01 FICA	13,256	12,845	12,845	13,421	576
25-03 RETIREMENT CONTRIBUTIONS	1,524	19,575	19,575	20,544	969
25-04 LIFE/HEALTH INSURANCE	23,011	20,477	20,477	20,474	(3)
25-07 EMPLOYEE ALLOWANCES	0	720	720	0	(720)
<b>TOTAL PERSONAL SERVICES</b>	<b>\$217,241</b>	<b>\$230,319</b>	<b>\$229,319</b>	<b>\$236,953</b>	<b>\$6,634</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	40,519	28,000	28,000	28,000	0
<i>Oil spill pads, printing, dock master boat supplies, rope, piling caps, deck cleats, etc.</i>					
30-01 CITY ADMINISTRATION	50,430	50,430	50,430	54,330	3,900
31-04 OTHER CONTRACTUAL SERVICES	21,635	2,000	2,000	2,000	0
31-11 CREDIT CARD BANK FEE	0	0	24,000	27,000	27,000
<i>Moved from 30-00</i>					
40-00 TRAINING AND TRAVEL COSTS	1,154	500	900	1,000	500
41-00 COMMUNICATIONS	3,179	4,000	4,000	4,000	0
<i>Dock television/cable services and staff phone line</i>					
42-10 EQUIP. SERVICES - REPAIRS	3,761	3,000	3,000	3,000	0
42-11 EQUIP. SERVICES - FUEL	4	2,000	2,000	2,000	0
43-01 ELECTRICITY	26,460	30,000	30,000	30,000	0
43-02 WATER, SEWER, GARBAGE	42,222	40,000	40,000	45,000	5,000
44-00 RENTALS & LEASES	24,389	27,000	27,000	27,000	0
<i>Annual lease of Dock / property from DEP</i>					
45-22 SELF INSURANCE CHARGE	52,595	55,410	55,410	22,780	(32,630)
46-00 REPAIR AND MAINTENANCE	62,614	65,000	65,000	65,000	0
<i>Repair / maintenance of decking, safety, electrical, deck, fuel tank, fire protection, signage</i>					
47-02 ADVERTISING (NON LEGAL)	1,923	3,000	2,000	2,000	(1,000)
49-02 TECHNOLOGY SVC CHARGE	4,210	5,074	5,074	9,860	4,786
51-00 OFFICE SUPPLIES	1,093	1,500	1,100	1,000	(500)
51-06 RESALE SUPPLIES	51,863	60,000	60,000	65,000	5,000
52-02 FUEL	902,584	1,200,000	1,000,000	1,000,000	(200,000)
52-09 OTHER CLOTHING	284	1,000	500	500	(500)
54-01 MEMBERSHIPS	0	0	125	125	125
59-00 DEPRECIATION/AMORTIZATION	31,672	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$1,322,591</b>	<b>\$1,577,914</b>	<b>\$1,400,539</b>	<b>\$1,389,595</b>	<b>(\$188,319)</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-30 IMPROVEMENTS O/T BUILDINGS	0	0	496,020	5,000,000	5,000,000
<b>TOTAL NON-OPERATING</b>	<b>\$0</b>	<b>\$0</b>	<b>\$496,020</b>	<b>\$5,000,000</b>	<b>\$5,000,000</b>
<b>TOTAL EXPENSES</b>	<b>\$1,539,832</b>	<b>1,808,233</b>	<b>2,125,878</b>	<b>6,626,548</b>	<b>\$4,818,315</b>

**CAPITAL IMPROVEMENT PROJECTS**  
**Naples City Dock (Fund 460)**

<b>CIP NUMBER</b>	<b>PROJECT DESCRIPTION</b>	<b>DEPT REQUEST 2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>
16Q10	City Dock Renovation	5,000,000	0	0	0	0
<b>TOTAL NAPLES CITY DOCK FUND</b>		<b>5,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



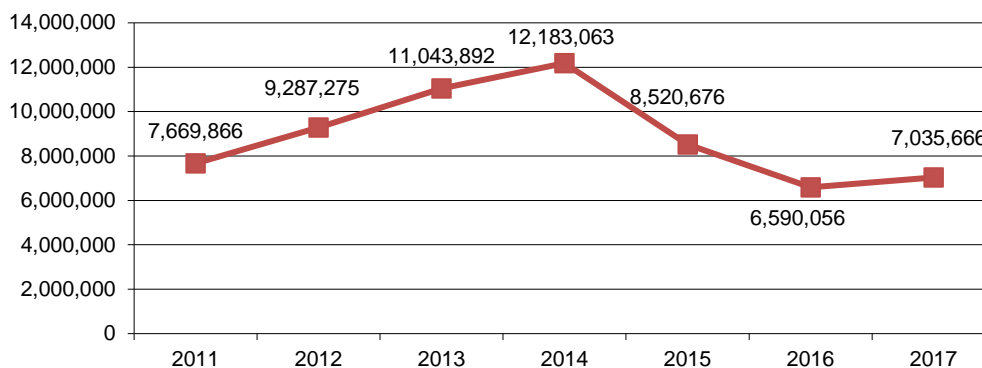
## STORMWATER FUND

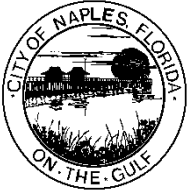
### FINANCIAL SUMMARY

#### Fiscal Year 2016-17

<b>Beginning Balance - Unrestricted Net Assets as of Sept. 30, 2015</b>	<b>\$8,520,676</b>
Projected Revenues FY 2015-16	<b>\$5,064,500</b>
Projected Expenditures FY 2015-16	<b>\$6,995,120</b>
Net Increase/(Decrease) in Net Unrestricted Assets	<b>(\$1,930,620)</b>
<b>Expected Unrestricted Net Assets as of Sept. 30, 2016</b>	<b>\$6,590,056</b>
<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>	
Stormwater Fees	4,620,000
Other	270,435
Interest Income	82,000
	<b>\$4,972,435</b>
<b>Less Fiscal Year 2016-17 Budgeted Expenditures</b>	
Stormwater Division	1,565,604
Natural Resources Division	381,350
Debt - Principal and Interest	239,871
Capital Projects	2,890,000
Adjusted for grant dependent projects (Oyster Reef and Habitat Island)	(550,000)
	<b>\$4,526,825</b>
<b>BUDGETED CASH FLOW</b>	<b>\$445,611</b>
<b>Projected Unrestricted Net Assets as of September 30, 2017</b>	<b><u>\$7,035,666</u></b>

Unrestricted Net Assets





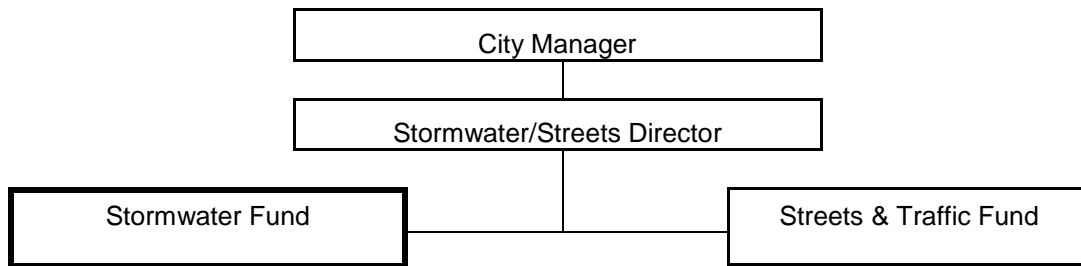
# Stormwater Fund

## Streets & Stormwater Department (Fund 470)

**Mission Statement:** The mission of the Stormwater Division is to protect people and property against flood by maintaining and improving the public stormwater management system, while protecting and restoring ecological systems that work naturally to improve water quality, the environment and quality of life for residents and visitors.

### Department Description

The Streets and Stormwater Department operates in two funds: Streets & Traffic Fund and Stormwater Fund. These functions are combined under one Director, yet operate out of two separate and independent funds. The Stormwater Fund operates as an Enterprise Fund, which is used to account for operations that are financed and operated in a manner similar to private business. The Stormwater Fund is responsible for maintaining and improving the stormwater management system which includes storm drainage, flood protection, ecological systems, and water quality infrastructure and programs.



### 2015-16 Department Major Accomplishments

- Replenished young vegetation on floating islands city-wide
- Completed the Lake Manor Restoration Project and was awarded the 2016 Stormwater Project of the Year by the Florida Stormwater Association
- 82 hours spent by staff cleaning debris from city maintained lakes.
- Completed 100% design plans for the Oyster Reef & Seagrass Restoration Project
- Delivered the 30% Preliminary Design Report and Plans for the Beach Restoration & Water Quality Improvement Project (a.k.a. Beach Outfalls)
- Continued improvements to the stormwater conveyance system.
- Began statistical analysis of water quality trends in Moorings Bay.
- Delivered the 30% Preliminary Design Report and Plans for the Cove Pump Station outfall impoundment feature.
- Purchased a new Vac-Truck
- Began an update of the 2007 Stormwater Master Plan

# Stormwater Fund (continued)

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## 2016-17 Departmental Goals and Objectives

The City's 10 Year Stormwater Master Plan guides the development of the 5-Year Capital Improvement Plan and operating budget. This plan will be updated over the course of 2016-2017. The overall objective is to manage stormwater in ways that reuse, store, recharge the aquifer, improve water quality, and achieve the drainage level of service as provided for within the City's Comprehensive Plan, thereby protecting public health, property and the environment.

To comply with the **City of Naples Vision Plan**: the Stormwater fund has several capital projects that strive to achieve the following:

### **As part of Vision Goal 2(a) Restore Naples Bay, protect beaches and other key waters:**

- Restore Naples Bay and other receiving waters by constructing artificial reefs, sea grass and oyster beds, and expanding mangrove forests. Also, the City continues to work with Collier County and the Big Cypress Basin to design a project that diverts fresh water conveyed by the Golden Gate Canal away from Naples Bay and into the North Belle Meade area. The Department continues to seek a permit from the US Army Corps of Engineers to build a habitat island in Naples Bay.
- Improve flood protection and enhance water quality treatment through the construction of rain gardens and filter marshes, as well as expansion of reclaimed swales, and installation of aerators, fountains, and vegetated floating mats in stormwater ponds.

### **As part of Vision Goal 3(a) (Maintain and improve public amenities for residents) and Vision Goal 3(b) (Promote community health), improve stormwater conveyance system (swales, gutters, pipes, etc.) and reduce localized flooding.**

- Continue the citywide swale restoration program.
- Repair and replace cracked, leaking, undersized piping.
- Continue to strengthen the City's leadership role in environmental protection and regional/community sustainability.
- Identify and evaluate potential alternatives regarding the drainage system in Basin II that depends heavily on beach outfalls.

### **As part of Vision Goal 3d (Maintain and enhance public safety).**

- Continue with Public Outreach/Education Program.
- Continue to monitor water quality throughout the stormwater management system in order to gauge impacts of Division projects and programs.
- Replace undersized, non-functional drain inlets and manholes.
- Install flap gates and other backflow preventers to minimize tidal backflows into the storm sewer system.
- Expand the installation of aerators, fountains and/or other mechanisms that improve water quality in lakes prior to discharge.

### **As part of Vision Goal 4 (Strengthen the economic health and vitality of the City), enhance the stormwater management system.**

- Continue to evaluate Stormwater ASR Technology.
- Continue to enhance Street Sweeping Operations to provide additional debris recovery around stormwater lakes.
- Proactively clean out drainage inlets, pipes and manholes citywide.
- Improve the operational efficiency of the Public Works and Lantern Lane Pump Stations.

## 2016-17 Significant Budgetary Issues

The budget of the Stormwater Fund for FY 16-17 is \$5,076,825, a decrease of \$927,642 from the FY 15-16 budget. Capital Projects decreased by \$735,000.

# Stormwater Fund (continued)

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## Revenues

Revenues into the fund total \$4,972,435, an increase of \$87,135. The primary revenue to the fund is the Stormwater fee, collected via the bi-monthly utility bill.

In 2007, City Council approved stormwater utility rates based on an in-depth rate study conducted by a consultant. City Code provides for the rate to be adjusted annually automatically for the April Consumer Price Index. The CPI had a 0.1% increase; therefore there will be a \$.01 adjustment in October 2016.

The City continues to administer the utility fee credit opportunity for properties having a certified stormwater management system that detains or retains stormwater, as well as a newly implemented multi-family option. Issuing these credits reduces the available billable units and the corresponding revenue in this fund.

This fund has received numerous grants in the past and anticipates receiving additional grants from various agencies in the future due to the importance of the City's watersheds to the overall health of the state's waterways. This budget estimates the receipt of \$250,000 in grant revenue.

Interest earnings are projected at \$82,000.

Revenues include \$14,000 from an interfund loan repayment for East Naples Bay, representing the final payment for the loan.

The Department's projected September 30, 2016 fund balance is \$6.59 million. The fund balance can be attributed to the following:

- The success of grant applications offsetting the costs of major projects
- The need to cover major anticipated expenditures in future years;
- The need to cover major unanticipated expenditures in cases of emergency.

## Expenditures

Personal Services cost is \$1,115,094, an increase of \$41,015. This is primarily due to the annual raise. There continue to be 11 positions budgeted for FY 16-17. Several positions are shared with the Streets fund (Fund 190).

Operating expenditures total \$831,860, a decrease of \$233,553 from the FY 2015-16 adopted budget. The primary reason for the decrease is the projected completion of a Stormwater Master Plan in FY 15-16, which was budgeted at \$325,000.

The largest of the expenses in this fund are listed below:

City Administration (General Fund Reimbursement)	\$176,080
Utility Billing Admin Fee	67,000
Professional Services/Lake and Stormwater Testing	170,000
Road Repairs	60,000
Fuel and Equipment Repair	58,900
County Landfill (for disposal of street sweeping)	30,000

Non-Operating Expenditures total \$3,129,871. This includes debt service (principal and interest) in the amount of \$239,871 related to a debt issue where the State Revolving Loans were refinanced in 2013 and capital costs of \$2,890,000.

The detail of the \$2.89 million in capital improvements is listed on the page that follows the line-item budget. Of the items in the FY 16-17 Capital Improvement Program, none are expected to have an impact on the operating expenditures of this fund, as they are either maintenance or

# Stormwater Fund (continued)

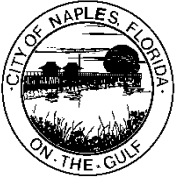
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enhancements to current infrastructure. The Capital Improvement Program proposed in May included \$2.19 million in projects. This budget includes those, plus \$350,000 more in project 17V02, General Stormwater Improvements, plus \$350,000 more for project 17V26, Beach Restoration/Outfall water quality. Project 17V02 reflects a one-time project need to address deteriorated corrugated metal pipe within Gulf Shore Blvd North revealed during the reuse project. Resurfacing Gulf Shore Blvd North is planned for FY 16-17 and it is necessary to replace the deficiency, simply increasing the project by \$350,000. Two projects, Oyster Reef and Habitat Island, are dependent on grant funding. These projects will not be initiated unless the grant is obtained.

## 2016-17 Performance Measures and Benchmarking

<b>Performance Measures</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Actual 2014-15</b>	<b>Estimated 2015-16</b>	<b>Projected 2016-17</b>
Cleaning & Desilting of Storm Sewer / Drainage Inlets (Work Orders)	180	216	327	244	250
Repair of Storm Sewers and Drainage Inlets (Work Orders)	115	118	133	172	200
Street Sweeping (Miles Per Year)	4300	4300	4410	4111	4,300





**CITY OF NAPLES  
STORMWATER FUND  
REVENUE SUMMARY**

	<u>Actual 2013-14</u>	<u>Actual 2014-15</u>	<u>BUDGET 2015-16</u>	<u>PROJECTED 2015-16</u>	<u>ADOPTED 2016-17</u>
Stormwater Fees	5,025,578	4,289,033	4,773,000	4,620,000	4,620,000
Landscape Certification	12,704	6,105	10,000	6,200	6,200
Interest Earned	49,533	120,457	46,000	82,000	82,000
Grants	250,000	0	0	300,000	250,000
Loan Repayment E. Naples Bay	0	(41,890)	50,000	50,000	14,000
Other and Sales of Assets	<u>1,593</u>	<u>5,539</u>	<u>6,300</u>	<u>6,300</u>	<u>235</u>
<b>TOTAL STORMWATER</b>	<b><u>\$5,339,408</u></b>	<b><u>\$4,379,243</u></b>	<b><u>\$4,885,300</u></b>	<b><u>\$5,064,500</u></b>	<b><u>\$4,972,435</u></b>

**FUND: 470 STORMWATER FUND  
STREETS & STORMWATER DEPARTMENT  
FISCAL YEAR 2016-17**

<i>2015 Adopted</i>	<i>2016 Adopted</i>	<i>2017 Adopted</i>	JOB TITLE	FY 2017 Adopted
<b>NATURAL RESOURCES (6061)</b>				
1	1	1	Natural Resources Manager	108,150
1	1	1	Environmental Specialist	74,101
1	1	0.5	Project Coordinator / Public Outreach (b)	31,827
<u>3</u>	<u>3</u>	<u>2.5</u>		<u>214,078</u>
<b>STORMWATER DIVISION (6002)</b>				
0	0	0.5	Project Coordinator / Public Outreach (b)	31,827
0.75	0.75	0.75	Stormwater/Streets Director (a)	97,738
0.75	0.75	0.75	Engineering Manager (a)	71,375
0.75	0.75	0.75	Construction Project Manager (a)	69,251
1.00	1.00	1.00	Operations Supervisor	68,959
1.00	1.00	1.00	Engineering Aide	52,372
1.00	1.00	1.00	Equipment Operator III	47,894
1.00	1.00	1.00	Utility Coordinator	46,981
1.00	1.00	1.00	Utility Technician I	38,650
0.75	0.75	0.75	Administrative Coordinator (a)	39,348
<u>8.00</u>	<u>8.00</u>	<u>8.50</u>		<u>564,395</u>
<b>11.0</b>	<b>11.00</b>	<b>11.00</b>	<b>Regular Salaries</b>	<b>778,473</b>
			<b>Other Salaries</b>	<b>13,140</b>
			<b>Overtime</b>	<b>6,000</b>
			<b>Employer Payroll Expenses</b>	<b>317,481</b>
			<b>Total Personal Services</b>	<b><u>1,115,094</u></b>

(a) Funding is split 75%/25% with the Streets Fund 190

(b) Position is funded 50/50 between the Natural Resources division and the Stormwater division.

Note: The Plans Review Engineer identified and fully funded in the Building Fund is supervised within the Stormwater fund.

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
STORMWATER FUND  
DEPARTMENT SUMMARY**

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	724,932	755,658	755,658	778,473	22,815
10-30 OTHER SALARIES	10,179	10,140	10,140	10,140	0
10-33 OTHER SALARIES/EDUCATION	0	3,000	3,000	3,000	0
10-40 OVERTIME	1,031	6,000	6,000	6,000	0
25-01 FICA	54,568	54,790	54,790	57,593	2,803
25-03 RETIREMENT CONTRIBUTIONS	27,850	105,294	105,294	113,129	7,835
25-04 LIFE/HEALTH INSURANCE	134,521	128,187	128,187	135,959	7,772
25-07 EMPLOYEE ALLOWANCES	8,096	11,010	11,010	10,800	(210)
<b>TOTAL PERSONAL SERVICES</b>	<b>\$961,177</b>	<b>\$1,074,079</b>	<b>\$1,074,079</b>	<b>\$1,115,094</b>	<b>41,015</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	13,462	18,500	18,500	18,500	0
30-01 CITY ADMINISTRATION	164,800	164,800	164,800	176,080	11,280
30-05 COUNTY LANDFILL	16,110	30,000	30,000	30,000	0
30-07 SMALL TOOLS	979	1,000	1,000	2,500	1,500
30-15 UTILITY BILLING ADMIN FEE	67,000	67,000	67,000	67,000	0
31-00 PROFESSIONAL SERVICES	197,007	455,000	455,000	170,000	(285,000)
31-04 OTHER CONTRACTUAL SERVICES	12,245	11,000	11,000	11,000	0
31-43 LAWN & LANDSCAPE CERTIFICATION	10,000	10,000	10,000	15,000	5,000
40-00 TRAINING & TRAVEL COSTS	4,266	6,500	6,500	7,000	500
40-00 COMMUNICATIONS	937	1,500	1,500	1,500	0
41-01 TELEPHONE	1,944	4,000	4,000	4,500	500
42-10 EQUIP. SERVICES - REPAIR	26,018	45,000	45,000	50,000	5,000
42-11 EQUIP. SERVICES - FUEL	8,268	19,000	19,000	18,900	(100)
43-01 ELECTRICITY	29,568	25,000	25,000	29,250	4,250
43-02 WATER, SEWER, GARBAGE	1,160	1,000	1,000	1,000	0
45-22 SELF INSURANCE CHARGE	24,165	28,010	28,010	30,280	2,270
46-00 REPAIR & MAINTENANCE	4,534	7,000	7,000	8,000	1,000
46-04 EQUIPMENT MAINTENANCE	4,872	5,000	5,000	5,000	0
46-08 LAKE MAINTENANCE	26,790	30,000	30,000	30,000	0
46-12 ROAD REPAIRS	28,331	60,000	60,000	60,000	0
49-02 TECHNOLOGY SVC CHARGE	16,840	21,703	21,703	31,200	9,497
51-00 OFFICE SUPPLIES	4,736	8,500	8,500	8,500	0
52-00 OPERATING SUPPLIES	19,609	30,000	30,000	40,000	10,000
52-02 FUEL	1,257	11,000	11,000	11,000	0
52-07 UNIFORMS	2,118	2,400	2,400	2,400	0
52-09 OTHER CLOTHING	750	0	750	750	750
54-01 MEMBERSHIPS	2,104	2,500	2,500	2,500	0
59-00 DEPRECIATION	1,514,733	0	0	0	0
59-11 BAKER PARK/ STMWR EXP	1,000,000	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$3,204,603</b>	<b>\$1,065,413</b>	<b>\$1,066,163</b>	<b>\$831,860</b>	<b>(233,553)</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-30 IMPROVEMENTS O/T BUILDING	1,256,435	3,225,000	4,199,904	2,890,000	(335,000)
60-40 MACH EQUIP	1,192	0	0	0	0
60-70 VEHICLES	26,422	400,000	415,000	0	(400,000)
70-11 PRINCIPAL	0	222,812	222,812	225,713	2,901
70-12 INTEREST	16,984	17,162	17,162	14,158	(3,004)
	0	0	0	0	0
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>1,301,032</b>	<b>3,864,974</b>	<b>4,854,878</b>	<b>3,129,871</b>	<b>(735,103)</b>
<b>TOTAL EXPENSES</b>	<b>\$5,466,813</b>	<b>\$6,004,466</b>	<b>\$6,995,120</b>	<b>\$5,076,825</b>	<b>(927,642)</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
STORMWATER DIVISION**

470.6002.539

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	466,044.80	503,268	503,268	564,395	61,127
10-30 OTHER SALARIES	10,179	10,140	10,140	10,140	0
<i>On call pay --- nights and weekends</i>					
10-33 EDUCATION	0	3,000	3,000	3,000	0
10-40 OVERTIME	1,031	6,000	6,000	6,000	0
25-01 FICA	35,314	32,424	32,424	40,929	8,505
25-03 RETIREMENT CONTRIBUTIONS	(6,759)	63,644	63,644	82,632	18,988
25-04 LIFE/HEALTH INSURANCE	93,142	82,519	82,519	103,008	20,489
25-07 EMPLOYEE ALLOWANCES	7,140	10,050	10,050	9,840	(210)
<b>TOTAL PERSONAL SERVICES</b>	<b>\$606,093</b>	<b>\$711,045</b>	<b>\$711,045</b>	<b>\$819,944</b>	<b>\$108,899</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	2,114	3,500	3,500	3,500	0
30-01 CITY ADMINISTRATION	164,800	164,800	164,800	176,080	11,280
30-05 COUNTY LANDFILL	16,110	30,000	30,000	30,000	0
<i>Disposal of street sweepings and storm drain debris</i>					
30-07 SMALL TOOLS	979	1,000	1,000	2,500	1,500
30-15 UTILITY BILLING ADMIN FEE	67,000	67,000	67,000	67,000	0
31-00 PROFESSIONAL SERVICES	173,149	415,000	417,595	130,000	(285,000)
<i>Professional surveying, design, permitting, and inspection services, continue water quality monitoring</i>					
31-04 CONTRACTUAL SERVICES	12,245	11,000	11,000	11,000	0
<i>Street sweeper hauling, video inspection software</i>					
40-00 TRAINING & TRAVEL COSTS	2,431	4,000	4,000	4,000	0
<i>Expenses for certification related training and other workshops</i>					
41-00 TELEPHONE/COMMUNICATIONS	1,944	4,000	4,000	4,500	500
42-10 EQUIP. SERVICES - REPAIR	19,401	41,000	41,000	45,000	4,000
42-11 EQUIP. SERVICES - FUEL	7,783	18,200	18,200	18,200	0
43-01 ELECTRICITY	29,568	25,000	25,000	29,250	4,250
43-02 WATER, SEWER, GARBAGE	1,160	1,000	1,000	1,000	0
45-22 SELF INSURANCE CHARGE	18,957	28,010	28,010	30,280	2,270
46-00 REPAIR & MAINTENANCE	3,400	5,000	5,000	5,000	0
46-04 EQUIPMENT MAINTENANCE	4,872	5,000	5,000	5,000	0
46-08 LAKE MAINTENANCE	26,790	30,000	30,000	30,000	0
<i>Floating island maintenance, aerator maintenance, exotic vegetation treatment of lakes</i>					
46-12 ROAD REPAIRS	28,331	60,000	60,000	60,000	0
49-02 TECHNOLOGY SVC CHARGE	16,840	21,703	21,703	31,200	9,497
51-00 OFFICE SUPPLIES	3,649	6,500	6,500	6,500	0
52-00 OPERATING SUPPLIES	19,609	30,000	30,000	40,000	10,000
<i>Pipe fittings, valves, manhole covers, inlets, and supplies. Landscape restoration products and services</i>					
52-02 FUEL	1,257	11,000	11,000	11,000	0
52-07 UNIFORMS/CLOTHING	2,118	2,400	2,400	2,400	0
52-09 OTHER CLOTHING	750	0	750	750	750
54-01 MEMBERSHIPS	1,604	1,500	1,500	1,500	0
59-00 DEPRECIATION	1,514,733	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$2,141,594</b>	<b>\$986,613</b>	<b>\$989,958</b>	<b>\$745,660</b>	<b>(\$240,953)</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-30 IMPROVEMENTS O/T BUILDING	0	2,675,000	360,425	2,325,000	(350,000)
60-40 MACH EQUIP	0	0	0	0	0
60-70 VEHICLES	0	400,000			(400,000)
70-11 PRINCIPAL	0	222,812	222,812	225,713	2,901
70-12 INTEREST	16,984	17,162	17,162	14,158	(3,004)
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>16,984</b>	<b>3,314,974</b>	<b>600,399</b>	<b>2,564,871</b>	<b>(750,103)</b>
<b>TOTAL EXPENSES</b>	<b>\$2,764,670</b>	<b>\$5,012,632</b>	<b>\$2,301,402</b>	<b>\$4,130,475</b>	<b>(\$882,158)</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
NATURAL RESOURCES DIVISION**

470.6061.537	ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	258,888	252,390	252,390	214,078	(38,312)
25-01	FICA	19,254	22,366	22,366	16,664	(5,702)
25-03	RETIREMENT CONTRIBUTIONS	34,609	41,650	41,650	30,497	(11,153)
25-04	LIFE/HEALTH INSURANCE	41,379	45,668	45,668	32,951	(12,717)
25-07	EMPLOYEE ALLOWANCES	956	960	960	960	0
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$355,085</b>	<b>\$363,034</b>	<b>\$363,034</b>	<b>\$295,150</b>	<b>(\$67,884)</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	11,348	15,000	15,000	15,000	0
	<i>Signs, buoys, markers, water quality supplies, outreach/ education materials and supplies, City Dock slip rental</i>					
31-00	PROFESSIONAL SERVICES	23,858	40,000	37,405	40,000	0
	<i>Water Quality Sampling &amp; Analysis; Green Business Program; Naples Bay trawling</i>					
31-43	LAWN & LANDSCAPE CERTIFICATION	10,000	10,000	10,000	15,000	5,000
40-00	TRAINING & TRAVEL COSTS	1,835	2,500	2,500	3,000	500
	<i>Conference and Seminars</i>					
40-00	COMMUNICATIONS	937	1,500	1,500	1,500	0
42-10	EQUIP. SERVICES - REPAIR	6,617	4,000	4,000	5,000	1,000
42-11	EQUIP. SERVICES - FUEL	485	800	800	700	(100)
45-22	SELF INSURANCE CHARGE	5,208	0	0	0	0
46-00	REPAIR & MAINTENANCE	1,134	2,000	2,000	3,000	1,000
51-00	OFFICE SUPPLIES	1,087	2,000	2,000	2,000	0
54-01	MEMBERSHIPS	500	1,000	1,000	1,000	0
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$63,010</b>	<b>\$78,800</b>	<b>\$76,205</b>	<b>\$86,200</b>	<b>\$7,400</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
60-30	IMPROVEMENTS O/T BUILDING	0	550,000	714,790	565,000	15,000
60-40	MACHINERY & EQUIPMENT	1,192	0	0	0	0
	<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$1,192</b>	<b>\$550,000</b>	<b>\$714,790</b>	<b>\$565,000</b>	<b>\$15,000</b>
	<b>TOTAL EXPENSES</b>	<b>\$419,286</b>	<b>\$991,834</b>	<b>\$1,154,029</b>	<b>\$946,350</b>	<b>(\$45,484)</b>

**CAPITAL IMPROVEMENT PROJECTS  
FUND 470 - STORMWATER ENTERPRISE FUND**

CIP NUMBER	PROJECT DESCRIPTION	Requested 2016-17	2017-18	2018-19	2019-20	2020-21
17V02	Citywide Stormwater Improvements	1,000,000	650,000	650,000	650,000	650,000
17V05	Storm Sewer Pipe Lining	200,000	200,000	200,000	0	0
17V27	Citywide Lake Improvements (1)	375,000	1,500,000	400,000	150,000	1,500,000
17V26	Beach Restoration & Outfall Water Quality Improvement (1)	750,000	125,000	125,000	5,000,000	5,000,000
17V12	Oyster Reef & Seagrass Restoration Project (1) (2)	350,000	0	0	0	0
17V06	Panga Boat Motor	15,000	0	0	0	0
17V11	Habitat Island Naples Bay (1) (2)	200,000	0	0	0	0
	1st Ave South Stormwater Improvements (3)	0	500,000	0	0	0
	Street Sweeper Replacement	0	300,000	0	0	0
	Naples Bay Restoration & Water Quality (1)	0	1,750,000	0	0	0
<b>TOTAL STORMWATER FUND</b>		<b>2,890,000</b>	<b>5,025,000</b>	<b>1,375,000</b>	<b>5,800,000</b>	<b>7,150,000</b>

- (1) Grant application associated with this project
- (2) Project is dependant entirely on grant funding
- (3) Coordinated with CRA Project for Street Design/Paving

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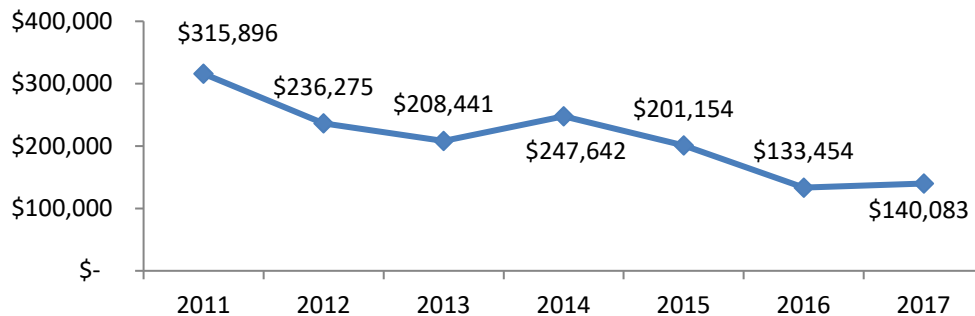
For information about City recreational opportunities,  
visit the City's website at [www.naplesgov.com](http://www.naplesgov.com).



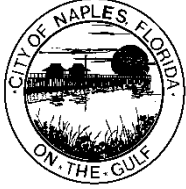
**TENNIS FUND**  
**FINANCIAL SUMMARY**  
**Fiscal Year 2016-17**

<b>Beginning Balance - Unrestricted Net Assets as of September 30, 2015</b>	<b>\$201,154</b>
Projected Revenues FY 2015-16	<b>612,528</b>
Projected Expenditures FY 2015-16	<b>680,228</b>
Net Increase/(Decrease) in Net Unrestricted Assets	<b>(67,700)</b>
<b>Expected Unrestricted Net Assets as of September 30, 2016</b>	<b>\$133,454</b>
<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>	
Memberships	\$154,500
Daily Play	47,000
Lessons	245,000
Ball Machine/Other Income	12,100
Tournaments	59,000
Sponsorships	20,000
Retail Sales	26,000
Transfers In	47,500
Investment Income	6,900
	<u>618,000</u>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$751,454</b>
<b>Less Fiscal Year 2016-17 Budgeted Expenditures</b>	
Personal Services	\$239,521
Operating Expenses	269,020
Debt Principal and Interest	0
Capital Expenditures	50,000
Transfer - Administration	39,180
Transfer - Self Insurance	13,650
	<u>611,371</u>
<b>BUDGETED CASH FLOW</b>	<b>\$6,629</b>
<b>Projected Unrestricted Net Assets as of September 30, 2017</b>	<b><u><u>\$140,083</u></u></b>

**Trend - Unrestricted Net Assets**







# Tennis Fund

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## Community Services Department

**Mission Statement:**

The mission of the Tennis Fund is to provide residents and guests of Naples exceptional tennis programs and facilities in a cost effective, efficient and professional manner and to provide the citizens, employees, and contractors with professional customer service.

### Fund Description

The Tennis Fund is an Enterprise Fund established to monitor the revenues and expenditures of the Arthur L. Allen Tennis Center at Cambier Park. The facility includes twelve (12) hydro-grid Har-Tru clay courts (lit) and pro shop with an elevated viewing area. Chickee Hut shade structures with cold water fountains are located between each court. The full-service center is professionally staffed and delivers youth and adult programs for novice through advanced players.

In addition, the Allen Tennis Center provides leagues, clinics, lessons and other social events for residents and visitors. It has been recognized as one of the most dynamic and beautiful public tennis facilities in the country.

### 2015-16 Department Accomplishments

- Completed the reconstruction of all Chickee Huts (8)
- Completed the resurfacing of six (6) clay courts.
- Hosted the 47<sup>th</sup> Annual Tennis Tournament with 501 participants.
- Hosted 14 USTA Junior and Adult Sanctioned Tournaments drawing over 2,000 participants from the local and south-east region.

### 2016-17 Departmental Goals and Objectives

- 1. In accordance with Vision Goal 5 (Maintain and enhance governance capacity for public service and leadership):**
  - a. Update department mission in collaboration with staff and the CSAB.
  - b. Develop a long-term facilities plan in collaboration with members, the CSAB and staff.
  - c. Develop quarterly program development plans for all tennis programs to ensure cost effective management of all recreation programming.
  - d. Develop quarterly and annual reports for revenue/expenditures for tennis center programs and services.
- 2. In accordance with Vision Goal 3A and 3C (Maintain an extraordinary quality of life for residents):**
  - a. Develop a routine and proactive inspection process and schedule for all City facilities (indoor and outdoor).
  - b. Monitor and maintain the courts and facilities at the highest possible level.
  - c. Exeditiously manage capital improvement projects.
- 3. In accordance with Vision Goal 1 (Preserve the Town's distinctive character and culture):**
  - a. Maintain the beauty and unique character of the Allen Tennis Center.

# Tennis Fund

## Community Services Department (continued)

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4. In accordance with Vision Goal 3B (Maintain an extraordinary quality of life for residents – Promote Community Health):
  - a. Research local markets, national program trends and perform member surveys on an annual basis to determine opportunities to:
    - i. Increase membership
    - ii. Increase non-peak time court use
  - b. Promote the Allen Tennis Center as an affordable option for resident and visitor exercise and health improvement.

### Significant Budgetary Issues

#### Revenue

The primary recurring revenue to the fund is the Membership fee, budgeted at \$154,500 for FY 16-17. The budget includes a 3% rate increase for membership fees, as of October 1, 2016.

In addition to membership revenue, the fund charges for daily play, lessons, league fees, clinics, and tournaments. There is also \$26,000 expected from the resale of merchandise, which includes racquets, shirts, towels and vending items, and \$8,500 for racquet restrings. Other minor revenues include interest income, ball machine rentals and League fees.

The City's General Fund provides a subsidy to the Tennis Fund, related to the common events and use of the facility. Approximately 30% of the time, the facility is used for tournaments and public events, and is not solely available to the members for their pleasure. To that end, a General Fund payment to the fund, in the amount of \$47,500 is provided, the same as was provided in FY 14-15 and FY 15-16.

#### Expenditures

Expenditures of the fund are \$611,371, a decrease of \$56,857 from the FY 15-16 budget. This decrease is due to the payoff of the Tennis Fund's debt in FY 15-16.

Personal Services total \$239,521, a \$7,822 decrease from FY 15-16.

Operating Expenses total \$321,850, which is an \$11,965 increase over the FY 15-16 budget. This increase is mainly due to the tennis instructors and officials for clinics, camp lessons and tournaments.

Other major costs of this fund are Resale Supplies at \$14,000 and tournament costs (Special Events) for \$27,000. The remaining costs in this budget are primarily related to the facility operation and maintenance.

This budget includes one capital improvement project to replace the fencing on four courts, \$50,000.

### 2016-17 Performance Measures and Benchmarking

Benchmarking compares the City of Naples to other similarly situated agencies. Note that for the Tennis Center, there are very few similar agencies, and therefore, the following provides rate comparisons for a variety of agencies.

# Tennis Fund

## Community Services Department (continued)

<b>BENCHMARKS</b>	<b>Collier County Pelican Bay</b>	<b>City of Marco Island</b>	<b>Academy Sanchez-Casal</b>	<b>City of Naples Cambier Park</b>
Annual Adult Fee	\$400	\$349.80	\$3,100	\$408 - Res \$542 - NR
Couples Fee	\$702	N/A	\$4,360	N/A
	<b>Naples YMCA</b>	<b>Sunrise Tennis Club</b>	<b>Long Boat Key Tennis Center</b>	<b>City of Ft. Myers Racquet Club</b>
Annual Adult Fee	\$675	\$254.40	\$625.40	\$427.18 Res \$569.22 NR
Couples Fee	\$1,012	\$365.70	\$863.90	\$854.36

All above fees include 6% sales tax

Performance Measures are used to compare the trend of the City in levels of service or workload over the past years, and estimates the trend for the budget year.

<b>PERFORMANCE MEASURES</b>	<b>Actual 2013-14</b>	<b>Actual 2014-15</b>	<b>Actual 2015-16</b>	<b>Projected 2016-17</b>
Number of Adult Memberships City/County	290/45	280/47	300/45	300/50
Number of Youth Memberships City/County	85/10	80/16	115/10	115/15
Number of Executive Memberships City/County	75/10	100/20	110/15	95/15
Tournament Player Participation	2,100	2,150	2200	2150
Racquet Restrings	300	300	350	300
Guest Players	3400	3300	3400	3400
Ball Machine Rentals	100	200	200	180

**CITY OF NAPLES  
TENNIS FUND  
REVENUE SUMMARY**

<b>Fund 480</b>	<b>Actual 2013-14</b>	<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Projected 2015-16</b>	<b>Budget 2016-17</b>	<b>Change</b>
Memberships	146,523	155,974	148,000	150,000	154,500	6,500
Daily Play	43,488	48,277	45,000	47,000	47,000	2,000
Tournament Play	57,480	59,411	58,000	58,000	59,000	1,000
Lessons/Clinics	222,107	247,308	235,000	245,000	245,000	10,000
Ball Machine/Other	3,521	4,271	3,600	3,600	3,600	0
Retail Sales	25,210	27,552	25,000	26,000	26,000	1,000
Restrings	8,334	8,972	8,500	8,500	8,500	0
Sponsorships	21,370	13,386	15,000	20,000	20,000	5,000
Transfer from the Gen. Fund	67,500	47,500	47,500	47,500	47,500	0
Transfer from the PST Fund	60,000	0	0	0	0	0
Investment/Misc Income	6,213	3,909	5,000	6,928	6,900	1,900
<b>TOTAL TENNIS FUND</b>	<b>661,746</b>	<b>616,562</b>	<b>590,600</b>	<b>612,528</b>	<b>618,000</b>	<b>27,400</b>

**FUND: 480 TENNIS FUND**  
**TENNIS FUND**  
**FISCAL YEAR 2016-17**

<i>2015 Adopted</i>	<i>2016 Adopted</i>	<i>2017 Adopted</i>	JOB TITLE	FY 2017 Adopted
1	1	1	Tennis Services Manager	64,881
1.5	1.5	1.5	Recreation Coordinator*	65,511
1.5	1.5	1.5	Recreation Assistant**	60,836
<b>4</b>	<b>4</b>	<b>4</b>	<b>Regular Salaries</b>	<b>191,228</b>
			<b>Overtime</b>	<b>3,000</b>
			<b>Employer Payroll Expenses</b>	<b>45,293</b>
			<b>Total Personal Services</b>	<b><u>\$239,521</u></b>

\* Represents one full-time and one part time position

\*\* Represents three part time positions

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
COMMUNITY SERVICES  
TENNIS FUND**

480.0912.572

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	168,479	188,524	188,524	191,228	2,704
10-40 OVERTIME	2,374	3,500	2,500	3,000	(500)
25-01 FICA	12,611	14,400	14,400	8,745	(5,655)
25-03 RETIREMENT CONTRIBUTIONS	3,122	20,883	20,883	17,279	(3,604)
25-04 LIFE/HEALTH INSURANCE	21,468	19,076	19,076	18,789	(287)
25-07 EMPLOYEE ALLOWANCES	484	960	960	480	(480)
<b>TOTAL PERSONAL SERVICES</b>	<b>208,537</b>	<b>247,343</b>	<b>246,343</b>	<b>239,521</b>	<b>(7,822)</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	9,432	7,500	9,500	9,500	2,000
<i>Credit card charges, first aid supplies, trophies, awards</i>					
30-01 CITY ADMINISTRATION	39,870	39,870	39,870	39,180	(690)
31-01 PROFESSIONAL SERVICES	199,987	190,000	200,000	200,000	10,000
<i>Instructors and officials for clinics, camps lessons and tournaments.</i>					
31-04 OTHER CONTRACTUAL SVCS	0	1,000	1,000	0	(1,000)
<i>Pest control, alarm system monitoring and copier maintenance</i>					
41-00 COMMUNICATIONS	394	1,000	2,000	2,000	1,000
42-10 EQUIP. SERVICES - REPAIRS	1,075	1,000	1,000	1,000	0
43-02 WATER, SEWER, GARBAGE	1,052	1,230	1,230	1,280	50
45-22 SELF INSURANCE CHARGE	20,603	14,690	14,690	13,650	(1,040)
46-00 REPAIR AND MAINTENANCE	7,422	8,500	8,500	5,500	(3,000)
49-02 TECHNOLOGY SVC CHARGE	4,210	4,095	4,095	8,740	4,645
49-05 SPECIAL EVENTS	20,177	21,000	21,000	27,000	6,000
51-00 OFFICE SUPPLIES	977	0	0	0	0
51-06 RESALE SUPPLIES	18,105	20,000	20,000	14,000	(6,000)
59-00 DEPRECIATION/AMORTIZATION	55,472	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>378,777</b>	<b>309,885</b>	<b>322,885</b>	<b>321,850</b>	<b>11,965</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-30 IMPROVEMENTS O/T BUILDINGS	0	50,000	50,000	50,000	0
70-11 PRINCIPAL	0	60,000	60,000	0	(60,000)
70-12 INTEREST	582	1,000	1,000	0	(1,000)
<b>TOTAL NON-OPERATING</b>	<b>582</b>	<b>111,000</b>	<b>111,000</b>	<b>50,000</b>	<b>(61,000)</b>
<b>TOTAL EXPENSES</b>	<b>587,896</b>	<b>668,228</b>	<b>680,228</b>	<b>611,371</b>	<b>(56,857)</b>

**CAPITAL IMPROVEMENT PROJECTS**  
**ARTHUR L. ALLEN TENNIS CENTER TENNIS FUND (Fund 480)**

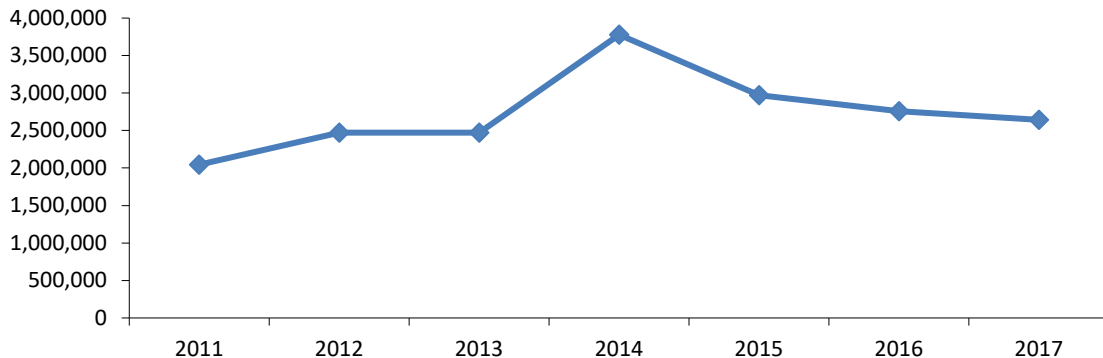
CIP NUMBER	PROJECT DESCRIPTION	DEPT REQUEST 2016-17	2017-18	2018-19	2019-20	2020-21
17G06	Tennis Courts (4) Fencing	50,000	0	0	0	0
<b>TOTAL TENNIS FUND</b>		<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**RISK MANAGEMENT FUND**  
**FINANCIAL SUMMARY**  
**Fiscal Year 2016-17**

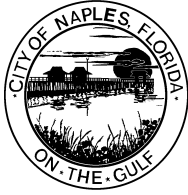
<b>Beginning Balance - Unrestricted Net Assets as of September 30, 2015</b>	<b>\$2,969,729</b>
Projected Revenues FY 2015-16	<b>3,377,070</b>
Projected Expenditures FY 2015-16	<b>3,588,890</b>
Net Increase/(Decrease) in Net Unrestricted Assets	<b>(211,820)</b>
<b>Expected Unrestricted Net Assets as of September 30, 2016</b>	<b>\$2,757,909</b>
<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>	
Charges for Services	3,178,080
Interest Earnings	60,000
	<b>3,238,080</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$5,995,989</b>
<b>Less Fiscal Year 2016-17 Budgeted Expenditures</b>	
Premiums and Claims	3,083,099
Claims Management Services	103,070
Reimbursements & Refunds	(60,000)
Personal Services	142,291
Operating Expenses	11,606
Transfer - Administration	72,480
	<b>3,352,546</b>
<b>BUDGETED CASH FLOW</b>	<b>(114,466)</b>
<b>Projected Unrestricted Net Assets as of September 30, 2017</b>	<b>\$2,643,443</b>

**Trend - Unrestricted Net Assets**



Note: Does not include reserve for future claims of \$3.36 million.





# Risk Management Fund

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## Human Resources Department (Fund 500)

### **Mission Statement:**

To identify, analyze and manage the City's risk and exposure to loss related to the activities of the City, its departments and employees.

### **Department Description**

The Risk Management Fund is an internal service type fund, part of the Human Resources Department, designed to coordinate the expenses related to the general liability of the City.

### **2015-16 Department Accomplishments**

- Processed property damage claims totaling \$126,512; recovered \$92,040 for City property damage caused by third parties during FY 14-15.
- Processed property damage claims totaling \$72,734; recovered \$31,141 for City property damage caused by third parties for FY 15-16 (as of May 4, 2016).
- Completed audit of all City owned properties located in high risk flood zones resulting in the purchase of 28 additional National Flood Insurance Policies (NFIP) on essential buildings and consolidating all NFIP policies to a common effective date for ease of administration.

### **2016-17 Departmental Goals and Objectives**

**As part of Vision Goal #4 (Strengthen the economic health and vitality of the City) ensure the Risk Management Fund is fiscally sound and compliant with State and Federal regulations**

- Perform annual actuarial analysis of risk management fund to determine appropriate claim funding levels
- Review insurance coverages annually and consider insurance coverage options to ensure a fiscally sound risk management program.

**As part of Vision Goal #4 (Strengthen the economic health and vitality of the City) by continued support of the Blue Zones Project**

- Implement Blue Zones habitat/physical environment best practices

### **2016-17 Significant Budgetary Issues**

The budget for the Risk Management Fund is \$3,352,546, a \$236,344 decrease from the FY 15-16 budget.

Unrestricted net assets are projected to be more than \$3.35 million at the end of FY 16-17. In addition to this amount, the fund has \$3.36 million in restricted reserves for future claims.

### **Revenues**

The primary source of revenue for this internal service fund is the charge to each fund for insurance and risk management. These charges are based on a four-year analysis of loss experience (claims) and risk exposure (number of vehicles, number of employees, and risk related ratings). The budget amount will be charged to each fund during the course of the fiscal year. There is \$60,000 budgeted for interest on reserves.

# Risk Management Fund

## Human Resources Department (continued)

### Expenditures

#### Personal Services

Personal Services are budgeted at \$142,291, an increase of \$3,877 over the FY 15-16 budget due to the annual salary wage increase.

#### Operating Expenses

Operating costs for the Risk Management Fund are \$3,210,255, a \$240,221 decrease from the FY 2015-16 budget. There are two components of the operating costs of this fund.

The first component includes costs to support the staff member for the management of the risk program. In addition to the salary, these costs are training materials, telephones, and supplies. These costs make up only a minor portion (almost 5%) of this budget.

The second component is approximately 95% of the expenses of the fund, and represents the cost of the insurance program, including excess insurance and professional services.

Professional Services and Insurance related costs (such as claim funding) represent the bulk of the expenditures in this fund.

#### Professional Services

Brokerage Service Fee	\$52,500
Third Party Administrator	\$47,570
Actuarial Analyses	\$3,000

Brokerage service fees are paid to the City's insurance broker for assisting the City in securing insurance quotes for excess insurances and ancillary lines of insurance coverage. This is a fixed cost and includes services related to development of underwriting data, consulting, marketing, and customer service.

#### Insurances and Claims funding

Workers Comp – State Assessment	\$18,000
Workers Comp – Current Year Claims	\$637,858
General Liability	\$774,174
Auto and Collision	\$383,698
Property Damage	\$1,264,369
Unemployment Compensation	\$5,000

Budgeted again this year is \$60,000 (as a contra-expense) for insurance claim refunds and reimbursements.

### 2016-17 Performance Measures

Description	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Projected 2016-17
Incident Reports Processed	172	171	168	160
Preventable Employee Injuries	8	9	12	10
Preventable Vehicle Accidents	19	17	20	18
Work Comp Medical only Claims	29	35	30	30
Work Comp Lost Time Claims	5	12	10	10
Average Cost per Claim Work Comp Med Only	\$772	\$1,242	\$510	\$650
Average Cost per Claim Work Comp Lost Time	\$10,904	\$6,750	\$8,500	\$8,500

**FISCAL YEAR 2016-17  
REVENUE DETAIL  
RISK MANAGEMENT**

	<b>FY 13-14 ACTUAL</b>	<b>FY 14-15 ACTUAL</b>	<b>FY 15-16 BUDGET</b>	<b>FY 15-16 PROJECTION</b>	<b>FY 16-17 ADOPTED</b>	<b>CHANGE</b>
<b>Charges for Services:</b>						
General Fund	1,551,200	1,582,678	1,658,680	1,658,680	1,553,140	(105,540)
Building Permits Fund	75,610	69,414	79,190	79,190	80,710	1,520
CRA Fund	47,830	68,354	71,040	71,040	65,450	(5,590)
Streets Fund	228,700	221,999	222,990	222,990	198,590	(24,400)
Water & Sewer Fund	825,090	832,446	849,890	849,890	894,110	44,220
Beach Fund	27,120	23,517	42,060	42,060	46,730	4,670
Solid Waste Fund	116,230	158,047	194,200	194,200	197,410	3,210
City Dock Fund	53,710	52,595	55,410	55,410	22,780	(32,630)
Stormwater Fund	26,440	24,165	28,010	28,010	30,280	2,270
Tennis Fund	18,620	20,603	14,690	14,690	13,650	(1,040)
Technology Services Fund	29,460	43,001	36,240	36,240	39,040	2,800
Equipment Services Fund	32,590	32,940	69,670	69,670	36,190	(33,480)
<b>Subtotal</b>	<b>3,032,600</b>	<b>3,129,759</b>	<b>3,322,070</b>	<b>3,322,070</b>	<b>3,178,080</b>	<b>(143,990)</b>
<b>Interest Earnings</b>	<b>36,078</b>	<b>71,462</b>	<b>30,000</b>	<b>55,000</b>	<b>60,000</b>	<b>30,000</b>
<b>Total</b>	<b>\$3,068,678</b>	<b>\$3,201,221</b>	<b>\$3,352,070</b>	<b>\$3,377,070</b>	<b>\$3,238,080</b>	<b>-\$113,990</b>

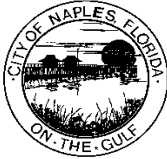
**FUND: 500 RISK MANAGEMENT**  
**RISK MANAGEMENT**  
**FISCAL YEAR 2016-17**

<i>2015 Adopted</i>	<i>2016 Adopted</i>	<i>2017 Adopted</i>	JOB TITLE	FY 2017 Adopted
1	1	1	Risk Manager	\$105,952
1	1	1	Regular Salaries	\$105,952
			Employer Payroll Expenses	36,339
			<b>Total Personal Services</b>	<b>\$142,291</b>

**FISCAL YEAR 2016-17  
RISK MANAGEMENT**

500.7101.519

ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	101,767	102,866	102,866	105,952	3,086
25-01 FICA	7,413	7,580	7,580	7,910	330
25-03 RETIREMENT CONTRIBUTIONS	4,740	15,349	15,349	15,808	459
25-04 LIFE/HEALTH INSURANCE	14,219	12,619	12,619	12,621	2
<b>TOTAL PERSONAL SERVICES</b>	<b>\$128,138</b>	<b>\$138,414</b>	<b>\$138,414</b>	<b>\$142,291</b>	<b>\$3,877</b>
<b><u>OPERATING EXPENSES</u></b>					
30-01 CITY ADMINISTRATION	68,500	68,500	68,500	72,480	3,980
31-04 OTHER CONTRACTUAL SVCS	97,372	103,070	103,070	103,070	0
31-07 MEDICAL SERVICES	5,120	5,000	5,000	5,000	0
40-00 TRAINING & TRAVEL COSTS	1,750	3,300	3,300	3,300	0
41-01 TELEPHONE	66	306	306	306	0
45-01 UNEMP. COMPENSATION (CITYWIDE)	11,224	10,000	10,000	5,000	(5,000)
45-10 WORKERS COMP STATE ASSESSMENT	8,821	18,000	18,000	18,000	0
45-11 WORKERS COMP CURRENT YEAR	398,345	713,872	713,872	637,858	(76,014)
45-20 GEN. LIABILITY & BUS PKG	678,763	817,609	817,609	774,174	(43,435)
45-21 AUTO COLLISION	327,719	385,857	385,857	383,698	(2,159)
45-22 SELF INSURANCE CHARGE	1,442,223	1,361,962	1,361,962	1,264,369	(97,593)
45-23 REIMBURSEMENT & REFUNDS	(202,486)	(40,000)	(40,000)	(60,000)	(20,000)
51-00 OFFICE SUPPLIES	24	1,500	1,500	1,500	0
52-00 OPERATING SUPPLIES	154	500	500	500	0
54-01 MEMBERSHIPS	960	1,000	1,000	1,000	0
59-11 TRANSFER OUT - PARK FUND	1,000,000	0	0	0	0
59-00 DEPRECIATION/AMORTIZATION	0	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$3,838,556</b>	<b>\$3,450,476</b>	<b>\$3,450,476</b>	<b>\$3,210,255</b>	<b>(\$240,221)</b>
<b>TOTAL EXPENSES</b>	<b>\$3,966,694</b>	<b>\$3,588,890</b>	<b>\$3,588,890</b>	<b>\$3,352,546</b>	<b>(\$236,344)</b>



**HEALTH AND EMPLOYEE BENEFITS  
FINANCIAL SUMMARY  
Fiscal Year 2016-17**

<b>Beginning Balance - Unrestricted Net Assets as of September 30, 2015</b>	<b>\$1,440,141</b>
Projected Revenues FY 2015-16	<b>6,879,009</b>
Projected Expenditures FY 2015-16	<b>6,395,025</b>
Net Increase/(Decrease) in Net Unrestricted Assets	<b>483,984</b>

**Expected Unrestricted Net Assets as of September 30, 2016** **\$1,924,125**

**Add Fiscal Year 2016-17 Budgeted Revenues**

Health Coverage:	City Paid	4,792,505	
	Employee Paid	845,736	
Dental Coverage:	City Paid	159,438	
	Employee Paid	217,653	
Retiree & COBRA	Employee Paid	361,539	
Flexible Spending	Employee Paid	138,300	
Dependent Care	Employee Paid	23,800	
Life Insurance:	City Paid	158,654	
	Employee Paid	84,148	
Vision Insurance	Employee Paid	34,953	
Long Term Disability	City Paid	78,917	
Tobacco Use Surcharge		17,551	
Interest Earnings		15,000	
			<b>6,928,194</b>

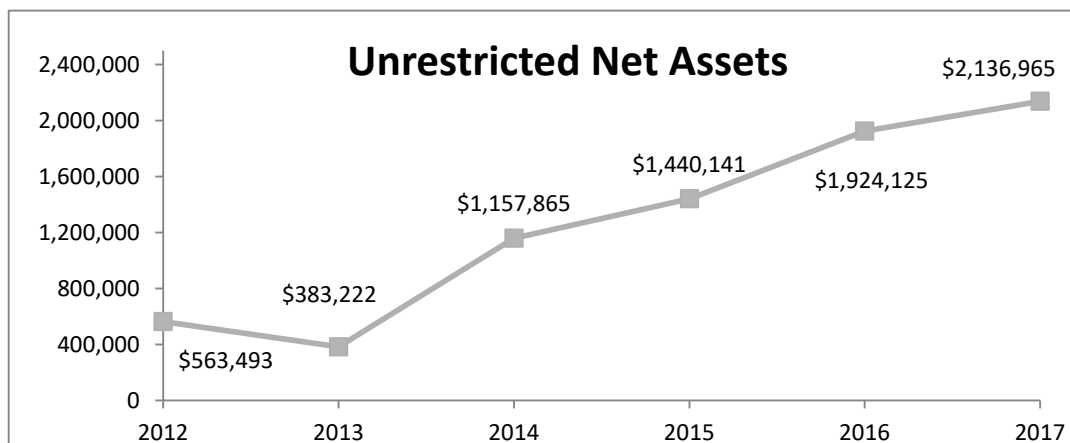
**TOTAL AVAILABLE RESOURCES:** **\$8,852,319**

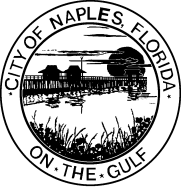
**Less Fiscal Year 2016-17 Budgeted Expenditures**

Transfer-Administration	123,690	
Contractual Services	339,787	
Dental Premium	377,091	
Stop Loss	874,356	
Healthcare Reimbursement	575,500	
Life/Vision/Long Term Disability	451,050	
Health Paid Claims	3,275,000	
Prescription Claims	550,000	
Other Expenditures	148,880	
		<b>6,715,354</b>

**BUDGETED CASH FLOW** **212,840**

**Projected Unrestricted Net Assets as of September 30, 2017** **\$2,136,965**





# Health & Employee Benefits Fund

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## Human Resources Department (Fund 510)

### **Mission Statement:**

To ensure City resources are effectively used to serve its employees, retirees and eligible dependents. The Employee Benefits Fund strives to design a plan that offers comprehensive benefits at a cost that is competitive to most private plans. The philosophy is to provide quality healthcare services in a cost-effective manner, and to offer innovative, cutting edge benefits and a wellness program.

### **Department Description**

The Health and Employee Benefits Fund is an internal service type fund under the management of the Human Resources Department, designed to coordinate the expenses related to the major employee benefits. The Health and Employee Benefits Fund includes the following insurances:

- Health Insurance The City is self insured for health insurance.
- Dental Insurance The City contracts for this service.
- Life Insurance The City contracts for this service.
- Vision Insurance The City contracts for this service.
- Long Term Disability The City contracts for this service.

### **2015-16 Department Accomplishments**

- Implemented Cigna's MotivateMe program to administer City HRA and Wellness target funding. MotivateMe also provides employees alternate standards for achieving wellness targets resulting in greater opportunity for more employees to receive funding.
- Implemented tracking program for measurement of hours worked and year end healthcare coverage reporting to IRS (Form 1095) for compliance with the Affordable Care Act.
- Established a Health and Well-Being Committee comprised of fourteen employees from all levels of the organization.
- Achieved the American Heart Association Platinum Fit-Friendly Worksite award.
- Health insurance premium rates remained the same as FY14-15. City and employee contributions remain the same.

### **2016-17 Goals and Objectives**

**As part of Vision Goal 4 (Strengthen the economic health and vitality of the City) ensure the employee health benefits plan is fiscally sound and compliant with State and Federal regulations**

- Perform annual actuarial analysis of health benefit fund to determine appropriate premium rate valuations and claim funding levels
- Prepare annual GASB 43 and 45 valuation

**As part of Vision Goal 4 (Strengthen the economic health and vitality of the City) by educating employees to be better consumers of health care benefits which will reduce plan costs and out of pocket expenses**

- Promote utilization of on-line resources available through [www.mycigna.com](http://www.mycigna.com)
- Provide monthly communication targeting specific health risks, programs, resources, and services available locally and through Cigna.
- Develop and implement health, well-being, and fitness initiatives and incentives

# Employee Benefits Fund

## Human Resources Department (continued)

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As part of Vision Goal 4 (Strengthen the economic health and vitality of the City) by continued support of the Blue Zones Project.

- Support the Blue Zone Project worksite committee and leadership/steering committee by attending monthly meetings and participating in Project activities and initiatives

### 2016-17 Significant Budgetary Issues

#### Revenues

The budgeted revenues to this fund total \$6,928,194. There are two primary sources of revenues to the Employee Benefits Fund.

- City (Employer) contributions to employee benefits, and
- Employee (or former employee) contributions toward benefits

Employer (City) Contributions, budgeted at \$5,189,514, are from the Personal Services section of each department. Employee (or former employee) contributions budgeted at \$1,723,680 are deducted from an employee's pay or are billed. In addition to premiums, there is \$15,000 budgeted in interest earnings.

Historically, COBRA and retirees' premium rate changes are made effective October 1, which is consistent with the actual insurance plan year. Prior to any rate change, the City performs an actuarial analysis of their actual costs to ensure legal compliance.

This budget assumes no increase in premium rates, and assumes the continuation of a reduction in the employee's deductible for employees who achieve certain health criteria.

#### Expenditures

This fund includes expenditures for the self-insured health insurance program and the costs of the purchased insurance programs. Expenditures are \$6,715,354, \$301,129 more than the budget of FY 2015-16.

Current contracts for the following services and lines of insurance coverage are in place:

- ✓ Third Party Administrator for Self Insured Health Claims
- ✓ Health Insurance Stop Loss Coverage
- ✓ Prescription Insurance for Self Insured Health Plan
- ✓ Dental Insurance
- ✓ Vision Insurance
- ✓ Basic Life
- ✓ Supplemental Life Insurance
- ✓ Long Term Disability Insurance
- ✓ Accidental Death & Disability (AD&D)



# Employee Benefits Fund

## Human Resources Department (continued)

Health Claims expenses, the largest expense in this fund, are budgeted at \$3.275 million. Prescription Claims are budgeted at \$550,000. Budgeted costs are determined through annual actuarial studies.

For a complete understanding of the benefits provided to City employees, please see the union contracts and employee manuals, or contact the Human Resource Department.

### 2016-17 Performance Measures

Description	Actual 2012-13	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Projected 2016-17
Fitness/Wellness Program Participation	78	77	67	75	80
Prescription Utilization/Retail	9,510	10,023	10,738	10,800	10,500
Prescription Utilization/Mail Order	489	428	420	503	425
EAP utilization	39	46	32	27	45

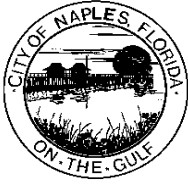
**FISCAL YEAR 2016-17  
REVENUE  
EMPLOYEE BENEFITS FUND**

	<b>2014-15 ACTUAL</b>	<b>2015-16 ADOPTED BUDGET</b>	<b>2015-16 PROJECTED</b>	<b>2016-17 ADOPTED BUDGET</b>	<b>CHANGE</b>
<b>CITY FUNDED BENEFITS</b>					
Health Insurance	4,543,852	4,830,581	4,830,581	4,792,505	(38,076)
Life Insurance	160,443	167,349	160,000	158,654	(8,695)
Long-Term Disability	35,795	76,308	76,308	78,917	2,609
Dental	150,147	149,309	149,309	159,438	10,129
<b>Total City Funded Portion</b>	<b>\$4,890,237</b>	<b>\$5,223,547</b>	<b>\$5,216,198</b>	<b>\$5,189,514</b>	<b>(34,033)</b>
<b>EMPLOYEE- FUNDED BENEFITS</b>					
Health Insurance (Employee Portion)	1,017,187	852,455	852,455	845,736	(6,719)
Employee Flexible Spending	157,278	151,744	140,000	138,300	(13,444)
Retiree/Cobra Premiums	317,428	275,735	331,121	361,539	85,804
Dependent Care	13,900	13,900	21,000	23,800	9,900
Life Insurance	77,512	78,472	81,000	84,148	5,676
Tobacco Use Surcharge	21,525	21,450	21,450	17,551	(3,899)
Vision Insurance	33,821	33,460	33,460	34,953	1,493
Dental	189,397	167,325	167,325	217,653	50,328
<b>Total Employee Funded Portion</b>	<b>\$1,828,048</b>	<b>\$1,594,541</b>	<b>\$1,647,811</b>	<b>\$1,723,680</b>	<b>129,139</b>
<b>OTHER REVENUE</b>					
Interest Earnings	21,711	5,000	15,000	15,000	10,000
<b>Total Other</b>	<b>\$21,711</b>	<b>\$5,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>10,000</b>
<b>Total All Sources</b>	<b>\$6,739,996</b>	<b>\$6,823,088</b>	<b>\$6,879,009</b>	<b>\$6,928,194</b>	<b>\$105,106</b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
EMPLOYEE BENEFITS FUND**

510.7173.519

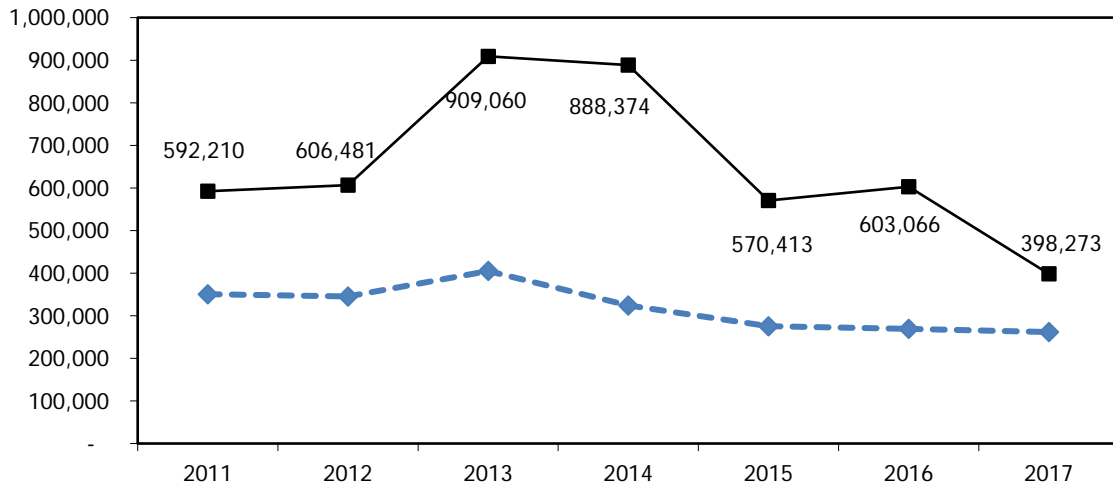
ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>OPERATING EXPENSES</u></b>					
30-01 CITY ADMINISTRATION	122,080	122,080	122,080	123,690	1,610
31-04 OTHER CONTRACTUAL SERVICES	371,972	330,285	330,285	339,787	9,502
<i>Broker Fee \$75,000; ASO Fee \$247,472; FSA \$7,009; EAP \$8,136; PPACA Fees \$2,170</i>					
31-05 PROFESSIONAL SERV/WELLNESS	0	21,450	21,450	17,550	(3,900)
<i>Related to the Tobacco Use Surcharge</i>					
31-08 DENTAL INSURANCE	348,331	341,462	341,462	377,091	35,629
31-13 STOP LOSS PREMIUM	715,257	789,200	789,200	874,356	85,156
31-14 LONG TERM DISABILITY	77,233	76,308	76,308	78,917	2,609
31-15 LIFE INSURANCE	293,051	289,636	289,636	337,180	47,544
31-16 VISION INSURANCE	33,873	33,460	33,460	34,953	1,493
45-02 HEALTH PAID CLAIMS	3,512,877	3,200,000	3,200,000	3,275,000	75,000
45-03 SCRIPT CARD EXPENSES	384,834	500,000	500,000	550,000	50,000
45-05 HEALTHCARE REIMBURSEMENT	589,391	575,500	575,500	575,500	0
45-06 EMPLOYEE FLEX	160,923	165,644	165,644	162,130	(3,514)
45-09 HEALTH REIMBURSE/FITNESS	20,020	19,200	0	19,200	0
45-23 REIMBURSEMENTS & REFUNDS	(172,117)	(50,000)	(50,000)	(50,000)	0
<b>TOTAL OPERATING EXPENSES</b>	<b><u>\$6,457,723</u></b>	<b><u>6,414,225</u></b>	<b><u>6,395,025</u></b>	<b><u>6,715,354</u></b>	<b><u>301,129</u></b>
<b>TOTAL EXPENSES</b>	<b><u>\$6,457,723</u></b>	<b><u>\$6,414,225</u></b>	<b><u>\$6,395,025</u></b>	<b><u>\$6,715,354</u></b>	<b><u>301,129</u></b>

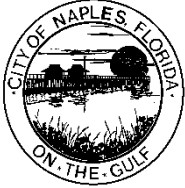


**TECHNOLOGY SERVICES  
FINANCIAL SUMMARY  
Fiscal Year 2016-17**

<b>Beginning Balance - Unrestricted Net Assets as of September 30, 2015</b>	<b>570,413</b>
Projected Revenues FY 2015-16	<b>\$1,703,880</b>
Projected Expenditures FY 2015-16	<b>1,671,227</b>
Net Increase/(Decrease) in Net Unrestricted Assets	<b>\$32,653</b>
<b>Expected Unrestricted Net Assets as of September 30, 2016</b>	<b>\$603,066</b>
<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>	
Charges for Services	1,629,880
Interest Earnings	5,200
	<u>1,635,080</u>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$2,238,146</b>
<b>Less Fiscal Year 2016-17 Budgeted Expenditures</b>	
Personal Services	502,240
Operating Expenses	770,843
Transfer - City Administration	87,750
Transfer - Self Insurance	39,040
Capital Expenditures	440,000
	<u>\$1,839,873</u>
<b>BUDGETED CASH FLOW</b>	<b>(\$204,793)</b>
<b>Projected Unrestricted Net Assets as of September 30, 2017</b>	<b><u>\$398,273</u></b>

**Trends - Unrestricted Net Assets  
(Minimum Recommended Fund Balance shown as the dotted line)**





# Technology Services Fund

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## Technology Services Department (Fund 520)

**Mission Statement:**

The mission of the Technology Services Department is to provide leadership and guidance to staff in the appropriate application of technology, and to provide an efficient and reliable infrastructure for voice and data communication to enable City officials, staff and employees to deliver the highest level of service to the citizens of Naples.

**Fund Description**

The Technology Services Fund is an internal service fund that provides all technological services to the City.

**2015-16 Department Accomplishments**

- Managed the deployment of Fiber Optics to Solid Waste, City Dock and Lowdermilk Park.
- Expanded OnSSI Video Security System City wide to over 250 cameras including the upgrading of Utilities Security Cameras.
- Handled over 5,500 help desk tickets with the Police being the largest requester.
- Enhanced GIS to increase performance to City staff and external users including working on migration to Google for GIS
- Managed the expansion of additional Access Control to secure City facilities.
- Upgraded Tyler Munis from 10.5 to 11.1

**2016-17 Departmental Goals and Objectives**

- Consolidate data and application systems to reduce power consumption and increase operational efficiency using Microsoft Hyper-V virtualization.
- Enhance City wide AVL application with live signal feeds from Traffic.
- Maintain the City's GIS Portal while enhancing its availability and contents using Google.
- Manage the further expansion of City wide Access Control
- Oversee expansion of OnSSI enterprise Security Camera solution.
- Introduce active/passive failover to Hyper-V environment.
- Migrate to Office365
- Deployment of 400+ PC's

**2016-17 Significant Budgetary Issues**

The budget for the Technology Services Fund is \$1,839,873, a \$159,290 increase from the FY 15-16 budget.

At the end of 2016-17, unrestricted net assets are estimated to be \$398,273, which is higher than the minimum fund balance of \$340,000 recommended by policy.

**Revenues**

The primary revenue sources for this Internal Service Fund are the charges to each fund for services. Charges to departments are calculated based on the number of service calls and the number of users. The revenue for FY 2016-17 is \$1,635,080.

# Technology Services Fund

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## Technology Services Department (continued)

### Expenditures

Budgeted expenditures for the Technology Services Department are \$1,839,873.

Personal Services are budgeted at \$502,240 or \$90,372 less than FY 15-16. The primary reason for this is the reclassification of the Video Programming & Production position to the General Fund.

Operating Expenses are \$897,633, a \$49,662 increase over the FY 15-16 budget. The primary reason for the increase is the charge for Microsoft Office 365.

There is \$440,000 budgeted for Capital, which includes a \$410,000 to replace all 400 PC's City wide. Additionally, \$30,000 has been requested to enhance and expand the City Security Camera solution.

# Technology Services Fund

## Technology Services Department (continued)

### 2016-17 Performance Measures

	Actual 2013/14	Actual 2014/15	Expected 2015-16	Expected 2016-17
Budgeted Employees	8	7	7	6
Servers	16	6	5	10
Hyper-V Servers		7	8	6
Hyper-V Guests	23	50	50	64
Computers	#	304	310	412
SAN Capacity (TB – terabyte)	209.28	313.92	313.92	313.92
SAN Usage (TB – terabyte)	#	130.85	145.00	153.00
MDT – Police & Fire	31	31	31	31
Tablets	3	36	50	118
Laptops	#	#	#	34
IP Cameras	0	160	240	270
VoIP Phones	#	#	#	454
Fax Machines	#	#	#	7
Printers	#	#	#	171
Scanners	#	#	#	44
User Accounts	425	571	580	564
VoIP Phones	#	#	#	454
Mail Enabled Accounts	#	492	501	552
Archived E-Mails	#	8,483,008	9,483,008	9,732,892
% of Network Availability	99.5%	99.99%	99.999%	99.999%
# of Help Desk Calls	6,379	6,000	6,000	5,584

# Comparable data is not available

SAN usage is not reflective of Snapshots and Replication usage.

**FUND: 520 TECHNOLOGY SERVICES**  
**TECHNOLOGY SERVICES**  
**FISCAL YEAR 2016-17**

<i>2015 Adopted</i>	<i>2016 Adopted</i>	<i>2017 Adopted</i>	<b>JOB TITLE</b>	<b>FY 2017 Adopted</b>
0	0	0	Technology Services Manager	\$0
1	1	1	Programmer Analyst	68,999
1	1	1	Technology Services Director *	0
1	1	1	Sr. Network Specialist/GIS	56,000
2	2	2	Network Specialist	119,302
1	1	0	Video Programming & Product. #	0
1	1	1	GIS Manager	84,405
<b>* Contracted</b>				
7	7	6	<b>Regular Salaries</b>	<b>\$328,706</b>
			<b>Other Salaries &amp; Wages</b>	<b>10,140</b>
			<b>Overtime</b>	<b>12,000</b>
			<b>Employer Payroll Expenses</b>	<b>151,394</b>
			<b>Total Personal Services</b>	<b>\$502,240</b>

\* Outsourced since 2012 -see Contract Services

# Position moved to General Fund/City Manager Office



**FISCAL YEAR 2016-17  
BUDGET DETAIL  
TECHNOLOGY SERVICES  
TECHNOLOGY DIVISION**

FUND 520	ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	349,313	392,304	370,000	328,706	(63,598)
10-30	OTHER SALARIES	10,179	10,140	10,140	10,140	0
10-40	OVERTIME	12,297	12,000	12,000	12,000	0
25-01	FICA	26,185	29,308	29,308	24,671	(4,637)
25-03	RETIREMENT CONTRIBUTIONS	8,105	52,272	46,000	42,458	(9,814)
25-04	LIFE/HEALTH INSURANCE	92,871	95,148	78,500	82,825	(12,323)
25-07	EMPLOYEE ALLOWANCES	1,452	1,440	1,440	1,440	0
<b>TOTAL PERSONAL SERVICES</b>		<b>\$500,402</b>	<b>\$592,612</b>	<b>\$547,388</b>	<b>\$502,240</b>	<b>(\$90,372)</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	3,738	3,300	3,300	3,600	300
30-01	CITY ADMINISTRATION	98,130	98,130	98,130	87,750	(10,380)
30-31	TV VIDEO PRODUCTION	24,959	26,270	26,270	0	(26,270)
<i>Moved to General Fund/City Manager's office</i>						
31-01	PROFESSIONAL SERVICES	131,700	180,500	189,600	178,000	(2,500)
<i>Network wiring additions (\$15,000), Selpan (\$153,000), Elance contract (\$10,000)</i>						
40-00	TRAINING & TRAVEL COSTS	984	9,375	3,000	5,375	(4,000)
<i>ERSI Conference, Lynda Training, Tyler Connect and Ongoing training</i>						
41-00	COMMUNICATIONS	564	480	480	480	0
41-02	TECHNOLOGY COMMUNICATIONS	39,851	57,120	57,120	73,260	16,140
<i>T3 for internet \$22,740; T3 for Pier \$13,140, T3 for Dock \$10,740, fiber optics</i>						
42-10	EQUIP. SERVICES - REPAIRS	0	0	0	0	0
45-22	SELF INSURANCE CHARGE	43,001	36,240	36,240	39,040	2,800
46-00	REPAIR & MAINTENANCE	92,341	115,550	115,550	121,542	5,992
<i>Tyler maintenance for all modules, OSDBA \$19,796</i>						
46-16	HARDWARE MAINTENANCE	120,973	32,157	58,615	59,816	27,659
46-17	SOFTWARE MAINTENANCE	248,791	251,929	251,929	296,750	44,821
<i>Visionair \$41,502; Microsoft Office 365 agreement \$133,000; Goto Assets, Symantec</i>						
46-19	PRINTERS	3,374	7,500	7,500	7,500	0
52-00	OPERATING SUPPLIES	7,511	9,420	9,420	4,520	(4,900)
<i>Forms, GIS plotter supplies</i>						
52-52	MINOR OPERATING EQUIPMENT	64,442	20,000	20,000	20,000	0
54-00	BOOKS, PUBS, SUBS, MEMBS	0	0	0	0	0
59-00	DEPRECIATION	226,954	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>		<b>\$1,107,313</b>	<b>\$847,971</b>	<b>\$877,154</b>	<b>\$897,633</b>	<b>\$49,662</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
60-20	BUILDING	0	0	0	0	0
60-40	MACHINERY & EQUIPMENT	0	240,000	246,685	440,000	200,000
60-30	BUILDING AND IMPROVEMENTS	0	0	0	0	0
60-81	COMPUTER SOFTWARE	0	0	0	0	0
<b>TOTAL NON-OPERATING EXPENSES</b>		<b>\$0</b>	<b>\$240,000</b>	<b>\$246,685</b>	<b>\$440,000</b>	<b>\$200,000</b>
<b>TOTAL EXPENSES</b>		<b>\$1,607,715</b>	<b>\$1,680,583</b>	<b>\$1,671,227</b>	<b>\$1,839,873</b>	<b>\$159,290</b>

**CAPITAL IMPROVEMENT PROJECTS  
TECHNOLOGY SERVICES FUND (Fund 520)**

CIP NUMBER	PROJECT DESCRIPTION	Dept Request 2016-17	2017-18	2018-19	2019-20	2020-21
17T10	PC Replacement Program (400)	410,000	0	0	0	400,000
15T08	Security Camera Project	30,000	30,000	30,000	30,000	30,000
	Hyper-V Virtual Host Servers / Networking	0	65,000	0	65,000	0
	Dispatch PC's & Monitors (6)	0	25,000	0	0	0
	Police & Fire Notebook Replacements	0	90,000	0	0	0
	Storage Area Network	0	40,000	0	0	0
	Replace Chamber Camera Equipment	0	0	45,000	0	0
	Time Clock Replacement	0	0	0	40,000	0
<b>TOTAL TECHNOLOGY SERVICES FUND</b>		<b>440,000</b>	<b>250,000</b>	<b>75,000</b>	<b>135,000</b>	<b>430,000</b>

***Other major projects managed***

Beach Security Cameras	30,000	30,000	30,000	30,000	30,000
Building Department Tablets	0	0	0	70,000	0
Building Department Electronic Permitting	345,000	0	0	0	0

**FISCAL YEAR 2016-17  
TECHNOLOGY SERVICES  
INTERFUND CHARGES ALLOCATION**

<b>Charges to</b>	<b>BUDGET FY 12-13</b>	<b>BUDGET FY 13-14</b>	<b>BUDGET FY 14-15</b>	<b>BUDGET FY 15-16</b>	<b>BUDGET FY 16-17</b>	<b>Increase/ (Decrease)</b>
General Fund	1,191,630	1,007,030	926,470	938,184	1,020,290	82,106
Building Permits Fund	238,565	201,610	185,480	189,677	195,620	5,943
CRA Fund	21,621	18,270	16,810	11,084	9,300	(1,784)
Streets Fund	45,260	38,250	35,190	28,746	28,290	(456)
Water & Sewer Fund	425,890	359,920	331,130	281,660	241,490	(40,170)
Beach Parking Fund	32,437	27,410	25,220	24,330	18,150	(6,180)
Solid Waste Fund	64,880	54,830	50,440	49,451	40,830	(8,621)
City Dock Fund	5,415	4,580	4,210	5,074	9,860	4,786
Storm Water Fund	21,650	18,300	16,840	21,703	31,200	9,497
Tennis Fund	5,414	4,580	4,210	4,095	8,740	4,645
Equipment Services Fund	23,580	19,930	18,340	25,166	26,110	944
<b>Total</b>	<b>2,076,342</b>	<b>1,754,710</b>	<b>1,614,340</b>	<b>1,579,170</b>	<b>1,629,880</b>	<b>50,710</b>
				<b>Expected</b>	<b>Proposed</b>	
Interest Earnings				4,000	5,200	
Transfer In from Public Service Tax				70,000		
<b>Total Revenue</b>				<b>1,703,880</b>	<b>1,635,080</b>	

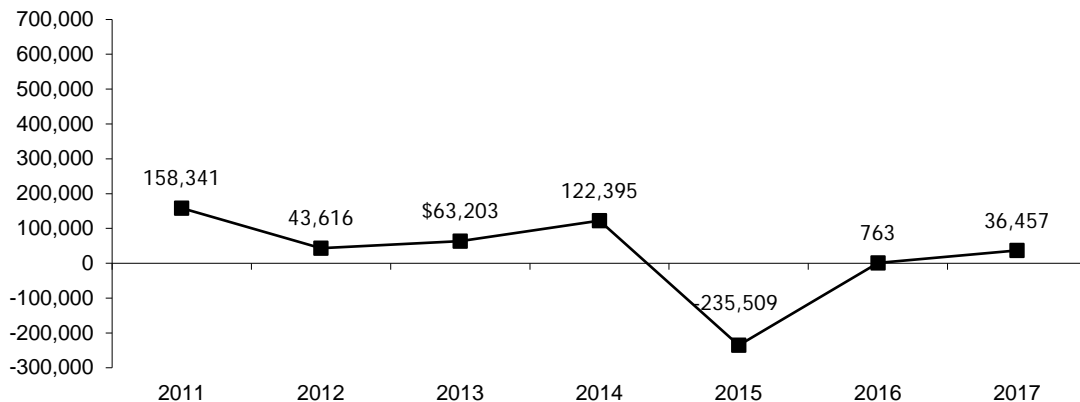
The customers of the Technology Services Department are the various departments of the City. Fees are prorated using prior years' use of services such as work orders and number of employees in each department. Actual charges to departments will be the same as budgeted.

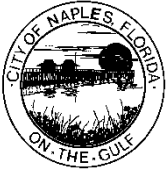


**EQUIPMENT SERVICES**  
**FINANCIAL SUMMARY**  
**Fiscal Year 2016-17**

<b>Beginning Balance - Unrestricted Net Assets as of September 30, 2015</b>	<b>(\$235,509)</b>
Projected Revenues FY 2015-16	<b>2,377,862</b>
Projected Expenditures FY 2015-16	<b>2,141,590</b>
Net Increase/(Decrease) in Net Unrestricted Assets	<b><u>\$236,272</u></b>
<b>Expected Unrestricted Net Assets as of September 30, 2016</b>	<b>\$763</b>
<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>	
<b>Charges for Services:</b>	
Charges to Other Funds/Fuel	642,500
Charges to Other Funds/Maintenance	1,558,000
Collier County - EMS Fuel	78,290
Other Revenue	500
	<b><u>2,279,290</u></b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$2,280,053</b>
<b>Less Fiscal Year 2016-17 Budgeted Expenditures</b>	
Personal Services	728,803
Operations & Maintenance	1,342,433
Transfer - Self Insurance	36,190
Administrative Fee - General Fund	104,560
Transfer - Technology Services	26,110
Capital Expenditures	5,500
	<b><u>2,243,596</u></b>
<b>BUDGETED CASH FLOW</b>	<b>\$35,694</b>
<b>Projected Unrestricted Net Assets as of September 30, 2017</b>	<b><u><u>\$36,457</u></u></b>

**Trend - Unrestricted Net Assets**  
**(Recommended is \$256,000)**





# Equipment Services Fund

## Utilities Department (Fund 530)

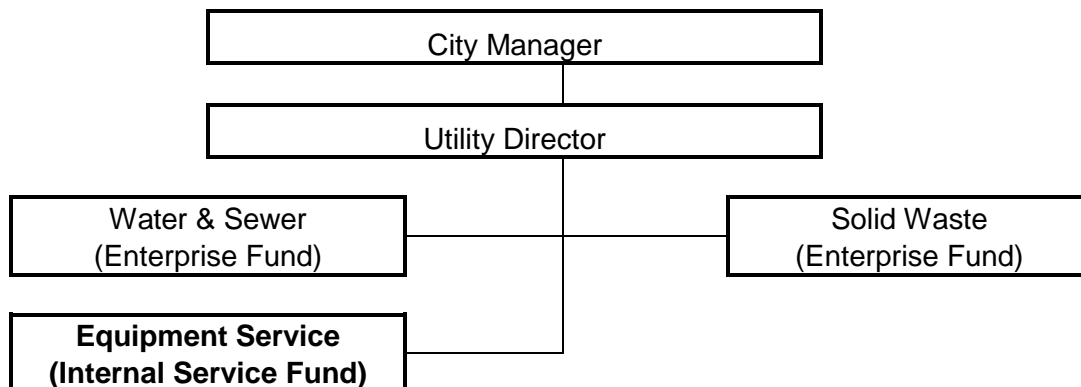
### Mission Statement:

The mission of Equipment Services is to provide vehicles, equipment and fuel services to employees and departments of the City of Naples, thus enabling employees to perform the necessary functions of the City.

### Department Description

The Utilities Department operates in three separate funds: Water & Sewer Fund, Solid Waste Fund, and Equipment Services Fund. Equipment Services is an Internal Service Fund, responsible for the maintenance and replacement of all City rolling stock, including Police and Fire apparatus.

Equipment Services is focused on providing service and maintenance reliability to the City's fleet. Improved preventative maintenance programs are sought on a continuous basis to assure service reliability to the City fleet.



### 2016-17 Departmental Goals and Objectives

**In accordance with Vision Plan Item 4 (strengthen the economic health and vitality of the city) continue and strengthen the city's leadership role in environmental protection and regional/community sustainability:**

- Review preventative maintenance schedules for City Fleet vehicles in an effort to seek alternatives for maximizing vehicle life expectancy by reducing costs and enhancing efficiencies
- Use of Recapped (recycled) small truck tires
- Annually review City fleet requirements to ensure optimum efficiencies and low costs. Specifically make recommendations to consolidate equipment, actively play a role in vehicle replacements, and determine surplus equipment

**In accordance with Vision Plan Item 5 (maintain and enhance governance capacity for public service and leadership), recruit, develop, and retain a highly competent staff through such activities as attendance at workshops, seminars, and conferences.**

- Provide monthly reports identifying productivity of mechanics

# Equipment Services Fund (continued)

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Certify two automotive technicians with Emergency Vehicle Technician (EVT) training for maintaining City owned emergency vehicles

## 2016-17 Significant Budgetary Issues

The budget for the Equipment Services Fund is \$2,243,596, a \$176,322 decrease from the FY 15-16 budget.

### Revenues

Funding for the Equipment Services Fund is provided by each user department in the City. The total revenue is budgeted at \$2,279,290. Every month, the Equipment Services Department charges each department for products and services provided. The revenue budget consists of two parts: fuel and maintenance; both are budgeted based on a multi-year historic trend.

The fuel revenue is based on each user's prior years' volume, multiplied by an assumed cost of fuel. The budgeted cost of fuel is based on the current price of fuel at the time the budget is prepared plus 15%. Fuel prices in this budget are estimated with the expected use of 149,000 gallons of gasoline and 103,000 gallons of diesel respectively. Actual charges for the year are tracked using a computerized fuel card system, which tracks car, driver, mileage and usage. Equipment Services provides fuel to the Collier County Emergency Management Department for a fee. Collier County's EMS will reimburse this fund an estimated \$78,290.

The budget for maintenance revenue is based on each user's prior years' actual use of labor and materials, and then manually adjusted for any anomalies such as major equipment failure, equipment changes or storm damages. On a monthly basis, maintenance charges are billed to the user department, based on a combined labor and parts charge, similar to a commercial mechanic shop.

### Expenditures

#### Personal Services

This fund has eight full-time employees and one part-time position. The FY 2016-17 budget for personal is \$728,803 and includes the 3% contractual increase for both union and non-union employees, which is an \$18,479 increase from the FY 15-16 budget.

#### Operating Costs

Operating and capital expenditures of this fund total \$1,514,793 which is a \$194,801 decrease from FY 15-16. The primary reason for this decrease is related to fuel (the price of fuel is less than budgeted in prior years) and there is less capital budgeted.

The most significant expenses are:

Sublet repairs	\$220,000
Operating Supplies	\$250,000
Fuel	\$682,133
City Administrative Costs	\$104,560
Tires	\$100,000

# Equipment Services Fund (continued)

## 2016-17 Benchmarks

	Naples	City of Winter Haven	Palm Beach Gardens	Collier County
Total Light Duty Vehicles up to 26,000 LB	177	350	365	726
Total Heavy Duty Vehicles 26,000 – 80,000 LB	38	60	102	102
Total Fuel Used	242,989	286,683	604,651	1,412,813
Total Fleet Technician Employees	5	5	8	17
Percentage of labor hours billed compared to employee hours paid	80%	60%	81%	76%

## 2016-17 Performance Measures

	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Projected 2016-17
Preventative Maintenance services performed annually	414	890	900	900
Work orders completed annually	3143	2854	3200	3200
Number of vehicles/equipment replaced annually	45	33	31	30

**Equipment Services Fund  
Revenue and Interdepartmental Billings**

<b>Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Adopted FY 15-16</b>	<b>Projected FY 15-16</b>	<b>Adopted FY 16-17</b>
General Fund	998,303	763,360	913,507	901,944	841,800
Building Permits	36,124	26,663	30,430	30,430	29,000
Streets Fund	42,193	18,348	23,500	23,500	26,000
Water & Sewer Fund	483,682	337,771	491,000	465,000	491,300
Beach Fund	52,644	30,718	40,200	36,200	36,900
Solid Waste Fund	777,475	747,326	701,700	748,100	692,100
City Dock Fund	5,615	3,765	5,000	5,000	5,000
Storm Water Fund	43,623	34,287	64,000	64,000	68,900
Tennis Fund	1,336	1,075	1,000	1,000	1,000
Technology Services Fund	649	0	0	0	0
Equipment Services Fund	12,909	8,161	8,500	8,500	8,500
<b>Total Chargebacks</b>	<b>2,454,553</b>	<b>1,971,474</b>	<b>2,278,837</b>	<b>2,283,674</b>	<b>2,200,500</b>
Collier County - EMS Fuel	117,295	33,431	91,288	91,288	78,290
<b>Total Charges</b>	<b>\$2,571,848</b>	<b>\$2,004,905</b>	<b>\$2,370,125</b>	<b>\$2,374,962</b>	<b>\$2,278,790</b>
<b>Other Revenue Sources</b>					
Interest Income	993	274	400	400	500
Other Miscellaneous	1,430	23	2,500	2,500	0
<b>Total Other Sources</b>	<b>2,423</b>	<b>297</b>	<b>2,900</b>	<b>2,900</b>	<b>500</b>
<b>Total All Sources</b>	<b>\$2,574,271</b>	<b>\$2,005,202</b>	<b>\$2,373,025</b>	<b>\$2,377,862</b>	<b>\$2,279,290</b>



**FUND 530 EQUIPMENT SERVICES  
UTILITIES DEPARTMENT  
FISCAL YEAR 2016-17**

<i>2015 Adopted</i>	<i>2016 Adopted</i>	<i>2017 Adopted</i>	JOB TITLE	FY 2017 Adopted
1	1	1	Equipment Services Superintendent	97,163
1	1	1	Service Coordinator	70,379
2	2	3	Lead Mechanic	160,300
3	3	2	Mechanic	96,758
1	1	1	Auto Parts Controller	38,845
0.5	0.5	0.5	Service Worker III	15,642
<b>8.5</b>	<b>8.5</b>	<b>8.5</b>	<b>Regular Salaries</b>	<b>\$479,087</b>
			<b>Other Salaries &amp; Wages</b>	<b>25,340</b>
			<b>Overtime</b>	<b>15,000</b>
			<b>Employer Payroll/Other Expenses</b>	<b>209,376</b>
			<b>Total Personal Services</b>	<b><u><u>\$728,803</u></u></b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
EQUIPMENT SERVICES FUND**

530.1302.590 ACCOUNT DESCRIPTION	14-15 ACTUALS	15-16 ADOPTED BUDGET	15-16 CURRENT PROJECTION	16-17 ADOPTED BUDGET	CHANGE
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	495,334	474,587	474,587	479,087	4,500
10-30 OTHER SALARIES	10,179	25,340	18,000	25,340	0
<i>Standby pay \$195 x 52 weeks and ASE/EVT certification bonuses per contract</i>					
10-40 OVERTIME	43,793	15,000	40,000	15,000	0
25-01 FICA	40,578	34,949	34,949	34,898	(51)
25-03 RETIREMENT CONTRIBUTIONS	15,409	67,848	67,848	69,232	1,384
25-04 LIFE/HEALTH INSURANCE	91,684	89,640	89,640	102,286	12,646
25-07 EMPLOYEE ALLOWANCES	968	2,960	2,960	2,960	0
<b>TOTAL PERSONAL SERVICES</b>	<b>\$697,944</b>	<b>\$710,324</b>	<b>\$727,984</b>	<b>\$728,803</b>	<b>\$18,479</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	3,096	3,000	3,000	3,000	0
30-01 CITY ADMINISTRATION	107,770	107,770	107,770	104,560	(3,210)
30-07 TOOL ALLOWANCE	546	2,000	2,000	2,000	0
31-04 OTHER CONTRACTUAL SVCS	15,008	17,700	23,200	18,300	600
<i>FASTER System (\$6,300), Trak (\$5,400), Diagnostic Software (\$700), etc.</i>					
40-00 TRAINING & TRAVEL COSTS	2,119	3,500	3,500	3,500	0
41-00 COMMUNICATIONS	2,724	1,300	1,300	1,300	0
42-10 EQUIP. SERVICES -REPAIRS	4,468	4,500	4,500	4,500	0
42-11 EQUIP. SERVICES -FUEL	3,693	4,000	4,000	4,000	0
43-01 ELECTRICITY	13,098	13,000	13,000	13,000	0
43-02 WATER, SEWER, GARBAGE	15,079	13,500	13,500	13,500	0
45-22 SELF INSURANCE CHARGE	32,940	69,670	69,670	36,190	(33,480)
46-00 REPAIR AND MAINTENANCE	15,622	6,000	6,000	6,000	0
46-03 EQUIP. MAINTENANCE	4,098	4,000	4,000	4,000	0
<i>Fire Systems testing and Compressor Maintenance</i>					
46-10 SUBLET REPAIRS	238,331	220,000	220,000	220,000	0
<i>Transmission, painting, body work, welding and generator maintenace</i>					
49-02 TECHNOLOGY SVC CHARGE	18,340	25,166	25,166	26,110	944
49-08 HAZARDOUS WASTE DISPOSAL	2,068	3,000	3,000	3,000	0
51-00 OFFICE SUPPLIES	438	500	500	500	0
52-00 OPERATING SUPPLIES	259,598	250,000	250,000	250,000	0
<i>Repair parts for City vehicles and quipment</i>					
52-02 FUEL	583,148	786,488	500,000	682,133	(104,355)
<i>Est. 143,858 gallons of gas @ \$2.14 per gallon; 99,134 gallons of diesel @ \$2.22; +15% plus contingency</i>					
52-06 TIRES	52,944	100,000	85,000	100,000	0
52-07 UNIFORMS	2,970	3,500	3,500	3,500	0
52-08 SHOP SUPPLIES	(2,282)	9,000	9,000	9,000	0
52-09 OTHER CLOTHING	601	1,200	1,200	1,200	0
59-00 DEPRECIATION	62,644	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$1,439,062</b>	<b>\$1,648,794</b>	<b>\$1,352,806</b>	<b>\$1,509,293</b>	<b>(\$139,501)</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-70 VEHICLE	0	35,000	35,000	0	(35,000)
60-30 CAPITAL IMPROVEMENTS	0	20,000	20,000	0	(20,000)
60-40 MACHINERY & EQUIPMENT	5,559	5,800	5,800	5,500	(300)
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$5,559</b>	<b>\$60,800</b>	<b>\$60,800</b>	<b>\$5,500</b>	<b>(\$55,300)</b>
<b>TOTAL EXPENSES</b>	<b>\$2,142,565</b>	<b>\$2,419,918</b>	<b>\$2,141,590</b>	<b>\$2,243,596</b>	<b>(\$176,322)</b>

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For information about City recreational opportunities,  
visit the City's website at [www.naplesgov.com](http://www.naplesgov.com).



# City of Naples, Florida

## Capital Improvements Budget

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### Program Description

By June 1, in accordance with Section 2-691 of the City Code of Ordinances, the City Manager presents City Council with a Five-Year Plan for the Capital Improvement Program (CIP). This program generally includes items with an expected life of more than 2 years and a project cost of more than \$10,000. The CIP is a separate document, available online or in the City Clerk's office. The summary in the operating budget is less detailed, but identifies the projects specifically budgeted for FY 16-17.

The CIP is used to identify and coordinate the financing and timing of public improvements. The first year of the Five-Year Program, as amended during the budget process, is included in this document. Projects are budgeted by fund and department, but are shown in this section in total for reference purposes.

Although Capital Improvement Projects are those projects with a cost greater than \$10,000, the City considers any item with a purchase price greater than \$1,000 a fixed asset, in accordance with Florida Statutes 274.02 and Florida Administrative Rule 69-I-73.003 (Recording of Property). Therefore, some items not classified as a capital item in the CIP may be included in capital project line items for tracking purposes due to their cost.

The following funds provide revenue for funding the CIP from their own revenue generation, grants, donations and retained earnings:

- Public Service Tax Fund
- Stormwater Fund
- Baker Park
- Streets and Traffic Fund
- Solid Waste Fund
- Community Development Block Grant (CDBG)
- Tennis
- City Dock
- Water & Sewer Fund
- Building Permits Fund
- CRA Fund
- Beach Fund
- Technology Services Fund

### 2016-17 Significant Budgetary Issues

The capital budget for FY 2016-17 is focused on public safety and facility upgrades. Maintaining the current quality of life and aesthetic appeal of Naples is a priority. Capital projects that maintain existing infrastructure, such as buildings roadways, alleys, landscape, and rights-of-way have also received priority.

The Five-Year Capital Improvement Program represents slightly more than \$123.7 million in projects. Capital projects for FY 16-17 total \$32,257,780.

### Public Service Tax Funds

The Public Service Tax Funds are two separate yet intertwined funds that fund capital projects, primarily related to the General Fund Departments.

# Capital Improvement Budget (continued)

The **Debt Service Fund** accounts for the City's outstanding debt service on Public Service Tax Revenue Bonds. This fund does not include bond issues for the enterprise funds. Debt service for the enterprise funds is funded through the enterprise funds. After annual debt service obligations have been met, balances in this fund can be transferred to the Capital Improvement Fund to pay for capital expenditures.

The **Capital Improvement Fund** was established to account for capital projects funded by the City's Public Service Taxes.

## Public Service Tax - Debt Service Fund (Fund 200)

### Revenues

This fund has two primary types of revenue: Public Service Taxes; and a transfer from the Community Redevelopment Agency for its debt service (related to two parking garages and other capital improvements). There is a small amount of interest income.

Public Service Taxes, generated from Electric, Telecommunications, Gas and Propane, are allowed by Florida Statutes and City Code.

Electric Public Service Tax	\$3,100,000
Propane Gas	\$130,000
Natural Gas	\$45,000
Telecommunications	\$697,585

The City imposes a 5.22% Communications Services Tax, as allowed by Florida Statute Chapter 202. The City allocates these revenues to:

Public Services Tax Fund	697,585
General Fund	743,000
Streets Fund	625,000
<b>Total</b>	<b>\$2,065,585</b>

The amount to the Public Service Tax fund was increased by \$500,000 for FY 16-17 to cover the increased needs of capital for the City, decreasing the amount that went to the General Fund.

There is a transfer in from the Community Redevelopment Agency (\$990,461) for its share of debt service in this fund.

### Expenditures

The majority of the expenditures in this fund are for debt service obligations.

The City of Naples has the following debt and required payments, excluding the Water/Sewer and Stormwater funds' debt, which are reflected separately in those funds:

Type	Amount outstanding	2016-17 payment
<b>Public Service Tax bonds</b>	\$3,502,199	\$686,856
<b>Redevelopment bonds</b>	\$5,049,801	\$990,461

After funding the debt service and other costs of this fund, any excess balance may be transferred to the Capital Improvement Fund, as directed by the City's Code of Ordinances. For FY 2016-17, the transfer from the Public Service Tax Debt Service Fund to Public Service Tax - Capital Improvement Fund for capital improvements is

# Capital Improvement Budget (continued)

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\$3,235,000, a \$235,000 increase over FY 15-16. This leaves a projected available fund balance in this fund of \$1.1 million.

## **Public Service Tax - Capital Improvement Fund (Fund 340)**

### **Revenues**

In addition to the \$3,235,000 transfer in from the Debt Service Fund, discussed above, the Capital Improvement Fund receives interest income, proceeds from the sale of surplus property and a loan payment from the East Naples Bay Taxing District.

This fund will receive \$70,000 in assessment payments from the Port Royal Dredging District, which was established by resolution 11-12978. That assessment will be completed in FY 19-20.

The budget includes a one-time transfer of \$1.3 million from the General Fund to replenish the fund's declining fund balance and a \$650,000 transfer for Fire Station 1. There is a transfer from the Police Impact Fees of \$318,000 to assist in funding the Armored Rescue Vehicle and License Plate Recognition software system, both of which are required due to growth in the community.

### **Expenditures**

The City's Capital Improvement Program was presented to City Council on June 1, and included all items in all funds with an expected cost over \$10,000 and a life greater than two years. Most projects are funded from operating funds, such as the Water/Sewer Fund or the Solid Waste Fund. General Fund capital items are typically funded from the Public Service Tax Capital Improvement Fund.

The Public Service Tax Fund CIP was presented in two workshops, one in May and one in June. After several modifications, the budget for the 2016-17 Public Service Tax Fund includes \$3,610,350 in capital projects.

The Public Service Tax fund (the 340 fund) pays a \$63,320 Administrative Charge for overhead costs.

### **All Funds Summary**

Refer to the next section for a listing of the projects funded for FY16-17 in all funds. Further details on each project can be found in the Five-Year Capital Improvement Program (CIP), a copy of which is available in the City Clerk's Office and on the City's website.

As part of the City's Capital Improvement process, any expected increase in operating costs are reviewed and included with the Capital Improvement Program. When needed, these operating costs are included in the operating budget. Because the City's projects are primarily replacements or major repairs, few have an operating impact. A summary of any indicated operating costs are shown following the list of projects in the Capital Improvement Program.

The following changes were made to capital projects from the original CIP:

# Capital Improvement Budget (continued)

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## **Public Service Tax Fund**

The Public Service Tax Fund CIP as presented in June was \$5,203,850.

For the adopted budget, the following changes were made:

- City Hall Carpet replacement moved to current FY 15-16 budget (\$110,000)
  - License Plate Recognition was moved from Technology Fund \$450,000
  - Lowdermilk Parking Lot maintenance moved into the Beach Fund (\$61,500)
  - Fire Station 1 Replacement spread over 3 years instead of 2 (\$1,872,000)
- New Total** **\$3,610,350**

## **Building Fund**

- Electronic Permitting was added at \$345,000. This project was budgeted in FY 15-16, but will not be encumbered by year-end.

## **CRA Fund**

- Anthony Park Improvements for \$150,000 were added to the FY16-17 budget.
- 8<sup>th</sup> Street S Improvements were increased from \$150,000 to \$250,000 for FY16-17
- 1<sup>st</sup> Ave South was moved out to FY17-18 and FY18-19 for completion.
- 5<sup>th</sup> Ave N Interconnect was moved out one year to FY 17-18.
- A transfer to the Baker Park in the amount of \$1 million was added.

## **Streets Fund**

- Reduced Intersection/Signal System Improvements from \$350,000 to \$50,000
- Reduced Gulf Shore Blvd N Street Light Improvement from \$170,000 to \$50,000.
- Added Brick Crosswalk Enhancements on GSBN for \$90,000.

## **Solid Waste Fund**

- Moved Large Refuse Truck Wash Station (\$175,000) out one year to FY 17-18.

## **Stormwater Fund**

- Increased Citywide Storm Improvements from \$650,000 to \$1,000,000.
- Increased Beach Restoration and Outfall from \$400,000 to \$750,000 and modified the out years.
- Modified the out-years for the Oyster Reef & Seagrass Restoration project.

## **Beach Fund**

- Increased by \$61,500, due to moving Lowdermilk Parking Lot Repaving from the Public Service Tax Fund into the Beach Fund.

## **Baker Park Fund**

- Engineering and Design was reduced from \$1,500,000 to \$100,000, as the design was initiated in FY 15-16.

**PUBLIC SERVICE TAX  
DEBT SERVICE FUND  
FINANCIAL SUMMARY  
Fiscal Year 2016-17**

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**Fund 200**

<b>Beginning Fund Balance - Unrestricted September 30, 2015</b>		1,422,476
Projected Revenues FY 2015-16		4,405,974
Projected Expenditures FY 2015-16		4,729,268
Net Increase/(Decrease) in Net Unrestricted Assets		<u>(323,294)</u>
<b>Expected Unrestricted Net Assets as of September 30, 2016</b>		<b>\$1,099,182</b>
<b>ADD: BUDGETED REVENUES:</b>		
Public Service Taxes		
Electric (FPL)	3,100,000	
Propane Gas	130,000	
Natural Gas	45,000	
Local Telecommunication Tax	697,585	
Transfer - CRA Bonds	990,461	
		<u>4,963,146</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$6,062,328</b>
<b>LESS: BUDGETED EXPENDITURES:</b>		
Public Service Tax Debt Service	686,856	
CRA Debt Service	990,461	
General Fund Admin. Reimbursement	46,510	
<i>Transfer to Capital Projects Fund</i>	<u>3,235,000</u>	
		<u>4,958,827</u>
<b>BUDGETED CASH FLOW</b>		<b>\$4,319</b>
<b>Projected Unrestricted Net Assets as of September 30, 2017</b>		<b><u><u>\$1,103,501</u></u></b>



**PUBLIC SERVICE TAX  
CAPITAL PROJECTS FUND  
FINANCIAL SUMMARY  
Fiscal Year 2016-17**

**Fund 340**

<b>Beginning Fund Balance - Unreserved September 30, 2015</b>	<b>\$2,924,807</b>
Projected Revenues FY 2015-16	3,442,450
Projected Expenditures FY 2015-16	3,620,670
Net Increase/(Decrease) in Net Assets	(178,220)
<b>Expected Fund Balance as of September 30, 2016</b>	<b>\$2,746,587</b>

**Add Fiscal Year 2016-17 Budgeted Revenues**

<b>Transfer - Public Service Tax</b>	<b>\$3,235,000</b>	
Interest Earned	35,126	
Impact Fees	318,000	
Port Royal Dredging	70,000	
General Fund Transfer	1,300,000	
General Fund Transfer/Station 1	650,000	
Surplus property	60,000	
East Naples Bay Loan Repayment	14,000	
	5,682,126	5,682,126

**TOTAL AVAILABLE RESOURCES** **\$8,428,713**

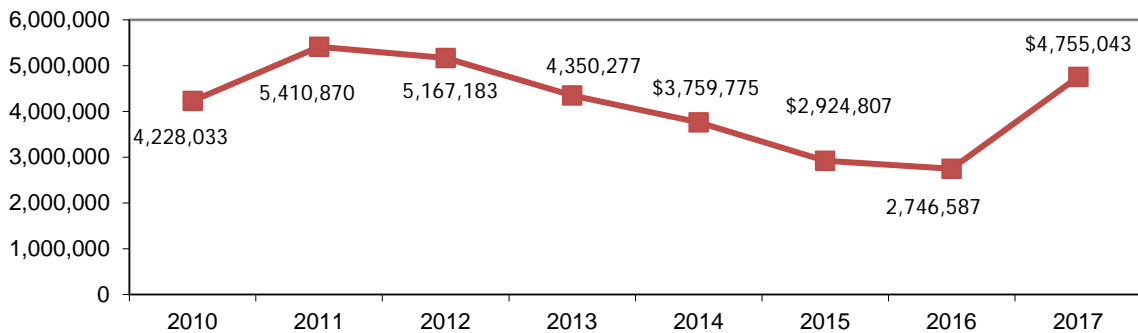
**Less Fiscal Year 2016-17 Budgeted Expenditures**

Capital Projects	3,610,350	
General Fund Admin. Reimbursement	63,320	
		3,673,670

**BUDGETED CASH FLOW** **2,008,456**

**Projected Fund Balance as of September 30, 2017** **\$4,755,043**

**Fund Balance Trend**



**PUBLIC SERVICE TAX FUNDS  
FUND 200 & 340 COMBINED REVENUE SUMMARY**

	<u>ACTUAL 2014-15</u>	<u>ADOPTED 2015-16</u>	<u>PROJECTED 2015-16</u>	<u>ADOPTED 2016-17</u>
Ad Valorem Proceeds	36	0	0	0
Electric Public Service Tax	3,006,208	2,897,000	3,070,000	3,100,000
Propane/Gas Public Service Tax	122,204	145,000	130,000	130,000
Natural Gas Tax	43,986	45,000	45,000	45,000
Local Communications	197,585	197,585	197,585	697,585
Interest Income	3,994	0	0	100
Sale of Fixed Assets	153,467	25,000	50,000	60,000
Other Interest Income	75,410	9,800	35,000	35,126
Donations	50,000	0	0	0
Impact Fees or Transfers In	316,098	242,500	307,450	2,338,000
East Naples Bay	(41,890)	50,000	50,000	14,000
West Naples Bay Assessment	37,063	36,000	0	0
Transfer Public Service Tax	3,375,000	3,000,000	3,000,000	3,235,000
Transfer CRA Bonds	958,105	963,389	963,389	990,461
<b>COMBINED REVENUES</b>	<b><u>\$8,297,264</u></b>	<b><u>\$7,611,274</u></b>	<b><u>\$7,848,424</u></b>	<b><u>\$10,645,272</u></b>
SOURCE: Fund 200	4,332,117	4,247,974	4,405,974	4,963,146
SOURCE: Fund 340	3,965,148	3,363,300	3,442,450	5,682,126
<b>Combined Revenues</b>	<b>\$8,297,264</b>	<b>\$7,611,274</b>	<b>\$7,848,424</b>	<b>\$10,645,272</b>
Munis 200	4,332,117	4,247,974	4,405,974	4,963,146



**CAPITAL PROJECTS - PUBLIC SERVICE TAX FUND  
FISCAL YEARS 2017-2021**

<b>Product Description</b>	<b>Proposed 2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>
<b>ADMINISTRATION DEPARTMENTS</b>					
17A11 Code/DockMaster Vehicle Replacement	28,000	0	0	0	0
<b>TOTAL ADMINISTRATION</b>	<b>28,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>POLICE SERVICES</b>					
17H04 Portable Radio Lifecycle Replacement	80,000	66,000	66,000	66,000	66,000
17H07 Hard Body Armor	19,500	0	0	0	0
17H01 Marked Vehicle Replacement (2)	91,600	258,000	258,000	258,000	258,000
17H03 Unmarked Police Vehicle Replacement (1)	30,500	61,000	30,500	61,000	30,500
17H18 Marine Outboard Motor Replacement (1)	45,000	45,000	0	0	0
17H08 Armored Rescue Vehicle	199,950	0	0	0	0
17H09 Property/Inventory Van Replacement (1)	25,000	0	0	0	0
17H15 Property/Evidence Locker/Storage Replacement	30,000	0	0	0	0
17H16 City License Plate Recognition Solution	450,000	0	0	0	0
Marine Vessel Replacement	0	150,000	0	0	0
Motorcycle Replacement	0	44,000	0	0	0
Taser Replacement	0	0	30,750	30,750	0
<b>TOTAL POLICE DEPARTMENT</b>	<b>971,550</b>	<b>624,000</b>	<b>385,250</b>	<b>415,750</b>	<b>354,500</b>
<b>FIRE AND RESCUE DEPARTMENT</b>					
15E15 Fire Station Design and Construction	628,000	2,860,000	2,755,000	0	0
16E22 Fire Station No. 2 Renovation	250,000	300,000	350,000	0	0
17E11 Portable Radios	35,000	35,000	0	0	0
17E02 Refurbishment of Engine #1 and Tower #2	210,000	0	0	0	0
17E03 Fiber Optics installation to FS#3	25,000	0	0	0	0
CCEMS area upgrades at Fire Station #2	0	65,000	0	0	0
EPIC Voice Amplifier	0	12,500	0	0	0
Training Center Renovations	0	20,000	0	15,000	0
Opticom Traffic Preemption	0	0	55,000	0	0
Extrication Equipment for Rescue Co. #1	0	0	30,000	0	0
Quick Response Vehicle - Replacement	0	0	0	0	0
N/A Fire Station 1 Reservation (Fund Balance)	0	0	0	0	0
Self Contained Breathing App. Upgrade	0	0	125,000	0	0
Fitness Equipment for Wellness Program	0	0	35,000	0	0
New Hazardous Materials Trailer	0	0	150,000	0	0
New Mobile Air Trailer	0	0	90,000	0	0
Bunker Gear Replacement	0	0	40,000	40,000	55,000
Training Tower and Burn Trailer	0	0	40,000	275,000	0
Lucas II Chest Compression Devices	0	0	48,000	48,000	0
Multi-Force Training Doors	0	0	18,500	0	0
Heart Monitors	0	0	0	210,000	0
New Technical Rescue Trailer	0	0	0	175,000	0
Special Response Vehicle	0	0	0	75,000	0
Tower Co 2 Fully Equipped	0	0	0	0	0
Hazardous Identification Devices	0	0	0	125,000	0
Engine Co. 1 - Fully Equipped (Repl.)	0	0	0	0	750,000
Self Contained Breathing Apparatus	0	0	0	75,000	75,000
<b>TOTAL FIRE AND RESCUE</b>	<b>1,148,000</b>	<b>3,292,500</b>	<b>3,736,500</b>	<b>1,038,000</b>	<b>880,000</b>
<b>COMMUNITY SERVICES DEPARTMENT</b>					
<b>Landscaping/Parks &amp; Parkways</b>					
17F01 Pk/Pkwys Vehicle Replacement (2)	66,000	0	0	0	0
17F02 Small Equipment Replacement - Pk/Pkwys	70,800	0	0	0	0
17F03 Tree Fill In and Replacement Program	300,000	300,000	150,000	150,000	150,000
17F32 Landscape Median Restoration	125,000	75,000	75,000	75,000	75,000
Naples Preserve - Exotic Removal/Native Plantings	0	45,000	25,000	25,000	25,000



**CAPITAL PROJECTS - PUBLIC SERVICE TAX FUND  
FISCAL YEARS 2017-2021**

<b>Product Description</b>	<b>Proposed 2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>
<b>ADMINISTRATION DEPARTMENTS</b>					
<b>Recreation Facilities</b>					
17G08 Vehicle Replacement - Recreation (1)	50,000	50,000	0	0	0
17G09 Fleischmann Park Improvements Projects	115,000	0	0	0	0
Cambier Pk & Fleischmann Pk Design Development	0	225,000	500,000	500,000	500,000
Anthony Park Master Plan Development	0	50,000	1,500,000	1,500,000	0
<b>City Facilities Projects</b>					
17I31 Police-Fire Administration Building - Facility Improv.	225,000	0	0	0	0
17I05 Vehicle Replacement - Facilities (3)	90,000	0	0	0	0
17I06 New Superintendent Vehicle (1)	30,000	0	0	0	0
17I20 Naples Landings - Wooden Dock Renovation	205,000	50,000	0	0	0
17I22 Parking Lot Maintenance	186,000	208,700	0	150,000	60,000
<b>TOTAL COMMUNITY SERVICES DEPARTMENT</b>	<b>1,462,800</b>	<b>1,003,700</b>	<b>2,250,000</b>	<b>2,400,000</b>	<b>810,000</b>
<b>TOTAL PUBLIC TAX</b>	<b>3,610,350</b>	<b>4,920,200</b>	<b>6,371,750</b>	<b>3,853,750</b>	<b>2,044,500</b>

**CITY OF NAPLES  
FIVE YEAR CAPITAL IMPROVEMENT PROJECTS OVERVIEW  
ALL FUNDS**

	Request 2016-17	2017-18	2018-19	2019-20	2020-21
<b>Public Service Tax/Capital Projects Fund</b>					
Administrative Departments	28,000	0	0	0	0
Police Department	971,550	624,000	385,250	415,750	354,500
Fire and Rescue Department	1,148,000	3,292,500	3,736,500	1,038,000	880,000
Community Services Department	1,462,800	1,003,700	2,250,000	2,400,000	810,000
<b>Public Service Tax Fund</b>	<b>3,610,350</b>	<b>4,920,200</b>	<b>6,371,750</b>	<b>3,853,750</b>	<b>2,044,500</b>
Water Sewer Fund	12,907,000	6,563,000	6,435,000	7,075,000	6,945,000
Building Permits Fund	1,155,000	530,000	730,000	130,000	60,000
Community Redevelop. Agency (CRA)	1,050,000	2,770,000	2,000,000	0	0
Streets & Traffic Fund	1,655,000	895,000	840,000	890,000	890,000
Solid Waste Fund	349,000	682,000	952,000	582,000	432,000
Stormwater Fund	2,890,000	5,025,000	1,375,000	5,800,000	7,150,000
Dock Fund	5,000,000	0	0	0	0
Tennis Fund	50,000	0	0	0	0
Beach Fund	184,500	412,000	44,000	194,000	194,000
Baker Park	2,800,000	12,550,000	0	0	0
Technology Services Fund	440,000	250,000	75,000	135,000	430,000
Equipment Services	0	50,000	95,000	95,000	50,000
East Naples Bay Dredging	0	0	0	0	1,000,000
Community Development Block Grant	166,930	0	0	0	0
<b>TOTAL ALL CAPITAL PROJECTS</b>	<b>32,257,780</b>	<b>34,647,200</b>	<b>18,917,750</b>	<b>18,754,750</b>	<b>19,195,500</b>

Five Year Total	\$ 123,772,980
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## CAPITAL PROJECTS - ALL FUNDS FISCAL YEARS 2017-2021

Project Description	Proposed 2016-17	2017-18	2018-19	2019-20	2020-2021
<b>ADMINISTRATION DEPARTMENTS</b>					
17A11 Code/DockMaster Vehicle Replacement	28,000	0	0	0	0
<b>TOTAL ADMINISTRATION</b>	<b>28,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>POLICE SERVICES</b>					
17H04 Portable Radio Lifecycle Replacement	80,000	66,000	66,000	66,000	66,000
17H07 Hard Body Armor	19,500	0	0	0	0
17H01 Marked Vehicle Replacement (2)	91,600	258,000	258,000	258,000	258,000
17H03 Unmarked Police Vehicle Replacement (1)	30,500	61,000	30,500	61,000	30,500
17H18 Marine Outboard Motor Replacement (1)	45,000	45,000	0	0	0
17H08 Armored Rescue Vehicle	199,950	0	0	0	0
17H09 Property/Inventory Van Replacement (1)	25,000	0	0	0	0
17H15 Property/Evidence Locker/Storage Replacement	30,000	0	0	0	0
17H16 City License Plate Recognition Solution	450,000	0	0	0	0
Marine Vessel Replacement	0	150,000	0	0	0
Motorcycle Replacement	0	44,000	0	0	0
Taser Replacement	0	0	30,750	30,750	0
<b>TOTAL POLICE DEPARTMENT</b>	<b>971,550</b>	<b>624,000</b>	<b>385,250</b>	<b>415,750</b>	<b>354,500</b>
<b>FIRE AND RESCUE DEPARTMENT</b>					
15E15 Fire Station Design and Construction	628,000	2,860,000	2,755,000	0	0
16E22 Fire Station No. 2 Renovation	250,000	300,000	350,000	0	0
17E11 Portable Radios	35,000	35,000	0	0	0
17E02 Refurbishment of Engine #1 and Tower #2	210,000	0	0	0	0
17E03 Fiber Optics installation to FS#3	25,000	0	0	0	0
CCEMS area upgrades at Fire Station #2	0	65,000	0	0	0
EPIC Voice Amplifier	0	12,500	0	0	0
Training Center Renovations	0	20,000	0	15,000	0
Opticom Traffic Preemption	0	0	55,000	0	0
Extrication Equipment for Rescue Co. #1	0	0	30,000	0	0
Quick Response Vehicle - Replacement	0	0	0	0	0
N/A Fire Station 1 Reservation (Fund Balance)	0	0	0	0	0
Self Contained Breathing App. Upgrade	0	0	125,000	0	0
Fitness Equipment for Wellness Program	0	0	35,000	0	0
New Hazardous Materials Trailer	0	0	150,000	0	0
New Mobile Air Trailer	0	0	90,000	0	0
Bunker Gear Replacement	0	0	40,000	40,000	55,000
Training Tower and Burn Trailer	0	0	40,000	275,000	0
Lucas II Chest Compression Devices	0	0	48,000	48,000	0
Multi-Force Training Doors	0	0	18,500	0	0
Heart Monitors	0	0	0	210,000	0
New Technical Rescue Trailer	0	0	0	175,000	0
Special Response Vehicle	0	0	0	75,000	0
Hazardous Identification Devices	0	0	0	125,000	0
Engine Co. 1 - Fully Equipped (Repl.)	0	0	0	0	750,000
Self Contained Breathing Apparatus	0	0	0	75,000	75,000
<b>TOTAL NET FIRE RESCUE (note only)</b>	<b>1,148,000</b>	<b>3,292,500</b>	<b>3,736,500</b>	<b>1,038,000</b>	<b>880,000</b>
<b>Landscaping/Parks &amp; Parkways</b>					
17F01 Pk/Pkwys Vehicle Replacement (2)	66,000	0	0	0	0
17F02 Small Equipment Replacement - Pk/Pkwys	70,800	0	0	0	0
17F03 Tree Fill In and Replacement Program	300,000	300,000	150,000	150,000	150,000
17F32 Landscape Median Restoration	125,000	75,000	75,000	75,000	75,000
Naples Preserve - Exotic Removal/Native Plantings	0	45,000	25,000	25,000	25,000



## CAPITAL PROJECTS - ALL FUNDS FISCAL YEARS 2017-2021

Project Description	Proposed 2016-17	2017-18	2018-19	2019-20	2020-2021
<b>Recreation Facilities</b>					
17G08 Vehicle Replacement - Recreation (1)	50,000	50,000	0	0	0
17G09 Fleischmann Park Improvements Projects	115,000	0	0	0	0
Cambier Pk & Fleischmann Pk Design Development	0	225,000	500,000	500,000	500,000
Anthony Park Master Plan Development	0	50,000	1,500,000	1,500,000	0
<b>City Facilities Projects</b>					
17I31 Police-Fire Administration Building - Facility Improv.	225,000	0	0	0	0
17I05 Vehicle Replacement - Facilities (3)	90,000	0	0	0	0
17I06 New Superintendent Vehicle (1)	30,000	0	0	0	0
17I20 Naples Landings - Wooden Dock Renovation	205,000	50,000	0	0	0
17I22 Parking Lot Maintenance	186,000	208,700	0	150,000	60,000
<b>TOTAL COMMUNITY SERVICES DEPARTMENT</b>	<b>1,462,800</b>	<b>1,003,700</b>	<b>2,250,000</b>	<b>2,400,000</b>	<b>810,000</b>
<b>TOTAL PUBLIC SERVICE TAX</b>	<b>3,610,350</b>	<b>4,920,200</b>	<b>6,371,750</b>	<b>3,853,750</b>	<b>2,044,500</b>
<b>WATER SEWER FUND</b>					
<b>Water Production</b>					
17K10 Filter Bed Replacement (2 per year)	200,000	200,000	200,000	200,000	200,000
17K06 Well 1A Engine/Pump Replacement	75,000	0	0	0	0
17K07 Accelerator Improvements	25,000	200,000	250,000	380,000	0
17K14 Service Truck Replacement	27,000	0	0	0	0
Influent Mag Flow Meter	0	40,000	0	40,000	0
Flume Support Replacements	0	58,000	0	0	0
Delroyd Gear Box Rebuilds	0	45,000	45,000	45,000	0
Transfer Pit Overflow Repiping	0	150,000	0	0	0
Washwater Transfer Sludge Pumps	0	30,000	0	30,000	0
Filter Awnings Replacements	0	0	25,000	120,000	120,000
Contact Time Improvements (4-log)	0	0	50,000	0	0
High Service Pump (HSP) Improvements	0	0	100,000	100,000	100,000
Anionic Polymer Feed System Replacement	0	0	0	50,000	0
Chlorine Scrubber System Replacement	0	0	0	150,000	0
Slaker Replacement	0	0	0	350,000	0
Golden Gate Well 426	0	0	0	85,000	600,000
Electrical Upgrades - MCC & Generator Controls	0	0	0	50,000	400,000
<b>TOTAL WATER PRODUCTION</b>	<b>327,000</b>	<b>723,000</b>	<b>670,000</b>	<b>1,600,000</b>	<b>1,420,000</b>
<b>Water Distribution</b>					
17L02 Water Transmission Mains	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
17L06 Service Truck Replacements (3)	130,000	70,000	70,000	70,000	70,000
G.G Blvd Expansion (Everglades Blvd to Desoto)	0	250,000	0	0	0
Valve Maintenance Equipment	0	60,000	0	0	0
Traffic Arrow Board Replacement (2)	0	0	30,000	0	0
Dump Truck Replacement	0	0	0	0	120,000
<b>TOTAL WATER DISTRIBUTION</b>	<b>2,130,000</b>	<b>2,380,000</b>	<b>2,100,000</b>	<b>2,070,000</b>	<b>2,190,000</b>
<b>Wastewater Treatment</b>					
17M01 PLC Replacements	400,000	0	0	0	0
17M02 Filter 3 Rehabilitation	500,000	0	0	0	0
17M07 WWTP Pumps	100,000	100,000	100,000	100,000	100,000
17M25 Infrastructure Repairs	190,000	240,000	245,000	100,000	100,000
Service Truck	0	0	0	25,000	0
Generator Improvements	0	60,000	250,000	0	0
Clarifier Improvements	0	100,000	100,000	100,000	0
SCADA Improvements	0	0	100,000	0	0



## CAPITAL PROJECTS - ALL FUNDS FISCAL YEARS 2017-2021

Project Description	Proposed 2016-17	2017-18	2018-19	2019-20	2020-2021
Chlorine System Expansion	0	0	0	100,000	0
Belt Filter Press Conveyer Replacement	0	0	70,000	200,000	0
Final Treatment Expansion	0	0	0	0	50,000
<b>TOTAL WASTEWATER TREATMENT</b>	<b>1,190,000</b>	<b>500,000</b>	<b>865,000</b>	<b>625,000</b>	<b>250,000</b>
<b>Wastewater Collections</b>					
17N04 Replace Sewer Mains, Laterals, etc.	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
17N10 Dewatering/Bypass Pump	50,000	0	0	0	55,000
17N11 Service Truck Replacement	70,000	70,000	70,000	70,000	70,000
17N12 Sewer Improvements	3,000,000	0	0	0	0
Light Tower Replacements (2 )	0	30,000	0	0	0
Boxblade Tractor Replacement	0	55,000	0	0	0
Cement Sprayer (F/Manhole Rehabs)	0	100,000	0	0	0
Dump Truck Replacement	0	0	120,000	0	0
Combination Jet/Vacuum Truck (Repl)	0	0	0	300,000	0
High Velocity Jet Truck Replacement	0	0	0	0	250,000
Large Truck Awning (Design and Installation)	0	0	0	0	100,000
Vacuum/Pumper Truck Replacement	0	225,000	0	0	0
<b>TOTAL WASTEWATER COLLECTIONS</b>	<b>4,120,000</b>	<b>1,480,000</b>	<b>1,190,000</b>	<b>1,370,000</b>	<b>1,475,000</b>
<b>Utilities Maintenance</b>					
17X01 Replace/Upgrade Remote Pumping Facilities	250,000	250,000	250,000	250,000	150,000
17X04 Replace Submersible Pumps	150,000	150,000	150,000	150,000	150,000
17X02 Pump Stations Improvements	400,000	300,000	300,000	300,000	300,000
17X19 Alternative Pumping Improvements	400,000	0	0	0	0
16X11 Master Pump Station Construction (9 & 10)	400,000	0	0	0	0
17X07 Power Service Control Panels	300,000	300,000	300,000	300,000	300,000
17X05 Service Truck Replacements (2)	140,000	140,000	70,000	70,000	70,000
Odor Control Systems	0	40,000	0	40,000	40,000
Handheld Radio Replacements	0	100,000	50,000	50,000	0
Irrigation System Control Valves	0	0	50,000	50,000	50,000
Paving of parking areas	0	0	240,000	0	0
Telemetry Upgrades/Improvements (Sewer PS)	0	0	0	0	325,000
<b>TOTAL UTILITIES MAINTENANCE</b>	<b>2,040,000</b>	<b>1,280,000</b>	<b>1,410,000</b>	<b>1,210,000</b>	<b>1,385,000</b>
<b>Utilities/Finance/Customer Service</b>					
Meter Reader Truck Replacement	0	0	0	0	25,000
<b>TOTAL CUSTOMER SERVICE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>
<b>IWRP (Integrated Water Resource Plan)</b>					
17K58 Reclaimed Water Distribution System (Phase 5)	3,000,000	0	0	0	0
17K59 Reclaimed Water Transmission Mains	100,000	200,000	200,000	200,000	200,000
<b>TOTAL IWRP</b>	<b>3,100,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>TOTAL UTILITIES FUND</b>	<b>12,907,000</b>	<b>6,563,000</b>	<b>6,435,000</b>	<b>7,075,000</b>	<b>6,945,000</b>
<b>Building Fund</b>					
16B25 Lobby & Building Renovations	750,000	500,000	700,000	0	0
17B03 Fire Inspector Vehicle Addition	30,000	0	0	0	0
17B04 Vehicle Replacement Program	30,000	30,000	30,000	60,000	60,000
15B01 Electronic Permitting	345,000	0	0	0	0
Handheld Portable Tablets	0	0	0	70,000	0
<b>TOTAL BUILDING FUND</b>	<b>1,155,000</b>	<b>530,000</b>	<b>730,000</b>	<b>130,000</b>	<b>60,000</b>





## CAPITAL PROJECTS - ALL FUNDS FISCAL YEARS 2017-2021

Project Description	Proposed 2016-17	2017-18	2018-19	2019-20	2020-2021
<b>COMMUNITY REDEVELOPMENT AGENCY-CRA (Fund 180)</b>					
17C13 River Park Improvements	150,000	0	0	0	0
17C14 8th Street S Improvements	250,000	2,000,000	0	0	0
16C12 3rd Ave S Improvements	650,000	0	0	0	0
16C11 1st Ave S Improvements	0	370,000	2,000,000	0	0
17C05 5th Avenue N Interconnect	0	300,000	0	0	0
6th Ave Garage (Waterproof, Paint etc.)	0	100,000	0	0	0
<b>TOTAL CRA FUND</b>	<b>1,050,000</b>	<b>2,770,000</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>
<b>STREETS &amp; TRAFFIC FUND</b>					
Annual Pavement Resurfacing Program (Operating)	\$600,000	\$600,000	\$600,000	\$650,000	\$650,000
Arterial Pavement Resurfacing Program (Operating)	\$550,000	\$55,000	\$0	\$0	\$0
17U31 Alley Maintenance & Improvements	75,000	75,000	75,000	75,000	75,000
17U03 Traffic Operations Center Upgrades	75,000	0	0	0	0
17U29 Pedestrian & Bicycle Master Plan Projects	150,000	150,000	150,000	150,000	150,000
17U21 Citywide ADA Accessibility Improvements	15,000	15,000	15,000	15,000	15,000
17U01 Intersection/Signal System Improvements	50,000	0	0	0	0
17U05 Gulf Shore Blvd North Street Light Improvement	50,000	0	0	0	0
17U06 Brick Crosswalk Enhancements GSBN	90,000	0	0	0	0
<b>TOTAL STREETS AND TRAFFIC FUND</b>	<b>1,655,000</b>	<b>895,000</b>	<b>840,000</b>	<b>890,000</b>	<b>890,000</b>
<b>SOLID WASTE FUND (Fund 450)</b>					
17P09 Tractor/Trailer Purchase (Recycle)	185,000	0	0	0	0
17P21 Satellite Collection Vehicle Replacement	64,000	32,000	32,000	32,000	32,000
17P02 Rebuild Solid Waste Refuse Trucks	100,000	100,000	100,000	100,000	100,000
Large Refuse Truck Wash Station	0	175,000	0	0	0
Large Refuse Truck Replacements	0	270,000	270,000	270,000	270,000
Handheld Radio Replacements	0	50,000	0	0	0
Service Vehicle Replacement	0	30,000	0	30,000	30,000
Cardboard Baler	0	25,000	0	0	0
Loader Replacement	0	0	300,000	0	0
Recycle Compaction/Loading System	0	0	250,000	0	0
Roll-off Truck Replacement	0	0	0	150,000	0
<b>TOTAL SOLID WASTE FUND</b>	<b>349,000</b>	<b>682,000</b>	<b>952,000</b>	<b>582,000</b>	<b>432,000</b>
<b>STORMWATER FUND (Fund 470)</b>					
17V02 Citywide Stormwater Improvements	1,000,000	650,000	650,000	650,000	650,000
17V05 Stormsewer Pipe Lining	200,000	200,000	200,000	0	0
17V27 Citywide Lake Improvements	375,000	1,500,000	400,000	150,000	1,500,000
17V26 Beach Restoration & Outfall Water Quality Improvement	750,000	125,000	125,000	5,000,000	5,000,000
15V12 Oyster Reef & Seagrass Restoration Project	350,000	0	0	0	0
17V06 Panga Boat Motor	15,000	0	0	0	0
17V11 Habitat Island Naples Bay	200,000	0	0	0	0
Naples Bay Restoration & Water Quality Improvement	0	1,750,000	0	0	0
1st Ave South Stormwater Improvements	0	500,000	0	0	0
Street Sweeper Replacement	0	300,000	0	0	0
<b>TOTAL STORMWATER FUND</b>	<b>2,890,000</b>	<b>5,025,000</b>	<b>1,375,000</b>	<b>5,800,000</b>	<b>7,150,000</b>
<b>CITY DOCK FUND (Fund 460)</b>					
16Q10 City Dock Renovation	5,000,000	0	0	0	0
<b>TOTAL NAPLES CITY DOCK FUND</b>	<b>5,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## CAPITAL PROJECTS - ALL FUNDS FISCAL YEARS 2017-2021

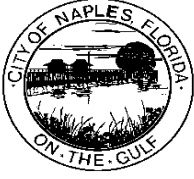
Project Description	Proposed 2016-17	2017-18	2018-19	2019-20	2020-2021
<b>TENNIS FUND (Fund 480)</b>					
17G06 Tennis Courts (4) Fencing	50,000	0	0	0	0
<b>TOTAL TENNIS FUND</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>BEACH FUND (Fund 430)</b>					
17R15 Beach Maintenance Cart (1)	14,000	14,000	14,000	14,000	14,000
17R14 Beach Maint Vehicle Replacement (1)	30,000	0	0	0	0
17R11 Security Cameras	30,000	30,000	30,000	30,000	30,000
17R12 Beach Vehicle Replacement (1)	31,000	0	0	0	0
17R13 Beach ATV Replacement (1)	18,000	18,000	0	0	0
17R16 Lowdermilk Parking Lot Repaving	61,500	0	0	0	0
Lowdermilk Concession Pavilion Repair	0	100,000	0	0	0
8th Ave S Beach Park Improvements	0	250,000	0	0	0
Parking Pay Stations Update	0	0	0	150,000	150,000
<b>TOTAL BEACH FUND</b>	<b>184,500</b>	<b>412,000</b>	<b>44,000</b>	<b>194,000</b>	<b>194,000</b>
<b>BAKER PARK (Fund 125)</b>					
15A16 Baker Park - Gordon River Bridge Component	2,700,000	0	0	0	0
13A03 Baker Park - Construction & Design	100,000	12,550,000	0	0	0
<b>TOTAL BAKER PARK FUND</b>	<b>2,800,000</b>	<b>12,550,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TECHNOLOGY FUND (Fund 520)</b>					
17T10 PC Replacement Program (400)	410,000	0	0	0	400,000
15T08 Security Camera Project	30,000	30,000	30,000	30,000	30,000
Hyper-V Virtual Host Servers / Networking	0	65,000	0	65,000	0
Dispatch PC's & Monitors (6)	0	25,000	0	0	0
Police & Fire Notebook Replacements	0	90,000	0	0	0
Storage Area Network	0	40,000	0	0	0
Replace Chamber Camera Equipment	0	0	45,000	0	0
Time Clock Replacement	0	0	0	40,000	0
<b>TOTAL TECHNOLOGY SERVICES FUND</b>	<b>440,000</b>	<b>250,000</b>	<b>75,000</b>	<b>135,000</b>	<b>430,000</b>
<b>EQUIPMENT SERVICES (Fund 530)</b>					
Facility Site Repairs/Improvements	0	50,000	50,000	0	0
Portable Vehicle Lifts	0	0	45,000	45,000	0
Fuel Tracking Software Upgrades (Trak)	0	0	0	50,000	0
Heater Upgrades (Efficient Models)	0	0	0	0	50,000
<b>TOTAL EQUIPMENT SERVICES FUND</b>	<b>0</b>	<b>50,000</b>	<b>95,000</b>	<b>95,000</b>	<b>50,000</b>
<b>EAST NAPLES BAY</b>					
Rock Removal	0	0	0	0	1,000,000
<b>TOTAL EAST NAPLES BAY FUND</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>
<b>COMMUNITY DEVELOPMENT BLOCK GRANT</b>					
17C59 Sidewalk Improvements at River Park	166,930	0	0	0	0
<b>TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT</b>	<b>166,930</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ALL CAPITAL PROJECTS</b>	<b>32,257,780</b>	<b>34,647,200</b>	<b>18,917,750</b>	<b>18,754,750</b>	<b>19,195,500</b>

**Capital Projects - All Funds**  
**Operating Budget Impact**  
 Fiscal Year 2016-17 and beyond

Project Description	Impact 2016-17	Comment
<b>ADMINISTRATIVE DEPARTMENTS</b>		
17A11 Code/Dock Master Vehicle Replacement	0	Replacement - no impact on operating budget
<b>POLICE SERVICES</b>		
17H04 Portable Radio Lifecycle Replacement	0	Replacement - no impact on operating budget
17H07 Hard Body Armor	0	No impact on operating budget
17H01 Marked Vehicle Replacement (2)	0	Replacement - no impact on operating budget
17H03 Unmarked Police Vehicle Replacement (1)	0	Replacement - no impact on operating budget
17H18 Marine Outboard Motor Replacement (1)	0	Replacement - no impact on operating budget
17H08 Armored Rescue Vehicle	1,000	Repair, fuel and maintenance
17H09 Property/Inventory Van Replacement (1)	0	Replacement - no impact on operating budget
17H15 Property/Evidence Locker/Storage Replacement	0	Replacement - no impact on operating budget
17H16 City License Plate Recognition Solution	400	Power and minor maintenance
<b>FIRE AND RESCUE DEPARTMENT</b>		
15E15 Fire Station Design and Construction	15,000	Impact on operating budget depends on facility construction. Estimate will change.
16E22 Fire Station No. 2 Renovation	0	Added utilities and maintenance in FY18-19
17E11 Portable Radios	0	Replacement - no impact on operating budget
17E02 Refurbishment of Engine #1 and Tower #2	0	No impact on operating budget
17E03 Fiber Optics installation to FS#3	0	No impact on operating budget
<b>COMMUNITY SERVICES DEPARTMENT</b>		
17F01 Pk/Pkwy Vehicle Replacement (2)	0	Replacement - no impact on operating budget
17F02 Small Equipment Replacement - Pk/Pkwy	0	Replacement - no impact on operating budget
17F03 Tree Fill In and Replacement Program	7,000	Recurring Service
17F32 Landscape Median Restoration	0	No impact on operating budget
17G08 Vehicle Replacement - Recreation (1)	0	Replacement - no impact on operating budget
17G09 Fleischmann Park Improvements Projects	0	No impact on operating budget
17I31 Police-Fire Administration Building - Facility Improv.	0	No impact on operating budget
17I05 Vehicle Replacement - Facilities (3)	0	Replacement - no impact on operating budget
17I06 New Superintendent Vehicle (1)	1,000	Maintenance
17I20 Naples Landings - Wooden Dock Renovation	0	No impact on operating budget
17I22 Parking Lot Maintenance	0	No impact on operating budget
<b>WATER SEWER FUND</b>		
17K10 Filter Bed Replacement (2 per year)	0	Replacement - no impact on operating budget
17K06 Well 1A Engine/Pump Replacement	0	Replacement - no impact on operating budget
17K07 Accelerator Improvements	0	No impact on operating budget
17K14 Service Truck Replacement	0	Replacement - no impact on operating budget
17L02 Water Transmission Mains	0	No impact on operating budget
17L06 Service Truck Replacements (3)	0	Replacement - no impact on operating budget
17M01 PLC Replacements	0	Replacement - no impact on operating budget
17M02 Filter 3 Rehabilitation	0	No impact on operating budget
17M07 WWTP Pumps	0	No impact on operating budget
17M25 Infrastructure Repairs	0	No impact on operating budget
17N04 Replace Sewer Mains, Laterals, etc.	0	No impact on operating budget
17N10 Dewatering/Bypass Pump	0	No impact on operating budget
17N11 Service Truck Replacement	0	Replacement - no impact on operating budget
17N12 Sewer Improvements	0	No impact on operating budget
17X01 Replace/Upgrade Remote Pumping Facilities	0	Replacement - no impact on operating budget
17X04 Replace Submersible Pumps	0	Replacement - no impact on operating budget
17X02 Pump Stations Improvements	0	No impact on operating budget
17X19 Alternative Pumping Improvements	0	No impact on operating budget
16X11 Master Pump Station Construction (9 & 10)	0	Replacement - no impact on operating budget
17X07 Power Service Control Panels	0	No impact on operating budget
17X05 Service Truck Replacements (2)	0	Replacement - no impact on operating budget
17K58 Reclaimed Water Distribution System (Phase 5)	0	No impact on operating budget
17K59 Reclaimed Water Transmission Mains	0	No impact on operating budget

**Capital Projects - All Funds**  
**Operating Budget Impact**  
 Fiscal Year 2016-17 and beyond

Project Description	Impact 2016-17	Comment
<b>BUILDING FUND</b>		
16B25 Lobby & Building Renovations	0	No impact on operating budget
17B03 Fire Inspector Vehicle Addition	1,000	Fuel and maintenance
17B04 Vehicle Replacement Program	0	Replacement - no impact on operating budget
15B01 Electronic Permitting	0	Cost estimate includes five year subscription
<b>COMMUNITY REDEVELOPMENT AGENCY-CRA</b>		
16C11 1st Ave S Sidewalk and Street Paving	0	No impact on operating budget
16C12 3rd Ave S Improvements	0	No impact on operating budget
17C05 5th Avenue N Interconnect	0	No impact on operating budget
17C13 River Park Improvements	0	No impact on operating budget
17C14 8th Street S Improvements	0	No impact on operating budget
<b>STREETS &amp; TRAFFIC FUND</b>		
Annual Pavement Resurfacing Program (Operating)	0	No impact on operating budget
Arterial Pavement Resurfacing Program (Operating)	0	No impact on operating budget
17U31 Alley Maintenance & Improvements	0	No impact on operating budget
17U03 Traffic Operations Center Upgrades	0	No impact on operating budget
17U29 Pedestrian & Bicycle Master Plan Projects	0	No impact on operating budget
17U21 Citywide ADA Accessibility Improvements	0	No impact on operating budget
17U01 Intersection/Signal System Improvements	0	No impact on operating budget
17U05 Gulf Shore Blvd North Street Light Improvement	0	No impact on operating budget
17U06 Brick Crosswalk Enhancements GSBN	0	No impact on operating budget
<b>SOLID WASTE FUND</b>		
17P09 Tractor/Trailer Purchase (for Recycling transport)	0	Cost reduction expected
17P21 Satellite Collection Vehicle Replacement	0	Replacement - no impact on operating budget
17P02 Rebuild Solid Waste Refuse Trucks	0	No impact on operating budget
<b>STORMWATER FUND</b>		
17V02 Citywide Stormwater Improvements	0	No impact on operating budget
17V05 Storm sewer Pipe Lining	0	No impact on operating budget
17V27 Citywide Lake Improvements	0	No impact on operating budget
17V26 Beach Restoration & Outfall Water Quality Improve	0	No impact on operating budget
15V12 Oyster Reef & Seagrass Restoration Project	0	No impact on operating budget
17V06 Panga Boat Motor	0	No impact on operating budget
17V11 Habitat Island Naples Bay	0	No impact on operating budget
<b>CITY DOCK FUND</b>		
16Q10 City Dock Renovation	260,000	Expanded dock may include annual debt service to be determined; estimate provided
<b>TENNIS FUND</b>		
17G06 Tennis Courts (4) Fencing	0	No impact on operating budget
<b>BEACH FUND</b>		
17R15 Beach Maintenance Cart (1)	0	Replacement - no impact on operating budget
17R14 Beach Maint Vehicle Replacement (1)	0	Replacement - no impact on operating budget
17R11 Security Cameras	500	Power and communications
17R12 Beach Vehicle Replacement (1)	0	Replacement - no impact on operating budget
17R13 Beach ATV Replacement (1)	0	Replacement - no impact on operating budget
<b>BAKER PARK</b>		
15A16 Baker Park - Gordon River Bridge Component	0	No impact on operating budget
13A03 Baker Park - Construction & Development	0	Baker Park may cost up to \$300,000 per year
<b>TECHNOLOGY FUND</b>		
17T10 PC Replacement Program (400)	0	No impact on operating budget
15T08 Security Camera Project	400	Power and communications
<b>COMMUNITY DEVELOPMENT BLOCK GRANT</b>		
17C59 Sidewalk Improvements at River Park	0	No impact on operating budget



**COMMUNITY DEVELOPMENT BLOCK GRANT**  
**FINANCIAL SUMMARY**  
**Fiscal Year 2016-17**

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<b>Beginning Balance - Unrestricted Net Assets as of September 30, 2015</b>		<b>\$64,852</b>
Projected Revenues FY 2015-16		0
Projected Expenditures FY 2015-16		0
Net Increase/(Decrease) in Net Unrestricted Assets		<u>0</u>
<b>Expected Unrestricted Net Assets as of September 30, 2016</b>		<b>\$64,852</b>
<b>Add Fiscal Year 2016-17 Budgeted Revenues</b>		
CDBG Entitlement Funds	<u>\$166,930</u>	<u>\$166,930</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<b>231,782</b>
<b>Less Fiscal Year 2016-17 Budgeted Expenditures</b>		
Improvements Other than Buildings	<u>\$166,930</u>	<u>\$166,930</u>
<b>BUDGETED CASH FLOW</b>		<b>0</b>
<b>Projected Unrestricted Net Assets as of September 30, 2017</b>		<b><u><u>\$64,852</u></u></b>

**FISCAL YEAR 2016-17  
BUDGET DETAIL  
COMMUNITY DEVELOPMENT BLOCK GRANT**

130.0574.554	14-15	15-16	15-16	16-17	
ACCOUNT DESCRIPTION	ACTUAL	ADOPTED	ESTIMATED	PROPOSED	CHANGE
<b><u>NON-OPERATING EXPENSES</u></b>					
60-10 LAND	0	0	0	0	0
60-30 IMPROVEMENTS O/T BUILDINGS	326,121	0	0	166,930	166,930
<i>Sidewalk improvements within the River Park Community</i>					
60-33 RIVER PARK COMMUNITY CTR	0	0	0	0	0
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>326,121</b>	<b>0</b>	<b>0</b>	<b>166,930</b>	<b>166,930</b>
<b>TOTAL EXPENSES</b>	<b>\$326,121</b>	<b>\$0</b>	<b>\$0</b>	<b>\$166,930</b>	<b>\$166,930</b>



# City of Naples, Florida

## Debt Administration Overview

The City Manager and the Director of Finance are responsible for the administration of the City's debt; however, City Council is ultimately in charge of approval of the form and dollar amount of all of the City's borrowings.

The Debt Management program is part of the comprehensive City of Naples Financial Policy. The details of the outstanding debt obligations such as original amounts, outstanding balances, fiscal year principal and interest are shown in the Debt Summary Schedules in this section.

### Debt Issuance Procedures

Before the issuance of debt, considerations for capital projects to be funded by debt are carefully analyzed against the current and future needs of the City.

The Finance Department, with the aid of its consultants, coordinates the issuance of debt, such as sizing the new issue, structuring the debt, identifying the repayment sources and determining the mix and method of sale. The City, as a practice, structures all long-term debt with prepayment options except when alternative structures are more advantageous. The City's Debt Service requirements reflect its Fiscal Policies regarding the prudent use of tax-exempt financing.

### Legal Debt Limits

There is no limit established by either the City or the State on the amount of debt the City may incur.

Since neither State law nor the City Charter provide any fixed or arbitrary limits on the amount of debt the City may incur, the following guidelines help ensure that the City monitors its debt capability.

	9/30/2012	9/30/2013	9/30/2014	09/30/2015	09/30/2016
Total Outstanding Debt Per Capita	\$2,105	\$1,815	\$1,605	\$1,366	\$1,130
General Obligation Debt per Capita	\$803	\$647	0	0	0
Per capital personal income	\$82,316	\$83,798	\$80,156	\$84,721	\$84,721
<i>Debt per capita Personal Income. A general guide is that general obligation debt per capita should not exceed 2% of per capital income</i>	.97%	.77%	0	0	0

## Debt Administration Overview

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### Interfund loans

An **interfund loan** is a borrowing between city funds, with or without an interest component. One fund (or funds) provides cash to another fund for some specified purpose, such as capital, operating or cash flow. The fund that received the cash repays it over time.

Under certain circumstances, the City will create an interfund loan to assist a fund in accomplishing a goal of the City. Generally, interfund loans are of a small dollar amount, and of a short term nature, such that costs of a bank loan or bond would have been disproportionate.

The City has not established a policy related to interfund loans, because each need is analyzed on a case by case basis. Terms of interfund loans are extremely flexible but usually include an interest rate for a similar term of the Bloomberg Municipal Bond Index.

The following interfund loans are budgeted and outstanding.

Recipient Fund	Approximate Balance at beginning of year	Expected Payoff
Port Royal Dredging Interfund Loan	\$180,000	2020
East Naples Bay Interfund Loan	\$55,325	2017

### Summary

The City has five debt obligations outstanding.

Series	Approximate Balance at beginning of year	Expected Payoff
2013 Public Service Tax	\$3,502,199	2022
----2013 Public Service Tax (CRA portion)	\$5,049,802	2022
2012A Water Sewer Revenue	\$6,240,000	2027
2012B Water Sewer Revenue	\$3,617,000	2027
2013 State Revolving Fund (SRF) Utility Refunding	\$5,312,194	2022
2015 Bembury Special Assessment	\$593,091	2025

The following pages provide an issue by issue detail of each debt of the City, with a summary of the debt service budgeted for FY 2016-17.



## CITY OF NAPLES

### COMBINED DEBT SERVICE SCHEDULE ALL FINANCING SOURCES

Year Ending 9/30	Principal	Interest	Total Requirement
2017	\$4,448,916	441,153	\$4,890,069
2018	\$4,526,674	364,608	\$4,891,282
2019	\$2,857,971	306,973	\$3,164,944
2020	\$2,916,506	255,998	\$3,172,504
2021	\$3,050,471	203,266	\$3,253,737
2022	\$1,475,125	156,979	\$1,632,104
2023	\$984,909	130,944	\$1,115,852
2024	\$1,011,528	105,420	\$1,116,948
2025	\$1,036,185	79,206	\$1,115,391
2026	\$990,000	52,352	\$1,042,352
2027	\$1,016,000	26,515	\$1,042,515
<b>Total</b>	<b>\$24,314,285</b>	<b>\$2,123,413</b>	<b>\$26,437,698</b>

Includes

Public Utilities Refunding Revenue Bond (Series 2013)  
 Capital Improvement Refunding Revenue Note (Series 2013)  
 Water Sewer (Series 2012 A & B)  
 Bembury Special Assessment Note (2015)

**CITY OF NAPLES**  
**PUBLIC SERVICE TAX REVENUE NOTE, SERIES 2013**

Authorized and Issued: \$14,000,000 Dated: February 27, 2013 Final Maturity: December 1, 2021 Principal and Interest Payment: Monthly Interest Rate: 1.42% Revenue Pledged: Non-Ad Valorem Revenues
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<b>Public Service Tax Portion</b>	Principal	Interest	Total Payment	Balance Remaining
FY 2016-17	641,305	45,551	\$ 686,856	2,860,894
FY 2017-18	651,134	36,380	\$ 687,514	2,209,760
FY 2018-19	653,181	27,131	\$ 680,312	1,556,578
FY 2019-20	665,467	17,767	\$ 683,234	891,111
FY 2020-21	708,466	8,118	\$ 716,585	182,645
FY 2021-22	182,645	439	\$ 183,084	(0)
<b>CRA Portion</b>				
FY 2016-17	924,695	65,766	\$ 990,461	4,125,107
FY 2017-18	938,866	52,545	\$ 991,411	3,186,240
FY 2018-19	941,819	39,174	\$ 980,993	2,244,422
FY 2019-20	959,533	25,651	\$ 985,184	1,284,889
FY 2020-21	1,021,534	11,736	\$ 1,033,270	263,355
FY 2021-22	263,355	633	\$ 263,988	0
	8,552,000	330,891	8,882,891	

**Total Balance Remaining at 9/30/2017** **\$ 6,986,000**

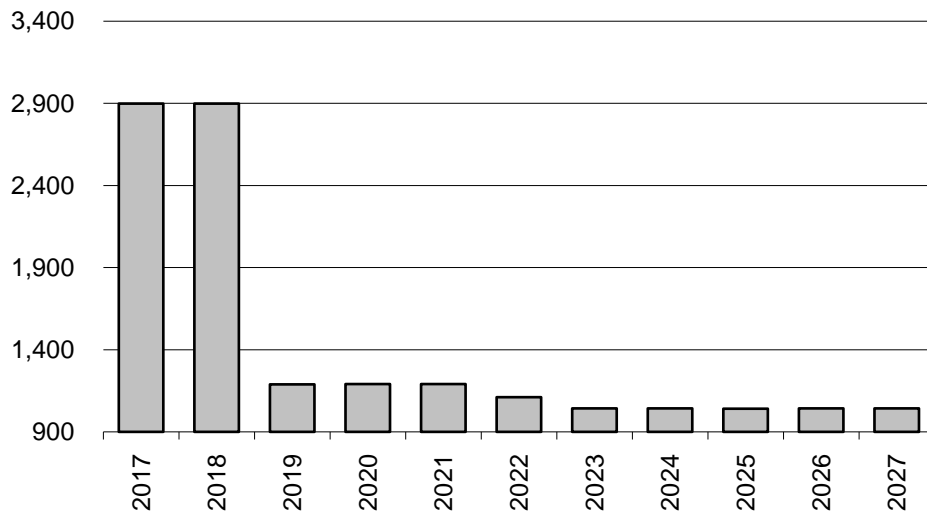
**CITY OF NAPLES**

**WATER & SEWER FUND  
COMBINED DEBT SERVICE SCHEDULE**

<u>Year Ending 9/30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2017	2,597,259	301,741	2,899,000
2018	2,646,515	252,040	2,898,555
2019	968,285	221,551	1,189,836
2020	992,203	198,065	1,190,268
2021	1,016,112	173,979	1,190,091
2022	961,799	149,351	1,111,150
2023	916,000	125,971	1,041,971
2024	941,000	102,066	1,043,066
2025	964,000	77,509	1,041,509
2026	990,000	52,352	1,042,352
2027	<u>1,016,000</u>	<u>26,515</u>	<u>1,042,515</u>
<b>Total</b>	<b>\$14,009,173</b>	<b>\$1,681,141</b>	<b>\$15,690,314</b>

This includes: 2012 Water and Sewer Series A and Series B and Series 2013

**Water/Sewer Debt Service (\$000's Omitted)**



**CITY OF NAPLES**

**WATER AND SEWER REVENUE BONDS - SERIES 2012A**

Type: Revenue Bonds  
 Authorized and Issued: \$8,324,000  
 Dated: March 6, 2012  
 Final Maturity: September 1, 2027  
 Principal Payment: September 1  
 Interest Payment: September 1, March 1  
 Interest Rate: 2.65%  
 Revenue Pledged: Net Revenues of Water and Sewer Systems

<u>Year Ending 9/30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>	<u>Balance Remaining</u>
2017	496,000	165,360	661,360	\$5,744,000
2018	509,000	152,216	661,216	\$5,235,000
2019	523,000	138,728	661,728	\$4,712,000
2020	537,000	124,868	661,868	\$4,175,000
2021	551,000	110,638	661,638	\$3,624,000
2022	565,000	96,036	661,036	\$3,059,000
2023	580,000	81,064	661,064	\$2,479,000
2024	596,000	65,694	661,694	\$1,883,000
2025	611,000	49,900	660,900	\$1,272,000
2026	628,000	33,708	661,708	\$644,000
2027	644,000	17,066	661,066	\$0
<b>Total</b>	<b>\$6,240,000</b>	<b>\$1,035,276</b>	<b>\$7,275,276</b>	

*Purpose: refunding of Series 2007A Bank Loan*

**CITY OF NAPLES**

**WATER AND SEWER REVENUE BONDS - SERIES 2012B**

Type: Revenue Bonds  
 Authorized and Issued: \$4,835,000  
 Dated: March 6, 2012  
 Final Maturity: September 1, 2027  
 Principal Payment: September 1  
 Interest Payment: September 1, March 1  
 Interest Rate: 2.54%  
 Revenue Pledged: Net Revenues of Water and Sewer Systems

<u>Year Ending 9/30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>	<u>Balance Remaining</u>
2017	289,000	91,872	380,872	3,328,000
2018	296,000	84,531	380,531	3,032,000
2019	304,000	77,013	381,013	2,728,000
2020	312,000	69,291	381,291	2,416,000
2021	320,000	61,366	381,366	2,096,000
2022	328,000	53,238	381,238	1,768,000
2023	336,000	44,907	380,907	1,432,000
2024	345,000	36,373	381,373	1,087,000
2025	353,000	27,610	380,610	734,000
2026	362,000	18,644	380,644	372,000
2027	<u>372,000</u>	<u>9,449</u>	<u>381,449</u>	<u>0</u>
<b>Total</b>	<b>\$3,617,000</b>	<b>\$574,294</b>	<b>\$4,191,294</b>	<b>\$18,993,000</b>

*Purpose: Refunding of Series 2007B Bank Loan*

## CITY OF NAPLES

### 2013 Utility Refunding

Refunding of All SRF loans  
Original Issue \$12,225,534.68  
Amount Outstanding - September 30, 2014 : \$9,307,430  
Date of Issue: February 27, 2013  
Final Maturity: October 30, 2021  
Interest Rate: 1.34%

Year	Stormwater Principal	Water/Sewer Principal	Stormwater Interest	Water/Sewer Interest	Total Payment	Balance Remaining
2016-17	225,713	1,812,259	\$14,158	44,509	2,096,639.00	\$ 3,274,222
2017-18	228,806	1,841,515	\$11,114	15,293	2,096,728.00	\$ 1,203,901
2018-19	231,891	141,285	\$8,030	5,811	387,017.00	\$ 830,725
2019-20	235,033	143,203	\$4,903	3,906	387,045.00	\$ 452,489
2020-21	238,578	145,112	\$1,332	1,975	386,997.00	\$ 68,799
2021-22	-	68,799	\$0	77	68,876.00	\$ -
<b>Total</b>	<b>1,160,021</b>	<b>4,152,173</b>	<b>39,537</b>	<b>71,571</b>	<b>5,423,302.00</b>	

Payments are monthly  
Debt is through STI Corporation

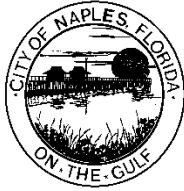
**CITY OF NAPLES  
SPECIAL ASSESSMENT REVENUE BONDS  
SERIES 2015**

Authorized and Issued: \$650,000 Dated: May 21, 2015 Final Maturity: July 1, 2015 Principal and Interest Payment: Semi-Annual Interest Rate: 2.35% Revenue Pledged: Assessments and Non-Ad Valorem Revenues
--

	<b>\$ 650,000</b>			
	Principal	Interest	Total Payment	Balance Remaining
				650,000
FY 2015-16	56,909	16,972	\$73,882	593,091
FY 2016-17	59,944	13,938	\$73,882	533,146
FY 2017-18	61,353	12,529	\$73,882	471,794
FY 2018-19	62,795	11,087	\$73,882	408,999
FY 2019-20	64,270	9,611	\$73,882	344,729
FY 2020-21	65,781	8,101	\$73,882	278,948
FY 2021-22	67,326	6,555	\$73,882	211,622
FY 2022-23	68,909	4,973	\$73,882	142,713
FY 2023-24	70,528	3,354	\$73,882	72,185
FY 2024-25	72,185	1,696	\$73,882	-
<b>Total</b>	<b>593,091</b>	<b>71,845</b>	<b>664,935</b>	

*Issued for the Bembury Area Water and Sewer line extensions*

Purchaser is Pinnacle Public Finance Inc.



## City of Naples General Information

Naples is considered by many to be the crown jewel of Southwest Florida. With its subtropical climate tempered by the soft breezes from the Gulf of Mexico, people are struck by its natural beach beauty and the flora and fauna that are unparalleled in any community.

The City of Naples is located on the Gulf of Mexico in Southwest Florida, and it is the cultural and activity center of Collier County. Still, the City is less than 20 miles away from the tropical wilderness of the Florida Everglades.

Naples was incorporated on December 1, 1923. It is approximately 16 square miles in size and has 108 miles of streets. Naples has a full-time population of approximately 19,000. However, from November to May the population swells to over 33,500, as part-time residents migrate from all parts of the world.

Naples grew from a small frontier-style fishing camp in the 1920s to its current status as a premier City. In addition to its natural features, the City of Naples is known for its world-class shopping, exceptional dining opportunities and abundance of challenging golf courses. The community is often considered to have a resort lifestyle.

### History

During the 1800s, U.S. survey teams exploring the southwest coast of Florida sent detailed reports to the U.S. Senate. Descriptions of the area captured the interest of General John S. Williams, a senator from Louisville, Kentucky.

Captivated by the potential, Williams recruited Walter Haldeman, a wealthy, adventurous publishing magnate and owner of the Louisville Courier-Journal. In 1885 the pair chartered a boat and sailed down the southwest coast of Florida. When they encountered a magnificent beach with a natural bay just beyond to the east, they knew they'd found their paradise, in what would someday be Naples.

By 1889, Williams and Haldeman built homes on the beach, constructed a pier, and established a 16-room hotel. The hotel was aptly named The Naples Hotel. In 1926, Naples received electric power, and the Naples Depot began providing train service in January 1927. Naples gained a reputation as a winter resort. In 1928 the Tamiami Trail was completed, linking Tampa, Naples and Miami, making Naples even more accessible. In 1929, Allen Joslin, (married to the heir of the Jergens hand lotion fortune) and wife Lois, built the first 18-hole golf course in the area at the Naples Beach Hotel

Through the 1950s, the City of Naples remained a small, but lovely, oasis along the Gulf of Mexico.

In 1959 a referendum moved the county seat from Everglades City to Naples. On Sept. 10, 1960, Hurricane Donna caused an unprecedented havoc as it plowed ashore between Naples and Fort Myers. The storm caused \$25 million in damage and destroyed the Naples Pier, which was soon rebuilt. Aiding in the county development, construction began on Alligator Alley in 1964, and the road opened to traffic – with a 75 cent toll – four years later. In 1969, “Jungle” Larry Tetzlaff opened Jungle Larry’s, now called the Naples Zoo.

At the corner of 12th Avenue South and Gulfshore Boulevard sits Palm Cottage. This house museum is the oldest house in Naples (built 1895) made of Tabby Mortar construction, a hand-made concrete consisting of sand, shells and water. The 3,500 square foot house museum is listed as an historic landmark in the National Register of Historic Places.



In May 2012, Naples was named the ninth best small town in America by Smithsonian Magazine. The magazine cited Naples' music, arts, design, community theater, zoo, and weather in its ranking.

### Education and Recreation

Schools in the City are run by the Collier County Public School District. There are four public schools within the City limits: Seagate Elementary, Lake Park Elementary, Gulfview Middle, and Naples High School. St. Ann School is a private school also situated in the City. For post high school studies, located near the City are Florida Gulf Coast University, Hodges University (formerly International College), Ave Maria University, Ave Maria School of Law and Edison State College.



The City of Naples has wonderful lodging and dining, as well as world-famous historic shopping districts. Mention areas like “Fifth Avenue”, “Third Street” or “Tin City” and locals and their guests smile with delight from memories of good times had. With nine miles of white sugary sand Gulf beaches and gentle surf, the City of Naples is a wonderful beach destination. Parking is available at the end of

nearly every avenue, making the City beaches the most accessible beaches in the County. The City has excellent fishing; both salt and fresh water, and has the famous **Naples Pier** where fishing is free.

The City of Naples and surrounding Collier County have excellent golf and tennis facilities. More than fifty golf courses are in the County, and many are the work of top golf designers such as Tom Fazio and Jack Nicklaus. The City operates a Tennis Center in Cambier Park providing youth and adult recreational and competitive tennis programs and tournaments.

In February 2000, Naples voters approved a referendum to issue \$8.4 million in General Obligation bonds to finance the purchase of “The Naples Preserve”. This 9-acre parcel, located in the center of the City on US 41, is the last large undisturbed tract of land in the City.

The Naples Preserve site contains an older structure housing an Eco-Center that is believed to have been designed by students of Frank Lloyd Wright and utilized by the Chamber of Commerce as its administrative office and visitor information center during the 1960s and 1970s. This building has particular significance because it is further believed to be one of the few remaining commercial structures that survived the 1960 Hurricane Donna. The mission of the Preserve is to retain the property with its native habitats and ground vegetation, provide interpretive programs and allow the site to serve as an outdoor laboratory to enhance environmental education. The site provides linkages to other recreational areas, linear parks, and greenway networks within the City and Collier County.

The Naples Preserve is located on the same street as Fleischmann Park, a popular destination for youth and adult athletic programs, Skate Park, instructional and fitness activities for all ages.

Other park areas managed by the City include the Naples Pier, the beaches, the City Dock, Cambier Park and the Norris Community Center, Seagate Park, Lowdermilk Beach Park, River Park, plus many other smaller neighborhood passive parks. Cambier Park is home to numerous concert bands, art organizations and art shows, professional theatre, a large community built playground and many community fundraisers benefitting local non-profit and charitable organizations.

Although the City is perfectly poised on the Gulf of Mexico, it is also balanced by Naples Bay as one of its larger water features. Naples Bay, a jewel in its own right, has shaped and defined the City. Prior to development of the City, Naples Bay was a mangrove-lined saltwater estuary with

abundant sea grasses, oysters and other marine life. As Naples became recognized for its climate, scenery, and quality of life, the population of both seasonal and year-round residents began to climb. This human population growth began to affect this beautiful estuary. The fringe of red mangroves around the bay, oyster reefs, and the bay's sea grass beds began to show signs of decline. In order to protect the mangroves, sea grasses, and oysters, City Council, staff, and others are making a concentrated effort to preserve and protect the natural beauty of the Bay.



The City Dock, located on the Bay, has a long history in Naples and is the base of operations for the City's working waterfront. Currently, it is a home base for several charter fishing boat captains who operate fishing guide services from this location. Other people take advantage of the opportunity to rent boat slips and call Naples their home port.

In February 2005, John Villani, travel writer, arts critic and author of "The 100 Best Art Towns in America", announced Naples as the number one Art Town in the nation for communities under 30,000. However, he said that Naples could rank as one of the top 10 arts cities in the nation in any population category because of its strong sense of support for the visual arts, performing arts, and music. Naples is a center of art activity, with sophisticated and serious art galleries representing the full spectrum of contemporary and traditional visual art genres. The Naples area has 128 art galleries, more than 500 artists, and at least 25 annual arts festivals.

**Economy and Transportation**

The City of Naples is serviced by the Naples Municipal Airport which is ideally located just minutes from downtown Naples. This 732-acre airport facility is a fully certificated air carrier airport. With two main runways, it is home to private, and charter air carriers, plus fire/rescue services, Mosquito Control, car rental agencies, the Collier County Sheriff's Aviation Unit, flight schools, the Collier County Humane Society, and other aviation and non-aviation businesses. For more general aviation, the Southwest Florida International Airport is thirty miles north of the City, in Lee County. The City is relatively easy to access from Interstate 75, and is about a two-hour drive from Miami or a three-hour drive from Tampa.

**Demographics**

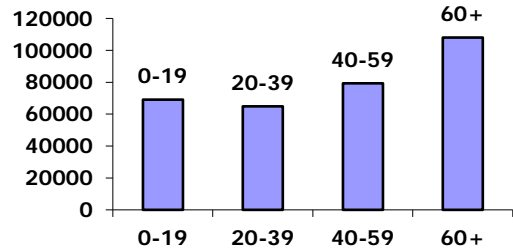
Based on the most recent (2014) census estimates, Naples and the surrounding area have one of the highest per capita incomes in the state. Naples median income was, at that time, estimated to be \$80,571, compared to the state average of \$47,212. Although most demographic data is not tracked for Naples itself, Collier County has a population that is made up of 50.7% male, and 49.3% female, split relatively evenly among age groups, as shown on the adjacent graph.

The median age in Collier County is 64 years old. For December 2015 the Naples' unemployment rate is 4.9%, an improvement over December 2014, which was 5.9% and appears to be remaining steady.

**Land Use**

The adjacent chart shows that the primary land use in the City is residential, with recreational (including private) and conservation being the secondary land use. The difference between the total City area (10,200 acres) and the land use (7,733 acres) is due to the bodies of water calculated within the City's land area.

**Collier County Age Groups**



Current Land Use	Acreage	Percent
Residential	3,991.40	51.61%
Commercial	789.94	10.22%
Public/Semi-Public (Institutional)	252.70	3.27%
Industrial	30.74	0.40%
Recreation or Conservation	1,612.81	20.86%
Vacant	415.71	5.38%
Airport	639.81	8.27%
<b>Total Land Use</b>	<b>7,733.11</b>	<b>100.00%</b>
Total Area (City Limits)	10,199.76	

**Business**

According to the U.S. Census Bureau, the largest business type in the Naples area is Government, followed by Health Care/Social Services and Accommodations/Food Service. Naples Community Hospital is located in the City. This medical facility has more than 500 physicians, 4,000 employees, and 1,900 volunteers at the 420-bed hospital.

City of Naples Primary Assets			
Police Stations			1
Fire Stations			3
Streets (Miles)			112
Parks and Recreation			
Swimming Pools			1
Community Centers			3
Pier			1
Dock			1
Water Utility			
Active Accounts			17,078
Plants			1
Capacity	per	Day	30
(MGD)			
Sewer Utility			
Active Accounts			8,820
Plants			1
Capacity	per	Day	10
(MGD)			

Top Ten Property Tax Payers		
Taxpayer	Value	% Total
The Moorings, Inc.	119,277,596	0.66%
Florida Power & Light	116,461,693	0.64%
Coastland Center, LLC	69,033,004	0.38%
Westbury Properties, In	46,658,721	0.26%
Sandra Gerry	45,961,626	0.25%
Randal D Bellestri Trust	42,677,283	0.24%
Harold Square Land Tru:	34,762,967	0.19%
Montana Realty Compa:	32,644,524	0.18%
Linda Buonanno Trust	29,180,884	0.16%
Arthur L. Allen Jr.	11,337,310	0.06%

**Government**

The City of Naples is a Council-Manager form of government. The legislative body consists of a Mayor and six Council Members. Each member of the legislative body is elected at large for a four-year staggered term with the elections being held in January every two (even-numbered) years.



Bottom row pictured left to right: City Clerk Patricia L. Rambosk, Council Member Michelle McLeod, Mayor Bill Barnett, Council Member Ellen Seigel, and Council Member Sam J. Saad III. Top row pictured left to right: City Attorney Robert Pritt, Council Member Reg Buxton, Council Member Doug Finlay, City Manager A. William Moss and Vice-Mayor Linda Penniman.

The terms of the City Council for the period represented by this report are as follows:

Member	Term Ends
Bill Barnett	February 2020
Linda Penniman	February 2018
Doug Finlay	February 2018
Sam Saad III	February 2018
Reg Buxton	February 2020
Michelle McLeod	February 2020
Ellen Seigel	February 2020

City Council Members have an office at City Hall and can be reached via email collectively at [citycouncil@naplesgov.com](mailto:citycouncil@naplesgov.com).

The City Manager, as Chief Executive Officer, manages the operations of the City and reports directly to the Mayor and Council. A. William Moss was selected to be Naples' City Manager effective January 2008.

The duties and responsibilities of the City Manager are outlined in the City Code.

The City's municipal services are authorized by Florida Statutes and by local Charter. Primary services provided by the City are police and fire/rescue emergency services, highways and street construction and maintenance, parks and parkways, recreation, water and sewer, and solid waste (refuse recyclables and yard waste).

The City is the recipient of many awards. Below is a list of many of its recent achievements.

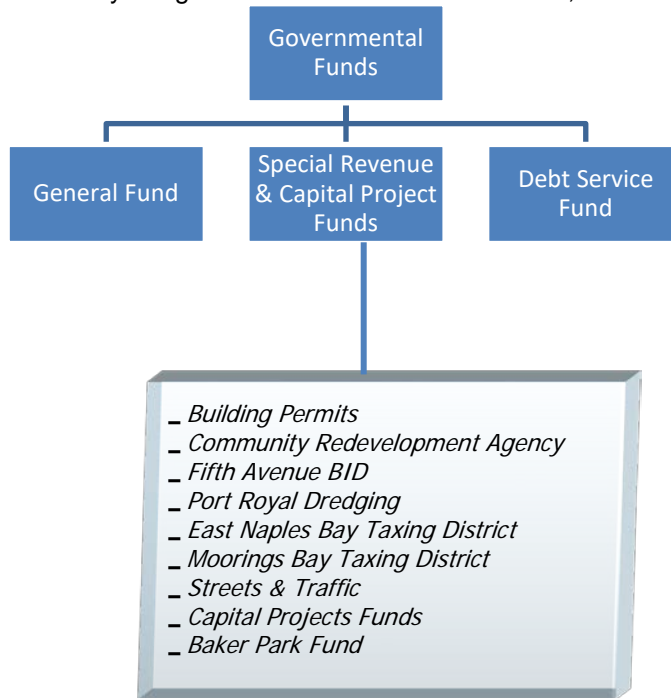
- Kiplinger's Personal Finance, August 2016; Naples was ranked the highest in the Top 12 Great Places to Retire for Good Health, and considered "top grade from the American Lung Association for air quality".
- In 2016, Naples ranked the highest well-being community in the United States by Gallup-Healthways Well Being Index and headlined National NBC News as "the happiest, healthiest city in the US".
- On September 2015, USA Today named the City of Naples the "Best Destination for Luxury Travelers".
- CIGNA Well-being Award – 3<sup>rd</sup> Place/Honorable Mention
- American Heart Association – Platinum Award for Fit Friendly Worksite
- The Naples Police and Emergency Services Department was re-accredited (CALEA) in April 2008
- 2004 and 2006 Florida Recreation and Parks Association (FRPA) Media Excellence Award in the Print Category (for quarterly program guide)
- 2007 FRPA Agency Excellence Award in Category V (serving populations at or below 34,999)
- Coastal America Partnership Award presented to City of Naples in recognition of efforts to protect and restore South Florida's aquatic coastal resources – Oyster Restoration Project
- Tree City U.S.A. Designation awarded annually from 1999 to 2010
- In 2005, Naples was voted the best beach in America by the [Travel Channel](#).
- 2009 Florida Local Environmental Resource Agencies' Environmental Leadership Award for Outstanding Leadership in Local Environmental Protection.
- Family Friendly Workplace by the Naples Alliance for Children awarded annually since 1999
- GFOA Certificate of Achievement in Financial Reporting
- GFOA Distinguished Budget Presentation Award

All departments of the City, with the exception of the City Clerk and the City Attorney, are under the supervision and control of the City Manager.

**The Financial Structure**

City funds are organized according to standards established by the Governmental Accounting Standards Board (GASB) and the State of Florida’s Uniform Accounting System. The City’s computerized financial system is designed to provide timely and accurate feedback on the City’s overall financial position, and includes, at minimum, monthly reports of receipts, monthly reports of budget variances, and monthly reports to City Council on the overall financial status of the City. The City’s annual financial statements are prepared by the Finance Department and audited by independent certified public accountants.

In accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts which is established to record cash and other financial resources, liabilities, fund equity and changes thereto. The City budgets eleven Governmental Funds, as shown on the following diagram:



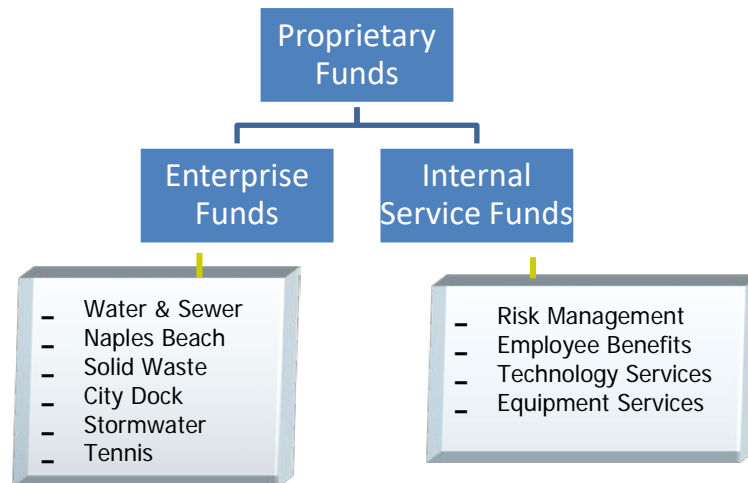
The General Fund is the major operating fund of the City. It accounts for all general government activity not accounted for in other funds. It includes most tax revenues and services such as public safety, parks, recreation, planning, and administration.

Special Revenue Funds are those funds with a revenue source that is specifically designated for a special purpose. In Naples, most of these funds are smaller, and therefore usually do not meet the criteria of a major fund. In the City’s financial reports, the term major fund is relevant because fund statements report separate columns for the general fund and for other major governmental and enterprise funds. In financial reporting, major funds are funds whose revenues, expenditures/expenses, assets, or liabilities are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds. However, in the budgeting system, all funds that will have expenditures during the year are included in this report except the Pension Funds and the impact fee funds.

Capital Project Funds are, according to Generally Accepted Accounting Principles, to be used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund). In Naples, many of the funds originally established as Capital Project Funds have evolved into Special Revenue Funds, although they keep their original fund number and fund structure. Historically established to fund capital construction projects with dedicated revenues funds, several now fund operations and staffing to accomplish the goals of the revenue source. Therefore, in the budgeting process, the classification of “special revenue fund” or “capital project fund” is not relevant. Both are treated the same.

The City’s single Debt Service Fund tracks the current and future debt service requirements on general long-term debt.

**Proprietary Funds.** Proprietary Funds are used to account for operations: (a) that are financed and operated in a manner similar to private business where the intent of the governing body is to ensure that costs of operating and providing services is completely or partially financed from user charges or (b) where the government body has determined that the periodic determination of net results of operations is appropriated for management control and accountability. Proprietary Funds include the following:



The primary difference between Enterprise Funds and Internal Service Funds is their customer base. Enterprise Funds have customers that are residents or other external users, such as visitors to a special park. The customers of Internal Service Funds are other departments of the City.

Water and Sewer Fund is the largest fund in the City. It provides water, sewer and irrigation water to a customer base which includes all city residents and extends outside the city limits. No other proprietary fund meets the 10% threshold of a major fund.

All of the above funds are included in the City’s budget process. Not included in the budget process are the City’s three pension funds, and the three impact fee funds. Pension funds will never be included, and impact fee funds will be budgeted when funds are to be used.

**Basis of Budgeting.** Naples’ budget is prepared in a manner similar to the modified accrual basis of accounting for most funds (except for the Proprietary Funds) where projected revenue is assumed to be recognized in the accounting period in which it becomes both measurable and available, and expenditures will be recorded when the liability is incurred, or when the cash disbursement is made, in the absence of the liability. Unexpended or uncommitted appropriations lapse at year-end, and appropriations committed by way of contract or purchase order are rolled into the new fiscal year. The basis of budgeting for these funds is the same as the basis of

accounting and financial reporting which is governed by Generally Accepted Accounting Principles (GAAP).

The main differences between the City's budget basis and the GAAP basis are in the Proprietary Funds' method of accounting:

- The budget basis includes expenditures for capital outlay, which are not considered expenses on the accrual basis of accounting.
- Depreciation and amortization, which are considered expenses on the accrual basis of accounting, are ignored under the budget basis because these items do not require an outlay of funds.
- The budget basis includes expenditures for debt retirement, which are not considered expenses on the accrual basis of accounting.
- The budget basis recognizes receipt of debt proceeds, which are not considered revenues on the accrual basis of accounting.

**Budgeting Process.** The City's Fiscal Year begins October 1. By January, staff is already gearing up for the next budget year. For the next budget year, the first step in the budget process will be staff level discussions. Additional inputs for budgets will be gathered from neighborhood associations, other employees, city-council appointed committees and other city residents and business people.

After the first quarter of the fiscal year, the Finance Department prepares the General Fund Sustainability Report. This document provides a five year outlook to see what the impact will be of current decisions and current trends.

During March, departments will begin preparing their capital improvement requests for the Capital Improvement Program. All departments that have Capital Projects in the next five years must submit a comprehensive plan that includes a complete explanation for each project with a cost greater than \$10,000, a useful life of more than two years as well as any incomplete projects from the prior year. At the same time, Finance staff will begin assessing available and potential revenue sources to fund the requests.

The City's Five-Year Capital Improvement Program (CIP) is presented in June, in accordance with the City Code. Each page of the CIP represents a single project, and includes costs estimates, department priority, estimated recurring costs, potential savings, proposed funding sources, and justifications. The CIP is reviewed in a public meeting during June. All capital items submitted at the workshop are considered in the proposed budget document, and if approved, included in the final budget.

During April, departments begin preparing their budget requests using line-item budget formats. In addition, the departments establish goals and objectives, which become the department's work plan. The departmental work plans incorporate much of the vision plans. Departments are also asked to submit performance measures, using a *Family of Measures* approach that includes input (value of resources used to produce an output), output (quantity of units produced), efficiency, service quality and outcome. After that information is provided, the Finance Department prepares for each department a summary of significant budget issues, highlighting key information for the budget document. This usually focuses on the major categories of expense:

- Personal Services-Salaries, overtime, other pay, FICA, life/health insurance, retirement contributions and employee allowances,
- Operating Expenses-services, contracts, repairs, supplies and other costs,
- Non-Operating Expenses-Capital outlay, operating contingency, transfers in and out of the fund.

The proposed budget, a balanced and complete document, is presented to the City Council for their review and discussion at August workshops. A balanced budget is represented when recurring revenue plus use of fund balance equals or exceeds recurring expenditures. Fund balance, and one-time revenues such as grants, bond proceeds, and gifts may be budgeted to be used for one-time expenditures, such as capital or equipment purchases, but may also be used as a conscientiously applied program towards operations. Expenditures, revenues, and any rate changes are discussed during the August workshops. After final consensus, the budget and tax rate are adopted at public hearings in September.

The adopted budget may be amended in two ways. As described in the budget resolution, the City Manager is authorized to transfer money within a fund, except that he cannot increase staffing levels, nor modify the intent of the Capital Improvement Budget. Changes that would increase the total budget of a fund, increase staffing levels, or modify the intent of the Capital Improvement Budget as defined in the resolution must have Council approval by resolution.

The Finance Department provides quarterly reports of financial condition to the Council, showing comparisons to last year's actual and to current year budget. In addition, all department heads provide to City Council quarterly updates on the status of their goals and objectives.



**City of Naples General Fund  
Five-Year Sustainability Report**  
**Presented April 2016**



Anyone who says businessmen deal in facts, not fiction, has never read old five-year projections.  
---by Malcolm Forbes

This document represents the eighth Sustainability Report considered by the City, with the first one presented in February 2009.

The purpose of this April 2016 Five-Year Sustainability report is to analyze what the future will hold for the City if the current financial trends continue, to consider what changes may affect the future finances, to review what known challenges there are to the City’s economic viability, to ensure that the City is heading in the right direction and to provide information that will enhance the city’s future financial stability. Understanding, acknowledging and preparing for financial changes will help the City Council and City employees maintain the City’s strong financial condition.

Unless specifically noted, projections in this report assume the same level of efficiency and same level of service as in the current year (FY15-16) budget. Changes in any of these will result in a different outcome.

**General Fund Projection Summary**

	FY16-17 PROJECTED	FY17-18 PROJECTED	FY18-19 PROJECTED	FY19-20 PROJECTED	FY20-21 PROJECTED
Revenue	35,965,404	36,947,560	37,862,250	38,684,891	39,529,578
Expenditure	35,754,901	36,840,850	38,240,277	39,567,113	41,042,723
Change in Financial Position	210,502	106,710	(378,027)	(882,222)	(1,513,146)

This report provides a projection that is favorable in the first and second year, but as property tax values growth declines, the financial position weakens. The challenge of balancing revenues to expenditures occurs when revenues increase at a lesser rate than expenditures as is shown in the out years. The gap eats away at fund balances. For example, from FY 16-17 to FY17-18, revenues increase by \$982,156, while expenditures increase by \$1,085,949, and this trend appears to worsen for later years.

This report also introduces several unfunded or underfunded items that should be discussed and considered during this and future budget processes.

**Overview**

According to the FGCU Regional Economic Institute, Southwest Florida’s economy continued to exhibit strong growth, with seasonally-adjusted regional taxable sales up 8 percent in October 2015 over October 2014. Passenger activity for the three Southwest Florida airports was 8 percent higher in November 2015 than November 2014. The seasonally-adjusted unemployment rate for the five-county region was 4.9 percent in December—an improvement over the 5.6 percent figure for December 2014.

However, these gains are to be considered with restraint. There is a growing concern about a recession with a recent survey of *Wall Street Journal* economists indicating that the odds of a recession occurring in 2017 are 21 percent. A recession, or even a slowdown, would negatively impact city revenues and property values.

External issues such as these should be watched closely, to determine when and to what extent they could affect the City.

For the General Fund, the biggest driver of revenue is property tax, and the biggest driver of expense is employee costs.

For this report, property value growth, and hence tax revenue growth was assumed to be 7.5% for FY16-17, with smaller increases (5%, 3%, 3%, 3%) in future years.

It is important to recognize that information contained in this report reflects a projection, not a budget. A projection is used for discussion purposes, and is based on certain assumptions that are subject to change at any point. These assumptions, noted below, are based primarily on trends seen in the City, but also consider the municipal trends noted in trade magazines or by economic professionals.

Some of the other main assumptions used for this projection are:

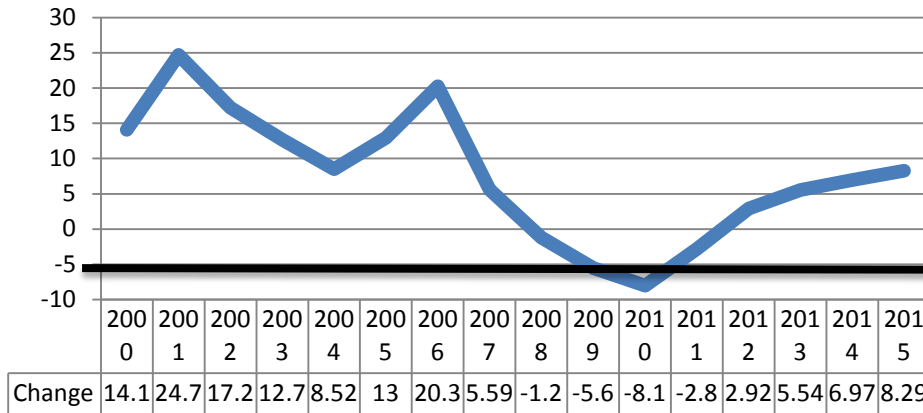
- Property tax revenues will grow 7.5% for FY 16-17, then dropping to 5% and a conservative 3% for the last three years of this projection. The millage rate is projected to stay steady at 1.18.
- Interest earnings will grow by 0.5% per year.
- Health, property and other insurances will increase by 3% per year for the first year, then 4% after that.
- Employees' pay will increase by 3% for the next two years, and 3.5% after that; although all union contracts will be up for renegotiation.
- One employee is added to the General Fund – Facilities Maintenance Manager in FY 15-16, two more added in FY 17-18 in the Fire Department.

## **Revenue**

Ad Valorem Taxes (property taxes) represent half of the General Fund revenue sources. Selecting a reasonable growth rate is essential to a realistic projection.

In 2015, the taxable value of the City increased for the 4th consecutive year, by 8.29% over 2014. Although past performance is not the ideal indicator for future performance, historic growth rates are used as a guide to selecting a projected growth rate for future years.

### Historic Rate of Change in Taxable Value

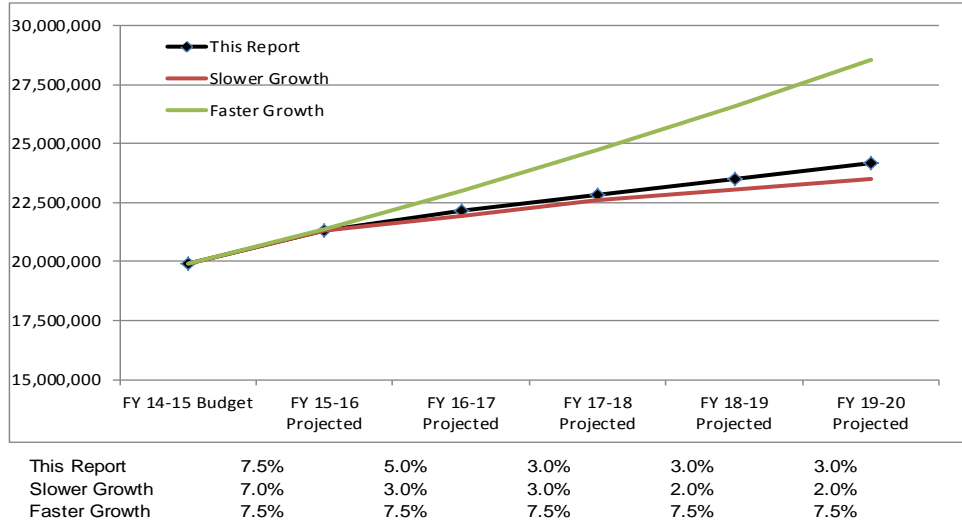


The basis for the selected rate of growth is not a scientific evaluation, but an estimate using various market commentaries from economic professionals, then moderated by staff's knowledge and experience. For example, the December 2016 Revenue Estimating Conference indicated an increase of an average of 7.5% for the next six years. According to the Naples Daily News, single family homes prices in 2015 were up 8.9% over 2014, while condo prices were up 13%. Offsetting that optimism, recent activity in Naples show that housing stock is on the increase, closed sales declined from 2014 to 2015, and in January, pending sales dropped 23% from the prior year. Recent reports from NABOR show monthly variability in the home sale market as well. These conflicting results make predictions difficult.

This report suggests that property tax revenues will grow 7.5% for FY 16-17 (preliminary estimates of this will be provided by the property appraiser by June 1), then the rate of increase will be 5% by the 2<sup>nd</sup> year of this report, will be a conservative 3% for the last three years of this projection. The millage rate is projected to stay steady at 1.18, making the valuation of property the only variable in this calculation.

The sensitivity of tax revenues to the growth rate selected can be significant. The following chart shows three options that could occur. The middle black line represents the growth applied in this report. The upper line shows if there is a little faster growth (7.5% each year), and the lower line, a little slower growth (as low as 2%). As the fifth year shows, depending on the economy, annual property tax revenue can vary as widely as \$4.5 million.

*General Fund 5-Year Sustainability Report*



In other revenues, this projection includes one recommended change that will be made related to the Local Communication Tax, which for FY 15-16 is budgeted to bring in \$1.4 million to the General Fund, and \$2,268,585 to the City.

The Local Telecommunications Tax is authorized by Florida Statutes Section 202.19 and Naples City Code **Section 34-160**. This revenue source can be used for any governmental purpose, and is currently shared between the Public Service Tax fund (\$197,585), the Streets fund (\$625,000), and the General Fund (\$1,446,000). Starting in FY 16-17, an additional \$500,000 and increasing to \$750,000 in subsequent years may be placed in the Public Service Tax Fund, to fund the increased need in capital projects, reducing the General Fund portion by the same amount.

At the 2/17/16 Council meeting, Naples City Council discussed funding the completion of Baker Park with a bond, which, at \$5 million for 10 years would cost approximately \$575,000 per year, plus there are many capital projects including fire station 1 replacement and projects indicated by the A.D. Morgan report (a report of physical plant deficiencies prepared by engineering firm A.D. Morgan) that will require funding in the near future. The \$500,000- \$750,000 is not a committed amount yet, but is an estimate projected for FY 16-17 and beyond.

Business Tax Receipt Fees have not been increased since October 2008. Florida Statutes allow these fees to increase every two years. The basic fee for a business tax receipt is \$57.89. If the City had increased the fee every two years, the current fee would be \$70.36 and would be providing an additional \$40,000 annually to the City's General Fund. Although that window has passed, Business Tax Receipts should be reviewed for increasing as allowed by state law for FY 16-17 or FY 17-18. If increased, the new basic fee would be \$60.78 and would bring in approximately \$10,000 more than the prior year. This increase is not included but suggested for consideration.

**Expenditures**

For this report, expenditures were developed at a macro level. Unlike the budget process, where departmental line items are reviewed and discussed, each line item such as salaries, fuel or electricity, was not viewed at individual departmental or activity level,

but examined for the city as a whole. The current year budget was used as a primary basis for future expenditures. The City tends to budget expenses consistently, year after year, in the General Fund, and this trend is expected to continue.

Preparing a Sustainability Report by line item allows the reader to see which item has the greatest impact. For example, it shows that over-analyzing a line item like Duplicating (used for budget books, recreation books and Citizen Guides) won't have as large of an impact as other organizational changes. That does not mean duplicating may be disregarded, but it puts each line item into perspective. Smaller line items are not ignored in the budget process.

An increasing level of maintenance cost for the new Baker Park in the out years has been included as an expense of the General Fund. At the time of this document preparation, there are several unknowns about the park, including what elements are to be funded, and correspondingly, how much this park will cost to maintain. That information is expected to be presented with one of the next rounds of design documents. Several years ago, this amount was listed at \$400,000, but the park has been through many redesigns since that original estimate. Therefore, this report includes an expectation that by the fifth year of this report, annual costs (such as custodian services, mowing, tree trimming, irrigation, trash removal, electricity and other maintenance costs) will be \$200,000.

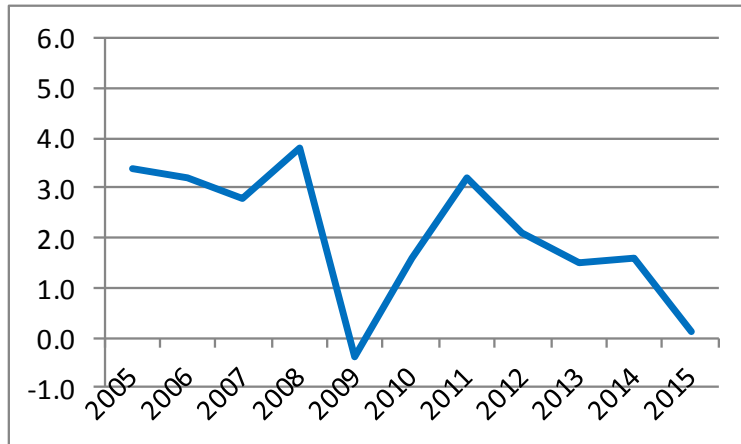
An additional consideration is the recently adopted "Complete Streets Policy", which was adopted by Resolution 15-13719. The City budgets roadway improvements in the Streets and Traffic Fund. The Streets and Traffic receives a significant portion of funds from the state and local gas taxes, plus \$625,000 of Communications Service Tax. In FY 15-16, the fund was balanced with a one-time influx from the General Fund of \$450,000 for arterial street paving. Additional funds (\$550,000) for arterial road paving will be requested as a transfer in FY 16-17. Transfers are included for years 2-5 in the amount of \$300,000.

Three positions are expected to be added to the General Fund during this five year period. A Facilities Manager will be requested during the current year (FY 15-16), and is included in this report for FY 16-17 and each subsequent year. Introduced in the out years starting in FY17-18, are two fire positions, which were included as part of the Fire Master Plan presented in July 2015. One, a departmental Administrative Clerk, will be recommended to deal with the administrative functions of the department, in particular the duties of the Fire Prevention Division. This position is expected to cost \$60,000 with benefits. The consultant (PSSi) also recommended that an Assistant Fire Chief, (with a staff-estimated cost of \$178,000) be added, and this position is showing in FY 17-18. Additional positions recommended from that report included a fire inspector, three fire officers a training officer and a training specialist. These latter positions could be considered but likely are beyond this five year horizon. There has been some discussion about the need for additional telecommunications officers in the Police Department, although they are not included in this five year projection.

Although the corresponding expenditure is not included in this projection, there will be discussion about the financial liability related to the City's general pension plan. At the April 18, 2016 Workshop, the City's pension attorney will discuss options for dealing with the unfunded pension liability of approximately \$48.12 million. The Unfunded Actuarial Accrued Liability (UAAL) is currently amortized with a 30-year payment structure with

7.50% interest rate and 3.50% payroll growth assumption. Depending on Council direction, options to accelerate payment could increase costs to the General Fund by as much as \$945,000 per year.

A discussion of the future trends would be incomplete without acknowledging the current and past Consumer's Price Index (CPI). The CPI is the most widely used measure of inflation and helps estimate the growth of the cost of money and goods. Although the December 2015 CPI was 0.7% above the 2014 December CPI, the annual CPI for 2015 showed a very low increase of 0.1% over the 2014 CPI. The prior year was 1.6%. The CPI continues to be very low compared to history.



### Summary

Due to recent economic stabilization, the development of the 2016-17 budget will be easier than in prior years, but still require conservative planning and challenging choices. With this sustainability report as a basis from which to project, staff will be given directives to ensure a balanced and responsible budget is brought forth in July.

Following this narrative are four sheets that are the basis for this report. The first two pages show the line item revenues using the same terms and format as the City's budget, and at the end, the growth assumptions where applicable. The third and fourth pages show the line-item expenditures, with the growth assumptions.

**Five Year Sustainability Report**  
**General Fund**  
**FY 16-17 to FY 20-21**

	FY14-15*	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
	ACTUAL	BUDGET	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
Revenue	33,796,522	34,478,100	35,965,404	36,947,560	37,862,250	38,684,891	39,529,578
Expenditure	31,279,064	34,431,917	35,754,901	36,840,850	38,240,277	39,567,113	41,042,723
Change in Financial Position	2,517,458	46,183	210,502	106,710	(378,027)	(882,222)	(1,513,146)

\*unaudited

**Five Year Sustainability Report**  
**General Fund**  
**FY 16-17 to FY 20-21**  
**Revenues**

	FY12-13 ACTUAL	FY13-14 ACTUAL	FY14-15 ACTUAL*	FY15-16 BUDGET	FY16-17 PROJECTED	FY17-18 PROJECTED	FY18-19 PROJECTED	FY19-20 PROJECTED	FY20-21 PROJECTED
Ad Valorem Taxes-Current	16,638,842	17,497,522	18,714,788	19,895,002	21,387,127	22,456,484	23,130,178	23,824,083	24,538,806
Fire Insurance Premium	811,882	871,999	721,101	834,618	851,310	868,337	885,703	894,560	903,506
Casualty Insurance Premium	512,284	540,981	551,656	519,409	529,797	540,393	551,201	556,713	562,280
Fran Fees/ Pym Lieu of Taxes	2,101,780	2,101,780	2,101,780	2,067,600	2,108,952	2,151,131	2,194,154	2,216,095	2,238,256
Local Communication Tax	2,486,584	1,825,498	1,721,194	1,446,000	974,920	744,418	759,307	766,900	774,569
City Business Tax	228,536	236,442	182,989	268,000	269,340	270,687	272,040	273,400	274,767
City Bus Tax/Collier Cty Share	29,022	33,120	32,127	30,550	31,161	31,784	32,420	32,744	33,072
Franchise Fees-FPL	3,215,470	3,482,532	3,459,483	3,375,000	3,544,500	3,615,390	3,687,698	3,724,575	3,761,821
Franchise Fees-Natural Gas	81,353	93,239	94,973	75,000	76,500	78,030	79,591	80,387	81,190
Franchise Fees-Trolley	3,000	4,000	1,000	1,000	1,020	1,040	1,061	1,072	1,083
Permits/Right of Way	20,550	37,547	180	36,000	36,720	37,454	38,203	38,586	38,971
Permits/Special Events	47,690	30,530	18,425	30,000	30,600	31,212	31,836	32,155	32,476
Permits/ Other	13,841	3,611	2,532	3,800	3,876	3,954	4,033	4,073	4,114
Planning Fees/Zoning Fees	37,570	40,875	53,163	39,000	39,780	40,576	41,387	41,801	42,219
Grants/	58,671	21,030	-	-	-	-	-	-	-
State Revenue Sharing	610,365	626,254	655,312	630,000	662,600	675,852	689,369	696,263	703,225
Mobile Home Licenses	3,610	3,218	3,568	3,300	3,366	3,433	3,502	3,537	3,572
Alcohol Beverage Licenses	61,458	60,818	66,489	62,000	63,240	64,505	65,795	66,453	67,117
General Use Sales Tax	2,006,377	2,204,960	2,349,564	2,424,000	2,472,480	2,521,930	2,572,368	2,598,092	2,624,073
Firefighters Education	13,191	14,510	16,560	15,520	15,830	16,147	16,470	16,635	16,801
Fuel Tax Refund	38,959	33,644	33,708	34,000	34,680	35,374	36,081	36,442	36,806
Collier Cty Shared Grants	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
City Fees Copies	1,716	2,935	862	1,000	800	800	800	800	800
City Fees/Election Fees	-	150	-	-	-	-	-	-	-
City Fees/Planning Dept Fees	42,441	37,910	73,886	42,000	42,210	42,421	42,633	42,846	43,061
City Fees/County Billing Servi	36,000	36,000	36,000	36,000	36,000	36,000	36,000	36,000	36,000
False Alarms & Fingerprinting	28,242	29,122	30,385	29,000	29,145	29,291	29,437	29,584	29,732
Investigation Fees	17,949	17,863	18,537	17,000	17,085	17,170	17,256	17,343	17,429
Police Security Services	178,510	214,694	205,721	190,000	190,950	191,905	192,864	193,829	194,798
911 Salary Subsidy	54,531	51,803	53,786	49,000	49,245	49,491	49,739	49,987	50,237
Fire Contract Services	569,107	567,396	591,586	598,000	600,990	603,995	607,015	610,050	613,100
EMS Space Rental	35,400	36,500	37,800	35,400	35,577	35,755	35,934	36,113	36,294
Lot Mowing Fees	2,809	1,086	2,736	2,000	2,010	2,020	2,030	2,040	2,051
Planning/Zoning Verification F	3,200	2,200	600	1,200	1,206	1,212	1,218	1,224	1,230
Facility Program/Firework	38,300	27,290	1,350	-	-	-	-	-	-



**Five Year Sustainability Report**  
**General Fund**  
**FY 16-17 to FY 20-21**  
**Revenues**

	FY12-13 ACTUAL	FY13-14 ACTUAL	FY14-15 ACTUAL*	FY15-16 BUDGET	FY16-17 PROJECTED	FY17-18 PROJECTED	FY18-19 PROJECTED	FY19-20 PROJECTED	FY20-21 PROJECTED
Fac Prog/Sponsorship Naming Rt	5,000	5,000	5,000	5,000	5,025	5,050	5,075	5,101	5,126
Fleischmann Park Receipts	411,764	382,462	388,912	345,950	347,680	349,418	351,165	352,921	354,686
Skate Park Memberships	33,081	34,773	34,632	34,000	34,170	34,341	34,513	34,685	34,859
Norris Center Receipts	179,389	191,378	246,436	222,000	223,110	224,226	225,347	226,473	227,606
River Park Classes	104,221	84,077	99,665	79,850	80,249	80,650	81,054	81,459	81,866
Aquatic Center Receipts	30,375	36,092	39,565	40,000	40,200	40,401	40,603	40,806	41,010
Administrative Reimburse	3,597,960	105,830	105,830	-	105,830	106,359	106,891	107,425	107,963
County Court Fines	89,150	71,337	69,883	69,500	69,848	70,197	70,548	70,900	71,255
Police Training Fees	11,390	8,849	8,457	13,500	13,568	13,635	13,704	13,772	13,841
City Fines	55,108	87,857	91,001	72,000	72,360	72,722	73,085	73,451	73,818
Fees/Fines/Infractions	41,446	15,213	18,179	13,500	13,568	13,635	13,704	13,772	13,841
Parking Crossing Guard Fee	20,528	20,577	18,236	20,000	18,236	18,236	18,236	18,236	18,236
Misc. Revenue/Interest Earning	155,400	109,197	141,435	75,000	100,000	100,500	101,003	101,508	102,015
GASB 31 Mark to Book	(58,461)	(18,350)	47,068	-	-	-	-	-	-
Scrap /Misc/Other	20,723	22,518	50,444	19,000	20,000	20,000	20,000	20,000	20,000
Transfers From Redevelopment	-	-	-	28,401	28,543	-	-	-	-
Loan to East Naples	-	-	-	50,000	50,000	-	-	-	-
<b>Total Revenue</b>	<b>35,326,310</b>	<b>32,545,869</b>	<b>33,798,582</b>	<b>34,478,100</b>	<b>35,965,404</b>	<b>36,947,560</b>	<b>37,862,250</b>	<b>38,684,891</b>	<b>39,529,578</b>

Property Tax Growth		7.5%	5.0%	3.0%	3.0%	3.0%
Sales Based Tax Growth		2.0%	2.0%	2.0%	1.0%	1.0%
Other Tax Growth		0.5%	0.5%	0.5%	0.5%	0.5%
Non Tax Based Growth		0.5%	0.5%	0.5%	0.5%	0.5%
Misc Growth	*unaudited	0.0%	0.0%	0.0%	0.0%	0.0%

**Five Year Sustainability Report  
General Fund  
FY 16-17 to FY 20-21**

**Expenditures**

	FY12-13 ACTUAL	FY13-14 ACTUAL	FY14-15 ACTUAL*	FY15-16 BUDGET	FY16-17 PROJECTED	FY17-18 PROJECTED	FY18-19 PROJECTED	FY19-20 PROJECTED	FY20-21 PROJECTED
Salaries Regular	14,872,997	15,007,600	14,902,171	15,100,896	15,703,923	16,413,041	16,987,497	17,582,059	18,197,431
Other Salaries & Wages	729,486	687,414	812,465	845,636	871,006	897,136	928,536	961,035	994,671
State Incentive Py	93,044	93,676	95,172	104,340	107,470	110,694	114,568	118,578	122,728
Education Reimb (benefit)	-	-	20,618	34,500	34,500	34,500	34,500	34,500	34,500
Overtimes Wages	603,839	466,970	627,043	635,293	654,352	673,983	697,572	721,987	747,257
Special Duty Pay	151,284	179,505	176,864	185,050	190,602	196,320	203,191	210,303	217,664
Holiday Pay	238,950	307,376	306,924	341,982	352,241	362,808	375,506	388,649	402,252
FICA	1,223,655	1,234,644	1,246,898	1,094,914	1,367,789	1,427,030	1,476,976	1,528,670	1,582,173
Retirement Contributions	4,083,638	3,692,004	3,568,561	4,128,719	4,335,155	4,551,913	4,779,509	5,018,484	5,269,408
Life/Health Insurances	2,573,795	2,930,467	2,825,191	2,949,265	3,037,743	3,159,253	3,285,623	3,417,048	3,553,730
Employee Allowances	91,866	112,560	119,763	124,320	124,320	124,320	124,320	124,320	124,320
Retirement/Early Retirement Inc	97,491	97,491	57,135	57,135	57,135	57,135	57,135	57,135	57,135
State Insurance Premium	1,324,166	1,412,980	1,272,757	1,354,409	1,381,108	1,408,730	1,436,904	1,451,273	1,465,786
Operating Expense	579,688	563,524	568,042	746,350	753,814	761,352	768,966	776,656	784,423
New Baker Park Expenses	-	-	-	-	30,000	50,000	100,000	150,000	200,000
Oper Exp/City Administration	-	(3,252,270)	(3,179,270)	(3,179,420)	(3,179,420)	(3,179,420)	(3,179,420)	(3,179,420)	(3,179,420)
Operating Expend Field Trips	12,343	12,174	12,679	11,520	13,000	13,000	13,000	13,000	13,000
Professional Services	12,528	3,464	3,501	4,500	4,590	4,682	4,799	4,919	5,042
Professional Services	298,278	286,870	228,023	378,192	385,756	393,471	403,308	413,391	423,726
Professional Svc	13,307	5,643	13,292	14,250	14,535	14,826	15,197	15,577	15,966
Prof Serv/Accounting & Auditing	72,500	80,000	83,025	83,000	84,660	86,353	88,512	90,725	92,993
Prof Serv/Other Contractual Sv	1,371,774	1,671,308	1,773,549	2,043,315	2,084,181	2,125,865	2,179,012	2,233,487	2,289,324
Prof Serv/Medical Services	21,838	25,235	26,649	34,500	35,190	35,894	36,791	37,711	38,654
Prof Serv/Cultural Arts Theate	25,440	23,113	29,905	35,000	35,700	36,414	37,324	38,257	39,213
Prof Serv/Election Expense	-	17,173	-	-	50,000	-	50,000	-	50,000
Legal Counsel/Gen City Attorne	328,193	270,395	234,299	285,000	290,700	296,514	303,927	311,525	319,313
Legal Counsel/Other Legal Svc	16,520	15,319	14,774	15,500	15,069	15,370	15,754	16,148	16,552
Legal Counsel/Litigation	43,572	84,307	66,683	120,000	120,000	120,000	120,000	120,000	120,000
Legal Counsel/Labor Attorney	80,334	10,053	7,399	20,000	20,000	20,000	20,000	20,000	20,000
Travel & Training Costs	116,213	139,310	138,617	151,425	151,425	151,425	151,425	151,425	151,425
Communications	113,099	99,374	93,209	138,414	93,209	93,675	96,485	98,897	101,369
Transportation Costs	17,354	21,971	19,553	26,000	19,553	19,651	20,241	20,747	21,266
Postage	31,144	35,274	20,573	40,000	20,573	20,676	21,296	21,828	22,374
Equip Svc Repairs	660,264	664,969	562,464	588,607	594,493	600,438	606,442	612,506	618,631
Equip Svc Fuel	320,471	333,334	200,602	324,900	200,602	201,605	207,653	212,844	218,165
Utility Services/Electricity	385,481	409,380	378,471	413,200	378,471	380,363	391,774	401,568	411,607
Utility Services/Water/Swr/Gar	361,043	334,217	506,996	395,670	395,670	397,648	409,577	419,816	430,311
Rentals & Leases	27,467	28,640	26,362	42,032	42,032	42,032	42,032	42,032	42,032

**Five Year Sustainability Report  
General Fund  
FY 16-17 to FY 20-21**

**Expenditures**

	FY12-13 ACTUAL	FY13-14 ACTUAL	FY14-15 ACTUAL*	FY15-16 BUDGET	FY16-17 PROJECTED	FY17-18 PROJECTED	FY18-19 PROJECTED	FY19-20 PROJECTED	FY20-21 PROJECTED
Rental & Leases/Equipment Rent	4,716	5,771	8,447	10,000	10,000	10,000	10,000	10,000	10,000
Insurance/Self Ins Property Damage	1,540,776	1,551,200	1,582,678	1,658,680	1,708,440	1,776,778	1,847,849	1,921,763	1,998,634
Repair & Maintenance	76,144	57,505	76,418	84,035	84,875	85,724	86,581	87,447	88,321
Repair & Maint/Building-Ground	10,003	6,737	13,713	20,400	20,604	20,810	21,018	21,228	21,440
Repair & Maint Level of Service	-	-	-	395,000	398,950	402,940	406,969	411,039	415,149
Printing & Binding	15,898	19,650	41,031	34,300	34,300	34,472	35,506	36,394	37,304
Legal Ads and Advertising	25,387	33,100	24,287	47,710	47,710	47,710	47,710	47,710	47,710
Printing & Binding/Duplicating	5,038	9,010	3,855	11,300	11,300	11,300	11,300	11,300	11,300
Other Current Charges	10,865	8,852	8,828	13,000	13,000	13,000	13,000	13,000	13,000
Technology Services I/F Transfer	1,191,630	1,007,030	926,470	938,184	947,566	957,042	966,612	976,278	986,041
Employee Development	900	1,377	1,758	12,500	12,500	12,500	12,500	12,500	12,500
Special Events	49,292	56,876	135,792	67,500	67,500	67,500	67,500	67,500	67,500
Employee Awards	22,427	5,609	5,202	2,800	2,800	2,800	2,800	2,800	2,800
Office Supplies	58,718	55,425	57,191	65,450	66,105	66,766	67,434	68,108	68,789
Operating Supplies	96,770	170,316	168,476	159,395	160,989	162,599	164,225	165,867	167,526
Operating Supplies/Fuel	1,635	2,175	844	9,800	9,898	9,997	10,097	10,198	10,300
Operating Supplies/Uniforms	54,966	55,782	56,958	67,695	68,372	69,056	69,747	70,444	71,148
Operating Supplies/Janitorial	55,394	56,035	54,388	58,800	59,388	59,982	60,582	61,188	61,800
Oper Supp/Vests	4,970	4,399	5,925	6,000	6,060	6,121	6,182	6,244	6,306
Operating Supplies/Bunker Gear	26,437	27,817	25,985	28,500	28,785	29,073	29,364	29,658	29,955
Oper Supp/Fire Hoses & Appl	14,616	13,618	7,988	16,350	16,514	16,679	16,846	17,014	17,184
Oper Supp/Specialty Team Eq	31,172	22,779	23,768	25,550	25,806	26,064	26,325	26,588	26,854
Operating Supp/Pool Supplies	17,531	28,015	41,804	50,000	50,500	51,005	51,515	52,030	52,550
Operating Supplies/Bandshell	4,396	4,833	-	5,000	5,050	5,101	5,152	5,204	5,256
Memberships/Dues	32,240	27,888	29,896	38,854	39,243	39,635	40,031	40,431	40,835
Capital Outlay Building/Land	4,614,117	21,420	-	-	-	-	-	-	-
Machinery & Equipment	41,942	10,474	5,100	9,200	50,000	50,000	50,000	50,000	50,000
Transfers Out/Other	972,055	47,500	111,305	497,500	597,500	347,500	347,500	347,500	347,500
Contingency/Operating Conting	-	-	-	410,000	340,000	340,000	340,000	340,000	340,000
<b>General Fund</b>	<b>39,973,098</b>	<b>31,416,656</b>	<b>31,279,064</b>	<b>34,431,917</b>	<b>35,754,901</b>	<b>36,840,850</b>	<b>38,240,277</b>	<b>39,567,113</b>	<b>41,042,723</b>

Salary Based	3.00%	3.00%	3.50%	3.50%	3.50%
Insurance	3.00%	4.00%	4.00%	4.00%	4.00%
Pensions	5.00%	5.00%	5.00%	5.00%	5.00%
Operating Supplies	1.00%	1.00%	1.00%	1.00%	1.00%
Fuel Based	0.00%	0.50%	3.00%	3.00%	3.00%
Professional Service Based	2.00%	2.00%	2.50%	2.50%	2.50%

\*unaudited

**City of Naples**  
**Vision Plan/Goals and Objectives**

One characteristic of a good budget is that it should provide linkage with city goals and priorities. City’s 10-year Vision Plan was adopted by City Council on June 13, 2007. This vision contained five major goals, with several activities and elements to achieve these goals. Many of these goals have been integrated into this budget document. The matrix below shows some of the many objectives incorporated into the department budgets to meet these goals.

**Goal 1:**  
**Preserve the Town’s distinctive character and culture.**

<b>Department</b>	<b>Objectives</b>
Community Services	Update the Urban Forestry Plan to include: Revised planting recommendations for specific City streets that provides for flexibility in species that may be planted and maintaining tree species that help to define Naples unique character. Develop options for fertilization and pest management programs to ensure the long-term sustainability of the urban forest. Assess ROW tree planting opportunities and eliminate planting locations for list where there are conflicts with private plantings, overhead utilities and driveway aprons. Work to preserve City owned historic or heritage trees.
Planning	Coordinate with the City Attorney on a recodification of the Code of Ordinances with specific focus on the Land Development Regulations. Coordinate changes to the D Downtown zoning district following the completion of the CRA study. Improve the landscape code.
Mayor and City Council	Maintain beach nourishment and protection efforts. Maintain the high aesthetic standards of the community. Adopt policies, ordinances, and resolutions that preserve and enhance the community’s character.

**Goal 2:**  
**Make Naples the green jewel of Southwest Florida.**

**2(a) Restore Naples Bay; protect beaches and other key waters**

Natural Resources	Restore Naples Bay and other receiving waters by constructing artificial reefs, sea grass and oyster beds, and expanding mangrove forests. Work with Collier County and the Big Cypress Basin Board to design a project that diverts fresh water conveyed by the Golden Gate Canal away from Naples Bay. Seek a permit from the US Army Corps of Engineers to build a habitat island in Naples Bay.
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Stormwater	Improve flood protection and enhance water quality treatment through the construction of rain gardens and filter marshes, as well as expansion of reclaimed swales, and installation of aerators, fountains, and vegetated floating mats in stormwater ponds
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**2(b) Promote community sustainability and environmental conservation**

Solid Waste	Distribute “garbage grams” informing and educating homeowners concerning the proper recycling and solid waste procedures.
Stormwater	Provide maintenance and operational support services to maximize the service life of the City’s transportation infrastructure

**2(c) Establish more open and green space in the City**

Building	Commence construction of building renovations including HVAC/ELECT/PLUMB system replacement providing for increased energy efficiency and decreased energy costs.
Community Services	Work collaboratively with the Streets and Stormwater Department to complete construction documents for Baker Park. Seek grant, donor and sponsorship funding opportunities that may assist the City with the construction of Baker Park.

**Goal 3:  
Maintain an extraordinary quality of life for residents.**

**3(a) Maintain and improve public amenities for residents**

Water and Sewer	Installation of five remaining diesel driven pumps as a method of alternative pumping for the master sewer pump stations (1st set of five pumps installed during FY 2015-16).
Community Services	Develop a routine and proactive inspection process and schedule for all City facilities (indoor and outdoor). Monitor and maintain all City playgrounds according to national playground safety standards. Monitor and maintain the Naples Pier and City beach access areas at the highest possible level. Expediently manage capital improvement projects.
Community Redevelopment Agency	Identify and complete desired improvements in River Park neighborhood.

**3(b) Promote community health**

Stormwater	Continue to strengthen the City's leadership role in environmental protection and regional/community sustainability.
Stormwater	Identify and evaluate potential alternatives regarding the drainage system in Basin II that depends heavily on beach outfalls.

**3(c) Enhance mobility in the City**

Streets	Continue to implement the Pedestrian and Bicycle Master Plan and work with the Metropolitan Planning Organization on the City multimodal transportation system.
Tennis	Monitor and maintain the courts and facilities at the highest possible level.

**3(d) Maintain and enhance public safety**

Police	Ensure officers and detectives receive relevant training to enhance investigative knowledge, skills and abilities.
Fire	Work with Collier County Sheriff's Office to implement and deploy the new computer aided dispatch system which will enhance service through closest available unit response.
Fire	Develop procedures and policy using Automatic Aid or Closest Unit Response that ensures a fire unit with appropriate capabilities and personnel is dispatched on all incidents.
Stormwater	Replace undersized, non-functional drain inlets and manholes.

**Goal 4:  
Strengthen the economic health and vitality of the City**

Finance	Maintain investments in the City's investment portfolio with the objective of regularly exceeding the average return of the three-month U.S. Treasury Bill.
Mayor and City Council	Develop commercial parking options to reduce parking impacts in adjacent residential neighborhoods while supporting commercial businesses. Support the designation of landmarks and districts throughout the City. Support the cultural and economic benefits of tourism through the Fifth Avenue South Business Improvement District, Tourist Development Council, Visitor Information Center, Greater Naples Chamber of Commerce, neighborhood groups, and nonprofit organizations.
Solid Waste	Involve drivers in the re-routing of customer stops via onboard GPS systems in order to ensure an efficient collection routing system.

**Goal 5:  
Maintain and enhance governance capacity for public service and leadership**

Police	Review and update all general orders, policies and procedures in accordance with law enforcement accreditation standards.
Community Services	Improve financial management of Capital Projects including budget development, project coordination, proactive communication with affected residents and schedule monitoring. Close out projects once complete. Reorganize department structure and/or redefine primary responsibilities for each staff member and establish clear performance expectations.
Community Redevelopment Agency	In conjunction with the City Planning Department, undertake a review of the D-Downtown zoning district regulations and boundaries, identifying specific regulatory changes and staff action required.
Building	Expand the Department's Customer Service Initiative (CSI projects) to Multi-Family Addition/Alteration permit applications. The initiative provides for expedited plan review and special inspection teams of staff and outside engineering firms to provide enhanced field inspection services.

## *Financial Policy*

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The Government Finance Officers Association encourages an active and ongoing discussion of the financial policies of the City, and requires the policies to be included in the budget.

The purpose of the policies is to demonstrate to the relevant parties that the City is committed to strong financial operations, and to provide a strong precedent for future policy makers and financial managers on the city's financial goals and strategies.

### **I. Budgetary and Financial Planning Policies**

1. The budget must be balanced for all funds. Total anticipated revenues must equal total estimated expenditures for each fund (Section 166.241 of Florida Statutes requires that all budgets be balanced.) A balanced budget requires each operating fund to have revenues fully cover expenditures. Fund balance, if used as a source of revenue, may only be used deliberately to either intentionally reduce a surplus, to fund one time capital, or to provide a short-term funding with the intent to repay.
2. The City will avoid procedures that balance current operating expenditures at the expense of meeting future year's expenses, such as postponing expenditures or accruing future years' revenues.
3. The budget will provide adequate funding for maintenance and replacement of capital, plant and equipment.
4. The budget will provide full funding for employees and their related costs.
5. Annually, the city will establish an indirect cost allocation plan to charge all operating funds of the City where it is legal. The City will use a method to fairly cover the overhead and administrative costs of the General Fund that provide service to non-general fund departments. Departments and Council will have a chance to review all charges annually. Council may determine exemptions or reductions for a public purpose. The cost allocation methodology should be reviewed during every odd numbered year. Generally, the Administrative Service Charges will use only three bases, and the costs of the department or divisions listed below them will be allocated to all funds on that basis.
6. The City will charge a Payment in Lieu of Taxes (PILOT) to enterprise funds where the intent of the fund is to track full cost accounting. The purpose is to offset City services including Police and Fire which are services provided to every taxpayer and resident. Payments to the General Fund in lieu of taxes will be based on 6% of gross earned revenue or a negotiated fee.
7. After adoption, the budget shall be posted to the City's website.
8. As part of the preparation of the annual operating budget, the City shall review its fees for services. Fees shall be analyzed as to whether the city intends to recover full cost of providing the service



or when the city may charge more or less than full cost. For example, certain recreation fees shall be established but the City may choose to subsidize the full cost of operations. The Tennis Fund, the City Dock, Solid Waste and Water/Sewer Utility shall always have rates established to cover at a minimum the direct cost of providing the services.

9. Regular and moderate rate increases are preferred to avoid large increases at irregular intervals.
10. The City's Budget will be submitted to the GFOA Distinguished Budget Presentation Program. The budget should satisfy criteria as a financial and programmatic policy document, as a comprehensive financial plan, as an operations guide and as a communications device.
11. The City encourages a diversity of revenue sources in order to improve the ability to handle fluctuations in individual sources. Revenue diversity shall be tracked in the budget document.
12. Price hedging is a form of derivative that has an upside and a downside risk. The City will not use hedging programs to offset price increases without full knowledge of the risk involved. City Council approval is required to enter into any hedging program.
13. The City will avoid the use of one-time revenues for ongoing expenditures. Any such use shall be noted and justified.
14. The City shall, at a minimum, perform an impact fee update every five years. The most recent update and implementation was in 2008.

## **II. Financial Reporting Policies**

1. The City shall prepare an annual audit in accordance with Generally Accepted Accounting Practices, and the City shall apply for the GFOA Certificate of Achievement Program.
2. The City shall prepare quarterly reports to Council and the City Manager comparing actual to budgeted revenue and expense activity for all major operating funds.
3. The City shall establish and maintain a set of standard accounting practices, which shall include internal controls.
4. Financial systems will maintain internal controls that enable users to monitor revenues, expenditures on an ongoing basis.
5. The City's accounting and financial reporting systems will be maintained in conformance with all state and federal laws, generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
6. An annual audit will be performed by an independent public accounting firm, with an audit opinion to be included with the City's published Comprehensive Annual Financial Report (CAFR).

**III. Capital Improvement Policies**

1. The City will annually develop a five-year capital improvement program as required by Chapter Two of the City Charter.
2. The city shall seek intergovernmental assistance, such as grants, whenever possible to finance the capital outlined in the CIP.
3. The City will coordinate development of the capital improvement budget with the development of the annual operating budget. Each capital improvement project will be reviewed for its impact on the operating budget in terms of revenue generation, additional personnel required and additional operating expenses.
4. Capital improvement projects are defined as infrastructure or equipment purchases or construction which results in a capitalized asset costing more than \$10,000 and having a useful (depreciable life) of two years or more.
5. The Finance Department shall maintain a complete inventory of all major capital assets. This listing shall be annually distributed to departments to aid in the assessment of condition of the City's assets.

**IV. Debt Management Policies**

1. The City will seek to maintain and, if possible, improve the city's current bond rating in order to minimize borrowing costs and preserve access to credit.
2. An analysis showing how the new issue combined with current debt impacts the City's debt capacity and conformance with City debt policies will accompany every bond issue proposal.
3. City will not issue Debt Obligations or use debt proceeds to finance current operating and maintenance expenditures.
4. City will utilize Debt Obligations only for capital improvement projects that cannot be funded from current revenue sources or in cases in which it is more equitable to finance the project over its useful life.
5. Prior to the issuance of any additional general obligation debt, the City will consider adopting a policy(s) that identifies the maximum amount of debt and debt service that should be outstanding at any time.
6. The City will consider the refunding of outstanding debt when at least a 4% net present value savings can be obtained
7. Debt will not be issued for periods longer than the useful life of the project.
8. Whenever possible, the city will use special assessment or self-supporting bonds instead of general obligation bonds, so that those who benefit from the improvement will bear all or part of the cost of the project.

**V. Investment Policies**

1. The City has adopted a separate Investment Policy in accordance with State Law. See Ordinance 08-11973, which was passed in March 2008. Topics in this detailed policy include objectives, ethical standards and prudence, authorized investments and diversification, internal controls and reporting.

**VI. Fund Balance Policy**

- 1 The City will maintain a separate Fund Balance Policy in accordance with Governmental Account Standards Board (GASB) Pronouncement 54.



**City of Naples  
Fund Balance Policy**

**1. PURPOSE:**

The City hereby establishes a fund balance policy in accordance with Governmental Accounting and Financial Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This policy is tailored to the needs of the City of Naples (the "City") to establish a level of funding that protects against unforeseen events that would adversely affect the financial condition of the City and jeopardize the continuation of operations.

This policy will ensure that the City maintains a prudent level of financial resources to: 1) protect against reducing service levels or raising taxes and fees because of seasonal or temporary revenue shortfalls, natural disasters, or unexpected one-time expenditures; 2) provide for sufficient cash flow for daily financial needs; 3) offset significant economic or revenue downturns; and 4) secure and maintain investment grade bond ratings

Fund balance should be reported in two main categories—*nonspendable* and *spendable*, with the spendable category further broken down into four sub-categories in order of relative strength: *restricted*, *committed*, *assigned* and *unassigned*.

**2. CATEGORIES OF FUND BALANCE - DEFINITIONS:**

**Nonspendable Fund Balance:** Nonspendable fund balance represents amounts that will not or cannot be converted to cash. The items include inventories, advances to other funds, long-term amounts of loans or notes receivable, and prepaid items.

**Spendable (in order of relative strength)**

**Restricted Fund Balance:** Restricted fund balance is the portion of fund balance that is restricted to specific purposes. Amounts are restricted when they are created by an externally enforceable legal restriction. The restrictions can be imposed by creditors, grantors, contributors, laws or regulations of other governments.

**Committed Fund Balance:** Committed fund balance is the portion of fund balance whose amounts have self-imposed limitations, established through actions of the City Council, the City's highest level of decision making authority, set in place prior to the end of the period. These amounts cannot be used for any other purpose unless the City Council takes the same action to remove or change the constraint. Purchase orders or contracts that are rolled from the prior fiscal year to the new fiscal year are committed resources.

**Assigned Fund Balance:** Assigned fund balance is the portion that reflects the City's intended use of the assets for a specific purpose. The intended use shall be established by the City Council or any other person the City Council delegates its authority. At a minimum, Fund balances in a Special Revenue fund are "Assigned".

**Unassigned Fund Balance:** Unassigned fund balance is the portion of fund balance which is not obligated or specifically designated and is available for any purpose. This amount classification represents fund balance that has not been restricted, committed, or assigned to specific purposes in the General Fund. Only the General Fund can have a positive balance. In other funds, balances are assigned to the fund's purposes; otherwise they would be accounted for in the General Fund.

### 3. OTHER DEFINITIONS

**Encumbrances:** Encumbrances are the commitment of budgeted funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

**Expenditures:** Expenditures are all uses of financial resources, budgeted for any purpose, and include operating and capital expenses, debt service, and transfers to other funds.

**Fund Balance:** Fund balance means the difference between fund assets and fund liabilities in a governmental fund.

**Operating Expenditures:** Operating expenditures are uses of financial resources for personnel, supplies, services and materials, and exclude capital expenses, debt service, and transfers to other funds.

**Unrestricted Net Assets:** Unrestricted net assets in proprietary funds are roughly equivalent to unrestricted fund balance in governmental funds; however, in the case of proprietary funds unrestricted net assets do not necessarily represent funds available for appropriation. This is because some of the unrestricted net assets offset capital assets such as buildings and equipment.

**Spending Priority:** When a governmental fund has multiple classifications of fund balance the expenditure is determined to reduce the restricted fund balances first, then committed fund balance followed by assigned.

**Working Capital:** Current Assets minus Current Liabilities in a Proprietary Fund.

### 4. FUND BALANCE POLICY GENERAL FUND

A. **Restricted** – There is no restricted fund balance in the General Fund. Restricted amounts shall be tracked in special revenue, capital project, or debt service funds.

B. **Committed**

- a. Commitment of fund balance may be made by resolution of City Council and commitments may be changed or lifted only by Council using the same formal action. Commitment of fund balance may be made for such purposes as establishing reserves for disasters.

**Resolution 16-13831**

Page 4

- b. The City, by this policy, establishes an Emergency Operating Reserve. In order to provide the resources necessary to ensure continued operations of the City should a catastrophic event such as a hurricane or other natural disaster occur, the City establishes an emergency operating reserve within the general fund equal to 10% of the closed fiscal year's original adopted operating budget.

**C. Assigned**

- a. By this policy, the City Manager and the City Council are designated the authorities to establish assignments as part of the budget or reporting processes.
- b. The City establishes and confirms the **Handicap Reserve** in the General Fund, in accordance with City Code 36-61 relating to Disabled Person Parking Space Violations.

**D. Unassigned**

- a. Unassigned fund balance is the residual classification for the General fund and represents fund balance that has not been committed or assigned to specific purposes.
- b. The General Fund Unassigned Fund Balance at year-end will range between 16% and 30% percent of the prior year's original budgeted expenditures. In any fiscal year where the City is unable to fund the minimum reservation of fund balance as required in this section, the City shall not budget any amount of unassigned fund balance for the purpose of balancing the budget.

**5. FUND BALANCE POLICY - SPECIAL REVENUE FUNDS.****A. The Community Redevelopment Agency (CRA) Fund**

The CRA Fund (180) Undesignated Fund Balance shall comply with Florida Statutes 163.387 related to CRA Districts which states:

*163.387 (7) On the last day of the fiscal year of the community redevelopment agency, any money which remains in the trust fund after the payment of expenses pursuant to subsection (6) for such year shall be:*

- (a) Returned to each taxing authority which paid the increment in the proportion that the amount of the payment of such taxing authority bears to the total amount paid into the trust fund by all taxing authorities for that year;*
- (b) Used to reduce the amount of any indebtedness to which increment revenues are pledged;*

(c) Deposited into an escrow account for the purpose of later reducing any indebtedness to which increment revenues are pledged; or

(d) Appropriated to a specific redevelopment project pursuant to an approved community redevelopment plan which project will be completed within 3 years from the date of such appropriation.

**B. The Streets Fund**

The Streets Fund (190) Undesignated Fund Balance shall be between 16% and 30% of the prior year's original operating budget, with any surplus reserved for future planned or unplanned capital projects.

**C. Other Operating Funds (excluding Enterprise Funds)**

All Other Operating Funds of the City, excluding Enterprise Funds, shall retain sufficient Undesignated Fund Balance, in an amount ranging from 8% to 35%, as recommended by the City Manager or his designee.

**D. Building Permit Fund**

The Building Permit Fund shall keep an Undesignated Fund Balance between a range of a minimum of 40% and a maximum of 85%.

**6. SPENDING ORDER OF FUND BALANCES**

The City will use restricted amounts first when both restricted and unrestricted fund balance is available unless there are legal document/contracts that prohibit doing this such as in grant agreements requiring dollar for dollar spending. Additionally, the City would first use committed fund balance, followed by assigned and then unassigned fund balance when expenditures are incurred for purposes for which in any of the unrestricted fund balance classifications could be used.

**7. UTILIZATION OF SURPLUS RESERVES**

If it is determined at the fiscal year end that there is a surplus (an amount in excess of the excess of the upper limit of the fund balance range for any fund) the monies may be utilized for any purpose of the City or Fund. It may also be used for one-time costs including the establishment of or the increase in restrictions or commitments of fund balance.

**8. REPLENISHMENT OF RESERVE DEFICITS**

If at the end of any fiscal year, the actual amount of unassigned fund balance falls below the minimum required fund balance level set forth herein, the City Manager shall prepare and submit a plan for expenditure or expense reductions and/or revenue increases to the City Council. As part of the annual budget review, the City Council shall review and, if necessary, amend the plan submitted by the City Manager for restoring the amounts of unassigned fund balance to the required levels. Any deficit in the required minimum amount must be restored no later than the end of the second fiscal year following the occurrence.

**9. WORKING CAPITAL – PROPRIETARY FUNDS****A. Enterprise Funds**

- a. The Enterprise Funds shall retain a Working Capital in an amount between 3 and 6 months of regular ongoing operating expenses.
- b. Enterprise Funds shall retain an infrastructure replacement account of 15-20% of Accumulated Depreciation.
- c. Surplus Enterprise Fund working capital, if any, shall be used or reserved for any lawful purpose.

**B. Internal Service Funds**

The Internal Service Funds shall retain a minimum designated fund balance to meet any actuarially determined liability. For the Risk Management Fund, the actuarially determined liability shall follow the 90% discounted funded level. Other Internal Service Funds shall retain a minimum Unrestricted Net Assets in an amount between 8% to 16% of the annual budget plus 10% of net capital assets.

**10. ANNUAL REVIEW AND DETERMINATION OF RESERVE AMOUNTS**

Compliance with the provision of this policy shall be reviewed as part of the annual budget process; and revisions to the levels of fund balance will be determined during this process if necessary.



**Agenda Item 2-b (1)  
Meeting of 9/21/16****RESOLUTION 16-13852**

**A RESOLUTION DETERMINING AND FIXING THE 2016 TAX LEVY AND FINAL MILLAGE RATE FOR THE CITY OF NAPLES, EXCLUSIVE OF DEPENDENT TAXING DISTRICTS AND FOR PROVIDING SUFFICIENT FUNDS FOR THE GENERAL FUND OPERATIONS; PROVIDING A SEVERABILITY CLAUSE, A REPEALER PROVISION AND AN EFFECTIVE DATE.**

**WHEREAS,** the Legislature of the State of Florida mandated a procedure for County Property Appraisers to calculate the total taxable value for each taxing authority and for the subsequent calculation of rolled back millage rate; and

**WHEREAS,** the gross taxable value for operating purposes not exempt from taxation within the City has been certified by the County Property Appraiser as \$20,223,123,287; and

**WHEREAS,** Florida Statute 200.065(2)(a) requires the taxing authority to compute a proposed millage rate necessary to fund the budget, other than the portion funded from sources other than ad valorem taxes, and that in computing proposed or final millage rates, the taxing authority shall utilize not less than 95 percent of the certified taxable value; and

**WHEREAS,** the City of Naples, Florida has performed the necessary millage calculation and found it to be 1.1500 mills; and

**WHEREAS,** Florida Statute 200.065(1) requires the taxing authority to compute a rolled back millage rate; and

**WHEREAS,** the City of Naples, Florida conducted a public hearing for the millage rate as required by Florida Statute 200.065 on September 7, 2016; and

**WHEREAS,** the City of Naples, Florida has performed the necessary rolled back millage calculation as required by law and found the 2016-17 millage rate to be 4.4% greater than the aggregate rolled back rate of 1.1013 mills; and

**WHEREAS,** pursuant to state law, the City must adopt a tentative or final millage rate prior to adopting a tentative budget; and

**WHEREAS,** City Council approved the tentative millage rate at the September 7, 2016 Special City Council Meeting;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPLES, FLORIDA:**

**Section 1.** That the 2016 tax levy and operating millage rate for the City of Naples is adopted at 1.1500.

**Section 2.** That the 2016-17 millage rate of 1.1500 is 4.4% greater than the aggregate

**Resolution 16-13852**

rolled back rate of 1.1013 mills.

**Section 3.** That the tax levy and millage rate have been fixed and determined in accordance with the following assessments and finding of the City Council, and making allowances for tax delinquents, discounts and losses therein, show, to-wit:

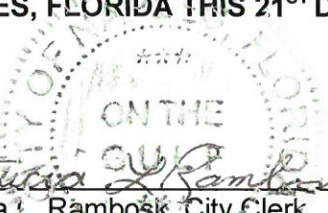
Total General Fund and Community Redevelopment Agency Operations	
1.1500 mills. . . . .	\$22,093,762.

**Section 4** If any word, phrase, clause, subsection or section of this resolution is for any reason held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this resolution. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**Section 5.** This resolution shall take effect October 1, 2016.

**PASSED IN OPEN AND SPECIAL SESSION OF THE CITY COUNCIL OF THE CITY OF NAPLES, FLORIDA THIS 21<sup>ST</sup> DAY OF SEPTEMBER, 2016.**

Attest:



*Patricia L. Rambosk*  
 Patricia L. Rambosk, City Clerk

*Bill Barnett*  
 Bill Barnett, Mayor

Approved as to form and legality:

*Robert D. Pritt*  
 Robert D. Pritt, City Attorney

M:\REF\COUNCIL\RES\2016\16-13852

Date filed with City Clerk: 9-22-16

**Agenda Item 2-b(2)**  
**Meeting of 9/21/16**

**RESOLUTION 16-13853**

**A RESOLUTION ADOPTING THE FINAL BUDGET FOR THE CITY OF NAPLES, EXCLUSIVE OF DEPENDENT TAXING DISTRICTS, FOR FISCAL YEAR COMMENCING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; APPROPRIATING FUNDS FOR OPERATING EXPENSES OF THE CITY OF NAPLES FOR THE GENERAL OPERATION OF THE DEPARTMENTS OF THE CITY, INCLUDING UTILITIES, AND FOR THE INTEREST AND PRINCIPAL ON THE OUTSTANDING BONDS AND OTHER FIXED OBLIGATIONS OF THE CITY FOR AND DURING THE FISCAL YEAR, PROVIDING A SEVERABILITY CLAUSE, A REPEALER PROVISION AND AN EFFECTIVE DATE**

**WHEREAS,** the City of Naples adopts a budget, exclusive of Dependent Taxing Districts, and appropriates funds on an annual basis for the general operation of the departments of the City, including utilities, and pays interest and principal on bonds and other fixed obligations of the City; and

**WHEREAS,** on July 29, 2016, City Council received a preliminary budget document, a copy of which is retained in the City Clerk's office as a public record; and

**WHEREAS,** at a public Workshop on August 15, 2016, City Council reviewed the document and recommended changes that are incorporated by reference; and

**WHEREAS,** a final budget document incorporating the information from the preliminary budget and changes approved on August 15 and at the Public Hearings shall be prepared and distributed to represent the work plan of the City; and

**WHEREAS,** the City of Naples conducted a Public Hearing on the Fiscal Year 2016-17 Budget on September 7, 2016 and approved the tentative budget;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPLES, FLORIDA:**

**Section 1.** This Resolution shall be known as the "Final Budget Resolution of the City of Naples" for its fiscal year 2016-17 and shall serve to appropriate the sums provided for herein.

**Section 2.** Appendix A, the City of Naples preliminary budget, as amended, a copy of which is on file with the City Clerk, is hereby adopted.

**Section 3.** Appendix B represents a summary of the amounts available from taxation and other sources, including amounts carried over from prior fiscal years, along with the total appropriations for expenditures and reserves, and a list of amendments from the preliminary budget document.

**Resolution 16-13853****Page 2**

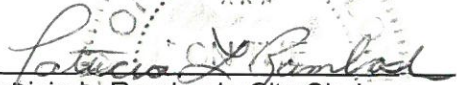
- Section 4.** Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Council acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.
- Section 5.** Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Council approval via resolution. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager, excluding spending money or transferring money from budgeted Contingency Accounts. Funds may be transferred from the Contingency Account to another account by City Council motion or resolution.
- Section 6.** Appendix C is the document that represents the City of Naples Five Year Capital Improvement Program presented to City Council in June 2016 in accordance with the City Charter. Approved Capital Improvement Projects are included in the 2016-17 budget. Budget adjustments which modify the intent of the Capital Improvement Budget for Fiscal 2016-17 require City Council approval by resolution.
- Section 7.** On October 1, 2016, the Finance Director is authorized to reserve and carry forward as additions to the next fiscal year's budget the unpaid purchase orders and outstanding contracts from Fiscal Year 2015-16.
- Section 8.** The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.
- Section 9.** The City Manager, through the Finance Director, is hereby authorized to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated.
- Section 10.** If any section, paragraph, or part of this Resolution shall be declared unconstitutional or invalid, then the remainder of this Resolution shall not be affected thereby and shall remain in full force and effect. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.
- Section 11.** This resolution shall take effect October 1, 2016.

Resolution 16-13853

Page 3

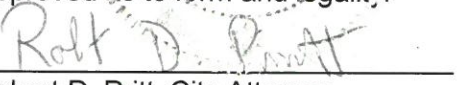
PASSED IN OPEN AND SPECIAL SESSION OF THE CITY COUNCIL OF THE CITY OF NAPLES, FLORIDA THIS 21<sup>ST</sup> DAY OF SEPTEMBER, 2016

Attest:

  
Patricia L. Rambosk, City Clerk

  
Bill Barnett, Mayor

Approved as to form and legality:

  
Robert D. Pritt, City Attorney

M:\REF\COUNCIL\RES\2016\16-13853

Date filed with City Clerk: 9-22-16

**Appendix A**

This is the 342 page Proposed Budget document that was presented to City Council in August 2016.

(On file in the City Clerk's Office)

## Appendix B

## Summary of Proposed Budget (see Page 4 of Proposed Budget Book)

After the budget was presented, the following items were changed to the FY 16-17 budget: In the General Fund, reduced Community Services (Tree Maintenance) by \$507,760. In the General Fund and in the Streets Fund, the \$550,000 transfer from General Fund to the Streets Fund was eliminated. In the General Fund/Non-Departmental, reduced \$50,000 in Professional Services. The Beach Fund was amended to represent 100% of the Collier County Interlocal agreement, (\$1,000,000) revenue going to the General Fund (reducing the beach fund revenue by \$400,000). Increase the transfer to the Public Service Tax fund from the General Fund by \$650,000 related to the Fire Station 1 reconstruction. In the CRA, the project for 1st Ave South was reduced to zero for FY 16-17 (moved to FY17-18 and FY18-19 for completion). The project for 8th Street S Improvements was added to FY 16-17 at \$250,000 with \$2,000,000 in FY 17-18 for completion and the River Park Improvement Project was added to the FY16-17 budget at \$150,000. The chart shown represents the recommended budget by fund. At the first hearing, the millage rate was decreased to 1.1500, decreasing revenue by \$576,361.

Fund Title	Actual	Projected	FY 16-17 Budget		Change in Fund Balance	Budgeted 9/30/2017 Fund Balance
	9/30/2015 Fund Balance	9/30/2016 Fund Balance	Revenues	Expenditures		
<b>General Fund</b>	<b>14,030,183</b>	<b>14,092,240</b>	<b>35,897,760</b>	<b>43,077,591</b>	<b>(7,179,831)</b>	<b>6,912,409</b>
<b>Special Revenue Funds</b>						
Building Permits (110)	5,354,998	5,090,933	4,252,500	5,692,006	(1,439,506)	<b>3,651,427</b>
Baker Park (125)	10,083,760	7,033,760	8,060,500	2,800,000	5,260,500	<b>12,294,260</b>
Community Block Grant (130)	64,852	64,852	166,930	166,930	0	<b>64,852</b>
Fifth Avenue Business (138)	5,053	4,853	460,000	459,250	750	<b>5,603</b>
East Naples Bay District (150)	(157,009)	(157,209)	279,565	92,000	187,565	<b>30,356</b>
Moorings Bay District (151)	1,135,422	1,160,372	30,775	24,250	6,525	<b>1,166,897</b>
Port Royal Dredging (155)	166,197	132,969	66,000	66,000	0	<b>132,969</b>
Community Redevelopment (180)	2,484,775	1,210,640	3,102,350	4,228,236	(1,125,886)	<b>84,754</b>
Streets and Traffic (190)	3,243,586	2,285,992	2,500,000	3,357,139	(857,139)	<b>1,428,853</b>
Utility Tax/ Debt Service (200)	1,422,476	1,099,182	4,963,146	4,958,827	4,319	<b>1,103,501</b>
Capital Projects Fund (340)	2,924,807	2,746,587	5,682,126	3,673,670	2,008,456	<b>4,755,043</b>
<b>Total Capital, Debt and Special Revenue Funds</b>	<b>26,728,917</b>	<b>20,672,930</b>	<b>29,563,892</b>	<b>25,518,308</b>	<b>4,045,585</b>	<b>24,718,515</b>
<b>Enterprise Funds</b>						
Water and Sewer (420)	26,609,742	20,816,953	32,251,417	38,101,015	(5,849,598)	<b>14,967,355</b>
Naples Beach Fund (430)	2,746,821	2,873,077	1,751,400	2,095,392	(343,992)	<b>2,529,085</b>
Solid Waste Fund (450)	1,206,599	571,899	6,432,000	6,759,261	(327,261)	<b>244,638</b>
City Dock Fund (460)	741,067	539,289	6,916,500	6,626,548	289,952	<b>829,241</b>
Storm Water Fund (470)	8,520,676	6,590,056	4,972,435	5,076,825	(104,390)	<b>6,485,666</b>
Tennis Fund (480)	201,154	133,454	618,000	611,371	6,629	<b>140,083</b>
<b>Total Enterprise Funds</b>	<b>40,026,059</b>	<b>31,524,728</b>	<b>52,941,752</b>	<b>59,270,412</b>	<b>(6,328,660)</b>	<b>25,196,068</b>
<b>Internal Service Funds</b>						
Risk Management (500)	2,969,729	2,757,909	3,238,080	3,352,546	(114,466)	<b>2,643,443</b>
Employee Benefits (510)	1,440,141	1,924,125	6,928,194	6,715,354	212,840	<b>2,136,965</b>
Technology Services (520)	570,413	603,066	1,635,080	1,839,873	(204,793)	<b>398,273</b>
Equipment Services (530)	(235,509)	763	2,279,290	2,243,596	35,694	<b>36,457</b>
<b>Total Internal Service Funds</b>	<b>4,744,774</b>	<b>5,285,863</b>	<b>14,080,644</b>	<b>14,151,369</b>	<b>(70,725)</b>	<b>5,215,138</b>
<b>TOTAL</b>	<b>85,529,933</b>	<b>71,575,761</b>	<b>132,484,047</b>	<b>142,017,679</b>	<b>(9,533,631)</b>	<b>62,042,130</b>

**Appendix C**

This is the 161 page Capital Improvement document that was presented to City Council in May and June 2016.

(On file in the City Clerk's Office)



**Agenda Item 2-c (1)  
Meeting of 9/21/16**

**RESOLUTION 16-13854**

**A RESOLUTION DETERMINING AND FIXING THE 2016 TAX LEVY AND FINAL MILLAGE RATE FOR THE EAST NAPLES BAY SPECIAL TAXING DISTRICT FOR PROVIDING SUFFICIENT FUNDS FOR THE OPERATIONS OF THE SPECIAL TAXING DISTRICT; PROVIDING A SEVERABILITY CLAUSE, A REPEALER PROVISION AND AN EFFECTIVE DATE.**

**WHEREAS,** Florida law requires the City to adopt a millage rate to be levied after conducting a public hearing, and to state the percentage by which the millage rate to be levied exceeds the rolled-back rate as computed pursuant to Florida law; and

**WHEREAS,** the gross taxable value for operating purposes not exempt from taxation within the East Naples Bay Taxing District has been certified by the County Property Appraiser as \$575,925,994; and

**WHEREAS,** pursuant to state law, the City must adopt a tentative or final millage rate prior to adopting a tentative budget; and

**WHEREAS,** the City of Naples, Florida conducted a Public Hearing on September 7, 2016 and approved the tentative millage rate as required by Florida Statute 200.065;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPLES, FLORIDA:**

**Section 1.** That the 2016 tax levy and final millage rate for the East Naples Bay Special Taxing District is adopted at 0.5000, which is the same as FY 2015-16.

**Section 2.** That the tax levy and millage rate have been fixed and determined in accordance with the following assessments and finding of the City Council, and making allowances for tax delinquents, discounts and losses therein, show, to-wit:

East Naples Bay Special Taxing District  
0.5000 mills . . . . . \$273,565.

**Section 3.** If any word, phrase, clause, subsection or section of this resolution is for any reason held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this resolution. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**Section 4.** This resolution shall take effect October 1, 2016.

PASSED IN OPEN AND SPECIAL SESSION OF THE CITY COUNCIL OF THE CITY OF NAPLES, FLORIDA THIS 21<sup>ST</sup> DAY OF SEPTEMBER, 2016

Attest:

  
Patricia L. Rambosk  
Patricia L. Rambosk, City Clerk

Bill Barnett  
Bill Barnett, Mayor

Approved as to form and legality:

Robert D. Pritt  
Robert D. Pritt, City Attorney

M:\REF\COUNCIL\RES\2016\16-13854

Date filed with City Clerk: 9-22-16

**Agenda Item 2-c (2)  
Meeting of 9/21/16**

**RESOLUTION 16-13855**

**A RESOLUTION DETERMINING AND FIXING THE 2016 TAX LEVY AND FINAL MILLAGE RATE FOR THE MOORINGS BAY SPECIAL TAXING DISTRICT FOR PROVIDING SUFFICIENT FUNDS FOR THE OPERATIONS OF THE SPECIAL TAXING DISTRICT; PROVIDING A SEVERABILITY CLAUSE, A REPEALER PROVISION AND AN EFFECTIVE DATE.**

**WHEREAS,** Florida law requires the City to adopt a millage rate to be levied after conducting a public hearing, and to state the percentage by which the millage rate to be levied exceeds the rolled-back rate as computed pursuant to Florida law; and

**WHEREAS,** pursuant to state law, the City must adopt a tentative or final millage rate prior to adopting a tentative or final budget; and

**WHEREAS,** the City of Naples, Florida conducted a public hearing for the millage rate as required by Florida Statute 200.065 on September 7, 2016 at which time the City Council approved the tentative budget; and

**WHEREAS,** the gross taxable value for operating purposes not exempt from taxation within the Moorings Bay Taxing District has been certified by the County Property Appraiser as \$1,833,461,531;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPLES, FLORIDA:**

**Section 1.** That the 2016 tax levy and millage rate for the Moorings Bay Special Taxing District is 0.0125.

**Section 2.** That the tax levy and millage rate have been fixed and determined in accordance with the following assessments and finding of the City Council, and making allowances for tax delinquents, discounts and losses therein, show, to-wit:

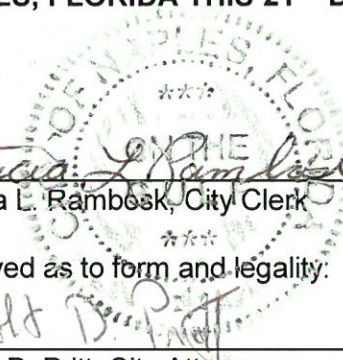
Moorings Bay Special Taxing District  
0.0125 mills. . . . . \$21,775.

**Section 3.** If any word, phrase, clause, subsection or section of this resolution is for any reason held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this resolution. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**Section 4.** This resolution shall take effect October 1, 2016.

PASSED IN OPEN AND SPECIAL SESSION OF THE CITY COUNCIL OF THE CITY OF NAPLES, FLORIDA THIS 21<sup>ST</sup> DAY OF SEPTEMBER, 2016

Attest:



*Patricia L. Rambosk*  
 Patricia L. Rambosk, City Clerk

*Bill Barnett*  
 Bill Barnett, Mayor

Approved as to form and legality:

*Robert D. Pritt*  
 Robert D. Pritt, City Attorney

M:\REF\COUNCIL\RES\2016\16-13855

Date filed with City Clerk: 9-22-16

**Agenda Item 2-d (1)  
Meeting of 9/21/16**

**RESOLUTION 16-13856**

**A RESOLUTION ADOPTING THE FINAL BUDGET FOR THE EAST NAPLES BAY SPECIAL TAXING DISTRICT FOR FISCAL YEAR COMMENCING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; APPROPRIATING FUNDS FOR THE GENERAL OPERATION OF THE EAST NAPLES BAY SPECIAL TAXING DISTRICT FOR AND DURING FISCAL YEAR COMMENCING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; PROVIDING A SEVERABILITY CLAUSE, A REPEALER PROVISION AND AN EFFECTIVE DATE.**

**WHEREAS,** the City of Naples is required to adopt a budget for the East Naples Bay Special Taxing District and to appropriate funds on an annual basis for the general operation of the Special Taxing District of the City; and

**WHEREAS,** the City of Naples held a workshop and a public hearing on the fiscal year 2016-17 budget; and

**WHEREAS,** City Council approved the tentative budget at the Special Meeting held on September 7, 2016;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPLES, FLORIDA:**

**Section 1.** That the budget for the East Naples Bay Special Taxing District for the Fiscal Year commencing October 1, 2016 and ending September 30, 2017 is hereby adopted.

**Section 2.** That for the payment of expenses and obligations of the East Naples Bay Special Taxing District for the fiscal year ending September 30, 2017, there is hereby appropriated out of any moneys in the treasury of the East Naples Bay Special Taxing District and any accruing revenues of the Special Taxing District available for said purposes to the funds and for the purposes hereinafter set forth, the sum of money shown below:

East Naples Bay Special Taxing District. . . . . \$92,000.

**Section 3.** Budget adjustments that would increase total expenditures of this fund require City Council approval via resolution. Transfer of appropriated moneys between functions within this fund may be authorized by the City Manager without City Council approval.

**Section 4.** On October 1, 2016, the Finance Director is authorized to reserve and carry forward as additions to the next fiscal year's budget the unpaid purchase orders and outstanding contracts from Fiscal Year 2015-16.

**Section 5.** The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in

**Resolution 16-13856**

the ledgers and financial records in each respective designated account.

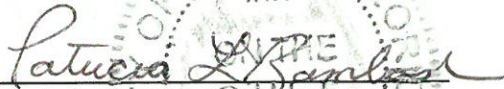
**Section 6.** The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated.

**Section 7.** If any word, phrase, clause, subsection or section of this resolution is for any reason held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this resolution. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

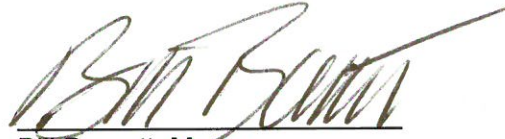
**Section 8.** This resolution shall take effect October 1, 2016.

**PASSED IN OPEN AND SPECIAL SESSION OF THE CITY COUNCIL OF THE CITY OF NAPLES, FLORIDA THIS 21<sup>ST</sup> DAY OF SEPTEMBER, 2016**

Attest:



Patricia L. Rambosk, City Clerk



Bill Barnett, Mayor

Approved as to form and legality:



Robert D. Pritt, City Attorney

M:\REF\COUNCIL\RES\2016\16-13856

Date filed with City Clerk: 9-22-16

**RESOLUTION 16-13857**

**A RESOLUTION ADOPTING THE FINAL BUDGET FOR THE MOORINGS BAY SPECIAL TAXING DISTRICT FOR FISCAL YEAR COMMENCING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; APPROPRIATING FUNDS FOR THE GENERAL OPERATION OF THE MOORINGS BAY SPECIAL TAXING DISTRICT FOR AND DURING FISCAL YEAR COMMENCING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; PROVIDING A SEVERABILITY CLAUSE, A REPEALER PROVISION AND AN EFFECTIVE DATE.**

**WHEREAS,** the City of Naples is required to adopt a budget for the Moorings Bay Special Taxing District and to appropriate funds on an annual basis for the general operation of the Special Taxing District of the City; and

**WHEREAS,** the City of Naples has held workshops and a public hearing on the fiscal year 2016-17 budget; and

**WHEREAS,** City Council approved the tentative budget at the September 7, 2016 Special City Council Meeting;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPLES, FLORIDA:**

**Section 1.** That the budget for the Moorings Bay Special Taxing District for the fiscal year commencing October 1, 2016 and ending September 30, 2017 is hereby adopted.

**Section 2.** That for the payment of expenses and obligations of the Moorings Bay Special Taxing District for the fiscal year ending September 30, 2017, there is hereby appropriated out of any moneys in the treasury of the Moorings Bay Special Taxing District and any accruing revenues of the Special Taxing District available for said purposes to the funds and for the purposes hereinafter set forth, the sums of money shown below:

Moorings Bay Special Taxing District. . . . . \$24,250.

**Section 3.** Budget adjustments that would increase total expenditures of this fund require City Council approval via resolution. Transfer of appropriated moneys between functions within this fund may be authorized by the City Manager without City Council approval.

**Section 4.** On October 1, 2016, the Finance Director is authorized to reserve and carry forward as additions to the next fiscal year's budget the unpaid purchase orders and outstanding contracts from Fiscal Year 2015-16.

**Section 5.** The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts

**Resolution 16-13857**

in the ledgers and financial records in each respective designated account.

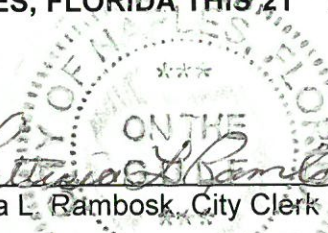
**Section 6.** The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated.

**Section 7.** If any word, phrase, clause, subsection or section of this resolution is for any reason held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this resolution. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**Section 8.** This resolution shall take effect October 1, 2016.

**PASSED IN OPEN AND SPECIAL SESSION OF THE CITY COUNCIL OF THE CITY OF NAPLES, FLORIDA THIS 21<sup>ST</sup> DAY OF SEPTEMBER, 2016**

Attest:

 ON THE  
*Patricia L. Rambosk*  
Patricia L. Rambosk, City Clerk

*Bill Barnett*  
Bill Barnett, Mayor

Approved as to form and legality:

*Robert D. Pritt*  
Robert D. Pritt, City Attorney

M:\REF\COUNCIL\RES\2016\16-13857

Date filed with City Clerk: 9-22-16



## BUDGET GLOSSARY

### - A -

**Accrual Basis of Accounting** – A method of bookkeeping in which income and expenses are allocated to periods to which they apply, regardless of when they are actually received or paid. For example, if revenue was earned on October 15, but payment was not received until November 15, the revenue would be recorded as revenue in October.

**Actuarial** – An adjective that describes statistical elements, assumptions, and techniques used by actuaries. An "actuary" is an expert who computes insurance or pension risks and plan costs based upon plan membership, experience, and other factors. Actuaries determine the level of funding required to provide the benefits.

**Ad Valorem Taxes** – Latin for "value-based" tax and commonly referred to as "property tax". This is the tax levied on both real and personal property according to the property's value and the millage (or tax) rate.

**AFSCME** – American Federation of State, County and Municipal employees. The union and bargaining unit for certain City employees.

**Amortization** - The paying off of debt with a fixed repayment schedule in regular installments over a period of time

**Annual Budget** – A budget applicable to a single fiscal year. Naples annual budget is from October to September.

**Appropriation** – A legislative authorization to expend a specified sum of money for a specified purpose, for a limited period of times.

**Assessed Valuation** – A value established for real and personal property for use as a basis for levying property taxes.

**Asset** – Resources owned or held by a government which has monetary value.

### - B -

**Balanced Budget** – An operating budget where revenues or other funding sources fully cover expenditures.

**Bond** – A written promise to pay a sum of money on a specific date at a specified interest rate. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and water and sewer systems.

**Budget** – A plan of financial activity for a specified period of time that indicates all planned revenues and expenditures for the specified period.

**Budget Calendar** – The schedule of key dates that the City follows in the preparation, adoption, and administration of the budget.

**Budget Document** – The official written statement prepared in order to present a comprehensive financial program of an organization. A budget document serves as 1) a policy document; 2) an operations guide; 3) a financial plan; and 4) as a communications device.

**Budget Message** – The opening section of the budget that provides City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous Fiscal Years, and recommendations regarding the financial policy for the upcoming period.

**Business Tax Receipt** – Formerly Occupational licenses, is a tax for doing business in the City.

### - C -

**Capital Outlay/Expenditures** – Expenditures resulting in the acquisition of or addition to fixed assets. The City's threshold for capital purchases is \$1,000 to track as fixed assets.

**Chargeback** – A mechanism by which services performed by one City Department for another is charged and paid across funds.

## Glossary (continued)

**Capital Improvements Program (CIP)** - A five-year plan for capital expenditures to be incurred each year to meet capital needs arising from the long-term work program or other capital needs. Items included in the CIP are capital expenditures that are greater than \$10,000 and have a useful life of two years or more.

**Complete Streets** - A transportation policy and design approach that requires streets to be planned, designed, operated, and maintained to enable safe, convenient and comfortable travel and access for users of all ages and abilities regardless of their mode of transportation.

**Consumer Price Index (CPI)** – Measures the prices of consumer goods and is a measure of U.S. inflation. It is published by the U.S. Department of Labor monthly.

**Contingency** - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted. Naples requires Council approval prior to spending Contingency funds.

**Contra-expense** – A negative expense, such as a refund. It behaves like a revenue but is recorded as an expense.

- D -

**DR 420/422** = Department of Revenue forms certifying taxable assessed value.

**Debt Millage** - The portion of the millage required to pay principal and interest on voter approved bonds. This millage fluctuates annually based on the property values and debt payable.

**Debt Service** - The amount of interest and principal that a City must pay each year on long-term and short-term debt.

**Department** - A major unit of organization in the City which indicates overall an operation or group of related operations within a functional area.

**Depreciation** – A decrease or loss of value of an item due to age, wear, or market conditions. The City does not budget for depreciation.

**Distinguished Budget Presentation Awards Program** - A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

**Division** - A unit of organization that is comprised of a specific operation within a functional area. City departments may contain one or more divisions.

- E -

**Encumbrance** - The commitment of budgeted funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

**Enterprise Fund** – A type of fund used to account for operations that are financed and operated in a manner similar to private business enterprises.

- F -

**Fiscal Year (FY)** – Any consecutive 12 month period designated as a budget year. The City's budget year begins October 1, and ends September 30 of the following calendar year.

**Fixed Assets** - Assets of a long-term character costing more than \$1,000 that are intended to continue to be held or used, such as land, buildings, machinery, equipment and improvements.

**Full-Time Equivalent (FTE)** - The total scheduled work hours of City employees divided by the total work hours available annually provides number of FTE employees. A full-time employee working 40 hours/week equals one FTE, where a part-time employee working 20 hours/week equals .5 FTE.

**Fund** An accounting entity that has its own revenues, expenditures, assets and liabilities that are segregated from other sets of moneys. A fund is set up for the purpose of carrying out a specific purpose or activity.

## Glossary (continued)

**Fund Balance** – The excess of assets over liabilities. A positive ending fund balance from one fiscal year can be utilized as a resource for certain activities in the follow year. A negative fund balance is sometimes referred to as a deficit.

**Fund Type** - Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

- G -

**Generally Accepted Accounting Principles (GAAP)** – is a framework of accounting standards, rules and procedures defined by the professional accounting industry, which has been adopted by nearly all publicly traded U.S. companies.

**General Fund** – The principal fund of the City, the General Fund is used to account for all activities not included in other funds. General Fund revenue sources include property taxes, licenses, permits, fines and forfeitures, and sales taxes. Operating services from this fund include police protection, fire protection, general government administration, planning and recreation.

**General Obligation Bonds** - Upon voter approval at a general referendum, a project will be financed through a millage increase in ad valorem taxes for a specified period of time. This source is especially appropriate when the project or improvement is city-wide in nature or benefit.

**Goal** - A long, or short-term, attainable target for an organization - its vision of the future.

**Governmental Fund** – a fund that is not classified as proprietary or fiduciary, typically used to account for tax supported or governmental activities. This includes the General fund, special revenues funds and debt service funds.

**Grants** - A contribution by the Federal, County, or State government to subsidize specific projects, either partially or entirely.

- H -

**Homestead Exemption** – A deduction from the total taxable assessed value of an owner occupied property. The current exemption is \$50,000, authorized by the State government.

- I -

**Impact Fee** – Fees charged to develop to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

**Improvements Other Than Buildings** - Attachments or annexations to land that are intended to remain so attached or annexed, such as sidewalks, trees, drives, tunnels, drains and sewers.

**Infrastructure** – Long lived capital assets that normally are stationary and can be preserved for significantly greater number of years than most capital assets. Examples include roads, bridges, drainage systems and water and sewer systems.

**Interfund Charges** – Transactions between funds, which would be accounted for as revenue or expense if they involved an outside entity. Examples are Fleet Services Charge or administrative charges from the General Fund to other operating funds.

**Interfund Transfer** – Transfer of funds from one fund to another fund.

**Intergovernmental Revenue** - Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

**Interlocal Agreement** - A written agreement between the City and other units of government to share in similar services, projects, emergency assistance, support, funding, etc., to the mutual benefit of all parties.

## Glossary (continued)

**Internal Service Fund** – Proprietary fund type used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units on a cost-reimbursement basis.

**Investments** - Securities and other assets held for the production of revenues in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in government operations.

### - L -

**Levy** - To impose taxes, special assessments, or service charges for the support of city activities.

**Lift Station** - Part of the sanitary sewer collection system that pumps waste flow from the gravity sewer system to the wastewater treatment plant. It can be installed above or below ground and is an integral part of the sanitary sewer system.

**Line Item** – A specific item or group of similar items defined in a unique account in the financial records. This is the lowest level of detail at which justification is reviewed and decisions are made.

**Long-Term Debt** - Debt with a maturity of more than one year after the date of issuance.

### - M -

**Mill** - A tax rate of one dollar (\$1) per one thousand dollars (\$1,000) of taxable property value.

**Millage Neutral** – To use the same millage rate as levied in the previous budget year. See *Millage Rate*.

**Millage Rate** - The amount of tax stated in terms of a unit of the tax base. It determines how much revenue the government will receive and how much an individual property owner pays in taxes.

**Mission** – This statement establishes the basis for the goals of the department by describing in broad terms what the department intends to accomplish during the budget year.

### - N -

**Net Budget** – The total budget less all interfund charges and transfers.

**Non Ad Valorem Assessments** – Charges to property in Special Districts that are not based on property value. The basis for this charge is some other measurable criteria, such as per lot, per acre, or per residence.

**Non-Recurring Revenues** - One time or intermittent revenues received, often from short-term grants, insurance recoveries, donations, etc.

### - O -

**Objective** - A specific measurable and observable result of an organization's activity that advances the organization toward its goal.

**One-time-cost** – Non-recurring costs budgeted for one year and then removed.

**Operating Budget** – A financial plan which presents proposed expenditures for the fiscal year and estimated revenues to finance them.

**Operating Millage** - The portion of the millage that supports the City's daily operations which provide basic governmental services.

**OPEIU** - Office and Professional Employees International Union, a union representing certain employees of the City.

**Ordinance** – A special order of the Council which requires two public readings and ten days of public notice prior to passage.

**Output (Performance Measure)** – Is the direct products and services delivered by a program.

### - P -

**Payment in Lieu of Taxes** - Payments made to compensate the government for tax revenue lost because of the nature of a property's ownership. Usually this relates to foregone property tax revenue.

## Glossary (continued)

**Performance Measure** - Performance measurement is the ongoing monitoring and reporting of program accomplishments, particularly progress towards pre-established goals.

**Personal Services** – All costs related to compensating employees including salaries and benefits.

**Pledged Reserves** - That portion of a fund's assets that are set aside for guaranteeing payment of bonded debt.

**Proprietary Fund** – Funds that focus on the determination of operating income, changes in net assets, financial position, and cash flows. Examples include enterprise funds and internal service funds.

**Property Tax** A tax levied on the assessed value of real property, i.e. ad valorem tax.

**Public Service Taxes** -Formerly called Utility Taxes, these are charges levied by the City on purchase of utility services within the corporate limits of the City. These services include electricity, natural gas, and communications.

-R -

**Recurring Costs** - Costs incurred on a generally regular basis throughout a facility's economic life, typically for operation, normal maintenance, or replacement of components or subsystems.

**Recurring Revenues** - Revenues that can be expected to be received each year unless specific action is taken to eliminate the source.

**Referendum** - A vote by the people.

**Refunding Bond** - A bond issued to pay off another bond to obtain better interest rates and/or bond conditions.

**Reserves** - That portion of a fund's assets that are 1) set aside for a specific purpose and, therefore, not available for general appropriation, or 2) anticipated to be available for future re-appropriation by action of City Council.

**Resolution** - A special order of the Council, which requires one reading and five days public notice before passage. It is less formal than an Ordinance, but more formal than a motion.

**Retained Earnings** - An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

**Revenue** – Money received by the City from external sources; income.

**Revenue Bonds** – A bond backed by a specific or guaranteed revenue stream. The City of Naples has revenue bonds that are backed by the revenues of the Water and Sewer Utility.

**Rolled-Back Millage Rate** - The millage necessary to raise the same amount of property tax dollars as received during the previous budget year. New construction is excluded from the roll-back calculation.

**Revenue Neutral** – When a revenue, such as property taxes provides the same dollar amount received during the previous budget year. See *Rolled-Back Millage Rate*.

- S -

**Save our Homes** - In 1992, the Florida Constitution was amended to limit the annual increases in the assessed value of property receiving homestead exemption to 3% or the percentage change in the Consumer Price Index, whichever is lower. This assessment limitation is commonly referred to as the "Save Our Homes" or "SOH" cap. .

**Special Assessment** - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Special Revenue Fund** - A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

**Statute** – A written law enacted by a duly organized and constituted legislative body.

## Glossary (continued)

**Subsequent Year Budgeted** - A portion of fund balance that may be used to eliminate a projected budgetary deficit in the upcoming year's budget.

### - T -

**Tax Base** - Taxable property value from which the City receives tax dollars.

**Tax Increment Financing** – Financing secured by the anticipated incremental increases in tax revenues, resulting from the redevelopment of an area.

**Tax Stabilization Fund** A reservation of fund balance in the General Fund that sets aside reserves greater than the mandatory fund balance to use to help maintain a stable tax rate.

**Taxes** - Compulsory charges levied by a government to finance services performed for the common benefit.

**Tobacco Use Surcharge** – The City charges an extra fee above the health insurance charge to employees who do not complete a non-tobacco use statement.

**Transfers In/Out** - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

**TRIM Bill** - Florida's Truth in Millage (TRIM) law requires cities to calculate next year's budget on the same tax dollars they received during the current fiscal year. (Section 100.065 F.S.)

**Tyler/Tyler Munis** – The City's enterprise resource software that manages the core functions of the City, such as financials, business taxes, permitting and utility billing.

### - U -

**User Fees** - Charges for specific services rendered only to those using such services, i.e., sewer service charge.

**Utility Taxes** – See Public Service Taxes.

### - W -

**Wi-Fi** – Wireless system that enables phones, computers, tablets and more to connect to the internet.

## Glossary (continued)

### ABBREVIATIONS / ACRONYMS

**ADA** = Americans with Disabilities Act  
**AFSCME** = American Federation of State, County and Municipal employees. The union and bargaining unit for certain City employees.  
**ALS** = Advanced life support  
**ASR** = Aquifer Storage and Recovery-an underground water storage system where water reserves are stored in a "bubble", to be used during times of low water availability.

**BLS** = Basic Life Support

**CAD** = Computer Aided Dispatch  
**CAFR** = Comprehensive Annual Financial Report  
**CDBG** = Community Development Block Grant  
**CIP** = Capital Improvements Program/Project/Plan  
**CPI** = Consumer Price Index  
**CRA** = Community Redevelopment Agency

**DEP** = Department of Environmental Protection  
**DR 420/422** = Department of Revenue forms certifying taxable assessed value

**EEOC** = Equal Employment Opportunity Commission  
**EMS** = Emergency Medical Services  
**EMT** = Emergency Medical Technician

**FBC** = Florida Building Code  
**FDEP** = Florida Department of Environmental protection  
**FDLE** = Florida Department of Law Enforcement  
**FDOT** = Florida Department of Transportation  
**FEMA** = Federal Emergency Management Agency  
**FICA** = Federal Insurance Contributions Act (Medicare and Social Security taxes)  
**FMLA** = Family Medical Leave Act  
**FTE** = Full time equivalent employee

**GAAP** = Generally Accepted Accounting Principles  
**GASB** = Government Accounting Standards Board  
**GFOA** = Government Finance Officers Association  
**GIS** = Geographic Information System

**HTE** = Also called SunGard, the enterprise software that formerly ran the accounting, budget, payroll, ticketing, work order,

purchasing, customer billing and permitting programs in Naples

**IAFF** = International Association of Firefighters  
**ICMA** = International City/County Management Association

**LAN** = Local Area Network  
**LTD** = Long Term Disability

**MGD** = Million gallons per day  
**MHz** = Megahertz

**NCIC** = National Crime Information Center  
**NPDES** = National Pollution Discharge Elimination System

**PC** = Personal computer  
**PILOT** = Payment in Lieu of Taxes

**OPEIU** = Office and Professional Employees International Union, a union representing certain employees of the City

**(R)** = Replacement (of City assets)  
**R&R** = Renewal and Replacement  
**RFP** = Request for Proposal  
**RFQ** = Request for Qualifications

**TCM EE** = Tyler Content Manager Enterprise Edition (a file management system)  
**TIF** = Tax Increment Financing  
**TRIM** = Truth in Millage

**VAB** = Value Adjustment Board is the second of three options for a property owner to contest the value of his property.

**W/S** = Water/Sewer  
**WTP** = Water Treatment Plant  
**WW** = Wastewater  
**WWTP** = Wastewater Treatment Plant